

MILFORD CITY COUNCIL
 REGULAR MEETING
 APRIL 13, 2020
 6:30 PM

The Milford City Council met in regular session April 13, 2020 at 6:30 p.m. in the East ½ of the Community Center. Mayor Steve Anderson presided. In light of recent federal and state agency warnings related to COVID-19 the Milford City Council believed using Zoom video conferencing to be the safest way of conducting council meetings in place of an in-person meeting and to be in compliance with Iowa Code Section 21.8 The agenda that was posted April 9, 2020 gives detailed information as shown below.

Please note due to COVID-19 the Milford City Council meeting will be using ZOOM. The public may join the meeting by dialing 312-626-6799 and enter access code: 954 762 487 or join via internet by following this link: <https://zoom.us/j/954762487>

Members present: Meeting electronically Chris Hinshaw, Aaron Gebhart, Doug Frederick, Andy Yungbluth and Jason Eckard

Absent: None.

Others present: Bob Clark, Kent Eilers, City Administrator LeAnn Reinsbach, and Mayor Steve Anderson. Reinsbach and Anderson were also available electronically along with Don Brinkley, Tom Sporrer, Matt Baack, Mick Baack, Gillian Anderson, Matt Williams, and John Pausley.

Steve Anderson led the Pledge of Allegiance.

Motion by Yungbluth second by Hinshaw to approve the agenda. Voting aye: Hinshaw, Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried.

Motion by Yungbluth second Hinshaw to approve consent agenda. Voting aye. Hinshaw, Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of March 23, 2020 meeting
- Liquor license renewal Pioneer Theatre
- Liquor license renewal Sunshine Foods
- Monthly bills- approve and bills paid in vacation

ABSOLUTE SCIENCE	LIBRARY BUBBLE SHOW	\$350.00
AFLAC	AFLAC PRE TAX	\$1,530.81
ALLIANT ENERGY	SIGN UTILITY	\$22.30
ALPHA WIRELESS COMM. CO.	FIRE DEPT RADIOS	\$2,365.75
AMAZON/SYNCB	LIBRARY SUPPLIES/BOOKS	\$492.59
AMY'S SIGN DESIGN	LIBRARY SIGNS & FRAMES	\$816.25
ANDERSON, GILLIAN	LIBRARY CRAFT NIGHT	\$46.10
ARNOLD MOTOR SUPPLY	FEBRUARY INVOICES	\$4,132.46
BAKER & TAYLOR INC.	LIBRARY BOOKS	\$1,068.24
BARCO MUNICIPAL PROD. INC	PW SUPPLIES	\$759.02
BECK ENGINEERING INC	FRONTAGE RD RECON PRJCT	\$17,514.25
BERNING, SHELLY	4/1/2020 LIBRARY BRD MTG	\$25.00
BIBLIONIX	LIBRARY ANNUAL SUBSCRIPT	\$1,700.00
BLACK HILLS ENERGY	FIRE DEPT UTILITY	\$517.41
BOMGAARS	PW SUPPLIES	\$5.96
BRINKS CONSULTING	MARCH SERVICES	\$228.00
CAMPUS CLEANERS	PD SERVICES	\$100.15
CAMPUS CLEANERS	LIBRARY SERVICES	\$37.40
CANON FINANCIAL SERVICES	LIBRARY COPIER	\$71.83
CARD SERVICES CENTER	PD POSTAGE/TRAINING & PW SUPPL	\$589.51
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	\$20,836.20
CHAPMAN DOOR CO., LLC	PW BUILDING MAINT	\$602.23
CLARK, BOB	COVID-19 SUPPLIES	\$58.57
CONSUMERS LUMBER	ROCK FOR LIGHT POLES	\$206.61
COOKINHAM, JEFF	4/1/2020 LIBRARY BRD MTG	\$25.00
COOPERATIVE ENERGY COMPANY	MARCH FUEL INVOICES	\$1,872.27
CROW, DARRIN	LIBRARY PROGRAM	\$225.00
CRYTEEL TRUCK EQUIPMENT	PW VEHICLE MAINT	\$295.00
CUMMINS CENTRAL POWER	FIRE DEPT GENERATOR INSPECT	\$1,013.81
CUTTING EDGE SALES & SERVICE	PARKS RETAINER CLP & GASKET CV	\$52.68
DANKO EMERGENCY EQUIPMENT CO.	FIRE DEPT SUPPLIES	\$2,122.02
DENNIS E MERRY	MARCH SERVICES	\$1,700.00
DICKINSON COUNTY CONSERVATION	MARCH GREEN WASTE DISPOSAL	\$480.00
DICKINSON COUNTY EXTENSI	LOERTS TURF GRASS APPLICTR CLS	\$35.00
DICKINSON COUNTY NEWS	MARCH PUBLICATIONS	\$533.31
DOTSON, DENNIS	4/1/2020 LIBRARY BRD MTG	\$25.00
ELIZABETH CHEVROLET	PW VEHICLE MAINT	\$93.62
FARONICS	LIBRARY SERVICES	\$412.25
FASTENAL	PW SHOP SUPPLIES	\$243.85
FIRE SERV TRAINING BUREAU	STEINKAMP TRAINING	\$155.00
FRANKLIN, ELAINE	4/1/2020 LIBRARY BRD MTG	\$25.00
FRONTLINE PLUS	FY2020 SIREN SERVICE	\$1,000.00
GALE	LIBRARY BOOKS	\$33.74
GALLS LLC	BOB'S CLOTHING	\$198.95
GANO, JOANN	4/1/2020 LIBRARY BRD MTG	\$25.00

GENERAL DRIVERS UNION	UNION DUES	\$431.00
GORDON FLESCH COMPANY	LASERFICHE	\$75.00
GRAHAM TIRE COMPANY	PW VEHICLE MAINT	\$511.32
HEMPHILL, LINDA	4/1/2020 COMM CTR MTG	\$25.00
HOFFMAN, LESLIE	OLD CITY HALL CXL REIMBURSE	\$25.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$8,835.43
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$10,509.26
INTERSTATE ALL BATTERY CENTER	FIRE DEPT RADIO BATTERIES	\$43.50
IOWA LAKES ELECTRIC COOP	STREET LIGHTING	\$640.00
IOWA PEACE OFFICERS ASSOC	WOLFF CONF REGISTRATION	\$75.00
IPERS	IPERS PROTECTN	\$18,877.49
JCL SOLUTIONS-JANITORS CLOSET	JANITORIAL SUPPLIES	\$200.14
JCL SOLUTIONS-JANITORS CLOSET	PARKS RESTROOM & SHELTERHOUSE	\$1,049.00
JOHNSON, DEB	4/1/2020 LIBRARY BRD MTG	\$25.00
KEIZER, ROBB	4/1/2020 COMM CTR MTG	\$25.00
KILTS, RICK	4/1/2020 LIBRARY BRD MTG	\$25.00
KIMBALL MIDWEST	PW SHOP SUPPLIES	\$406.18
KNIGHT PROTECTION	FIRE DEPT ANNUAL TEST & INSPEC	\$500.00
KOLLUM, JASON	LIBRARY PROGRAMS	\$350.00
LINDSAY, MILLICENT	COMM CTR CANCEL REIMBURSE	\$75.00
LOFFLER	PD COPIER	\$79.60
M & T FIRE AND SAFETY	FIRE DEPT FF BOOTS	\$894.00
MAR-LIN BUSINESS SUPPLY	FIRE DEPT COPY PAPER	\$93.00
MARTIN'S FLAG CO.	FLAGS	\$200.07
MAXYIELD COOPERATIVE	FIRE DEPT FUEL	\$135.32
MAXYIELD COOPERATIVE	FIRE DEPT FUEL	\$304.31
MCCREA, JIM	4/1/2020 COMM CTR MTG	\$25.00
MENARDS - SPENCER	PARKS SUPPLIES	\$120.63
METICULOUS CLEAN	FIRE DEPT JANITORIAL	\$214.00
MID-AMERICAN RESEARCH CHEMICA	PW COVID-19 SUPPLIES	\$249.30
MID-IOWA SOLID WASTE EQUIPMENT	SWEEPER MAINT	\$194.41
MID-IOWA SOLID WASTE EQUIPMENT	PW VEHICLE MAINT	\$1,093.92
MIDWEST BREATHING AIR L.L.C.	FIRE DEPT NFPA QRTR TESTING	\$232.75
MILFORD COMMUNICATIONS	FIRE DEPT SERVICES	\$765.84
MILFORD ELECTRIC INC.	PD GARAGE DOOR WIRES	\$76.33
MILFORD MUNICIPAL UTILITY	MARCH UTILITIES	\$8,165.21
NEWMAN SIGNS, INC.	STREET SUPPLIES	\$62.32
ORTMAN, RICH	4/1/2020 COMM CTR MTG	\$25.00
OVERDRIVE INC.	LIBRARY BOOKS	\$325.47
OVERHEAD DOOR SALES	OLD CITY HALL GARAGE DOOR	\$3,154.00
PARACLETE PRESS INC	LIBRARY BOOKS	\$63.03
PITNEY BOWES	POSTAGE MACHINE LEASE	\$211.97
PURCHASE POWER	CITY HALL POSTAGE	\$201.00
R & D INDUSTRIES	VERNER CAR SETUP	\$1,877.77
RICK'S PEST CONTROL	FIRE DEPT SERVICES	\$95.00
ROCKIN' RED MUSIC	LIBRARY PROGRAM	\$450.00
WEDEKING, SAM	2/10/2020 SNOW HAULING	\$600.00
SCHULTZ, BECCA	LIBRARY SUPPLIES REIMBURSE	\$39.59
SECURE BENEFITS SYSTEMS	EE FSA MEDICAL CONTRIB	\$548.71
SIMPSON JASON	AMES FIRE SCHOOL MILEAGE REIMB	\$216.20
SPENCER AUTO PARTS INC.	FIRE DEPT SUPPLIES	\$43.68
STATE STEEL SUPPLY COMPANY	PW VEHICLE MAINT	\$46.70
STEIN LAW OFFICE	MARCH LEGAL FEES	\$2,903.75
STEINKAMP, RYAN	AMES FIRE SCHOOL REIMBURSE	\$235.54
STOREY KENWORTHY	OFFICE SUPPLIES	\$584.83
SUNSET LAW ENFORCEMENT	PD AMMUNITION	\$945.00
SUNSHINE FOODS	PW & CITY SUPPLIES	\$75.17
TREASURER, STATE OF IOWA	STATE TAX	\$4,394.00
TRUE VALUE-MILFORD	MARCH INVOICES	\$276.53
U.S. BANK EQUIP FINANCE	CITY HALL COPIER	\$201.15
UNITED COMMUNITY BANK FOR PETT	POSTAGE	\$3.16
USABLUEBOOK	SEWER SUPPLIES	\$131.97
VANDERBROOK, DAVE	COMM CTR CXL REIMBURSE	\$75.00
VERIZON WIRELESS	CELL PHONES/LAPTOPS	\$599.86
VISU-SEWER	FINAL 19 CIPP LINING PRJCT PAY	\$17,636.50
WEDEKING PIT & PLANT	SAND FOR SALT & SAND MIX	\$408.10
Accounts Payable Total		\$156,621.15
Payroll Checks		\$61,161.61
***** REPORT TOTAL *****		\$217,782.76

Paid from the following funds: General Fund: 139,730.06; Road Use Tax: 24,874.67; Employee Benefits: 16,929.42; Runway Project: 3,940.00; 209 Fire/ICAP Old City Hall: 3,154.00; Sewer Utility Fund: 28,954.62; Storm Water Utility Fund: 199.99

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 96,820.29; Road Use Tax: 14,690.01; Employee Benefits: 12,959.17; Hotel/Motel Tax: 147.34; TIF: 58,806.52; LMI Fund: 957.73; Debt Service: 14,782.74; Capitol Equipment (LOST) 736.72 ; Capital Project Reserve: 13,640.46; Sewer Utility: 30,252.55; Storm Water Utility: 10,092.24

CITIZEN OPPORTUNITY FOR COMMENT

REPORTS

Board/Commission Reports

Council reviewed the March Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report, Fire Department call log and minutes. March minutes from Park Board and Library along with the February Dickinson County Sanitary Landfill Commission minutes and Treasurer's report.

ACTION & DISCUSSION ITEMS

Matt Baack concerns with speeding in alley behind 913 13th St.

Matt Baack expressed his concerns about the number of children playing in Buchanan Park and what he perceives as excessive speed in the alley behind 913 13th St. Discussion took place as to possibly adding speed limits signs and speed bumps. Public Works Director Kent Eilers noted snow removal would become difficult if speed bumps were placed in alleys. Council asked that City Attorney Dave Stein look into this and give some feedback at during the April 27th council meeting.

Discussion on storm sewer outlet in South Shore Lot 7

Kent Eilers explained that the lot has an outlet that provides storm sewer drainage from Helen Avenue and the golf course by Woodlyn Hills. Kent went on to further explain that there has been concern from the lot owner if the storm sewer pipes sit on his property or not or if the storm sewer could be moved to the east to gain a better buildable lot. City Administrator Reinsbach asked if the storm sewer itself has leaking issues and Kent explained there has been issues in the past where the two pipes have separated towards the lakeside but they have been fixed, there was also a section about 20 feet from the lakeshore last year where a section of pipe had separated and that has been fixed. Currently there are no issues. There was discussion on possibility moving the easement that it would be costly. A cost estimate from Beck Engineering to move the storm sewer was \$53,302.00 and did not include cost to move a utility box, light pole and cable ped. After some discussion there was a motion by Yungbluth second by Gebhart to leave the storm sewer as is. Voting aye: Hinshaw, Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried.

Discuss A34 (13th Street) overlay project

The council reviewed documentation to do a small overlay going east on A34 starting at Hwy 71. Public Works Director Kent Eilers mentioned he has spoken with the city engineer before the meeting and has a couple of other ideas/options for council to consider. Mayor Anderson suggested setting up an infrastructure meeting and make a recommendation to the council.

Discuss excess sewer charges for Janet Kent 1105 J Avenue

Motion by Yungbluth second by Hinshaw to forgive the sewer charge of \$625.24 at 1105 J Avenue. Voting aye: Hinshaw, Gebhart, Frederickson, Yungbluth and Eckard. Nay: None. Motion carried.

Letter from Jacobson-Westergard regards Drainage District No. 50, Branch 33

Council reviewed letter from Jacobson Westergard in regards to them gathering information on site to begin in a couple of months for the repairs to Drainage District No. 50, Branch 33.

Discuss fireworks ordinance amendment

The current ordinance does not allow the use of consumer fireworks anytime of the year. Council discussed amending the ordinance to allow fireworks to be used or exploded on July 3rd and 4th from 10:00 A.M. to 10:00 P.M. Councilman Frederick was not in favor of any change. Bob Clark is to speak with Fire Chief Jim Carpenter and get some direction. During the meantime was suggested to reach out to the City of Spirit Lake and possibly amend our ordinance to be the same.

Discuss budget concerns in connection with COVID-19

City Administrator Reinsbach expressed her concern on future expense and revenues after July 1st, 2020 due to COVID-19. She felt cuts may need to be made in the next budget but will monitor and keep council informed.

Resolution setting hearing on proposed amendment to Chapter 65 of the Milford City Code of Ordinances stop or yield required

Motion by Yungbluth second by Hinshaw to approve **Resolution 20-20** Resolution setting hearing on proposed amendment to Chapter 65 of the Milford City Code of Ordinances stop or yield required. Roll call vote. Voting aye: Hinshaw, Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried

Resolution setting hearing on proposed amendment to the Milford City Ordinances Chapter 69: The parking regulations concerning parking in city parks in Milford, Iowa

Motion by Yungbluth second by Eckard to approve **Resolution 20-21** Resolution setting hearing on proposed amendment to the Milford City Ordinances Chapter 69: The parking regulations concerning parking in city parks in Milford, Iowa. Roll call vote. Voting aye: Hinshaw, Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried

Resolution providing for the sale of Bonds, setting parameters for the sale of Bonds, and approving a purchase agreement and an official statement

Motion by Yungbluth second by Hinshaw to approve **Resolution 20-22** Resolution providing for the sale of Bonds, setting parameters for the sale of Bonds, and approving a purchase agreement and an official statement. Roll call vote. Voting aye: Hinshaw, Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Reinsbach mentioned the water and sewer has been dug in at Florence Park. Documentation for the Florence Park addition is about finalize and you should see some activity in the next couple of weeks. Jason Eckard stated he and Andy Yungbluth met with the two new school board members and talked about parking at the elementary and the portion of 7th St. between M and N Avenue that was vacated to the by the City of Milford to the Okoboji Community School District. Mayor Anderson mentioned John Will contacted the city and would be available to meet with council anytime. Anderson also reminded everyone to take the time to fill out the 2020 census and asked council to be prepared to talk about the Lower Gar agreement during the next council meeting.

With no other discussion, motion to adjourn by Yungbluth second by Gebhart at 7:40 p.m. All voting aye. Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk