

MILFORD CITY COUNCIL  
 REGULAR MEETING  
 JULY 11, 2016  
 6:30 PM

The Milford City Council met in regular session July 11, 2016 at 6:30 p.m. in the Community Center Board Room. Mayor Pro-Tem Walters presided.

Members present: Don Olsen, Mary Kay Rolling, John Walters, and Bill Huse

Members absent: Jason Simpson

Mayor ProTem Walters led the Pledge of Allegiance.

Motion by Olsen second by Huse to approve the agenda. Aye: Olsen, Rolling, Walters and Huse. Motion carried.

Motion by Olsen second by Rolling to approve consent agenda. Aye: Olsen, Rolling, Walters and Huse. Motion carried.

Items on the Consent Agenda were as follows:

Minutes June 27, 2016 meeting

Thank you- Greta Gunderson/Boji Bay Event Center

Monthly bills as listed below: (approved) and bills paid in vacation

AFLAC	AFLAC PRE TAX	\$838.22
ALLIANT ENERGY	SIGN UTILITY	\$22.49
AMAZON/GECRB	LIBRARY SUPPLIES	\$232.63
ANDERSON, GILLIAN	LIBRARY SUPPLIES	\$43.39
ANDERSON, STEVE	P & Z MTG 6/30/16	\$25.00
ARNDT, MCINTYRE	FIRE TRAVEL REIMBURSE	\$44.62
ARNOLD MOTOR SUPPLY	JUNE INVOICES	\$457.95
AUMER, BILL	BRD OF ADJUST MTG 7/6/16	\$25.00
AVERA MEDICAL GROUP	ZALABOWSKI SCREENING	\$167.00
BAKER & TAYLOR INC.	LIBRARY BOOKS	\$1,183.52
BEACON ATHLETICS	PARKS SUPPLIES	\$199.00
BECK ENGINEERING INC	E14015 H AVE PROJECT	\$58,034.75
BERNING, SHELLY	LIBRARY BRD MTG 7/6/16	\$25.00
BLACK HILLS ENERGY	FIRE DEPT UTILITY	\$103.43
BOB GLOVER CONSTRUCTION	CITY SIGN	\$7,795.95
BRINKS CONSULTING	JUNE SERVICES	\$520.00
CAMPUS CLEANERS	CITY HALL SERVICES	\$244.30
CARD SERVICES CENTER	BOB CLARK CLOTHING	\$153.96
CARROLL DISTRIBUTING	HANDICAP REPLACEMENT	\$166.70
CARROLL DISTRIBUTING	SUPPLIES	\$1,166.94
CENTER POINT LARGE PRINT	LIBRARY BOOKS	\$41.34
CENTRAL STATES SOUTHEAST & SO	EE HEALTHCARE	\$16,302.60
COLEMAN, VAUGHN	AIRPORT SHED	\$150.00
CONSUMERS LUMBER	SUPPLIES	\$13.85
COOKINHAM, JEFF	LIBRARY BRD MTG 7/6/16	\$25.00
COOPERATIVE ENERGY COMPANY	JUNE FUEL INVOICES	\$3,693.78
DATA TECHNOLOGIES INC.	ONSITE TRAINING	\$1,862.56
DICKINSON COUNTY	PD SERVICES	\$1,375.00
DICKINSON COUNTY CONSERVATIO	JUNE CITY GREEN/BROWN WASTE	\$2,045.00
DICKINSON COUNTY NEWS	JUNE ADS	\$603.32
DICKINSON COUNTY RECORDER	DOCUMENTS RECORDED	\$86.00
DON PIERSON FORD	08 EXPEDITION	\$168.17
DOTSON, DENNIS	LIBRARY BRD MTG 7/6/16	\$25.00
DUININCK	WEAR MIX	\$880.06
FARONICS	LIBRARY SUPPLIES	\$255.00
FRANKLIN, ELAINE	LIBRARY BRD MTG 7/6/16	\$25.00
GALE GROUP	LIBRARY BOOKS	\$213.55
GALEN'S PRO-MOW	PARKS SUPPLIES	\$153.62
GALEN'S PRO-MOW	BLOWER	\$249.95
GAMETIME	PARK SWING	\$4,438.58
GANO, JOANN	LIBRARY BRD MTG 7/6/16	\$25.00
GENERAL TRAFFIC CONTROLS	TRAFFIC SIGNAL EQUIPMENT	\$157.86
GREAT AMERICA LEASING CORP.	LIBRARY SERVICES	\$110.43
H.E.A.T. TACTICAL TEAM	2016-2017 DUES	\$1,170.00
HAPI	DONATION RESTRICTED TO OBWF	\$1,000.00
HUNTRESS DAVID	BRD OF ADJUST MTG 7/6/16	\$25.00
IA. COMMUNITIES POOL ADM.	ICAP	\$81,338.11
IMWCA	WORKERS COMP	\$32,057.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$10,507.50

IOWA LAKES CORRIDOR DEVELOPM	1 OF 4 PLEDGE PAYMENT	\$8,940.00
IPERS	IPERS REGULAR	\$10,521.53
J & M DISPLAYS INC.	FIREWORKS DISPLAY	\$5,000.00
JONES, SHERRI	BRD OF ADJUST MTG 7/6/16	\$25.00
KILTS, RICK	LIBRARY BRD MTG 7/6/16	\$25.00
KRIS-DAVIS CO.	HWY 71 BALLAST KITS	\$1,194.00
LA FOY, AUBREY	LIBRARY BOOKS	\$25.00
LAKES NEWS SHOPPER	JUNE ADS	\$165.10
MAXYIELD COOPERATIVE	SPRAY SUPPLIES	\$83.50
MIDWEST BREATHING AIR L.L.C.	FIRE DEPT SERVICES	\$152.60
MILFORD COMMUNICATIONS	LIBRARY SERVICES	\$234.53
MILFORD ELECTRIC INC.	LIBRARY A/C UNIT	\$296.32
MILFORD ELECTRIC INC.	BALLAST REPLACEMENT	\$80.36
MILFORD MUNICIPAL UTILITY	JUNE UTILITIES	\$8,183.35
NAAB BETTY	LIBRARY SUPPLIES	\$27.60
NELSON, WANDA	P & Z MTG 6/30/16	\$25.00
NORTHWEST READY-MIX CONCRET	FILL FOR POTHoles	\$73.75
OFFICE SYSTEMS COMPANY	CITY HALL COPIES	\$567.56
PAPE, JULIE	P & Z MTG 6/30/16	\$25.00
PEARSON LAKES ART CENTER	FY 2016-17 CHILDS EDUC SUPPORT	\$2,000.00
PEDERSON ELECTRIC	LIBRARY FRONT DOOR HEAT REPL	\$2,895.65
PETE HOWE INDUSTRIAL INC.	JET/VAC STORM LINES	\$1,500.00
R & D INDUSTRIES	SERVICE AGREEMENT	\$767.35
SCHLEY, CARLA	LIBRARY BRD MTG 7/6/16	\$25.00
SEXTON, BRENT	P & Z MTG 6/30/16	\$25.00
SHELEY, GEORGIA	BRD OF ADJUST MTG 7/6/16	\$25.00
SIMINGTON, BRAD	P & Z MTG 6/30/16	\$25.00
SORENSEN, BETH	LIBRARY SUPPLIES	\$92.18
STOREY KENWORTHY	LIBRARY SUPPLIES	\$639.83
STUART C IRBY CO BR 673	SUPPLIES	\$1,995.04
SULLIVAN CONCRETE	8TH & M CURB	\$10,200.00
SUNSHINE FOODS	LIBRARY ACCOUNT	\$63.80
THORSTAD COMPANIES	WORK THROUGH 06/4/2016	\$20,814.05
TREASURER, STATE OF IOWA	STATE TAXES	\$2,758.00
UNITED COMMUNITY BANK FOR PET	LIBRARY JUNE POSTAGE	\$159.50
VERIZON WIRELESS	JUNE SERVICES	\$515.67
WASTE MANAGEMENT	6/16-6/30 LANDFILL FEES	\$3,369.65
TOTAL ACCOUNTS PAYABLE		\$313,964.05
PAYROLL CHECKS		\$33,198.54
**** PAID TOTAL ****		\$347,162.59

Paid from the following funds: General Fund: 189,894.40; Road Use Tax: 20,002.06; Employee Benefits: 31,275.00  
Hotel/Motel: 9,500.00; Fireworks: 5,000.00; Capitol Project LOST: 4,807.50; H Ave Project: 70,220.00; Sewer Utility:  
4,881.21; Garbage Utility: 10,082.20; Storm Water Fund: 1,500.00

### CITIZEN'S APPEARANCES-PUBLIC COMMENTS

#### ACTIONS & DISCUSSION ITEMS

##### Doug Durst-Notice of abatement and weeds in Right-Of-Way

Doug Durst who owns Lot 12 in Lori's Subdivision on 26<sup>th</sup> St. planted wildflowers. A nuisance abatement was sent and referenced grass, weeds and brush. Doug Durst and his wife Vikki explained to the council they have been working on these wildflowers for a couple of years and continue to mow it down in the fall and take the necessary steps for the flowers to keep seeding back. They also pointed out wildflowers are not part of Chapter 50 Nuisance Abatement. After some discussion there was a motion by Rolling, second by Olsen to allow the wildflowers and the city would address this on yearly basis. Aye: Olsen, Rolling and Huse. Nay: Walters. Motion passed.

##### Colonial Life- Della Jeffery/Wendy Willard

Representatives from Colonial Life handed out packets to the council on supplemental insurance and gave a brief overview of Colonial Life Insurance. Administrator Houge commented AFLAC is currently offered to city staff. Houge asked them to get a comparison put together between AFLAC and Colonial Life and she would meet with them in August.

##### Resolution appointing member to Dickinson County Trails Board

Motion by Rolling, second by Huse to approve **Resolution 16-34**. Roll Call: Olsen, Rolling, Walters and Huse. Nay: None. Motion passed.

Milford Pioneer Theatre-marquee

During the May 23, 2016 meeting the council gave direction for the city attorney to send out a letter to the owners of the Milford Pioneer Theater in regards to the marquee as it appears dilapidated and there is concern for safety. This was done and the deadline to have marquee repaired or removed was July 8, 2016. City Administrator Houge advised the council that she had received an email from Dawson late on Friday afternoon in regards to a phone conversation he had with Robert R. Mayer with respect to the marquee. Dawson also said he had contacted Zoning Administrator Don Brinkley to do some research for the meeting. During the council meeting Brinkley handed out information pertaining to zoning on signs and his recommendation was to remove the marquee because the sign is considered abandoned due to the closure of the business, the sign was recently damaged due to the extension of the sign in the traveled portion of Highway 71 and to clarify at one time the marquee was not in the traveled portion but when the DOT came through and widen the road the sign then protruded onto the highway. Brinkley also added the sign is non-conforming. If the theatre would reopen a sign permit/variance would be required and the marquee may or may not be replaced based on ruling of Board of Adjustments. Councilman Olsen expressed his concern for safety. Bob Mayer was at meeting and said the marquee is stable and expressed he would like to be able to keep the marquee because of its "old fashion" type of look in the City of Milford. After some more discussion between Bob and the council there was a motion by Olsen, second by Huse to give the Mayer's until August 1, 2016 to have marquee fixed or removed. Ayes: Olsen, Rolling, Walters and Huse. Nay: None. Motion passed.

**COMMENTS BY MAYOR, COUNCIL AND STAFF**

With no other discussion, motion to adjourn by Olsen second by Huse at 7:45 p.m. Motion carried.

Respectfully submitted,

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John Walters, Mayor ProTem

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LeAnn Houge, City Administrator/Clerk