

MILFORD CITY COUNCIL
 REGULAR MEETING
 AUGUST 10, 2020
 6:30 PM

The Milford City Council met in regular session August 10, 2020 at 6:30 p.m. in the East ½ of the Community Center.

Iowa Code Section 21.4 requires that each Council meeting shall be held at a place reasonably accessible to the public and at a time reasonably convenient to the public, unless for good cause such a place or time is impossible or impracticable. Given the Governor's prohibition on gatherings of ten or more persons during the COVID19 outbreak and further given Section Nine of the Governor's March 19, 2020 proclamation suspending the regulatory provisions of Iowa Code §§ 21.8, 26.12, and 414.12, or any other statute imposing a requirement to hold a public meeting or hearing, the City Council has determined that a meeting at a physical place is impossible or impracticable and all Council meetings for the time being will be conducted electronically with the public allowed to attend per the instructions on this agenda. Meeting minutes will continue to be provided per the City's normal course of business. The agenda and the City's website had this message posted more than 24 hours in advance to give instructions on how others could participate in the meeting.

Mayor Steve Anderson presided.

Members present: Chris Hinshaw, Aaron Gebhart, Andy Yungbluth, Jason Eckard and meeting electronically Doug Frederick

Absent: None.

Others present: Mayor Steve Anderson, Bob Clark, Kent Eilers, Ryan Laubenthal, Todd Abrahamson, Jim Carpenter, Jason Eygabroad and Corey Harguth. Anderson and City Administrator Reinsbach were also available electronically along with Don Brinkley, Tim Fairchild and Matt Loerts.

Steve Anderson led the Pledge of Allegiance.

Motion by Yungbluth second by Eckard to approve the agenda. Voting aye: Hinshaw, Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried.

Motion by Gebhart second by Yungbluth to approve consent agenda. Voting aye: Hinshaw, Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of July 9, 2020 joint school/council meeting
- Minutes of July 27, 2020 council meeting
- Dyno's liquor license renewal
- Monthly bills as listed below: (approved) and bills paid in vacation

AFLAC	AFLAC PRE TAX	\$1,020.54
ALLIANT ENERGY	SIGN UTILITY	\$2.53
ALPHA WIRELESS COMM. CO.	PD SERVICES	\$259.00
AMAZON/SYNCB	LIBRARY SUPPLIES	\$115.63
AMY'S SIGN DESIGN	PW TRUCK/CART DECALS	\$505.00
ANDERSON, GILLIAN	REIMBURSE ADLT CRAFTS/STAMPS	\$169.78
ARNOLD MOTOR SUPPLY	JULY INVOICES	\$1,418.53
AUMER, CHERYL	P & Z MTG 7/16/20	\$25.00
BAKER & TAYLOR INC.	LIBRARY BOOKS	\$1,608.36
BARCO MUNICIPAL PROD. INC	PW SHOP SUPPLIES	\$937.36
BECK ENGINEERING INC	P AVE & 13TH RECON PROJECT	\$16,183.25
BERNING, SHELLY	LIBRARY BRD MTG 8/5/20	\$25.00
BLACK HILLS ENERGY	FIRE DEPT UTILITY	\$106.61
BLACKTOP SERVICE COMPANY	FULLER AIRPORT RESURF PRJCT	\$231,421.32
BOJI WELDING AND SERVICES	PARKS POST HOLE RENT	\$272.00
BOMGAARS	PW SHOP SUPPLIES	\$17.99
BRINKS CONSULTING	JULY SERVICES	\$985.00
CAMPUS CLEANERS	LIBRARY SERVICES	\$37.40
CANON FINANCIAL SERVICES	LIBRARY COPIER	\$71.83
CARD SERVICES CENTER	TRAINING/PD SUPPLIES/COVID	\$1,186.81
CARROLL CONSTRUCTION SUPP	PARKS PLAY GROUND	\$235.98
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	\$21,726.00
CLARK EQUIPMENT CO.D/B/A BOBCA	PW PLANER & DRUM	\$13,755.24
COOKINHAM, JEFF	LIBRARY BRD MTG 8/5/20	\$25.00
COOPERATIVE ENERGY COMPANY	JULY FUEL	\$2,466.64
CRYSTEEL TRUCK EQUIPMENT	PW VEHICLE MAINT	\$56.00
CUTTING EDGE SALES & SERVICE	PARKS WEED EATER	\$23.99
DANNATT, MARY	COMM CTR BRD MTG 8/5/20	\$25.00
DEMCO	LIBRARY SUPPLIES	\$70.17
DENNIS E MERRY	JULY JANITORIAL SERVICES	\$1,700.00
DICKINSON COUNTY CONSERVATION	GREEN WASTE DISPOSAL	\$660.00
DICKINSON COUNTY NEWS	JULY PUBLICATIONS	\$690.25
DOTSON, DENNIS	LIBRARY BRD MTG 8/5/20	\$25.00
FASTENAL	SEWER SUPPLIES	\$55.68
FICK'S ACE HARDWARE	PW SHOP SUPPLIES	\$9.99
FRANKLIN, ELAINE	LIBRARY BRD MTG 8/5/20	\$25.00
GALEN'S PRO-MOW	PARKS NEW MOWER	\$614.33
GALLES, MATT	P & Z MTG 7/16/20	\$25.00
GALLS LLC	VERNER EE CLOTHING	\$85.22
GANO, JOANN	LIBRARY BRD MTG 8/5/20	\$25.00

GCS TECH INC.	LIBRARY SERVICES	\$680.00
GENERAL TRAFFIC CONTROLS	71 & 10TH ST SERVICE CALL	\$125.54
GRAHAM TIRE COMPANY	SEWER VEHICLE MAINT	\$1,739.18
HEAT TACTICAL TEAM	2020 HEAT DUES	\$1,205.10
HEMPHILL, LINDA	COMM CTR BRD MTG 8/5/20	\$25.00
HY-VEE ACCOUNTS RECEIVABLE	LAMB FLOWERS	\$86.25
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$8,827.73
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$9,676.67
IOWA LAKES ELECTRIC COOP	PHEASANT LN STREET LIGHT UTIL	\$485.00
IOWA ONE CALL	LOCATES	\$78.30
IPERS	IPERS REGULAR	\$12,086.11
JCL SOLUTIONS-JANITORS CLOSET	COMM CTR SUPPLIES	\$178.02
JENSEN, JENNIFER	COMM CTR CXL DUE TO COVID	\$150.00
JOHNSON, DEB	LIBRARY BRD MTG 8/5/20	\$25.00
KEIZER, ROBB	COMM CTR BRD MTG 8/5/20	\$25.00
KILTS, RICK	LIBRARY BRD MTG 8/5/20	\$25.00
KIMBALL MIDWEST	PW SHOP SUPPLIES	\$154.50
LAKES NEWS SHOPPER	JULY PUBLICATIONS	\$66.00
MAGNA-MATIC	PARKS MOWER SUPPLIES	\$2,420.83
MAXYIELD COOPERATIVE	FIRE DEPT FUEL	\$71.37
MAXYIELD COOPERATIVE	PARKS CHEMICALS	\$1,418.21
MCCREA, JIM	COMM CTR BRD MTG 8/5/20	\$25.00
MENARDS - SPENCER	PARKS PLAYGROUND SUPPLIES	\$263.69
METICULOUS CLEAN	JUNE/JULY JANITORIAL SERVICES	\$214.00
MID-AMERICAN RESEARCH CHEMICA	PARKS COVID SUPPLIES	\$533.79
MILFORD COMMERCIAL CLUB	ANNUAL MEMBRSHIP CITY&LIBR	\$6,000.00
MILFORD COMMERCIAL CLUB	MILLSTONE CAT GRANT FUNDING	\$4,000.00
MILFORD COMMUNICATIONS	BROADBAND/PHONE SERVICES	\$871.86
MILFORD MUNICIPAL UTILITY	JULY UTILITIES	\$7,203.60
NORTHWEST READY-MIX CONCRETE	MEMORIAL PARK EQUIP SUPPLIES	\$1,130.00
ORTMAN, RICH	COMM CTR BRD MTG 8/5/20	\$25.00
OVERDRIVE INC.	LIBRARY BOOKS	\$351.46
PATERSON CONSTRUCTION	FLORENCE PARK PROJECT	\$19,507.60
PEARSON LAKES ART CENTER	FY2020-2021 FUNDING	\$2,000.00
PEDERSON ELECTRIC	LIBRARY SERVICES	\$182.10
PITNEY BOWES	POSTAGE INK SUPPLIES	\$80.74
R & D INDUSTRIES	FIREWALL	\$3,835.31
RICK'S PEST CONTROL	FIRE DEPT SERVICES	\$95.00
RIVISTAS SUBSCRIP SERVICES	LIBRARY SUBSCRIPTIONS	\$1,358.76
WEDEKING, SAM	STREET MAINT	\$210.80
SANDRY FIRE SUPPLY	FIRE DEPT SERVICES	\$2,446.25
SERVICE MASTER BY RICE	4/23/20 RNTL CXL DUE TO COVID	\$150.00
SEXTON, BRENT	P & Z MTG 7/16/20	\$25.00
STEIN LAW OFFICE	JULY LEGAL SERVICES	\$2,315.00
STOREY KENWORTHY	CITY OFFICE SUPPLIES	\$76.53
SUNSHINE FOODS	PD/PW SUPPLIES	\$45.42
THE SIOUX CITY JOURNAL	LIBRARY SUBSCRIPTION	\$684.00
TREAS. - STATE OF IOWA	QRTRLY SALES TAX	\$1,982.00
TREASURER, STATE OF IOWA	STATE TAXES	\$2,952.00
TRUE VALUE-MILFORD	JULY INVOICES	\$173.54
UNITED COMMUNITY BANK FOR PE	LIBRARY POSTAGE	\$13.14
UPPER DES MOINES OPPORTUNITY I	FY2021 CITY FUNDING	\$1,400.00
VERIZON WIRELESS	CELL/LAPTOP SERVICES	\$722.53
WEDEKING PIT & PLANT	STREET MAINT	\$50.05
WITTRUCK LAWN SERVICE	CEMETARY MOWING	\$1,125.00
YMCA OF THE OKOBOJIS	20 BOJI BAY POOL 2OF2 INSTALL	\$7,500.00
Accounts Payable Total		\$407,766.41
Payroll Checks		\$53,547.23
***** REPORT TOTAL *****		\$461,313.64

Paid from the following funds: General Fund: 117,016.76; Road Use Tax: 20,621.03; Employee Benefits: 17,652.38; Hotel Motel Tax: 12,000; Capital Equipment (LOST) 19,805.99; Capital Project-Reserve: 55,000.00; P Ave Project: 6,225.00; Florence Park Shelter House: 22,567.60; Airport Runway Project: 176,421.32; Sewer Utility Fund: 12,600.57; Storm Water Utility Fund: 1,402.99

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 62,400.37; Road Use Tax: 48,723.65; Employee Benefits; 7,915.17; Hotel/Motel Tax: 2.31; TIF: 10,726.05; LMI Fund: 15.01; Debt Service: 13,512.07; Capitol Equipment (LOST) 50,238.60; Capital Project Reserve: 2,030.02; H Avenue Project: 31,604.00 Sewer Utility: 28,947.48; Storm Water Utility: 10,015.24

CITIZEN OPPORTUNITY FOR COMMENT -None

REPORTS

Board/Commission Reports

Council reviewed the July Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report, Fire Department July call log and June and July minutes. July minutes from Airport Commission, Park Board, Planning & Zoning Commission and Library along with August events and July Dickinson County Sanitary Landfill Commission minutes.

ACTION AND DISCUSSION ITEMS

Approve FY2021 RIDES contract

Motion by Hinshaw second by Yungbluth to approve the RIDES contract for FY 2021. All voting aye. Motion carried.

Discussion sidewalk at the intersection of 6th and H Ave. going west

During the joint council/school board meeting held on July 9th discussion took place on installing a sidewalk at the intersection of 6th St and H Ave. going west. This was one of the conditions that the Board of Adjustments set when they approved the Special Exception Use Permit for the construction of the new middle school. A cost estimate at the time was approximately \$50,000 for a 7-foot side walk if the city moved forward on the project. Superintendent Todd Abrahamson suggested he would reach out to FEH and Breecher who is doing the concrete work and see if they could come up with a better price. Council reviewed a new estimate that was provided from Beck Engineering for a 5-foot sidewalk with an approximate cost of \$40,000.00 which led into the discussion on who would pay for sidewalk. The finance committee had meet since the joint meeting and there was about \$25,000 for engineering cost on P Ave. that would not be used this year. During the council meeting Abrahamson noted that since the joint meeting on July 9th Breecher has moved onto another project and is no longer working at the middle school. Abrahamson also commented we may be able to get them back but it may cost more money for mobilization or we could do competitive quotes. Councilman Hinshaw asked Abrahamson if the middle school project was still on target budget wise. Abrahamson explained they had built in a 5% contingency and right now they are at about 1%. City Administrator Reinsbach asked if the council were to decide to cost share on the project would the school be willing to foot the bill and just invoice the city. Abrahamson said that is an option and wants to whatever works best for the city. There was also discussion about Milford taxpayers paying for the sidewalk when it's benefitting the school district and they are pulling kids from Arnolds's Park, Okoboji and rural districts. Councilman Hinshaw is concerned about the cost. Councilman Gebhart felt if a citizen is required to pay for their sidewalk the school should be no different. Yungbluth commented from earlier discussions this evening the sidewalk will be installed regardless and if the city can save \$25,000.00 in the event something else would come up, we have something to fall back on. Councilman Eckard felt for the safety of the kids he was okay with cost sharing. Frederick didn't have an issue with cost sharing. After much discussion there was a motion by Eckard second by Frederick to approve half the cost from the intersection of H Ave and 6th St. to the west adjoining the east entrance of the middle school parking lot or in close vicinity not to exceed \$20,000.00. All voting aye. Motion carried.

Resolution approving the proposed purchase of radios by and for the Fire Department

Motion by Hinshaw second by Eckard to approve **Resolution 20-42** Resolution approving the proposed purchase of radios by and for the Fire Department Roll call vote. Voting aye: Hinshaw, Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried

Resolution setting public hearing on adding stop sign on 19th and N instead of yield sign.

Motion by Yungbluth second by Gebhart to approve **Resolution 20-43** Resolution setting public hearing on adding stop sign on 19th and N instead of yield sign. Roll call vote. Voting aye: Hinshaw, Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried

Resolution accepting work completed/accomplished through July 25, 2020 and approving payment No. 2 on 2020 City of Milford Municipal Airport Fuller Airfield HMA runway resurfacing project

Motion by Hinshaw second by Gebhart to approve **Resolution 20-44** Resolution accepting work completed/accomplished through July 25, 2020 and approving payment No. 2 on 2020 City of Milford Municipal Airport Fuller Airfield HMA runway resurfacing project Roll call vote. Voting aye: Hinshaw, Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried

Discuss and approve Change order #2 on Florence Park Shelter House

Motion by Yungbluth second by Gebhart to approve change order #2 on Florence Park Shelter House. All voting aye. Motion carried. Reinsbach noted she would like the Park Board to discuss what options they would like to see done with fixing the pillars on the shelter house and plans to talk with the board on Wednesday August 12th during the regular board meeting.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Councilman Hinshaw mentioned he had received an email from Tim Kinnetz wanting to know if the city would be interested in the former Ann Leo location for police officers. Police Chief Bob Clark expressed his concerns about cost to enclose the drive thru area for a garage area. After some discussion council felt they would like some hard numbers before they put much thought into any purchase. Mayor Anderson spoke that during the last council meeting there was discussion to possibly put angle parking on 10th St. around Florence Park. Jason with Beck mentioned he has a map that was finished today he would send. Reinsbach mentioned she is waiting for the quote from Wedeking to install the fire hydrant on Q Ave. Fire Chief Jim Carpenter is going to check into the location on Q Ave to make sure where the most appropriate location would be for the fire hydrant.

With no other discussion, motion to adjourn by Yungbluth second by Hinshaw at 7:15 p.m. All voting aye. Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk