

MILFORD CITY COUNCIL
 REGULAR MEETING
 FEBRUARY 11, 2019
 6:30 PM

The Milford City Council met in regular session February 11, 2019 at 6:30 p.m. in the East ½ of the Community Center Mayor Steve Anderson presided.

Members present: Chris Hinshaw, Don Olsen, Doug Frederick, Andy Yungbluth, and Bill Huse.

Absent: None

Others present: City Administrator LeAnn Reinsbach, Charles Gilbert, Allen Grothen, Jason Eygabroad, and Kent Eilers

Steve Anderson led the Pledge of Allegiance.

Motion by Yungbluth second by Huse to approve the agenda. All voting aye: Motion carried.

Motion by Yungbluth second Frederick to approve consent agenda. All voting aye. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes January 28, 2019 council meeting
- Monthly bills as listed below: (approved) and bills paid in vacation

ADVANCED SYSTEMS INC	FIRE DEPT COPIER	\$89.77
AFLAC	AFLAC PRE TAX	\$969.28
ALLIANT ENERGY	SIGN UTILITY	\$22.40
ALPHA WIRELESS COMM. CO.	FIRE DEPT SERVICES	\$1,802.58
AMAZON/GEGRB	LIBRARY SUPPLIES	\$172.74
ANDERSON, GILLIAN	LIBRARY SUPPLIES REIMBURSE	\$107.12
ARNOLD MOTOR SUPPLY	JANUARY INVOICES	\$847.18
BAKER & TAYLOR INC.	LIBRARY BOOKS	\$1,512.66
BECK ENGINEERING INC	HILL DRIVE HMA OVERLAY PRJCT	\$8,506.25
BERGLUND, SCOTT	P & Z MTG 1/17/19	\$25.00
BERNING, SHELLY	LIBRARY BRD MTG 2/6/19	\$25.00
BLACK HILLS ENERGY	FIRE DEPT UTILITY	\$1,344.31
BOCKMAN, MELISSA	AIRPORT COMM MTG 1/9/19	\$25.00
BOMGAARS	PUBLIC WORKS SUPPLIES	\$86.95
BRINKS CONSULTING	JANUARY SERVICES	\$50.00
C & D USED OIL SERVICES	PW OIL FILTER RECYCLE	\$55.00
CARD SERVICES CENTER	LIBRARY/PD SUPPLIES	\$1,004.33
CENTER POINT LARGE PRINT	LIBRARY BOOKS	\$2,185.92
CENTRAL STATES SOUTHEAST & S	STEARNS START DATE ADJUSTMEN	\$331.20
CENTRAL STATES SOUTHEAST & S	EE HEALTHCARE	\$17,884.80
CITY OF SPENCER	NOV 18 COOP POST TESTING	\$128.75
COOPERATIVE ENERGY COMPANY	JANUARY FUEL INVOICES	\$2,828.10
CORNELL ABSTRACT CO.	ACCESS EASEMENT RESEARCH	\$25.00
CRYSTEEL TRUCK EQUIPMENT	PW VEHICLE MAINT	\$90.00
DAVE'S REPAIR, INC.	FIRE DEPT VEHICLE MAINT	\$1,347.35
DEMCO	LIBRARY SUPPLIES	\$425.82
DENNIS E MERRY	JANUARY JANITORIAL SERVICES	\$1,700.00
DICKINSON COUNTY CONSERVATI	GREEN WASTE DISPOSAL	\$460.00
DICKINSON COUNTY NEWS	JANUARY PUBLICADS ADS	\$951.49
DOTSON, DENNIS	LIBRARY BRD MTG 2/6/19	\$25.00
DUBOIS, DAVID	AIRPORT COMM MTG 1/9/19	\$25.00
ELIZABETH CHEVROLET	PLOW TRUCK MAINT	\$121.91
ESI	SEWER SUPPLIES	\$293.27
FRANKLIN, ELAINE	LIBRARY BRD MTG 2/6/19	\$25.00
GALE GROUP	LIBRARY BOOKS	\$33.74
GALEN'S PRO-MOW	CHAIN SAW REPAIR	\$66.50
GCS TECH INC.	LIBRARY SERVICES	\$400.00
GENERAL DRIVERS UNION	UNION DUES	\$322.00
GOULD, RICK	AIRPORT COMM MTG 1/9/19	\$25.00
GREAT AMERICA LEASING CORP.	LIBRARY COPIER	\$110.43
HEMPHILL, LINDA	COMM CTR BRD MTG 2/6/19	\$25.00
HUMANE SOCIETY OF NW IOWA	FY19 CITY IMPOUND FEE	\$1,500.00
HUNTRESS DAVID	BOA MTG 1/30/19	\$25.00
IA DEPT OF PUBLIC SAFETY	ONLINE WARRANTS & ARTICLES	\$300.00
IMFOA	19-20 IMFOA MEMBERSHIP	\$100.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$2,849.23

INTERNAL REVENUE SERVICE	FED/FICA TAX	\$7,676.15
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$6,958.56
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$663.28
IOWA LIBRARY ASSOCIATION	LIBRARY ASSOC 19 MEMBERSHIP	\$95.00
IOWA ONE CALL	DECEMBER LOCATES	\$20.70
IPAA	AIRPORT MEMBERSHIP FEE	\$100.00
IPERS	IPERS PROTECTN	\$10,252.46
JCL SOLUTIONS-JANITORS CLOSET	JANITORIAL SUPPLIES	\$31.42
JONES, SHERRI	BOA MTG 1/30/19	\$25.00
KEN BORTH AUTO BODY LTD.	VEHICLE MAINT	\$420.21
KILTS, RICK	LIBRARY BRD MTG 2/6/19	\$25.00
KIMBALL MIDWEST	SHOP SUPPLIES	\$253.16
LAKES REGIONAL HEALTHCARE	RADCLIFFE IMMUNIZATIONS	\$199.00
LINGO	306 Q LIFT STATION	\$59.43
LORENZEN, JASON	BOA MTG 1/30/19	\$25.00
LUCILE MAE, LLC	LIBRARY ADVERTISING	\$150.00
M & T FIRE AND SAFETY	FIRE DEPT SUPPLIES	\$784.00
MARTIN'S FLAG CO.	FLAGS	\$531.28
MATHESON TRI-GAS INC	SHOP SUPPLIES	\$96.93
MAXYIELD COOPERATIVE	FIRE DEPT FUEL	\$172.09
MCCREA, JIM	COMM CTR BRD MTG 2/6/19	\$25.00
MENARDS - SPENCER	BUILDING MAINT	\$59.96
MID-IOWA SOLID WASTE EQUIPME	SEWER VEHICLE MAINT	\$1,229.13
MIDAMERICA BOOKS	LIBRARY BOOKS	\$49.85
MILFORD COMMUNICATIONS	FIRE DEPT CABLE/INTERNET	\$733.99
MILFORD ELECTRIC INC.	STREET LIGHT REPAIR	\$60.12
MILFORD MUNICIPAL UTILITY	JANUARY UTILITY	\$9,218.74
MUNICIPAL EMERGENCY SERVICES	FIRE DEPT PLATE MOUNT STORZ	\$109.03
NWPDC	CDBG H AVE PHASE III ENVIRO	\$6,000.00
ORTMAN, RICH	COMM CTR BRD MTG 2/6/19	\$25.00
OVERDRIVE INC.	LIBRARY BOOKS	\$175.97
PAPE, JULIE	P & Z MTG 1/17/19	\$25.00
PURCHASE POWER	CITY HALL POSTAGE	\$201.00
R & D INDUSTRIES	SERVICE AGREEMENT	\$774.50
CAMPUS CLEANERS	LIBRARY SERVICES	\$37.40
CAMPUS CLEANERS	LIBRARY SERVICES	\$137.55
RICK'S PEST CONTROL	FIRE DEPT SERVICES	\$95.00
SANDRY FIRE SUPPLY	FIRE DEPT BATTERY PACK	\$8.15
SCHULTZ, BECCA	LIBRARY TRAINING REIMBURSE	\$40.00
SECURE BENEFITS SYSTEMS	EE FSA CONTRIBUTIONS	\$259.88
SEXTON, BRENT	P & Z MTG 1/17/19	\$25.00
SHORTLEY, MICHELE	LIBRARY BRD MTG 2/6/19	\$25.00
SIMINGTON, BRAD	P & Z MTG 1/17/19	\$25.00
SIOUX SALES COMPANY	FLASHLIGHT BATTERIES REPLACE	\$104.80
SPENCER AUTO PARTS INC.	PW VEHICLE MAINT	\$83.39
STEIN LAW OFFICE	JANUARY LEGAL SERVICES	\$3,288.70
STEIN, CHRIS	AIRPORT COMM MTG 1/9/19	\$25.00
STOREY KENWORTHY	CITY HALL SUPPLIES	\$488.79
SUNSHINE FOODS	LIBRARY SUPPLIES	\$28.63
TD TOOLS	BOOSTER JUMP PACKS FOR PD	\$982.50
THE N'WEST IOWA REVIEW	LIBRARY SUBSCRIPTION	\$39.95
THE SHERWIN-WILLIAMS CO.	DOWNTOWN GARBAGE CAN PROTE	\$75.03
THE VACUUM CLEANER CENTER	LIBRARY VACUUM REPAIR/CC BAG	\$147.49
THE VACUUM CLEANER CENTER	COMM CTR VACUUM REPAIR	\$100.75
TOM'S PLUMBING & HEATING	AIRPORT TERMINAL REPAIR	\$115.12
TREAS. - STATE OF IOWA	QRTRLY SALES TAX	\$1,892.00
TREASURER, STATE OF IOWA	STATE TAX	\$2,938.00
TRUE VALUE-MILFORD	JANUARY INVOICES	\$494.33
U.S. BANK EQUIP FINANCE	CITY HALL COPIER	\$192.93
UNITED COMMUNITY BANK FOR PE	LIBRARY POSTAGE	\$142.08
UNITY POINT CLINIC-OCCUPATION	19 MUCCA MEMBERSHIP	\$40.00
UPKEEP	MENS URINAL REPAIR	\$144.18
VANDER HAAG'S INC.	14 WESTERN STAR MAINTENANCE	\$1,023.04
VERIZON WIRELESS	CELL/LAPTOP SERVICES	\$452.67
WEDEKING PIT & PLANT	GRAVEL	\$20.00
WORKMAN, MIKE	AIRPORT COMM MTG 1/9/19	\$25.00
TOTAL ACCOUNTS PAYABLE		\$111,974.40
PAYROLL CHECKS		\$48,857.25
***** REPORT TOTAL *****		\$160,831.65

Paid from the following funds: General Fund: 104,587.62; Road Use Tax: 21,382.23; Employee Benefits: 15,276.60; Hill Drive Project: 4,818.75; H Ave project: 3,947.47; Sewer Utility Fund: 9,414.99; Storm Water Utility Fund: 1,403.99

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 163,671.76; Road Use Tax: 31,619.21; Employee Benefits: 2,669.54; Hotel/Motel Tax: 234.97; TIF: 4,470.32; LMI Fund: 1,527.28; Police Forfeiture: 500.00; Debt Service: 38,709.06; Capitol Equipment (LOST) 1,174.83; Capital Project Reserve: 3,054.57; Sewer Utility: 22,988.18; Garbage Utility: 1,015.18; Storm Water Utility: 10,442.67

CITIZEN OPPORTUNITY FOR COMMENT

REPORTS

Board/Commission Reports

Council reviewed the January Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, and Fire, Police reports. January minutes from Airport Commission, Board of Adjustments, Community Center, Park Board, Planning & Zoning and Library along with February events, Dickinson County Sanitary Landfill Commission minutes/Treasurer's report from December.

ACTION & DISCUSSION ITEMS

Amended Resolution 19-09 setting public hearing on proposed amendment to the zoning ordinance-Section 13.8 Minimum Residential standards of the Milford City Zoning Ordinances

Motion by Yungbluth second by Huse to approve amended **Resolution 19-09** Resolution setting public hearing on proposed amendment to the zoning ordinance-Section 13.8 Minimum Residential standards of the Milford City Zoning Ordinances. Roll call vote. Voting aye: Hinshaw, Olsen, Frederick, Yungbluth and Huse. Nay: None. Motion carried

Amended Resolution 19-10 setting public hearing to consider application for rezoning in accordance with Article 22, 22.3 and other applicable provisions of the Milford City Zoning Ordinances

Motion by Yungbluth second by Frederick to approve amended **Resolution 19-10** Resolution setting public hearing to consider application for rezoning in accordance with Article 22, 22.3 and other applicable provisions of the Milford City Zoning Ordinances. Roll call vote. Voting aye: Hinshaw, Olsen, Frederick, Yungbluth and Huse. Nay: None. Motion carried

Update from Beck Engineering on LID project in connection with Phase III of H Avenue

Mayor Anderson reminded council the goal is to try and slow down storm water that dumps south of 6th St. Jason with Beck Engineering reviewed the results from a series of percolation tests that were done on H Avenue between 10th -13th St. The test were done to understand the infiltration rate in which water percolates through the existing soils along this portion of H Avenue. Due to the constraints posed by the sidewalk along the west side of H Avenue Jason recommended putting in bio retention cells along the east side of H Avenue. The cost to add 3 bio retention cells would be approximately \$80,000-\$90,000. Concerns about cost and what property owners would think about having retention cells installed were discussed. Councilman Huse said on behalf of the council he would be willing to meet with Jason and the 3-4 residents that would be affected. City Administrator Reinsbach noted we have the storm sewer fund that could pay for this but also cautioned we have budgeted to do \$85,000-\$90,000 in storm sewer lining in the next year and the joint A34 project with the county is scheduled for construction 2023. Reinsbach noted that Tim Oswald from Piper Jaffray will be at the February 25th council meeting to review financing on Phase III of H Avenue project. Motion by Yungbluth, second by Hinshaw to have Jason with Beck add in the 3 bio retention cells to Phase III H Avenue plans as an alternate. All voting aye. Motion carried.

Approve City Administrator Clerk to attend IMFOA Conference April 10th-12th, 2019

Motion by Huse second by Hinshaw to approve City Administrator/Clerk to attend IMFOA Conference April 10th-12th, 2019. All voting aye. Motion carried.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Mayor Anderson talked briefly about the 28E Agreement with the Water Quality Commission and expressed concern that there has been no representation from this commission during budget discussion and we give \$13,000 a year. Anderson also noted during the last meeting that Rod Simonson is interested in hooking up to city sewer from the dough plant west of town and would like to discuss who should pay for engineering fees. Councilman Hinshaw asked how the council could be better informed on issues due to recent resignation of a former employee. Administrator Reinsbach noted she would reach out to the city attorney and discuss. Mayor Anderson noted that maybe the city attorney could reach out to the council members. Council suggested that discussion on the 28E Agreement with the Water Quality

Commission, engineering fees for possible sewer connection to the dough plant be added to the February 25th council meeting. Mayor Anderson also noted that there is a Board of Adjustment meeting in regards to the new Okoboji Middle School and new scoreboards at the Okoboji High School Wednesday February 13th starting at 5:15. p.m. A letter will also be going out this week in regards to an informational meeting with the residents who will be affected during the construction of Phase III of H Avenue. The meeting will be held in the board room on February 28th at 5:15 p.m.

With no other discussion, motion to adjourn by Huse second by Hinshaw at 7:35p.m. All voting aye: Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk