

MILFORD CITY COUNCIL
REGULAR MEETING
FEBRUARY 25, 2019
6:30 PM

The Milford City Council met in regular session February 25, 2019 at 6:30 p.m. in the Community Center Board Room Mayor Steve Anderson presided.

Members present: Chris Hinshaw, Don Olsen, Doug Frederick, and Andy Yungbluth.

Absent: None

Others present: Deputy City Clerk Carrie Funk, City Attorney Dave Stein, Jason Eygabroad - Beck Engineering, Jeff Knorr, Rian Byers, City Administrator LeAnn Reinsbach and Bill Huse both by phone.

Steve Anderson led the Pledge of Allegiance.

Motion by Yungbluth second by Hinshaw to approve the agenda. All voting aye: Motion carried.

Motion by Yungbluth second Frederick to approve consent agenda. All voting aye. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes February 11, 2019 council meeting

CITIZEN OPPORTUNITY FOR COMMENT

PUBLIC HEARING

Public hearing on FY 2020 budget at 6:30 p.m.

Mayor Anderson opened the public meeting at 6:32 p.m. City Administrator Reinsbach and Deputy City Clerk Funk mentioned no written comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:32 p.m.

ACTION & DISCUSSION ITEMS

Resolution approving amending FY2020 budget

Motion by Yungbluth second by Frederick to approve **Resolution 19-13** Resolution approving FY2020 budget. Roll call vote. Voting aye: Hinshaw, Olsen, Frederick, Yungbluth and Huse. Nay: None. Motion carried

Council to hear from Tim Oswald with Piper Jaffray in regards to financing H Ave project

Tim Oswald was not able to be present due to weather so Mayor Anderson informed the council on financing for the upcoming H Avenue Project from an email Anderson received earlier in the day from Oswald. Mayor Anderson explained between the CDBG funding, reimbursements from Milford Municipal Utilities for the water portion and using a portion of LMI funds the City would not be selling any bonds but create a debt (internal loan) on the balance of the project. By doing this we would to repay ourselves back to include an interest of approximately 3% within 2-3 years.

Discussion on authority to conduct rate study for sanitary sewer

Mayor Anderson explained to the council how Tim Oswald can conduct a sanitary sewer rate study. City Administrator Reinsbach explained how the City needs know where the sewer fund needs to be financially in the next 3-5 years due to upcoming projects and the need to purchase a new jetter truck. The council requested to obtain how much the fee will be for the sewer rate study before making a decision.

Discussion on snow removal- Darwin Winkowitsch

The snow removal concern was resolved during a meeting at 11:15 AM on February 25th, 2019 at the City Clerk's office between resident Winkowitsch, Councilman Frederick, Public Works Supervisor Eilers, Deputy City Clerk Funk, and via phone City Administrator Reinsbach.

Discuss excess sewer charges for Jeff Knorr 806 28th St. Lot #22

Motion by Olsen second by Hinshaw to waive excess fees for sewer charges and for Jeff Knorr 806 28th St. Lot #22 to pay average of \$16.80. All voting aye: Motion carried.

Discuss purchase of stump grinder and shared cost with the Parks and Public Works Departments

Motion by Yungbluth second by Olsen to purchase stump grinder with shared cost between the Parks and Public Works Departments. All voting aye: Motion carried.

Discussion on representation from Water Quality Commission in regards to future funding

Mayor Anderson discussed past representation of the Water Quality Commission and their funding per the 28E Agreement. Motion by Yungbluth second by Olsen to draft a letter to the Water Quality Commission requesting a report on the allocation of funding within 90 days or the City of Milford will be withdrawing from the Water Quality Commission. All voting aye: Motion carried.

Discuss payment of engineering fees to study hooking up city sewer to Land Mark Products -2084 220th St.

Motion by Olsen second by Hinshaw to pay for the engineering fees required to conduct the study to identify if the lift station is capable to allow Land Mark Products - 2084 220th Street to connect to city sewer. All voting aye: Motion carried.

Review Board of Adjustment minutes from February 13th, 2019 and discuss recommendations and conditions on construction of Okoboji Middle School-1800 6th St.

City Attorney Stein provided the council with an overview of the Board of Adjustment (BOA) meeting on February 13th, 2019 and the granting of the Special Exception Use permit for the construction of Okoboji Middle School - 1800 6th Street. Stein explained the BOA has requirements in addition to recommendations for additional stop signs and speed limit change on 6th Street. The BOA would like to ask the City and County if they would consider adding additional signage for speed limit and stop signs. Mayor Anderson recommended stop signs to be placed at 6th and H Avenue and councilman Yungbluth agreed with recommendation. Mayor Anderson recommended speed limit to be reduced to 25 mph and no parking on the north side of H Avenue. Mayor Anderson explained the BOA would like to see a sidewalk on the north side of 6th Street for safety reasons for those students. City Administrator Reinsbach explained the BOA is requesting a sidewalk at the intersection of 6th and H Avenue going west, once the sidewalk would reach the parcel of where the School will be built, the sidewalk connecting to the school would be at the schools expense. Councilman Huse expressed with the construction and completion of the school a ways out, the sidewalk discussion should wait until approaching construction completion. Reinsbach commented she received an email from Jason with Beck Engineering and the estimated cost for the 6th Street sidewalk would be slightly under \$40,000 dollars. It was agreed to have further discussion on the 6th Street sidewalk at a later date. Motion by Yungbluth second by Frederick to authorize staff to move forward with the process for placement of stop and speed limit signs on 6th Street. All voting aye: Motion carried.

Update on MillStone Park- CAT Grant

Mayor Anderson informed the council Dickinson County did approve the funding request of \$2000 every year for five years which will start July 1, 2020 for the MillStone Park project. Anderson and Hinshaw will be going to Des Moines on March 13th, 2019 for the presentation to the CAT Grant Committee. City Administrator Reinsbach explained that in order to be considered for the CAT Grant it required the project to receive funding from the county.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Mayor Anderson informed the council the CDBG funds have been released, so now the City can move forward with placing the H Avenue Project out for bid. Reinsbach commented if everyone is in agreeance it would be in the City's best interest to set the bid date of public hearing during the March 11, 2019 council meeting. Councilman Hinshaw asked if the certain property owners had been notified in regards to the possibility of adding bio retention cells. Jason with Beck Engineering explained between him and Bill Huse they have had some challenges with the property owners not being home and some of them not having a land line, Jason is hoping the three property owners will be in attendance to the upcoming informational meeting on the H Avenue project February 28, 2019.

With no other discussion, motion to adjourn by Yungbluth second by Olsen at 7:12 p.m. All voting aye: Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

Carrie Funk, Deputy City Clerk