

MILFORD CITY COUNCIL
REGULAR MEETING
July 22, 2019
6:30 PM

The Milford City Council met in regular session July 22, 2019 at 6:30 p.m. in the Community Center Board Room Mayor Steve Anderson presided.

Members present: Chris Hinshaw, Don Olsen, Doug Frederick, Andy Yungbluth, and Bill Huse.

Absent: None

Others present: City Administrator LeAnn Reinsbach, Deputy City Clerk Carrie Funk, City Attorney Dave Stein, Police Chief Bob Clark, Public Works Supervisor Kent Eilers, Matthew Galles, Jason Simpson, Jess Radcliffe, Mary Johnson, Dianna Eckard, Stephanie Hanna, Ryan Laubenthul, Ryan Steinkamp, Shane Langholz, Aaron Gebhart, Matt Loerts, Dean Reiser, Susan Reiser, Beth Henson, Gary Weubker, Pat Daly, JoAnn Chaffin, Ruth Ann Van Donslear, Mary Dannatt, Mike Willison, Bette Bush, Jerry & Sheri Daugherty, Colleen Daly, Nick Birchard, Jim Carpenter, Lisa Carpenter, Jamie Carpenter, Doug Hanna, Kevin West, Seth Boyes, Vernon Flack, Brandon Ehret, Miranda Gebhart, Jesse Hoss, Don Brinkley, Jason Eygabroad, Emil Richter, Phil Petersen, Tom Clary, Chad Clary, and Jim Warbuton

Steve Anderson led the Pledge of Allegiance.

Motion by Huse second by Hinshaw to approve the agenda. All voting aye. Motion carried.

Motion by Olsen second Frederick to approve consent agenda. All voting aye. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes July 8, 2019 council meeting
- Minutes from July 15, 2019 special joint meeting Milford Fire Department and Fire Advisory Board
- Dickinson County Sanitary Landfill Commission minutes and Treasurer's report from June Meeting

CITIZEN OPPORTUNITY FOR COMMENT-None

PUBLIC HEARING

Public hearing for the 2019 City of Milford Seal Coat project at 6:30 p.m.

Mayor Anderson opened the public meeting at 6:35 p.m. City Administrator Reinsbach mentioned no written comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:35 p.m.

ACTION & DISCUSSION ITEMS

Resolution awarding bid on 2019 City of Milford Seal Coat Project

Motion by Olsen second by Yungbluth to approve **Resolution 19-59** Resolution awarding bid for the 2019 City of Milford Seal Coat Project. Roll call vote. Voting aye: Hinshaw, Olsen, Frederick, Yungbluth and Huse. Nay: None. Motion carried.

Michael Hemiller to discuss future use of 10th St. west of H Avenue

Michael Hemiller was present to discuss his property at 1001 H Avenue and parking issues associated with the private street parceled with his property. Hemiller explained he had contacted the City Clerk's office earlier with his concerns and it was suggested to display "private drive" signs. Hemiller is purposing the City take ownership of the street and maintain. A motion by Olsen second by Yungbluth to have City Attorney Stein review the legal and Public Works Supervisor Kent to work with Beck Engineering to assess the value of the street. All voting aye. Motion carried.

Traffic concerns on 10th St. and M Ave - Shane & Betty Bush

Betty Bush was present to address traffic concerns on 10th St. and M Avenue. Bush is concerned about the weight of the semi's and concerns of the damage they are causing and who is going to pay for the repairs when the H Avenue project is completed. Betty also expressed concerns of traffic violations of stop signs and speeding. After some discussion Jason with Beck Engineering will request rerouting of traffic regarding H Avenue construction traffic.

Iowa Great Lakes Association Option for Modification on the 230th cross of Lower Gar Lake

Bill Van Orsdel Founder and President of the Iowa Great Lakes Association (IGLA) and Tom Clary were present. Van Orsdel explained how the IGLA is particularly concerned about the flooding that took place in 2018 and reviewed information presented by Dr. Webber in June of 2019 at the Sami Bedell Center concerning the 230th crossing at Lower Gar. Tom Clary reviewed how the IGLA got to the point where they are today. Motion by Hinshaw second by Huse to draft a letter to the Dickinson County Board of Supervisors conveying the City of Milford support on working with the Dickinson County related to recommended modifications on the 230th crossing of Lower Gar. All voting aye. Motion carried.

Discuss street overlay project on M Avenue from 8th-13th St. - Kent Eilers

Public Workers Supervisor Eilers explained to the Council he would like to request as an alternative of seal coating M Avenue this fiscal year he would like to swap and seal coat L Avenue and budget M Avenue for overlay in the next fiscal year. Motion by Olsen second by Yungbluth to seal coat L Avenue instead of M Avenue for fiscal year 19/20. All voting aye. Motion carried.

Approve Alpha Wireless quote for new Tanker Truck radio

Motion by Yungbluth second by Huse to approve Alpha Wireless quote for new Tanker Truck radio. All voting aye. Motion carried.

Appointment to Planning and Zoning Commission-Matt Galles

Motion by Huse second by Yungbluth to appoint Matt Galles to the Planning and Zoning Commission Board term of 7/1/2019 to 6/30/2024. All voting aye. Motion carried.

Set public hearing for Milford H Avenue Phase III CDBG status hearing

Motion by Olsen second by Hinshaw to approve **Resolution 19-60** to set public hearing on status of the H Avenue Phase III Sanitary Sewer and Storm Water CDBG Funded Project for August 12, 2019 at 6:30. Roll call vote. Voting aye: Hinshaw, Olsen, Frederick, Yungbluth and Huse. Nay: None. Motion carried.

Discuss option of cash rent - Milford Fuller Airport

City Administrator Reinsbach communicated to the Council the discussion from the June 14, 2019 Airport Commission meeting and the board considering options for additional revenue versus hay crop such as possible cash renting. Motion by Huse second by Hinshaw to have City Attorney Dave Stein draw up an agreement and publication notice for the ground around the runways for a minimum 3 year contract for cash renting. All voting aye. Motion carried

Appoint of Fire Chief - Council to consider approval/appointment of Fire Chief as required by Milford City Ordinance 35.06 - (possible closed session pursuant to Iowa Code 21.5(1)(i) if requested by potential appointee).

Councilman Huse started off to explain he had individually contacted councilmembers, Mayor and Dean Reiser of the Fire Advisory Board. Huse explained they all agreed there needed to be some changes so that everyone is on the same page, it was decided the Council will establish a set of guidelines, which will be sent to the Fire Advisory Board and City Attorney Stein for review and approval. Once the guidelines have been reviewed and approved Jim Carpenter upon signing the document will be reinstated as Fire Chief for the City of Milford. Huse explained Jim Carpenter will have two or three liaison's with the Fire Advisory to directly communicate with and the Fire Advisory Board will communicate directly with the City. Huse supported there needs to be better cooperation, communication, let go of any disgruntlements and to get some clear guidelines together. Huse also mentioned the 28E Agreement will be amended and Dean Reiser agreed. Mayor Anderson explained with having conversations with other cities he has a better understanding of how the Spirit Lake Fire Department basically functions as its own entity. Spirit Lake Fire Chief Patrick Daly approached the podium and explained his budget goes through a board which consist of two members from the City of Spirit Lake, one from Orleans, and one from each township. Daly explained the board meets every month and they all know exactly where they are in the budget. Mayor Anderson questioned if any of the money goes through the City of Spirit Lake, and Daly explained the City pays the Fire Board, the Townships pay the Fire Board, and Orleans pays the Fire Board. Mayor Anderson asked if there was any paid staff to handle the bookkeeping and Daly responded they have a Secretary/Treasurer. City Administrator Reinsbach questioned Daly if they require their own audit and Daly responded they have their own audit every year. Councilman Hinshaw requested time to speak to update those who were in attendance to the July 15, 2019 meeting. Hinshaw presented a copy of the fiscal year 2018/2019 budget from the Fire Board minutes which did not have the equipment in question on the budget, and expressed the problem was a limit on the amount to spend and that limit was surpassed. After some further discussion a Motion by Olsen second by Huse to reinstate Jim Carpenter as Fire Chief without delay provided he agrees to terms that will be in place while revisions are either made to an existing 28E agreement or some other restructuring takes place. All voting aye. Motion carried.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

City Administrator Reinsbach updated the council she received an email for Airport Commission Chairman Chris Stein that he has received draft documentation of grant approval, final approval will be available in August. Reinsbach was

directed at last meeting to identify the number of EMT's on the Fire Department and after speaking with Matt Loerts of the Fire Department he communicated 6 with possibly 7.

Mayor Anderson read material from the past regarding the recording company that was established in Milford in 1965 in memorial of John Senn and the connection with Milford. Anderson communicated Reinsbach requested a meeting with the Okoboji School Board as directed by the Council, the Okoboji School Board responded they do not want to meet in a public meeting, they prefer to meet as a small group. Anderson conveyed Pioneers Days is this weekend July 27th to the 28th with the MillStone Park Dedication on July 27th.

Councilman Olsen conveyed he has received a lot of phone calls regarding the MillStone Park, it was communicated due to the weather they are slightly behind schedule for completion.

With no other discussion, motion to adjourn by Olsen second by Yungbluth at 8:16 p.m. All voting aye. Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

Carrie Funk, Deputy City Clerk