

MILFORD CITY COUNCIL
 REGULAR MEETING
 FEBRUARY 8, 2021
 6:30 PM

The Milford City Council met in regular session February 8, 2021 at 6:30 p.m. in the Community Center Board Room.

Iowa Code Section 21.4 requires that each Council meeting shall be held at a place reasonably accessible to the public and at a time reasonably convenient to the public, unless for good cause such a place or time is impossible or impracticable. Given the Governor's prohibition on gatherings of ten or more persons during the COVID19 outbreak and further given Section Nine of the Governor's March 19, 2020 proclamation suspending the regulatory provisions of Iowa Code §§ 21.8, 26.12, and 414.12, or any other statute imposing a requirement to hold a public meeting or hearing, the City Council has determined that a meeting at a physical place is impossible or impracticable and all Council meetings for the time being will be conducted electronically with the public allowed to attend per the instructions on this agenda. Meeting minutes will continue to be provided per the City's normal course of business. The agenda and the City's website had this message posted more than 24 hours in advance to give instructions on how others could participate in the meeting.

Mayor Steve Anderson presided.

Members present: Aaron Gebhart, Andy Yungbluth, Jason Eckard, and meeting electronically Doug Frederick.

Absent: Chris Hinshaw

Others present: Mayor Steve Anderson, Deputy City Clerk Carrie Funk, Police Chief Bob Clark, Don Brinkley, Brayden Yungbluth and via Zoom Carrie Funk, Mayor Anderson, Angela Kofoot with Voluntary Action Center, Tim Oswald with Piper Sandler & Co., Garth Wolff, Jesse Hoss and Corey Harguth with KICD News.

Steve Anderson led the Pledge of Allegiance.

Motion by Yungbluth second by Gebhart to approve the agenda. Voting aye: Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried.

Motion by Yungbluth second by Eckard to approve consent agenda. Voting aye: Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of February 1, 2021 special budget council meeting
- Monthly bills as listed below: (approved) and bills paid in vacation

4 EVERGREEN	12/24 SNOW HAUL	\$ 640.00
AFLAC	AFLAC PRE TAX	\$ 939.42
ALLIANT ENERGY	SIGN UTILITY	\$ 25.38
ALPHA WIRELESS COMM. CO.	FIRE DEPT PROGRAMMING	\$ 200.00
AMAZON/SYNCB	LIBRARY BOOKS/SUPPLIES	\$ 137.72
ANDERSON, GILLIAN	LIBRARY CRAFT REIMBURSE	\$ 105.27
ARNDT, MCINTYRE	P&Z MTG 1/18/21	\$ 25.00
ARNOLD MOTOR SUPPLY	JANUARY INVOICES	\$ 752.17
BAKER & TAYLOR INC.	LIBRARY BOOKS	\$ 1,352.49
BALLAH ELECTRIC	FIRE DEPT BUCKET TRK SRVC CALL	\$ 174.40
BECK ENGINEERING INC	DESIGN P AVE & 13TH STREET	\$ 29,962.50
BERG JANE	AIRPORT COMM MTG 1/22/21	\$ 25.00
BERNING, SHELLY	LIBRARY BRD MTG 2/3/21	\$ 25.00
BLACK HILLS ENERGY	FIRE DEPT UTILITY	\$ 863.86
BLACK HILLS ENERGY	CITY HALL UTILITY	\$ 41.68
BOMGAARS	PARKS SUPPLIES	\$ 73.60
BRINKS CONSULTING	JANUARY SERVICES	\$ 604.40
CAMPUS CLEANERS	LIBRARY SERVICES	\$ 137.55
CANON FINANCIAL SERVICES	LIBRARY COPIER	\$ 71.83
CARD SERVICES CENTER	PD/PW/CITY SUPPLIES/TRAINING	\$ 1,286.41
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	\$ 27,157.50
CITY OF SPENCER	OCT 2020 TESTING	\$ 202.19
COOKINHAM, JEFF	LIBRARY BRD MTG 2/3/21	\$ 25.00
COOPERATIVE ENERGY COMPANY	JANUARY FUEL INVOICES	\$ 3,273.61
COPPER COTTAGE	FIRE DEPT SERVICES	\$ 681.59
CUMMINS CENTRAL POWER	FIRE DEPT SERVICES	\$ 2,237.12
CUTTING EDGE SALES & SERVICE	PARKS MOWER	\$ 396.90
DANNATT, MARY	COMM CTR BRD MTG 2/3/21	\$ 25.00
DAVE'S REPAIR, INC.	FIRE DEPT SERVICES	\$ 531.63
DENNIS E MERRY	JANUARY SERVICES	\$ 1,700.00
DICKINSON COUNTY CONSERVATION	GREEN WASTE DISPOSAL	\$ 600.00
DICKINSON COUNTY NEWS	JAN ADS	\$ 559.82
DON PIERSON FORD	PD VEHICHL E MAINT	\$ 250.24
DOTSON, DENNIS	LIBRARY BRD MTG 2/3/21	\$ 25.00
FRANKLIN, ELAINE	LIBRARY BRD MTG 2/3/21	\$ 25.00
GALE	LIBRARY BOOKS	\$ 33.74
GALLES, MATT	P&Z MTG 1/18/21	\$ 25.00
GALLS LLC	HOSS CLOTHING	\$ 58.44
GANO, JOANN	LIBRARY BRD MTG 2/3/21	\$ 25.00
GCS TECH INC.	LIBRARY FIREWALL SERVICES	\$ 360.00
GENERAL EQUIPMENT & SUPP	SNOW BUCKET	\$ 410.79
GOULD, RICK	AIRPORT COMM MTG 1/22/21	\$ 25.00
HEMPHILL, LINDA	COMM CTR BRD MTG 2/3/21	\$ 25.00
HUMANE SOCIETY OF NW IOWA	FY20/21 SERVICE AGREEMENT	\$ 3,600.00
IA DEPT OF PUBLIC SAFETY	ONLINE WARRANTS SYSTEMS	\$ 300.00

IMFOA	REINSBACH IMFOA MEMBERSHIP	\$ 100.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$ 8,619.49
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$ 8,842.81
IOWA LAKES ELECTRIC COOP	STREET LIGHTING	\$ 810.00
IOWA ONE CALL	LOCATES	\$ 65.10
IPAA	AIRPORT MEMBERSHIP	\$ 100.00
IPERS	IPERS REGULAR	\$ 11,466.22
JAYCOX IMPLEMENT	PW SNOW BUDGET ITEMS	\$ 834.41
JCL SOLUTIONS-JANITORS CLOSET	FIRE DEPT SUPPLIES	\$ 9.53
JENNINGS TOW & REPAIR	PW KEROSENE FOR PRESSURE WSHR	\$ 39.62
JOHNSON, DEB	LIBRARY BRD MTG 2/3/21	\$ 25.00
JORGENSEN, TOM	P&Z MTG 1/18/21	\$ 25.00
JUNIOR LIBRARY GUILD	LIBRARY BOOKS	\$ 669.90
KNIGHT PROTECTION	FIRE DEPT SERVICES	\$ 625.00
LAKES NEWS SHOPPER	PARK TRAILER PUBLICATION	\$ 85.80
M & T FIRE AND SAFETY	FIRE DEPT BATTERY PACK	\$ 195.00
MCCREA, JIM	COMM CTR BRD MTG 2/3/21	\$ 25.00
MENARDS - SPENCER	COMM CTR CART MOD PARTS	\$ 94.60
METICULOUS CLEAN	FIRE DEPT CLEANING	\$ 267.50
MID-AMERICAN RESEARCH CHEMICAL	PW SHOP SUPPLIES	\$ 264.55
MIDWESTERN MECHANICAL INC.	ANNUAL FIRE SPRINKLER INSPECT	\$ 335.00
MILFORD COMMUNICATIONS	BROADBAND SERVICES	\$ 886.16
MILFORD ELECTRIC INC.	LIBRARY FIXTURE UPGRADE	\$ 3,199.80
MILFORD MUNICIPAL UTILITY	JANUARY UTILITIES	\$ 9,327.66
NWIPDC	FY21 3RD DRAW SHIELD	\$ 3,500.00
OKOBOJI AFTER PROM	FY2021 AFTER PROM DONATION	\$ 200.00
POWERPLAN	ROAD GRADER VEHICLE MAINT	\$ 2,946.54
PURCHASE POWER	POSTAGE	\$ 201.00
PURCHASE POWER	CITY HALL POSTAGE	\$ 235.51
R & D INDUSTRIES	PD SERVICES	\$ 1,895.63
RICHARD L. COOKE	FIRE DEPT SERVICES	\$ 95.00
SANDRY FIRE SUPPLY	FIRE DEPT PORTABLE LIGHT	\$ 1,121.50
SCI COMMUNICATIONS, INC	AUTO ATTENDANT ASSIST	\$ 75.00
SECURE BENEFITS SYSTEMS	FSA CONTRIB	\$ 407.94
SEXTON, BRENT	P&Z MTG 1/18/21	\$ 25.00
STATE STEEL SUPPLY COMPANY	COMM CTR STEEL FOR CARTS	\$ 55.20
STEARNS, PAIGE	SUBSCRIPT BOX REIMBURSEMENT	\$ 36.36
STEIN LAW OFFICE	LEGAL SERVICES	\$ 1,596.02
STEIN, CHRIS	AIRPORT COMM MTG 1/22/21	\$ 25.00
STOREY KENWORTHY	LIBRARY SUPPLIES	\$ 37.21
SUNSHINE FOODS	PW SHOP SUPPLIES	\$ 62.63
SUPERIOR EQUIPMENT & RENTAL CO	TIRE CHAINS	\$ 425.00
THE SHERWIN-WILLIAMS CO.	PW SHOP SUPPLIES	\$ 73.29
TREAS. - STATE OF IOWA	QRTRLY TAXES	\$ 2,165.00
TREASURER, STATE OF IOWA	STATE TAXES	\$ 2,687.00
TRUE VALUE-MILFORD	DECEMBER INVOICES	\$ 224.32
TRUE VALUE-MILFORD	JANUARY INVOICES	\$ 315.86
TURN KEY FINANCIAL EQUIPM	LIBRARY TRANSACTION DRAWER	\$ 2,510.00
U.S. BANK EQUIP FINANCE	CITY HALL COPIER	\$ 210.19
UNITED COMMUNITY BANK FOR PETT	LIBRARY POSTAGE	\$ 6.44
VERIZON WIRELESS	LAPTOPS/CELL PHONES	\$ 615.76
WILLIAMSON REPAIR	SNOWBLOWER VEHICLE MAINT	\$ 1,987.44
Accounts Payable Total		\$ 150,646.24
Payroll Checks		\$ 51,598.66
***** REPORT TOTAL *****		\$ 202,244.90

Paid from the following funds: General Fund: 109,827.59; Road Use Tax: 27,509.93; Employee Benefits: 22,065.48; Hotel/Motel: 200.00; P Ave Project: 29,050.00; Sewer Utility Fund: 12,139.91; Storm Water Utility Fund: 1,451.99

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 109,837.30; Road Use Tax: 35,525.70; Employee Benefits: 2,978.37; Hotel/Motel Tax: 2.29; TIF: 3,162.01; LMI Fund: 14.89; Debt Service: 9,156.01; Capitol Equipment (LOST) 11.45; Capital Project Reserve: 29.77; Sewer Utility: 26,561.85; Storm Water Utility: 10,744.62

CITIZEN OPPORTUNITY FOR COMMENT

REPORTS

Board/Commission Reports

Council reviewed the January Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report, Fire Department call log and minutes. January minutes from Airport Commission, Community Center, Park Board, Planning & Zoning Commission and Library along with February events, December Dickinson County Sanitary Landfill Commission minutes, Milford Commercial Club Executive Committee minutes and Dickinson County Water Quality Commission minutes.

PUBLIC HEARING

Public hearing relating to maximum property tax dollars for FY2022 at 6:30 p.m.

Mayor Anderson opened the public meeting at 6:33 p.m. Deputy City Clerk Carrie Funk mentioned no written comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:35 p.m.

ACTION AND DISCUSSION ITEMS

Council to hear from Angela Kofoot- Voluntary Action Center

Angela Kofoot with the Voluntary Action Center was available via Zoom to request funding for Dickinson County Meals on Wheels. Council had a special budget meeting February 1, 2021. Prior to the meeting City Administrator Reinsbach had reached out to Angela to see what the funding request amount would be. Angela noted she would be asking \$1500.00.

Resolution approving FY2022 maximum property tax levy

Motion by Eckard second by Yungbluth to approve **Resolution 21-08** Resolution approving FY2022 maximum property tax levy. Roll call vote. Voting aye: Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried

Resolution setting the date for a public hearing on proposal to enter into a General Obligation Corporate Purpose and Refunding Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$3,150,000

Motion by Yungbluth second by Eckard to approve **Resolution 21-09** Resolution setting the date for a public hearing on proposal to enter into a General Obligation Corporate Purpose and Refunding Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$3,150,000. Roll call vote. Voting aye: Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried

Resolution approving professional service agreement amendment No. 2 between Beck Engineering, Inc, and the City of Milford regarding the 2021 P Avenue & 13th St. reconstruction project.

Motion by Yungbluth second by Eckard to approve **Resolution 21-10** Resolution approving professional service agreement amendment No. 2 between Beck Engineering, Inc, and the City of Milford regarding the 2021 P Avenue & 13th St. reconstruction project. Roll call vote. Voting aye: Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried

Resolution setting public hearing on a proposal to vacate an unneeded alley and to convey the same by quit claim deed to the current adjoining property owner, subject to certain terms, and reserving all easements as may be presently existing for utilities.

Motion by Eckard second by Yungbluth to approve **Resolution 21-11** to set a public hearing on a proposal to vacate an unneeded alley and to convey the same by quit claim deed to the current adjoining property owner, subject to certain terms, and reserving all easements as may be presently existing for utilities. Roll call vote. Voting aye: Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried. Public hearing is scheduled for March 8, 2021 at 6:35 p.m.

Set public hearing on FY2022 budget for March 22, 2021 at 6:30 p.m.

Motion by Yungbluth second by Eckard to approve preliminary year ending June 30, 2022 budget not to exceed a levy rate of 13.00591. All voting aye. Motion passed. Motion by Yungbluth second by Eckard to set public hearing on FY2022 budget date of March 22, 2021 at 6:30 p.m. All voting aye. Motion carried.

Council to appoint Elizabeth Todd as a new member of Milford Fire Department

Motion by Yungbluth second by Eckard to appoint Elizabeth Todd as a new member of the Milford Fire Department. Voting aye: Yungbluth, Eckard and Frederick. Abstained: Gebhart. Motion carried.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Mayor Anderson and Council were very thankful to Safco for donating the new Board Room member chairs and requested a "Thank you" be mailed to Safco. Mayor Anderson requested to visit with the finance committee concerning the possibility of paving more streets and to later bring to the Council.

With no other discussion, motion to adjourn by Yungbluth second by Eckard at 6:54 p.m. All voting aye. Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

Carrie Funk, Deputy City Clerk