

MILFORD CITY COUNCIL
REGULAR MEETING
FEBRUARY 26, 2018
6:30 PM

The Milford City Council met in regular session February 26, 2018 at 6:30 p.m. in the East ½ of Community Center. Mayor Steve Anderson presided.

Members present: Chris Hinshaw, Doug Frederick, Andy Yungbluth and Bill Huse via telephone.

Absent: Don Olsen

Others present: Sarah Rohret, Dylan Bonnstetter, Adam Van Gorp, Marc Steffes, B.J. Ferguson, Jason Simpson, Matt Loertz and Eileen Anderson

Steve Anderson led the Pledge of Allegiance.

Motion by Yungbluth, second by Hinshaw to approve the agenda. All voting aye: Motion carried.

Motion by Frederick second by Yungbluth to approve consent agenda. All voting aye. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes February 12, 2018 budget council meeting
- Thank you from YMCA
- Minutes from January 26th, 2018 Dickinson County Landfill Commission/Treasurer's report

CITIZEN OPPORTUNITY FOR COMMENT

PUBLIC HEARING

Public hearing on FY 2019 budget

Mayor Anderson opened the meeting at 6: 33 p.m. With no comments from the audience or oral and written comments received at the City Clerk's office the public hearing was closed at 6:33 p.m.

ACTION & DISCUSSION ITEMS

Resolution adopting FY2019 budget

Motion by Yungbluth second by Frederick to approve **Resolution 18-12** adopting FY2019 budget. Roll call vote. Voting aye: Hinshaw, Huse, Frederick and Yungbluth. Nay: None. Motion carried. Council person Bill Huse left the meeting at 6:34

Resolution closing out K-9 fund and transferring balance to General Fund account # 177-110-4745 police forfeiture

Motion by Yungbluth, second by Hinshaw to approve **Resolution 18-13** Closing out K-9 fund and transferring balance to General Fund account # 177-110-4745 police forfeiture. Roll call vote. Voting aye: Hinshaw, Frederick and Yungbluth. Nay: None. Motion carried

Okoboji High School students to present PBL (Project Based Learning Project) Flip this Space for Koth property

Kerrie Baish introduced herself to the group and thanked everyone that has been involved with project. Two groups of high school students presented their version of "Flip this Space" as part of a J TERM project. Both presentations included incorporating a gazebo, sundial, landscaping stones/brick, flowers, millstone, lighting and ornamental waterway/ cascading waterfall. The council asked question in regards to cost/funding, who would maintain the property There is \$100,000 set aside for the project however \$50,000 is the budget to build and the other \$50,000 is to be put aside for maintenance and upkeep on the property. Administrator Reinsbach said there will be another meeting in the near future to include Tim Kinnetz, Marc Steffes, Adam Van Gorp, Matt Salvatore, B.J. Ferguson, member of the Parks Department, Don Brinkley, Eric Stoll, Kent Eilers and a representative for the City to put their thoughts into the project and come up with a time frame for construction. The goal would be to have this done by middle of July. There is also things that will need to be done from a legal standpoint to ensure this property will become and stay a city owned park much like Florence Park, Memorial Park, Buchanan Park and Calkins Park.

Presentation from Todd Abrahamson on \$25 million bond issue

Okoboji School Superintendent Todd Abrahamson passed a copy of the final assessment report from FEH Design and also distributed to council a packet of bond information that highlights information gathered from the Demographics Study, Status of Enrollment Study and a Facilities Assessment Study (Master Plan). Abrahamson also gave a brief recap of information as to reasoning's for the \$25 million dollar bond issue which has been set for April 3, 2018. To

highlight a few the Okoboji Middle School is close to student capacity, the levy rate would increase \$1.25 per/1000 on the net taxable value not the assessed value, the need to address affordable housing, updating MEPS (Mechanical, Electrical and Plumbing, construction of a new middle school that would be located on property south of the Okoboji High School, replacing playground equipment at the Elementary School and athletic improvements at the High School. A public forum has tentatively been set for Tuesday March 20th. Mayor Anderson commented he had met with Todd earlier and would like the school board and council to get together for a working session in the next month or so. Council thanked Mr. Abrahamson for coming.

Review letter of recommendation from P&Z on a text amendment on Zoning to Section 13.2, paragraphs 3 and 6, pertaining to the accessory building use in MH zoned Districts and set public hearing for March 26, 2018 at 6:30 p.m.
Council reviewed a letter of recommendation from the Planning & Zoning Commission on a text amendment on Zoning to Section 13.2, paragraphs 3 and 6, pertaining to the accessory building use in MH zoned Districts. Motion by Yungbluth second by Frederick to set public hearing for March 26th at 6:30 p.m. All voting aye. Motion passed

Approve City Administrator/Clerk to attend IMFOA Conference April 18th-20th, 2018
Motion by Hinshaw second by Yungbluth to approve City Administrator/Clerk to attend IMFOA Conference April 18th-20th. All voting aye. Motion passed

Ordinance amending Chapter 135 streets and sidewalks: Section 14 mailboxes
Councilmember Yungbluth introduced **Ordinance 2-26-18** Ordinance amending Chapter 135 streets and sidewalks: Section 14 mailboxes and moved that the requirements that the ordinance be considered at two prior council meetings be waived. Councilmember Frederick seconded the motion to waive the requirements that the ordinance be considered at two prior council meetings. Roll call vote: Voting aye: Hinshaw, Frederick, and Yungbluth. Nay: None. Motion carried.

A motion was made by Yungbluth second by Hinshaw to adopt **Ordinance 2-26-18** Ordinance amending Chapter 135 streets and sidewalks: Section 14 mailboxes. Roll call vote: Voting aye: Hinshaw, Frederick, and Yungbluth. Nay: None. Motion carried.

Mailbox replacement-Adam Roos
Motion by Yungbluth second by Frederick to reimburse Adam Roos \$58.54 to replace his mailbox. All voting aye. Motion passed. Administrator Reinsbach explained the check will not be cut until the Ordinance is published because by law an ordinance is effective upon publication.

William & Florencia Smith- discuss excess sewer charges
Discussion was had on the excess sewer charges. Motion by Frederick to waive the full amount after further discussion Frederick withdrew his motion. Motion by Yungbluth, second by Frederick to waive half of the excess sewer fee in the amount of \$107.04. All voting aye: Motion carried.

Review proposed draft development agreement with City of Milford, Liberty Diversified Investment Corporation, Inc. and Safco Products.
Mayor Anderson reviewed the draft agreement which in short provides \$500,000 in TIF funds generated in the Milford Urban Renewal area to be paid back on an annual approbation basis over 10 years and the \$50,000 forgivable that will be paid out of the Economic Development Fund.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Mayor Anderson had mentioned in the next couple of months RFP's should be sent out to retain a city attorney as the council in January made a motion to retain our current Attorney Harold Dawson for 6 months and reevaluate as it gets closer. Council commented they have no issue with our current attorney but would like to see if there is someone closer that would not have to drive as far. Mayor Anderson also would like that council to address the meeting procedures during the March 26, 2018 meeting that was sent out in the January packets.

With no other discussion, motion to adjourn by Yungbluth second by Frederick at 8:19 p.m. All voting aye: Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk