

MILFORD CITY COUNCIL
 REGULAR MEETING
 FEBRUARY 13, 2017
 6:30 PM

The Milford City Council met in regular session February 13, 2017 at 6:30 p.m. in the Community Center Board Room Mayor Bill Reinsbach presided.

Members present: Jason Simpson, Don Olsen, Mary Kay Rolling, John Walters, and Bill Huse

Absent: None

Others present: None

Bill Reinsbach led the Pledge of Allegiance.

Motion by Simpson second by Huse to approve the agenda. Roll call vote. All voting aye. Motion carried.

Motion by Walters second by Rolling to approve consent agenda. Roll call vote. All voting aye. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes February 6, 2017 meeting
- Commercial tax abatement- Leroy and Beth Schmitt 2112 Q Ave #A
- Monthly bills as listed below: (approved) and bills paid in vacation

ADVANCED SYSTEMS INC	FIRE DEPT SERVICES	\$88.59
AFLAC	AFLAC PRE TAX	\$767.66
ALLIANT ENERGY	SIGN UTILITY	\$26.03
ALPHA WIRELESS COMM. CO.	PD NEW CAR SUPPLIES	\$33.82
AMAZON/GECRB	LIBRARY SUPPLIES/DVD'S	\$520.70
ANDERSON, GILLIAN	LIBRARY SUPPLIES REIMBURSE	\$57.27
ARNOLD MOTOR SUPPLY	DECEMBER INVOICES	\$1,736.70
ARNOLD MOTOR SUPPLY	JANUARY INVOICES	\$850.58
BAKER & TAYLOR INC.	LIBRARY BOOKS	\$970.44
BECK ENGINEERING INC	CITY ENGINEER SERVICES	\$995.00
BERNING, SHELLY	LIBRARY BRD MTG 2/1/17	\$25.00
BIRCH	DECEMBER SERVICES	\$552.73
BIRCH	PHONE BILL	\$576.40
BLACK HILLS ENERGY	GAS BILL	\$3,311.91
BOMGAARS	FIRE DEPT SUPPLIES	\$830.41
BRINKS CONSULTING	JANUARY SERVICES	\$25.00
CAMPUS CLEANERS	CITY HALL SERVICES	\$155.55
CARD SERVICES CENTER	ANNUAL RENEWAL	\$86.61
CENTRAL STATES SOUTHEAST &	EE HEALTHCARE	\$17,752.00
CHRISTIANS SHEET METAL	COMM CTR HEAT SERVICE	\$250.65
CINTAS	MEDICAL CABINET RESTOCK	\$129.04
CLARK EQUIPMENT CO.D/B/A BOBCA	S570 T4 BOBCAT	\$5,490.60
COLEMAN, VAUGHN	AIRPORT SERVICES	\$50.00
COOKINHAM, JEFF	LIBRARY BRD MTG 2/1/17	\$25.00
COOPERATIVE ENERGY COMPANY	DECEMBER FUEL	\$4,911.21
COOPERATIVE ENERGY COMPANY	FUEL	\$3,871.57
CREATIVE PRODUCT SOURCE	LIBRARY SUPPLIES	\$151.41
CRYTEEL TRUCK EQUIPMENT	VECHICLE MAIN	\$2,837.98
DANNATT, MARY	COMM CTR MTG 2/1/17	\$25.00
DEKOTER, THOLE, & DAWSON, P.L.	RANDY THEESFELD	\$1,207.02
DEMCO	LIBRARY SUPPLIES	\$342.59
DICKINSON COUNTY CONSERVATIO	GREEN WASTE 1/2017	\$270.00
DICKINSON COUNTY NEWS	ADS	\$291.72
DICKINSON COUNTY NEWS	ADS	\$248.76
DICKINSON COUNTY RECORDER	RECORDED DOCS	\$93.00
DON PIERSON FORD	PD 2017 INTERCEPT	\$29,488.00
FOX INTERNATIONAL INC.	FIRE DEPT SUPPLIES	\$226.50
FRANKLIN, ELAINE	LIBRARY BRD MTG 2/1/17	\$25.00
GALE GROUP	LIBRARY BOOKS	\$83.22
GALEN'S PRO-MOW	PW SERVICES	\$10.00
GCS TECH INC.	LIBRARY YEARLY FIREWALL SE	\$360.00
GENERAL DRIVERS UNION	FEB UNION DUES	\$358.00
GREAT AMERICA LEASING CORP.	LIBRARY COPIER	\$110.43
HEIMAN INC.	FIRE DEPT SUPPLIES	\$207.35
HEIMAN INC.	FIRE DEPT SUPPLIES	\$16.95
HINSHAW, AMIE	JANITORIAL SERVICES-JANUAR	\$1,600.00
HIWAY TRUCK EQUIPMENT INC.	HYD PUMPS	\$1,263.27
HOUGE, LEANN	OFFICE SUPPLIES REIMBURSE	\$14.43
IA DEPT OF PUBLIC SAFETY	PD SERVICES	\$300.00
IMFOA	2017 IMFOA DUES	\$50.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$7,781.37

INTERNAL REVENUE SERVICE	FED/FICA TAX	\$7,400.99
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$7,507.80
IOWA CENTRAL COMMUNITY COLLEGE	LANGHOLZ FD TRAINING	\$85.00
IOWA GREAT LAKES SANITARY DISTRICT	7/1/16-12/31/16 SERVICES	\$1,328.44
IOWA LIBRARY ASSOCIATION	LIBRARY MEMBERSHIP DUES	\$110.00
IPAA	AIRPORT MEMBERSHIP FEE	\$75.00
IPERS	IPERS PROTECTN	\$9,324.72
JCL SOLUTIONS-JANITORS CLOSET	CLEANING SUPPLIES	\$111.46
JENNINGS TOW & REPAIR	PW SHOP SUPPLIES	\$21.33
KEIZER, ROBB	COMM CTR MTG 2/1/17	\$25.00
KILTS, RICK	LIBRARY BRD MTG 2/1/17	\$25.00
KRUSE PAVEMENT SOLUTIONS	AIRPORT SERVICES	\$500.00
LEU, JOLENE	LIBRARY REIMBURSEMENT	\$41.06
MAXYIELD COOPERATIVE	FIRE DEPT FUEL	\$71.82
MAXYIELD COOPERATIVE	FIRE DEPT FUEL	\$213.77
MCCREA, JIM	COMM CTR MTG 2/1/17	\$25.00
MID-AMERICAN RESEARCH CHEMICALS	Chemicals	\$213.04
MID-IOWA SOLID WASTE EQUIPMENT	PW SERVICE	\$90.67
MILFORD COMMUNICATIONS	FIRE DEPT SERVICES	\$338.68
MILFORD ELECTRIC INC.	COMM CTR OUTLET SERVICE	\$35.53
MILFORD MUNICIPAL UTILITY	JANUARY SERVICES	\$11,541.24
MUNICIPAL EMERGENCY SERVICES INC	FIRE DEPT SUPPLIES	\$70.25
NEWMAN TRAFFIC SIGNS	KUCHEL SIGNS	\$157.66
NORTH CENTRAL INT'L, INC.	DUMPTRUCK MAINT	\$50.34
NORTHWEST IA. PLAN.&DEV.	WATER/SEWER CDBG H AVE	\$10,613.00
NOTEBOOM IMPLEMENT LLC	EQUIP-PARTS	\$215.70
PFEIFER, KATY	COMM CTR CXL REIMBURSE	\$400.00
PITNEY BOWES	POSTAGE LEASE	\$193.65
PITNEY BOWES	POSTAGE SUPPLIES	\$76.48
PRODUCTIVITY PLUS ACCOUNT	VEHICLE MAIN	\$392.25
QUASQUICENTENNIAL FUND	QUAS COOKBOOK ADVERT	\$25.00
QUASQUICENTENNIAL FUND	LIBRARY AD FOR COOKBOOK	\$50.00
R & D INDUSTRIES	MANAGED SERVICE AGREEMENT	\$774.50
RDO EQUIPMENT COMPANY	PW ROAD GRADER	\$34.09
RICE REPAIR	PD SERVICES TO 2010 FORD	\$118.00
RICK'S PEST CONTROL	FIRE DEPT SERVICES	\$95.00
SECRETARY OF STATE	DARLENE POWERS NOTARY	\$30.00
SECURE BENEFITS SYSTEMS	EE FSA CONTRIBUTIONS	\$364.50
SHAMROCK RECYCLE INC.	RECYCLING	\$3,828.96
SORENSEN, BETH	LIBRARY SUPPLIES REIMBURSE	\$129.98
SOS COMPUTER REPAIR	FIRE DEPT SERVICE CALL	\$312.50
SPENCER AUTO PARTS INC.	VEHICLE MAINT	\$142.76
SPENCER RED POWER	VEHICLE MAINT-TRACTOR	\$79.50
STOREY KENWORTHY	OFFICE SUPPLIES	\$235.51
SUNSHINE FOODS	LIBRARY SUPPLIES-3384643	\$66.50
SUPERIOR EQUIPMENT & RENTAL CO	PARTS	\$256.89
THE COFFEE SHOP	EMPLOYEE APPREC DINNER	\$1,406.25
TREAS. - STATE OF IOWA	SALES TAX QUARTERLY RETURN	\$2,010.00
TREASURER, STATE OF IOWA	STATE TAXES	\$2,406.00
TRUE VALUE-MILFORD	JANUARY INVOICES	\$933.29
UNITED COMMUNITY BANK FOR PEOPLE	LIBRARY POSTAGE	\$163.08
UNITY POINT CLINIC-OCCUPATIONAL	MUCCA MEMBERSHIP DUES	\$30.00
VAHLSING'S CLEAN SWEEP	FIRE DEPT 2016 SERVICES	\$110.00
VALLEY CONTRACTING INC.	16 H AVE PAYMENT #5	\$33,514.46
VERIZON WIRELESS	FEBRUARY SERVICES	\$515.43
WASTE MANAGEMENT	DECEMBER SERVICES	\$13,380.74
WASTE MANAGEMENT	LANDFILL FEES 1/1/17-1/15/17	\$3,071.91
WASTE MANAGEMENT		\$11,853.53
WEDEKING, SAM	TANDEM TRUCK-HAUL SNOW	\$935.00
WEDEKING, SAM	SNOW HAULING	\$2,932.50
WTS MEDIA	LIBRARY SUPPLIES	\$46.47
TOTAL ACCOUNTS PAYABLE		\$222,559.70
PAYROLL CHECKS		\$60,987.85
**** PAID TOTAL ****		\$283,547.55

Paid from the following funds: General Fund: 112,902.76; Road Use Tax: 37,849.46; Employee Benefits: 15,057.50; Hotel/Motel Tax: 25.00; Capitol Equipment (LOST): 34,978.60; H Ave Project: 40,127.46; Sewer Utility Fund: 8,798.63; Garbage Utility: 32,605.14; Storm Sewer Utility: 1,203.00

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 141,420.35; Road Use Tax: 32,339.25; Employee Benefits: 2,452.55; Hotel/Motel Tax: 41.25; TIF: 1,827.12; K-9: .68; LMI Fund: 268.16; Debt Service: 36,100.51; Capitol Equipment (LOST):-123.76; Capital Project Reserve: 536.31; Sewer Utility: 21,774.78; Garbage Utility: 16,900.74; Storm Water Utility: 9,369.97

CITIZEN OPPORTUNITY FOR COMMENT

Tim Fairchild who represents the City of Milford on the Dickinson County Board of Supervisors was present. After introducing himself Fairchild went on to express his concern on future improvements on A34. Fairchild expressed there is funding available and that when the timing is right he will do everything he can to aid in any coordination between the city, municipal utilities and the county. Mayor Reinsbach commented while the city would like to get going on the project we still have a portion of H Avenue that needs to be completed first. Reinsbach also expressed his concern on the city's fiscal responsibilities as the bond payments for the next two years will be at their highest.

REPORTS

Board/Commission Reports

Council reviewed January Clerks/Treasurer report, Monthly Expense and Revenue reports, Police and Fire department reports. January minutes from Airport, Community Center, Park Board, Planning & Zoning, Milford Memorial Library and events for February at the Library. Dickinson County Landfill January minutes and Treasurer's report.

PUBLIC HEARING

Public hearing to dispose of City owned property at 6:30 p.m.

Mayor Reinsbach opened the meeting at 6:40 p.m. With no comments from the audience or oral and written comments received at the City Clerk's office the public hearing was closed at 6:42 p.m.

ACTIONS & DISCUSSION ITEMS

Resolution regarding sale of property by the City of Milford and awarding bid for said property

Motion by Huse, second by Olsen to approve **Resolution 17-08**. Roll call vote. All voting aye. Motion passed.
 Motion by Olsen, second by Simpson to accept the bid of \$3250.00 from Robert R. Mayer. Roll call vote. All voting aye. Motion carried.

Resolution changing name of street in Boji Bay Business Park, First addition to Milford, Iowa

Motion by Olsen, second by Huse to approve **Resolution 17-09**. Roll call vote. All voting aye. Motion passed.

Planning & Zoning letter of recommendation in regards to angle parking around the Okoboji Elementary School

Council reviewed a letter of recommendation from the Planning & Zoning Commission to hold off eliminating the diagonal parking around the Okoboji Elementary School until after the school gets back the results from a "Needs Analysis" study. City Administrator Houge commented in visits she has had with school Superintendent Todd Abrahamson the hopes are to get these results back in June or July. Huse commented he doesn't have a problem waiting, however the situation is temporary. Motion by Huse, second by Simpson to wait until the school hears back from study. Roll call vote. Voting aye: Simpson, Rolling, Walters and Huse. Voting Nay: Olsen. Motion carried.

Waste Management discuss options for cleanup days- Jay Nieson

Jay Nieson attended meeting and went over three different options the city would have in regards to clean up days. After much discussion and the fact the city has switched to carts for garbage disposal instead of blue bags the consensus was to opt out of spring clean-up. Motion by Walters, second by Huse to postpone spring clean-up and look into a possible fall clean up if necessary. Roll call vote. All voting aye. Motion passed.

Continue budget discussion

Council continued budget discussion and during the last meeting there was concern about the money that the city gives to the Dickinson County Trails Board. Taylor Huseman who represents Milford and Erin Reed Director of the Trails Board were both present based upon a meeting they had earlier that day with Mayor Reinsbach in case the council had any questions. Council continued to review both expenditures/revenues and tentatively approved the following appropriations:

Organization	Amount	Organization	Amount
Boji Bay	\$5,000	Okoboji Blue Festival	\$1,000
CASSA	\$250	Okoboji Little League	\$600
Dickinson Co Trails Board	\$5,972	Okoboji Tourism	\$5,000
Dickinson Co. EMS	\$11,529	Pearson Lake Art	\$2,000
Discovery House	\$1,750	RIDES	\$5,000
Iowa Lake Corridor	\$8,940	Upper Des Moines	\$1,400
Lakes area dog park	\$250	Voluntary Action	\$1,000

NWIPDC	\$1,449	Water Quality Comm	\$13,000
Milford Commercial Club	\$6,000-\$10,000	YMCA	\$15,000

Council suggest \$6,000 to start and may consider the additional \$4,000 on a case by case basis with council approval. Council wants to see in more detail what the money will be used for and suggest the Commercial Club provide some sort of itemized breakdown of their needs in conjunction of the town Quasquicentennial Celebration July 17-23, 2017. Motion by Walters, second by Rolling to approve preliminary year ending June 30, 2018 budget not to exceed levy rate of 13.15. Roll call vote. All voting aye. Motion passed.

Set Public Hearing date for budget ending June 30, 2018- tentative date of March 13, 2017 at 6:30 p.m.

Motion by Simpson second by Walters to set the date for public hearing for FY 2018 budget for March 13, 2017 at 6:30 p.m. Roll call vote. All voting aye. Motion passed.

COMMENTS BY MAYOR, COUNCIL AND STAFF

With no other discussion, motion to adjourn by Walter second by Simpson at 8:23 p.m. Motion carried.

Respectfully submitted,

Bill Reinsbach, Mayor

LeAnn Houge, City Administrator/Clerk