

MILFORD CITY COUNCIL
REGULAR MEETING
DECEMBER 26, 2018
6:30 PM

The Milford City Council met in regular session December 26, 2018 at 6:30 p.m. in the Community Center Board Room

Mayor Steve Anderson presided.

Members present: Chris Hinshaw, Andy Yungbluth, and Bill Huse

Absent: Don Olsen and Doug Frederick

Others present: City Administrator LeAnn Reinsbach, Sharon Hoerichs

Steve Anderson led the Pledge of Allegiance.

Motion by Yungbluth second by Huse to approve the agenda. All voting aye: Motion carried.

Motion by Hinshaw second by Yungbluth to approve consent agenda. All voting aye. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes December 10, 2018 council meeting
- Holiday letter from Beck Engineering
- Thank you from YMCA

CITIZEN OPPORTUNITY FOR COMMENT

ACTION & DISCUSSION ITEMS

Council to hear from Lakes Area Hockey Association on funding request

Lakes Area Association Treasurer Sharon Hoerichs spoke about the Lakes Area Hockey Association. She expressed the impact on the economy during the winter months, double tournaments and open skating on Friday and Saturday from 7-9 p.m. The cost is \$5.00 for admittance and \$2.00 for skate rental. The association has been recently approached by a private donor with a \$300K matching gift offer to support the completion of Phase III amenities and improvements. Sharon is requesting \$10,000.00 in funding this year. Council will review during budget discussion, no action was taken.

Councilman Don Olsen and Doug Frederick showed up at 6:40.

Resolution of the City of Milford, Iowa to request the assistance of the staff of the Northwest Iowa Planning and Development Commission updating employee handbook

Motion by Yungbluth second by Huse to approve **Resolution 18-66** Resolution of the City of Milford, Iowa to request the assistance of the staff of the Northwest Iowa Planning and Development Commission updating employee handbook. Roll call vote. Voting aye: Olsen, Hinshaw, Frederick, Yungbluth and Huse. Nay: None. Motion carried.

Resolution authorizing placement of recognition/achievement signs

Motion by Yungbluth second by Olsen to approve **Resolution 18-67** Resolution authorizing placement of recognition/achievement signs Roll call vote. Voting aye: Olsen, Hinshaw, Frederick, Yungbluth and Huse. Nay: None. Motion carried.

Set public hearing on FY2019 budget amendment for January 28th, 2018 at 6:30 p.m.

City Administrator Reinsbach noted she will be meeting with the Finance Committee on January 3rd, 2019 to review budget numbers. Part of the amendment will be the expenses for Phase III on H Avenue, this previously was not a budgeted item because we were waiting so see if the City of Milford would receive CDBG funds. Other expenses will be government activities in Public Safety, Public Works and sewer and garbage in the Proprietary Funds. Motion by Olsen second by Huse to set the public hearing for FY2019 budget amendment for January 28, 2018 at 6:30 p.m. All voting aye. Motion carried.

Discussion on city hours of operation New Year's Eve Day

City Administrator asked the council to close at noon on New Year's Eve Day. After some discussion it was decided to be closed all day. Motion by Olsen second by Huse to close all city departments New Year's Eve Day. All voting aye: Motion carried.

Residential tax abatement Shane Neavin

The board reviewed that tax abatement and discussed the payment of \$200.00. Reinsbach reminded council that last time he turned in the abatement the house wasn't in compliance and council denied the refund. The house is now in

compliance. Bill Huse commented if someone comes in and asks for a Special Exception Use Permit they have to pay \$600.00 and if the BOA doesn't approve they money isn't refunded. Huse thinks he should have to pay. Hinshaw asked what the other members thought and they all agreed. Motion by Olsen, second by Huse to have City Administrator Reinsbach send a letter to Mr. Neavin and explain he needs to pay the \$200.00 fee and once that is paid the tax abatement can be put back on the agenda for council review.

Discussion on employee recognition dinner and location

The board discussed different locations and also considered having a meal catered and use the Community Center. Motion by Olsen second by Frederick to allow the city staff to contact Perkins in regards to an employee recognition dinner to show support, appreciation and lift employee morale for the City of Milford employees. All voting aye: Motion carried.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Mayor Anderson spoke that he, LeAnn Reinsbach, and Brad Beck met with Todd Abrahamson, Juli Johnson, Brad Droegmiller from the school district and a couple of people from the FEH Design on Tuesday December 18th. The plans were reviewed and a time line has been set for how the district needs to approach the Planning & Zoning Commission with the plans and then plan to meet with the Board of Adjustments. Mayor Anderson also commented the school has reached out to the Milford Municipal Utilities in regards to water and electric.

Councilman Hinshaw expressed his concern in regards to the pickup and drop off area near HTC along A34 west of town. Children are standing right on the road and either need to stand back further or have the bus pick up in a different area. Councilman Olsen express the same issue along Highway 71 by Emerald Hills. Administrator Reinsbach said she would call the school and see if anything can be done.

Councilman Huse asked how the police vehicle bid is coming along. Reinsbach mentioned this will be on the January 14th agenda, she just got the bid last Friday.

With no other discussion, motion to adjourn by Olsen second by Yungbluth at 7:20 p.m. All voting aye: Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk