

MILFORD CITY COUNCIL  
REGULAR MEETING  
APRIL 22, 2019  
6:30 PM

The Milford City Council met in regular session April 22, 2019 at 6:30 p.m. in the Community Center Board Room Mayor Steve Anderson presided.

Members present: Chris Hinshaw, Don Olsen, Doug Frederick, and Andy Yungbluth

Absent: Bill Huse

Others present: City Administrator LeAnn Reinsbach, Spencer Newman, Nate Cornwall, Drew Hickerson, Ben Newman, Jay Nieson, Steve Schwaller, Kami Eilers, Kent Eilers, Jason Eyabroad, Gavyn Wiedow, Herman Richter, Claudia Schimek

Steve Anderson led the Pledge of Allegiance.

Motion by Hinshaw second by Yungbluth to approve the agenda. All voting aye. Motion carried.

Motion by Hinshaw second Frederick to approve consent agenda. All voting aye. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes April 8, 2019 council meeting
- Liquor license renewal Rax Billiards & Lounge
- Liquor license renewal Sunshine Foods
- Letter of recommendation from P & Z on Eilers Easement

**CITIZEN OPPORTUNITY FOR COMMENT**

Herman Richter thanked the council, city staff, and public works for doing a great job and put emphasis on snow removal during the winter months.

**PUBLIC HEARING**

Public hearing on proposed plans, specifications, form of contract, and estimated total cost on Hill Drive Asphalt Resurfacing project at 6:30 P.M.

Mayor Anderson opened the public meeting at 6:32 p.m. City Clerk Reinsbach mentioned no written comments were received at the City Clerk's office.

With no other comments from the public Mayor Anderson closed the public hearing was at 6:35 p.m.

Public hearing to review and consider accepting bid on Hill Drive Asphalt Resurfacing project at 6:35 P.M.

Mayor Anderson opened the public meeting at 6:35 p.m. City Clerk Reinsbach mentioned no written comments were received at the City Clerk's office.

With no other comments from the public Mayor Anderson closed the public hearing was at 6:35 p.m.

Public hearing proposed plans, specifications, form of contract, and estimated total cost on 2019 City of Milford Sanitary and Storm Sewer Rehabilitation CIPP Lining project at 6:40 P.M.

Mayor Anderson opened the public meeting at 6:40 p.m. City Clerk Reinsbach mentioned no written comments were received at the City Clerk's office.

With no other comments from the public Mayor Anderson closed the public hearing was at 6:42p.m.

Public hearing to review and consider accepting bid on 2019 City of Milford Sanitary and Storm Sewer Rehabilitation CIPP Lining project at 6:45 P.M.

Mayor Anderson opened the public meeting at 6:45 p.m. City Clerk Reinsbach mentioned no written comments were received at the City Clerk's office.

With no other comments from the public Mayor Anderson closed the public hearing was at 6:45 p.m.

Public hearing on the transfer of city drainage easement to Kent and Kami Eilers at 6:50 P.M.

Mayor Anderson opened the public meeting at 6:52 p.m. City Clerk Reinsbach mentioned no written comments were received at the City Clerk's office.

With no other comments from the public Mayor Anderson closed the public hearing was at 6:52 p.m.

**ACTION & DISCUSSION ITEMS**

Resolution approving proposed plans, specifications, form of contract and estimated total cost on Hill Drive Asphalt Resurfacing project

Motion by Olsen second by Yungbluth to approve **Resolution 19-21** Resolution approving proposed plans, specifications, form of contract and estimated total cost on Hill Drive Asphalt Resurfacing project. Roll call vote. Voting aye: Hinshaw, Olsen, Frederick, and Yungbluth. Nay: None. Motion carried.

Resolution awarding bid for the Hill Drive Asphalt Resurfacing project

Motion by Olsen second by Yungbluth to approve **Resolution 19-22** Resolution awarding bid for the Hill Drive Asphalt Resurfacing project. Roll call vote. Voting aye: Hinshaw, Olsen, Frederick, and Yungbluth. Nay: None. Motion carried. The bid from Blacktop Service Company was \$143,782.50.

Resolution approving proposed plans, specifications, form of contract, and estimated total cost on 2019 City of Milford Sanitary and Storm Sewer Rehabilitation CIPP Lining project

Motion by Yungbluth second by Hinshaw to approve **Resolution 19-23** Resolution approving proposed plans, specifications, form of contract, and estimated total cost on 2019 City of Milford Sanitary and Storm Sewer Rehabilitation CIPP Lining project. Roll call vote. Voting aye: Hinshaw, Olsen, Frederick, and Yungbluth. Nay: None. Motion carried

Resolution awarding bid for the 2019 City of Milford Sanitary and Storm Sewer Rehabilitation CIPP Lining project

Motion by Yungbluth second by Hinshaw to approve **Resolution 19-24** Resolution awarding bid for the 2019 City of Milford Sanitary and Storm Sewer Rehabilitation CIPP Lining project. Roll call vote. Voting aye: Hinshaw, Olsen, Frederick, and Yungbluth. Nay: None. Motion carried. The bid from VisuSewer Inc. was \$126,344.75.

Resolution approving the transfer of city drainage easement to Kent and Kami Eilers

Motion by Olsen second by Hinshaw to approve **Resolution 19-25** Resolution approving the transfer of city drainage easement to Kent and Kami Eilers. Roll call vote. Voting aye: Hinshaw, Olsen, Frederick, and Yungbluth. Nay: None. Motion carried

Resolution approving the purchase of a 2019 Chevrolet pickup from H&N Chevrolet

Motion by Yungbluth second by Frederick to approve **Resolution 19-26** Resolution approving the purchase of a 2019 Chevrolet pickup from H&N Chevrolet. Roll call vote. Voting aye: Hinshaw, Olsen, Frederick, and Yungbluth. Nay: None. Motion carried

Discussion on Airport Commission applying for a grant to add a 2" overlay to existing runway

City Administrator Reinsbach gave a recap of the runway project done back in 2015. It is the recommendation from the city engineer to add a 2" lift in the next 3-4 years and continue maintenance of crack sealing as needed. Reinsbach mentioned she had a meeting with the airport commission last week and they discussed applying for a grant. The engineers estimate for the project is approximately \$286,000 and the grant requires at least 15% match however we have closer to 20% or \$55,000 set aside in the airport capitol project fund. Motion by Yungbluth second by Hinshaw to allow airport commissioner Chris Stein and city engineer to move forward on applying for grant. All voting aye. Motion carried.

Waste Management- annual update on garbage and recycling

Jay Nieson with Waste Management was present and gave a recap on recycling. There was discussion on how to handle electronics according to the contract for the residents of Milford and the size of the Escrap containers. Jay said he would look into getting a larger size container. City Administrator Reinsbach noted that starting sometime in June, H Ave from 10<sup>th</sup>-13<sup>th</sup> will be tore up and asked that Waste Management work with the city so we can take care of the residents who will be impacted during construction. Reinsbach also discussed the 2-8 yard containers at the maintenance shed. These were primarily set in place for excess waste and a drop off site for county residents per agreement with the Dickinson County Board of Supervisors. Council feels we are not getting enough money from the county for all the trouble and headaches involved. Nieson noted if there is anything he can do as part of the Waste Management team to just let him know. Mayor Anderson commented he has received calls from residents concerned about the amount of time you are put on hold when they call customer service and not being able to find accounts etc. Nieson explained they do occasionally have issues with renters getting accounts set up. Council also thanked Jay for bringing in the containers after the flood to help residents get rid of wet carpet and other damaged items.

Discussion on possible clean up days

Council discussed clean up days, Hinshaw commented most towns around us do this. City Administrator Reinsbach noted we haven't had clean up days since 2016 when the city started the transition of getting out of the garbage business she noted the city still sells tags for white goods. Councilman Yungbluth commented we should put this on the radar in two years when we discuss budget. Council agreed.

Discussion on erosion and sediment control

Administrator Reinsbach commented about one year ago the Erosion and Sediment Control Ordinance was updated and we seem to have issues again this year with contractors not abiding to city code. As a courtesy in the past couple of weeks city staff has either personally talked to contractors or sent out letters informing contractor/homeowners as a reminder to properly install erosion and sediment control. Public Work Director commented the city is not trying to discourage growth but it's time we have to start protecting our infrastructure and the lakes. Reinsbach wanted council to know what is happening and the City will be citing violations for residents guilty with a municipal infraction by fine of \$250.00 for first offense.

Discussion on extending hours for peddlers permit during a Library Reading program June 6<sup>th</sup> from 6-8 p.m.

City Administrator Reinsbach explained the Library is planning to host a reading program at Florence Park on June 6<sup>th</sup> from 6-8 p.m. and have asked a couple of food trucks to attend. The issue is the time frame for peddler permits is from 8 a.m. to 6 p.m. Library Gillian Anderson is asking council to extend the hours for this event. Motion by Olsen second by Yungbluth to extend the hours until 8:00 p.m. All voting aye. Motion carried.

**COMMENTS BY MAYOR, COUNCIL, AND STAFF**

City Administrator mentioned during the last meeting when we there was discussion on moving a portion of the alley by Kent Simonson she had misspoke in regards to public comments, we had not got to the point of having a public hearing. Also Mr. Simonson stopped by the office on Tuesday April 9<sup>th</sup> and wanted me to relay he is not going to pursue any changes and leave the alley as is. Reinsbach also mentioned she sent an email to MMU General Manager Eric Stoll and he is going to talk with his board during their May meeting to schedule a joint MMU/City Council meeting for June 10<sup>th</sup>. Councilman Hinshaw talked about a comprehensive plan and nuisance properties. Mayor Anderson talked about the 2020 census, HF773 in regards to legislature putting a 2% cap on revenue income, meeting again with school board and installing a TV in the council chambers.

With no other discussion, motion to adjourn by Yungbluth second by Olsen at 7:41 p.m. All voting aye. Motion carried.

Respectfully submitted,

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Steven R. Anderson, Mayor

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LeAnn Reinsbach, City Administrator Clerk