

MILFORD CITY COUNCIL
 REGULAR MEETING
 FEBRUARY 10, 2020
 6:30 PM

The Milford City Council met in regular session February 10, 2020 at 6:30 p.m. in the East ½ of the Community Center. Mayor Steve Anderson presided.

Members present: Chris Hinshaw, Aaron Gebhart, Doug Frederick, Andy Yungbluth and Jason Eckard.

Absent: None

Others present: City Administrator LeAnn Reinsbach, Bob Clark, and Don Brinkley

Steve Anderson led the Pledge of Allegiance.

Motion by Yungbluth second by Hinshaw to approve the agenda. All voting aye.

Motion by Yungbluth second Frederick to approve consent agenda. All voting aye. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of February 3, 2020 meeting
- Okoboji Avenue Liquor-new ownership
- Monthly bills as listed below: (approved) and bills paid in vacation

AFLAC	AFLAC PRE TAX	\$1,020.54
ALLIANT ENERGY	SIGN UTILITY	\$27.42
ALPHA WIRELESS COMM. CO.	FIRE DEPT PORTABLE RADIO ANTEN	\$23.50
AMAZON/SYNCEB	LIBRARY BOOKS	\$94.00
AMERICAN UNDERGROUND SUP	RESTOCKING FEE	\$69.60
ANDERSON, GILLIAN	CRAFTS/PAINT NIGHT	\$112.68
ARNOLD MOTOR SUPPLY	JANUARY INVOICES	\$1,149.14
AUMER, CHERYL	P&Z MTG 01/16/2020	\$25.00
BAISH, RICKY	REIMBURSEMENT TV MOUNT BOLTS	\$10.05
BAKER & TAYLOR INC.	LIBRARY BOOKS	\$1,143.35
BARCO MUNICIPAL PROD. INC	PW SUPPLIES	\$139.99
BECK ENGINEERING INC	SERVICES AIRPORT RUNWAY	\$12,972.50
BERGLUND, SCOTT	P&Z MTG 01/16/2020	\$25.00
BERNING, SHELLY	LIBRARY BD MTG 02/05/2020	\$25.00
BLACK HILLS ENERGY	FIRE DEPT UTILITY	\$1,133.66
BLACKSTRAP, INC.	ROAD SALT	\$2,063.17
BOMGAARS	PARKS SUPPLIES	\$573.03
BORDER STATES INDUSTRIES	STREET LIGHTING	\$15,793.80
BRINKS CONSULTING	JANUARY SERVICES	\$87.50
CAASA	FY2020 FUNDING	\$250.00
CAMPUS CLEANERS	LIBRARY SEVICES	\$137.55
CANON FINANCIAL SERVICES	LIBRARY PURCHASE AGREEMENT	\$71.83
CARD SERVICES CENTER	EMPLOYEE APPRECIATION DINNER	\$1,046.33
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	\$20,836.20
CHAPMAN DOOR CO., LLC	PW BUILDING MAINT	\$614.62
COOKINHAM, JEFF	LIBRARY BD MTG 02/05/2020	\$25.00
COOPERATIVE ENERGY COMPANY	JANUARY FUEL CHARGES	\$4,782.38
DAVE'S REPAIR, INC.	FIRE DEPT VEHICLE MAINT	\$483.12
DEMCO	LIBRARY SUPPLIES	\$67.42
DENNIS E MERRY	JANUARY JANITORIAL	\$1,700.00
DICKINSON COUNTY CONSERVATION	GREEN WASTE/FL TUBES DISPOSAL	\$140.00
DICKINSON COUNTY NEWS	JANUARY ADS	\$740.79
DOTSON, DENNIS	LIBRARY BD MTG 2/5/2020	\$25.00
ELIZABETH CHEVROLET	PW VEHICLE MAINTENANCE	\$343.88
FASTENAL	PW SHOP SUPPLIES	\$59.52
FIRE SERV TRAINING BUREAU	FIRE DEPT TRAINING SIMPSON/LET	\$210.00
FRANKLIN, ELAINE	LIBRARY BD MTG 02/05/2020	\$25.00
FUNK, CARRIE	CMC APPLICATION FEE	\$125.00
GALE	LIBRARY BOOKS	\$33.74
GALEN'S PRO-MOW	PW VEHICLE MAINTENANCE	\$14.00
GALLES, MATT	P&Z MTG 01/16/2020	\$25.00
GANNO, JOANN	LIBRARY BD MTG 2/5/2020	\$25.00
GCS TECH INC.	FIREWALL/MGMT FY2020	\$400.00

GENERAL DRIVERS UNION	UNION DUES	\$431.00
GORDON FLESCH COMPANY	FIRE DEPT COPIER	\$197.92
GRAHAM TIRE COMPANY	FIRE DEPT TIRES	\$3,675.52
IA DEPT OF PUBLIC SAFETY	PD OCT-DEC SERVICES	\$300.00
IMFOA	C FUNK MEMBERSHIP DUES	\$100.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$8,408.10
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$8,080.58
IOWA CENTRAL COMMUNITY COLLEGE	FIRE DEPT TRAINING GEBHART/LAN	\$240.00
IOWA GREAT LAKES SANITARY DIST	BI ANNUAL SEWER CHARGES	\$1,285.55
IOWA LAKES ELECTRIC COOP	PHEASANT STREET LIGHTS	\$837.00
IOWA ONE CALL	DECEMBER LOCATES	\$53.30
IPERS	IPERS PROTECTN	\$11,165.78
JAYCOX IMPLEMENT	PW SNOW BUDGET SUPPLIES	\$42.60
JCL SOLUTIONS-JANITORS CLOSET	SOAP DISPENSER	\$109.43
KILTS, RICK	LIBRARY BD MTG 02/05/2020	\$25.00
M & T FIRE AND SAFETY	FIRE DEPT SUPPLIES	\$908.00
M & T FIRE AND SAFETY	FIRE DEPT VEHICLE MAINT	\$74.00
MAXYIELD COOPERATIVE	FIRE DEPT FUEL	\$87.01
MENARDS - SPENCER	AIRPORT SUPPLIES	\$259.80
MENARDS - SPENCER	PW BUILDING MAINT	\$383.10
MERCER, MICHELLE	DAMAGED MAILBOX REIMBURSE	\$60.00
MILFORD COMMUNICATIONS	FIRE DEPT CABLE/INTERNET	\$767.33
MILFORD ELECTRIC INC.	AIRPORT THERMOSTAT	\$444.87
MILFORD MUNICIPAL UTILITY	JANUARY UTILITES	\$10,499.12
MILFORD POLICE DEPT	TOBACCO COMPLIANCE CHECKS	\$250.00
MYHRE, MATT	TRAINING EXPNSE REIMBURSE	\$159.29
NORTH CENTRAL INT'L, INC.	FIRE DEPT VEHICLE MAINT	\$398.42
OTC BRANDS, INC	LIBRARY SUPPLIES	\$58.84
PAPE, JULIE	P&Z MTG 01/16/2020	\$25.00
POWERPLAN	PW VEHICLE MAINT	\$763.90
R & D INDUSTRIES	SERVICE AGREEMENT	\$886.13
RHODE ISLAND NOVELTY	LIBRARY SUPPLIES	\$58.80
RICK'S PEST CONTROL	FIRE DEPT SERVICES	\$95.00
WEDEKING, SAM	1/20 SNOW HAUL	\$2,760.00
SECURE BENEFITS SYSTEMS	EE FSA CONTRIBUTIONS	\$375.64
SEXTON, BRENT	P&Z MTG 01/16/2020	\$25.00
SIOUX SALES COMPANY	HOSS CLOTHING ALLOWANCE	\$259.95
STATE STEEL SUPPLY COMPANY	PW SHOP SUPPLIES	\$17.45
STEIN LAW OFFICE	JANUARY LEGAL SERVICES	\$1,572.50
STOREY KENWORTHY	PD/OFFICE SUPPLIES	\$808.23
STUART C IRBY CO BR983	LIGHTING	\$4,500.00
SUNSHINE FOODS	LIBRARY SUPPLIES	\$73.19
SUPERIOR PLUMBING LLC	FIRE DEPT BUILD MAINT	\$130.00
TD TOOLS	PW SHOP/SEWER SUPPLIES	\$276.35
THE SAFARILAND GROUP	PD SUPPLIES	\$156.17
TREAS. - STATE OF IOWA	QTRLY SALES TAX	\$2,147.00
TREASURER, STATE OF IOWA	STATE TAX	\$2,668.00
TRUE VALUE-MILFORD	JANUARY INVOICES	\$307.52
UNITED COMMUNITY BANK FOR PETT	LIBRARY POSTAGE	\$21.86
UNITED COMMUNITY BANK FOR PETT	PD POSTAGE	\$44.05
UNITED STATES TREASURY	VERNER UNDERREPORTED CHECK	\$31.25
VANDER HAAG'S INC.	PW SUPPLIES	\$360.37
VERIZON WIRELESS	LAPTOP/CELL SERVICES	\$638.04
Accounts Payable Total		\$136,973.27
Payroll Checks		\$48,555.12
***** REPORT TOTAL *****		\$185,528.39

Paid from the following funds: General Fund: 116,488.51; Road Use Tax: 28,103.95; Employee Benefits: 16,929.42; Airport Runway Project: 11,820.00; Sewer Utility Fund: 10,745.82; Storm Water Utility Fund: 1,440.69

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 115,575.39; Road Use Tax: 39,401.58; Employee Benefits; 2,726.92; Hotel/Motel Tax: 143.12; TIF: 2,123.20; LMI Fund: 930.29; Debt Service: 13,219.22; Capitol Equipment (LOST) 715.61; Capital Project Reserve: 2,360.58; H Avenue Project: 31,077; Sewer Utility: 23,772.05; Storm Water Utility: 10,570.97

CITIZEN OPPORTUNITY FOR COMMENT

REPORTS

Board/Commission Reports

Council reviewed the January Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, and Police report. December minutes from Airport Commission, Park Board, Planning & Zoning, and Library along with March events. January Dickinson County Sanitary Landfill Commission minutes.

PUBLIC HEARING

Public hearing relating to maximum property tax dollars for FY2021 at 6:30 p.m.

Mayor Anderson opened the public meeting at 6:33 p.m. City Administrator Reinsbach mentioned no written comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:34 p.m.

ACTION & DISCUSSION ITEMS

Resolution approving FY2021 maximum property tax levy

Motion by Yungbluth second by Hinshaw to approve **Resolution 20-07** Resolution approving FY2021 maximum property tax levy. Roll call vote. Voting aye: Hinshaw, Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried

Resolution approving iPad Policy and Agreement

Motion by Hinshaw second by Gebhart to approve **Resolution 20-08** Resolution approving iPad Policy and Agreement. Roll call vote. Voting aye: Hinshaw, Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried

Resolution approving reimbursement to key employees of certain cell phone cost

Motion by Yungbluth second by Eckard to approve **Resolution 20-09** Resolution approving reimbursement to key employees of certain cell phone cost. Roll call vote. Voting aye: Hinshaw, Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried

Approve Deputy City Clerk to attend IMFOA Conference April 15-17, 2020

Motion by Yungbluth second by Frederick to approve Deputy City Clerk to attend the IMFOA Conference April 15-17, 2020. All voting aye. Motion carried

FY2021 budget discussion

Council finished reviewing department needs and discussion took place on architectural fees concerning the design agreement with Bergland and Cram. It was suggested the buildings and equipment committee meet with Andy from Bergland and Cram to get a better understanding on the breakdown of fees. Council also reviewed documentation from Tim Kinnetz that he has secured additional funding for the pools and because of this he is asking the city provide \$20,000 instead of the projected funding request of \$30,000. Council discussed and did not feel comfortable about funding more than \$7500.00. Motion by Gebhart second by Yungbluth to keep the pool funding at \$7500.00 and if the funding request is not used by the end of the fiscal year that money be used towards the Florence Park shelter house. Reinsbach will have a follow up meeting with the finance committee this week on budget. Motion by Yungbluth second by Hinshaw to approve preliminary year ending June 30, 2021 budget not to exceed the current levy rate of 13.08. All voting aye. Motion passed.

Set public hearing on FY2021 budget date of March 23, 2020 at 6:30 p.m.

Motion by Yungbluth second by Eckard to set public hearing on FY2021 budget date of March 23, 2020 at 6:30 p.m. All voting aye. Motion carried.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

City Administrator mentioned there will be a pay app coming in for the sewer lining project.

With no other discussion, motion to adjourn by Yungbluth second by Eckard at 7:37 p.m. All voting aye. Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk