

MILFORD CITY COUNCIL
REGULAR MEETING
JANUARY 27, 2020
6:30 PM

The Milford City Council met in regular session January 27, 2020 at 6:30 p.m. in Community Center Board Room. Mayor Steve Anderson presided.

Members present: Chris Hinshaw, Aaron Gebhart, Doug Frederick, Andy Yungbluth and Jason Eckard.

Absent: None

Others present: City Administrator LeAnn Reinsbach, Michael Raner, Brad Droegmiller, Russ Mitchell, Andrew Fisher, Erin Reed, Beth Henson, Dan Johnson and Andy Wolf

Steve Anderson led the Pledge of Allegiance.

Motion by Hinshaw second by Yungbluth to approve the agenda. All voting aye. Motion carried.

Motion by Yungbluth second Eckard to approve consent agenda. All voting aye. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of January 13, 2019 meeting
- Milford Fire Department call log from December
- Residential tax abatement- Hellinga Homebuilders, LLC

CITIZEN OPPORTUNITY FOR COMMENT

ACTION & DISCUSSION ITEMS

Funding request Milford Commercial Club-Beth Henson

Beth Henson representing the Milford Commercial Club was present to request funding. Council will consider the request during budget discussion later on the agenda.

Commercial dock permit- Brad Droegmiller

Brad Droegmiller approached council and would like to rent commercial dock space on property he owns located at 24 Hill Drive. In speaking with the DNR this requires council approval. Discussion took place in regards to off street parking which is not an issue according to Zoning Administrator Don Brinkley as Droegmiller owns abutting property at both 24 and 26 Hill Drive. There is no language in our current zoning ordinance that would prohibit renting dock space in a 6RS district. Council talked about running this through the Planning and Zoning Commission. After further discussion there was motion by Yungbluth second by Hinshaw to allow Brad Droegmiller no more than two hoists and that Brad contact the city in the spring of every year based on a 5-year permit with the DNR. All voting aye. Motion carried. If no changes are made Councilman Yungbluth was okay with Brad corresponding with the city by email. If Brad plans to make changes the request should be placed on a council agenda as an action item. Yungbluth also requested this be reviewed by the Planning and Zoning Commission when updating the zoning ordinances this summer.

Approve Agreement between Northwest Iowa Planning and Development Commission and The City of Milford Shield Program

SHIELD representative Michael Raner was present and went over the Shield Program in regards to safety. Motion by Yungbluth second by Hinshaw to approve the FY2021 Northwest Iowa Planning & Development/SHIELD Employee Safety Training Program Agreement between the Northwest Iowa Planning and Development Commission, and the City of Milford, Iowa. All voting aye. Motion carried.

Council to hear from Erin Reed with Dickinson County Trails annual report and budget request

Dickinson County Trails Board Executive Director reviewed the 2019 Annual Report and discussed upcoming 2020 trail projects and maintenance plans. Allocation for the City of Milford is \$7,106.00.

Accept resignation-Michele Shortly library board member

Motion by Yungbluth second by Eckard to accept the resignation of Michele Shortly. All voting aye. Motion carried.

Resolution supporting Governor Kim Reynolds' Proclamation to observe Thursday, February 13, 2020 as Iowa Honey Bee Day.

Motion by Yungbluth second by Hinshaw to approve **Resolution 20-06** Resolution supporting Governor Kim Reynolds' Proclamation to observe Thursday, February 13, 2020 as Iowa Honey Bee Day Roll call vote. Voting aye: Hinshaw, Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried.

Snow removal invoices

Council reviewed the snow emergency alert that was issued Saturday, December 18th along with pictures what were taken on December 20th of downtown businesses that did not move snow off the sidewalk. City Administrator Reinsbach noted invoices were sent out January 22nd and wanted to make council aware in the event they are approached.

Mailbox reimbursement-David & Michelle Mercer

The council reviewed photos submitted by the head of the City street department and the reimbursement request submitted by David & Michelle Mercer. Motion by Yungbluth second by Gebhart to approve the mailbox reimbursement request for David and Michelle Mercer. All voting aye. Motion carried.

Discuss live streaming meetings/audio recording meetings

Council reviewed a proposal to install equipment to livestream meetings. Discussion took place in regards to the pros and cons as well as the cost. Motion by Hinshaw second by Yungbluth to not pursue live streaming. All voting aye. Motion carried.

County wide 5-year planning-Dan Eckert

Council reviewed a letter from Dickinson County Engineer Dan Eckert on a number of projects he has for the county and City of Milford. The council prioritized what they thought would be important and fall in line with what Dan has outlined. Council asked that City Administrator Reinsbach to send an email to Dan.

Florence park shelter house addition update

A very rough estimate for the addition to the shelter house is \$110,000.00 and The Milford Commercial Club has been raising money for the last 3 years and there is \$46,325.00 raised so far. The parks department set aside \$15,000 this year to help with the project and the plan is to use this money to get water and sewer to the shelter house. There was discussion if the city would contribute \$25,000.00 out of the hotel motel fund the project would still fall short on funding and whether or not the addition should wait another year before construction would begin. Motion by Yungbluth second by Eckard to move forward on the shelter house addition with the hopes the city may receive some grant money and additional donations to cover the project. All voting aye. Motion carried.

FY 2020/2021 budget discussion

City Administrator Reinsbach asked Andrew Fisher from the YMCA to attend the meeting to discuss operating/staffing with the city funding the pools in the former Boji Bay location. The projected funding request is \$30,000 and council is concerned about spending this kind of money. Concerns were as follows: who would carry insurance, what shape are the pools in, what happens if there isn't enough revenue to operate for a summer, who will be responsible for testing chlorine levels, what happens if there are mechanical issues or a major pipe is broke. Overall council felt there are so many unknowns and would feel better if there was a contract or something more solid from Tim Kinnetz who owns the property which is running under Lucilemae LLC. Due to council already being in session for almost two hours Reinsbach suggested having a special meeting to further discuss budget. Motion by Yungbluth second by Gebhart to hold a special budget meeting Monday, February 3rd at 6:30 p.m. All voting aye. Motion carried.

Set public hearing on FY2021 budget date of March 23, 2020 at 6:30 p.m.

City Administrator Reinsbach noted this was an agenda item error and will be added to an upcoming agenda. No action was taken.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Reinsbach mentioned Andy Meyer and Doug Foreshoe from Bergland and Cram were here last week and reviewed rough drawings for the city maintenance shed and possible police department. The LED lights have been installed from 11th Street to 28th Street. Mayor Anderson has been reviewing a tree survey from 2017 and has had discussion with public works and the parks department in regards to the number of ash trees in the city right of way and in our city owned parks because of emerald ash borer. Anderson suggested getting a policy in place from a city standpoint to be proactive and get ahead of the emerald ash borer.

With no other discussion, motion to adjourn by Yungbluth second by Hinshaw at 8:30 p.m. All voting aye. Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk