

MILFORD CITY COUNCIL
REGULAR MEETING
JANUARY 23, 2018
5:30 PM

The Milford City Council met in regular session January 23, 2018 at 5:30 p.m. in the Community Center Board Room Mayor Steve Anderson presided.

Members present: Chris Hinshaw, Don Olsen, Andy Yungbluth, and Bill Huse

Absent: Doug Frederick

Others present: Deputy City Clerk Carrie Funk, Tim Oswald, Erin Reed, Mike Flannegan, and Angela Kofoot.

Steve Anderson led the Pledge of Allegiance.

Motion by Huse second by Yungbluth to approve the agenda. Roll call vote. All voting aye. Motion carried.

Motion by Yungbluth second by Olsen to approve consent agenda. Roll call vote. All voting aye. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of January 8, 2018 Council meeting

ACTIONS & DISCUSSION ITEMS

Review of City finances, bonds and current debt

Tim Oswald with Piper Jaffray & Co was present to provide a brief overview of debt for the new city council. Oswald communicated the city's current outstanding debt limit is approximately 4.4 million. Tim also addressed there are two years left on the TIF 2009 Street Lighting bond and it would be wise for the council to look at amending the current Urban Renewal Area in the near future.

Voluntary Action Center funding request

Voluntary Action Center (VAC) Executive Director Angela Kofoot was present. Angela explained the VAC is a volunteer based program and her focus is to strengthen the Meals on Wheels program which is a 501(c)3 non-profit organization and center on the VAC mission of finding needs within our communities and create corresponding programs that benefit our local friends, family, and neighbors in need. Angela requested \$1500 in funding.

Dickinson County Trails annual report and budget update

Dickinson County Trails Board (DCTB) Executive Director Erin Reed was present and provided the council with the 2017 Annual Report. Erin reviewed DCTB progress and current funding.

Okoboji Tourism funding request

Rebecca Peters was not able to attend but emailed City Administrator Reinsbach to forward the request to the council to please consider continued funding for next year and asked to increase the funding amount from \$5,000 to \$10,000.

Discussion on recycling services

Mike Flannegan with Shamrock Recycling was present to answer any questions. Jay Niesen with Waste Management was not able to attend. Deputy City Clerk Carrie Funk provided a brief overview of the information supplied to the Mayor and council for review prior to the meeting. The current recycling contract with Shamrock Recycling expires May 2018. It was communicated with the recycling bids received the council needs to decide how the expense of recycling is going to be recovered. Currently the city is absorbing the cost, where prior to Waste Management providing curbside garbage collection the funds collected from the sale of the blue bags covered the expense of recycling. The council discussed the different options available and requested Deputy City Clerk Funk to reach out to a few local cities and recycle businesses. Another council member suggested the council should reach out to residents and listen to what the residents of Milford would prefer.

Discussion on employee recognition dinner

City Administrator Reinsbach shared that she was approached by a council member regarding an employee recognition dinner. In years past the city has hosted an employee recognition dinner, but due to the November 20, 2017 release of detailed findings from the State Auditor it was recommended the City Council to revise policies to show these recognitions serve as a public purpose. Motion by Hinshaw second by Yungbluth to hold an employee recognition dinner to show support, appreciation, and lift employee morale for City of Milford employees. All voting aye. Motion passed.

Review letter of recommendation from P&Z on a text amendment on Zoning of Section 8.3

Council reviewed a letter of recommendation from the Planning & Zoning Commission to approve the zoning amendment on Zoning Section 8.3 Special Exception Uses by adding Fireworks Display & Sale in AC District. Motion by Yungbluth second by Olsen to set public hearing for February 12th at 6:30 p.m. All voting aye. Motion passed.

Set public hearing on FY 2019 budget-tentative date of February 26, 2018 at 6:30 p.m.

City Administrator Reinsbach reviewed budget needs. Motion by Olsen second by Hinshaw to set the tentative date for public hearing for FY 2019 budget for February 26, 2018 at 6:30 p.m. All voting aye. Motion passed.

Resolution terminating development agreement with Polaris Industries, Inc. and approving Executive settlement agreement

Motion by Olsen second by Huse to approve **Resolution 18-5** Approving termination of development agreement and execution of IEDA settlement agreement. Roll call vote. Voting aye: Hinshaw, Olsen, Yungbluth and Huse. Nay: None. Motion carried

Resolution Amending the City of Milford personnel policy and job descriptions

City Administrator Reinsbach reviewed the current policy and why changes need to be made. Motion by Olsen second by Huse to approve **Resolution 18-6** Amending City of Milford Personnel Policy and Job Descriptions. Roll call vote. Voting aye: Hinshaw, Olsen, Yungbluth and Huse. Nay: None. Motioned carried.

Resolution setting police chief compensation

Motion by Yungbluth second by Hinshaw to approve **Resolution 18-7** Setting Police Chief Compensation. Roll call vote. Voting aye: Hinshaw, Olsen, Yungbluth and Huse. Nay: None. Motion carried.

COMMENTS BY MAYOR, COUNCIL AND STAFF

Mayor Anderson conveyed to the council that he, City Administrator Reinsbach, Public Works Supervisor Kent Eilers, MMU Manager Eric Stoll, Board of Supervisor Tim Fairchild, City Engineer Brad Beck and County Engineer Dan Eckert had a meeting to discuss the future A34 project.

Mayor Anderson shared that Milford Municipal Utilities has been in contact with Dickinson County regarding the “old” County Shed at 1212 Q Avenue. MMU would like to evaluate the building and review building improvement needs for future resources if possible.

Mayor Anderson visited with John Wills regarding the Watershed Management Authority. Wills offered to come back to review with the new council.

Mayor communicated that he and City Administrator had discussion with MMUs concerning LED lighting from 10th Street to H Avenue. MMU Manager Eric Stoll will be discussing at the next MMU Board Meeting.

With no other discussion, motion to adjourn by Yungbluth second by Huse at 7:43 p.m. Motion carried.

Respectfully submitted,

Steve R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk