

MILFORD CITY COUNCIL
 REGULAR MEETING
 December 12, 2016
 6:30 PM

The Milford City Council met in regular session December 12, 2016 at 6:30 p.m. in the Community Center Board Room.

Mayor Reinsbach presided.

Members present: Don Olsen, Mary Kay Rolling, John Walters, and Bill Huse

Members absent: Jason Simpson

Mayor Reinsbach led the Pledge of Allegiance.

Motion by Olsen second by Rolling to approve the agenda. Roll call vote. All voting aye. Motion carried.

Motion by Olsen second by Rolling to approve consent agenda. Roll call vote. All voting aye. Motion carried.

Items on the Consent Agenda were as follows:

Minutes November 28, 2016 meeting

Monthly bills-approve and bills paid in vacation

AFLAC	AFLAC PRE TAX	\$1,300.17
ALLIANT ENERGY	SIGN UTILITY	\$20.65
ALPHA WIRELESS COMM. CO.	FIRE DEPT BATTERY/CHRGR	\$65.00
AMAZON/GEICB	LIBRARY VID/SUPPLIES	\$260.87
ANDERSON, STEVE	P&Z MTG 11/10/16	\$25.00
ARNOLD MOTOR SUPPLY	NOVEMBER INVOICES	\$971.63
BAKER & TAYLOR INC.	LIBRARY BOOKS	\$831.36
BALLAH ELECTRIC	FIRE DEPT LIGHTING	\$843.88
BANKER'S TRUST	GEN OBLIG REFUND BONDS	\$3,625.00
BANKER'S TRUST	GEN OBLIG FIRE STATION BOND	\$41,477.50
BANKER'S TRUST	GEN OBLIG STREET IMPROVE	\$3,917.50
BANKER'S TRUST	GEN OBLIG STORM SEWER	\$250.00
BANKER'S TRUST	GEN OBLIG STREET IMPROVE	\$5,618.75
BANKER'S TRUST	SEWER REVENUE BOND	\$250.00
BANKER'S TRUST	GO CORP PURPOSE & REFUND	\$23,135.27
BECK ENGINEERING INC	CITY ENGINEERING DUTIES	\$2,737.50
BERNING, SHELLY	LIBRARY MTG 12/7/16	\$25.00
BIRCH	NOV SERVICES	\$558.94
BLACK HILLS ENERGY	FIRE DEPT UTILITY	\$382.20
BOMGAARS	PARKS SUPPLIES	\$354.18
BOULDERS INN	DEC 2017 TIF PAYMENT	\$17,727.65
CAMPUS CLEANERS	CITY HALL SERVICES	\$155.55
CARD SERVICES CENTER	FIRE DEPT STMNT	\$895.72
CAREY'S ELECTRONICS	COMM CTR MICS	\$244.00
CENTRAL STATES SOUTHEAST &	EE HEALTHCARE	\$17,752.00
CHRISTIANS SHEET METAL	PW HEATER SERVICES	\$140.00
COOPERATIVE ENERGY COMPANY	NOVEMBER INVOICES	\$3,029.77
CRYTEEL TRUCK EQUIPMENT	LIGHTS ON DUMP TRUCK	\$116.93
CUTTING EDGE SALES & SERVICE	PARKS CARB KIT	\$48.50
D & W DEVELOPMENT	DEC 2017 TIF PAYMENT	\$37,309.32
DANNATT, MARY	COMM CTR BRD MTG 12/7/16	\$25.00
DATA TECHNOLOGIES INC.	2017 LICENSE/SUPPORT	\$2,351.30
DAVIS, CINDY	LIBRARY MILEAGE REIMBURSE	\$130.00
DEKOTER, THOLE, & DAWSON, P.L.	GENERAL FILE	\$1,912.30
DICKINSON COUNTY	PD LICENSE/VPN/SUPPORT	\$1,125.00
DICKINSON COUNTY CONSERVATIO	NOVEMBER GREEN WASTE	\$880.00
ISU EXTENSION	MATT LOERTS TRAINING	\$35.00
DICKINSON COUNTY NEWS	LEGAL 1005-12	\$122.76
DICKINSON COUNTY NEWS	NOVEMBER ADS	\$368.35
DOTSON, DENNIS	LIBRARY MTG 12/7/16	\$25.00
E & F INVESTMENTS	DEC 2017 TIF PAYMENT	\$6,000.00
FIRE SERVICE TRAINING BUREAU	FD KEVIN WEST REG FEE	\$75.00
FRANKLIN, ELAINE	LIBRARY MTG 12/7/16	\$25.00
FUNK, CARRIE	EE CLOTHING	\$310.61
GALE GROUP	LIBRARY BOOKS	\$164.94
GALLS LLC	EE CLOTHING	\$307.87
GANO, JOANN	LIBRARY MTG 12/7/16	\$25.00
GCS TECH INC.	LIBRARY SERVICES	\$425.00
GENERAL DRIVERS UNION	UNION DUES	\$358.00
GENERAL TRAFFIC CONTROLS	LED SPEED SIGN	\$2,570.00

GREAT AMERICA LEASING CORP.	LIBRARY SERVICES	\$110.43
GROUP MOBILE	PD SUPPLIES	\$146.00
HELLER ENTERPRISES LLC	AIR COMPRESS RENTAL	\$150.00
HINSHAW, AMIE	NOVEMBER JANITORIAL	\$1,600.00
HOSS, JESSE	EE CLOTHING	\$241.04
HULSTEIN EXCAVATING, INC.	ALLEY RECON WORK THRU	\$2,933.07
IDALS - PESTICIDE BUREAU	LOERTS COMM PEST CERT RENEW	\$15.00
INTERNAL REVENUE SERVICE	TAXES	\$201.08
INTERNAL REVENUE SERVICE	CR FOR OVERPAYMENT	\$7,622.60
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$7,365.60
INTERSTATE ALL BATTERY CENTER	FD BUILDING GENERATOR	\$114.95
INTOXIMETERS	PD SUPPLIES	\$395.00
IOWA CENTRAL COMMUNITY COLLEGE	SHANE LANGOLZ TRAINING	\$15.00
IOWA ONE CALL	LOCATES	\$127.80
IPERS	IPERS PROTECTN	\$13,966.46
JCL SOLUTIONS-JANITORS CLOSET	SUPPLIES	\$223.03
JOHNSON FEED, INC.	ROAD SALT	\$1,881.72
KILTS, RICK	LIBRARY MTG 12/7/16	\$25.00
KIMBALL MIDWEST	PW SHOP SUPPLIES	\$205.30
KUCH BUILDERS INC & UNITED COM	DEC 2017 TIF PAYMENT	\$63,711.57
LANGHOLZ, SHANE	TRAINING REIMBURSE	\$144.39
MAXYIELD COOPERATIVE	FIRE DEPT FUEL	\$138.71
MAYER, BOB	DEC 2017 TIF PAYMENT	\$9,085.23
MCCREA, JIM	COMM CTR BRD MTG 12/7/16	\$25.00
MENARDS - SPENCER	PARKS SUPPLIES	\$391.88
MILFORD COMMERCIAL CLUB	2-\$20 MIL BUCKS FOR HOL FANT	\$40.00
MILFORD COMMUNICATIONS	FIRE DEPT SERVICES	\$335.21
MILFORD ELECTRIC INC.	COMM CTR BALLAST REPLACED	\$80.36
MILFORD MUNICIPAL UTILITY	NOVEMBER UTILITIES	\$8,106.66
MYHRE, MATT	EE CLOTHING	\$500.00
NAAB BETTY	REIMBURSE FOR HOLIDAY CRAFT	\$41.95
NELSON, WANDA	P&Z MTG 11/10/16	\$25.00
OFFICE OF AUDITOR OF STAT	AUDIT FILING FEE	\$425.00
OKOBOJI AFTER PROM	OKOBOJI AFTER PROM DONATION	\$100.00
ORTMAN, RICH	COMM CTR BRD MTG 12/7/16	\$25.00
OVERHEAD DOOR SALES	PARKS DEPT GARAGE DOOR	\$1,513.00
PAPE, JULIE	P&Z MTG 11/10/16	\$25.00
PEDERSON ELECTRIC	SOUTH SIGN RECEIPT ADD	\$123.20
POLARIS INDUSTRIES	DEC 2017 TIF PAYMENT	\$22,710.86
PURCHASE POWER	POSTAGE	\$201.00
R & D INDUSTRIES	MANAGED SERVICE AGREEMENT	\$774.50
REGIONAL TRANSIT AUTHORITY	FY17 2ND QTR BILLING	\$1,875.00
RICE REPAIR	PD CAR TIRE REPAIR	\$20.00
RICK'S PEST CONTROL	FIRE DEPT SERVICES	\$95.00
SAFARI CHILDCARE CENTER-CASSID	DEC 2017 TIF PAYMENT	\$1,504.44
SCHMELLING, BOBBI	DEC 2017 TIF PAYMENT	\$1,095.97
SECURE BENEFITS SYSTEMS	EE FSA CONTRIB	\$517.19
SECURE BENEFITS SYSTEMS	EE FSA CONTRIB	\$352.96
SEXTON, BRENT	P&Z MTG 11/10/16	\$25.00
SHAMROCK RECYCLE INC.	NOV CURBSIDE RECYCLE	\$3,828.96
SHIELD TECHNOLOGY CORP	PD COMPUTERS	\$1,542.50
SIMINGTON, BRAD	P&Z MTG 11/10/16	\$25.00
SIOUX SALES COMPANY	EE CLOTHING	\$149.90
SORENSEN, BETH	REIMBURSE HOLIDAY CRAFTS	\$58.55
STOREY KENWORTHY	PD/OFFICE SUPPLIES	\$199.07
STOREY KENWORTHY-DES MOIN	OFFICE CHAIRS	\$975.00
SUNSHINE FOODS	LIBRARY CHARGES	\$38.81
SUPERIOR EQUIPMENT & RENTAL CO	PW SUPPLIES	\$507.20
TREASURER, STATE OF IOWA	STATE TAX	\$3,652.00
TRI STATE PAVING	STREET REPAIR	\$796.06
TRUE VALUE-MILFORD	NOVEMBER INVOICES	\$600.01
UNITED COMMUNITY BANK FOR	LIBRARY POSTAGE	\$122.84
VAHLSING'S CLEAN SWEEP	FIRE DEPT JANITORIAL	\$110.00
VALLEY CONTRACTING INC.	H AVE RECON THRU 10/22/16	\$53,704.90
VERIZON WIRELESS	NOVEMBER SERVICES	\$515.48
VOGAL PAINT & WAX CO.	PW SUPPLIES	\$212.35
WASTE MANAGEMENT	NOV GARB SERVICES	\$11,217.60
WINTHER STAVE & CO. LLP	ANNUAL AUDIT & REPORT ASSIST	\$3,981.21
TOTAL ACCOUNTS PAYABLE		\$414,891.57
PAYROLL CHECKS		\$39,879.77
**** PAID TOTAL ****		\$454,771.34

Paid from the following funds: General Fund: 102,191.65; Road Use Tax: 19,629.55; Employee Benefits: 15,057.50; Hotel/Motel: 100.00; TIF: 159,145.04; Debt Service: 78,274.02 Capitol Equipment (LOST): 2,933.07; H Ave Project: 54,384.90; Sewer Utility: 6,558.61; Garbage Utility: 16,497.00

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 115,676.53; Road Use Tax: 33,297.11; Employee Benefits: 19,598.20; Hotel/Motel Tax: 24.30; Tax Increment Financing: 302,179.00; Milford South Industrial Park: -110,272.98; Nature Trails TIF: -92,519.28; Meyer TIF: -11,606.37; Ponds Phase 1 TIF: -57,488.68; LMI Fund 157.94; K-9 Unit: .43; Debt Service: 30,619.63; Capitol Equipment (LOST) 81,009.00; Capital Project Reserve: 315.89; H Avenue Project: 725.00; Sewer Utility: 25,808.70; Garbage Utility: 17,302.26; Storm Water Utility: 10,328.77

CITIZEN'S APPEARANCES-PUBLIC COMMENTS

No public comments.

REPORTS

Board/Commission reports

Council reviewed the November Clerk/Treasurer report, November monthly expense and revenue reports, Police and Fire Department reports. November minutes from Community Center, Park Board, Milford Planning & Zoning, Milford Memorial Library and Library events for December. Landfill Commission minutes/ Treasurer's report from October.

ACTIONS & DISCUSSION ITEMS

Approve Skid-Steer trade in

Motion by Olsen second by Rolling to approve trading in Bobcat Skid- Steer. All voting aye. Motion passed.

Resolution authorizing fund transfers for FY 2017

Motion by Olsen second by Rolling to approve **Resolution 16-57**. Roll call vote. All voting aye. Motion passed.

Approve Hold Harmless agreement between City of Milford and Boji Bay Funhouse and Pavilion

Motion by Olsen second by Huse to approve Hold Harmless agreement between City of Milford and Boji Bay Funhouse and Pavilion. Roll call vote. All voting aye. Motion passed.

Pearson Lakes Art Center funding request Bob Kirschbaum

Bob Kirschbaum was not present for the meeting, City Administrator Houge said she would call him tomorrow and see if he would like to be on the December 27th agenda. After the meeting Houge looked back on an email and it turns out he had requested to be on the December 27th agenda so she called and apologized and touched base with Mr. Kirschbaum.

COMMENTS BY MAYOR, COUNCIL AND STAFF

City Administrator Houge talked briefly in regards to an email she had received from Steve Anderson from Great Lakes Sanitary District. The sanitary district has discovered there is a ground water infiltration issue on one of their manholes in Hunter Hills Phase II and wanted to know if the city owns the sewer line or if it still belongs to the developer. I told him the city has not accepted the infrastructure or the streets.

With no other discussion, motion to adjourn Walters second by Olsen at 6:52 p.m. All voting aye. Motion carried.

Respectfully submitted,

Bill Reinsbach, Mayor

LeAnn Houge, City Administrator/Clerk