

MILFORD CITY COUNCIL
REGULAR MEETING
JANUARY 28, 2019
6:30 PM

The Milford City Council met in regular session January 28, 2019 at 6:30 p.m. in the Community Center Board Room Mayor Steve Anderson presided.

Members present: Chris Hinshaw, Doug Frederick, Andy Yungbluth, and Bill Huse.

Absent: Don Olsen

Others present: City Administrator LeAnn Reinsbach, Rebecca Peters, Don Brinkley, Eric Reed, Arin Miller-Kohn, Laura Gregory, Michael Ehret and Darren Bumgarner

Steve Anderson led the Pledge of Allegiance.

Motion by Yungbluth second by Huse to approve the agenda. All voting aye: Motion carried.

Motion by Huse second Frederick to approve consent agenda. All voting aye. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes January 14, 2019 council meeting
- New liquor license for Red Roses and Ivy

CITIZEN OPPORTUNITY FOR COMMENT

PUBLIC HEARING

Public hearing on FY 19 budget amendment at 6:30 p.m.

Mayor Anderson opened the public meeting at 6:33. City Administrator Reinsbach mentioned no written comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing was at 6:34 p.m.

ACTION & DISCUSSION ITEMS

Resolution approving amending FY2019 budget

Motion by Yungbluth second by Hinshaw to approve **Resolution 19-08** Resolution approving amending FY2019 budget. Roll call vote. Voting aye: Hinshaw, Frederick, Yungbluth and Huse. Nay: None. Motion carried

Council to hear from Rebecca Peters with Okoboji Tourism annual report

Okoboji Tourism Director Rebecca Peters presented the 2017-2018 annual report and asked council to consider a donation from the hotel motel tax dollars. Council will review during the upcoming budget discussion.

Council to hear from Erin Reed with Dickinson County Trails annual report and FY2020 budget

Dickinson County Trails Board Executive Director reviewed the 2018 Annual Report and discussed upcoming 2019-2020 trail projects and maintenance plans. Erin also noted the DCTB has partnered with Healthy Hometown through Wellmark to visualize ways to provide a better environment to walk and bike in the area. A walking audit was completed in July to identify key areas for improvement in Milford. Mayor Anderson commented he would like bike trail connect south to Spencer, Ia.

Discuss Contract with Humane Society of NW Iowa

Arin Miller and Laura Gregory with the Dickinson County Humane Society were present and discussion took place in regards to updating a contract with the City of Milford. City Administrator Reinsbach expressed her concern on costs, wording in the contract and also noted the last time the City of Milford received an invoice was in May, 2016. Mayor Anderson noted we need to review and change some wording in our City Code Chapter 55 Animal Protection and Control. After much discussion council approved to pay the Humane Society \$1500.00 on or before June 1st as this was the amount that budgeted for FY2019 and for FY2020 council discussed a monthly fee of \$300.00. The goal is to have a new contract in place by July 1st, 2019.

Council to hear from Rob Mayer on snow removal invoice

Council reviewed documentation provided by City Administrator Reinsbach. Motion by Yungbluth, second by Hinshaw to send a 3rd and final notice on a past due invoice for snow removal and noted payment must be made within fifteen (15) days. All voting aye: Motion carried.

Resolution setting public hearing on proposed amendment to the zoning ordinance-Section 13.8 Minimum Residential standards of the Milford City Zoning Ordinances

Motion by Yungbluth second by Huse to approve **Resolution 19-09** Resolution setting public hearing on proposed amendment to the zoning ordinance-Section 13.8 Minimum Residential standards of the Milford City Zoning Ordinances. Roll call vote. Voting aye: Hinshaw, Frederick, Yungbluth and Huse. Nay: None. Motion carried

Resolution setting public hearing to consider application for rezoning in accordance with Article 22, 22.3 and other applicable provisions of the Milford City Zoning Ordinances

Motion by Yungbluth second by Huse to approve **Resolution 19-10** Resolution setting public hearing to consider application for rezoning in accordance with Article 22, 22.3 and other applicable provisions of the Milford City Zoning Ordinances. Roll call vote. Voting aye: Hinshaw, Frederick, Yungbluth and Huse. Nay: None. Motion carried

Approve Agreement between Northwest Iowa Planning and Development Commission and the City of Milford Shield Program

Motion by Yungbluth second by Huse to approve the Agreement between Northwest Iowa Planning and Development Commission and The City of Milford Shield Program. All voting aye: Motion carried

Resolution of the Milford, Iowa City Council adopting the 2018 Dickinson County, Iowa Multi-Jurisdictional Hazard Mitigation Plan

Mike Ehret with Dickinson County Management updated the council on the Dickinson County, Iowa Multi-Jurisdictional Hazard Mitigation Plan. Motion by Yungbluth second by Frederick to approve **Resolution 19-11** Resolution of the Milford, Iowa City Council adopting the 2018 Dickinson County, Iowa Multi-Jurisdictional Hazard Mitigation Plan Roll call vote. Voting aye: Hinshaw, Frederick, Yungbluth and Huse. Nay: None. Motion carried

Resolution of the Milford City Council, Milford, Iowa to Establish Policies regarding the Residential Anti-Displacement and Relocation Assistance Plan (RARA); A Procurement Policy of Goods and Services; A Code of Conduct; The Prohibition of the Use of Excessive Force; An Affirmative Fair Housing Policy; and Equal Employment Opportunity during the Execution of Federally Assisted Project

Motion by Hinshaw second by Yungbluth to approve **Resolution 19-12** Resolution of the Milford City Council, Milford, Iowa to Establish Policies regarding the Residential Anti-Displacement and Relocation Assistance Plan (RARA); A Procurement Policy of Goods and Services; A Code of Conduct; The Prohibition of the Use of Excessive Force; An Affirmative Fair Housing Policy; and Equal Employment Opportunity during the Execution of Federally Assisted Project. Roll call vote. Voting aye: Hinshaw, Frederick, Yungbluth and Huse. Nay: None. Motion carried

FY 2019/2020 budget discussion

Zoning Administrator expressed his concern on fees that are currently paid as Zoning Administrator and suggested that council consider adding a retainer fee. The council met in special session to go over request from each department. After several hours of discussion the council approved the following appropriations:

Organization	Amount	Organization	Amount
Lakes Area Dog Park	\$250	Water Quality Commission	\$13,000
CASSA	\$250	YMCA	\$7,500
Dickinson Co Trails Board	\$6,570	Okoboji Tourism	\$5,000
Dickinson Co. EMS	14,062	Pearson Lake Art	\$2,000
Discovery House	\$2,000	RIDES	\$7,500
Iowa Lake Corridor	\$8,940	Upper Des Moines	\$1,400
Milford Commercial Club	\$6,000	Voluntary Action	\$1,000
NWIPDC	\$1,449	Okoboji Blue Festival	\$1,000
Compass Pointe	\$250		

Motion by Hinshaw second by Frederick to approve preliminary year ending June 30, 2020 budget not to exceed the current levy rate of 13.08. All voting aye. Motion passed.

Set public hearing on FY 2020 budget-tentative date of February 25th 2019 at 6:30 p.m.

Motion by Hinshaw second by Frederick to set the public hearing on FY 2020 budget-tentative date of February 25th 2019 at 6:30 p.m. All voting aye. Motion passed.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

City Administrator Reinsbach noted in one of the February meetings there will be discussion on purchasing a stump grinder attachment for the bobcat. This would be a shared cost with the parks department depending on how the Park Board feels during the February 13th meeting. Mayor Anderson noted that with the Emerald Ash Borer it's only a matter of time and this would be a good piece of equipment to own. Anderson also commented he has been approached by Rod Simonson about the city buying back the old "Smith" property. Rod is also talking about trying to get city sewer out to the dough plant west of town. City Administrator Reinsbach noted that some engineering work will need to be done to see if the city has the capacity to take on additional sewer.

With no other discussion, motion to adjourn by Yungbluth second by Hinshaw at 9:47 p.m. All voting aye: Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk