

MILFORD CITY COUNCIL
REGULAR MEETING

July 8, 2019

6:30 PM

The Milford City Council met in regular session July 8, 2019 at 6:30 p.m. in the East ½ of Community Center Mayor Steve Anderson presided.

Members present: Chris Hinshaw, Don Olsen, Doug Frederick, Andy Yungbluth, and Bill Huse.

Absent: None

Others present: City Administrator LeAnn Reinsbach, Police Chief Bob Clark, Michele Shortley, Neal Anderson, Sue Mason, Don Brinkley, and Jason Eygabroad.

Steve Anderson led the Pledge of Allegiance.

Motion by Yungbluth second by Hinshaw to approve the agenda. All voting aye. Motion carried.

Motion by Yungbluth second Huse to approve consent agenda. All voting aye. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes June 24, 2019 council meeting
- Liquor license renewal Cooperative Energy/Boji Junction
- Monthly bills as listed below: (approved) and bills paid in vacation

ADVANCED DOOR SYSTEMS	PW BUILD MAINT	\$80.00
AFLAC	AFLAC PRE TAX	\$854.10
ALLIANT ENERGY	SIGN UTILITY	\$21.50
ALPHA WIRELESS COMM. CO.	FIRE DEPT SUPPLIES	\$11,012.00
ALPHA WIRELESS COMM. CO.	FIRE DEPT SERVICES	\$244.28
BARCO MUNICIPAL PROD. INC	PW SUPPLIES	\$1,390.00
BECK ENGINEERING INC	H AVE CONSTRUCT ENGR SERVIC	\$24,395.25
BECK EXCAVATING INC.	ALLEY RECONSTRUCT PROJECT	\$6,848.46
BLACKTOP PAVING	HILL DR HOT MIX PRJCT RES19-43	\$126,606.50
BLACKTOP SERVICES	STREET REPAIR	\$4,772.00
CARD SERVICES CENTER	IA LEAGUE OF CITIES DUES/TRNG	\$452.93
CENTER GROVE TOWNSHIP	OPERATING INCOME REIMBURSE	\$1,306.46
CENTRAL STATES SOUTHEAST &	EE MEDICAL INSURANCE	\$24,508.80
CITY OF WAHPETON	OPERATING INCOME REIMBURSE	\$3,043.33
CITY OF WEST OKOBOJI	OPERATING INCOME REIMBURSE	\$2,645.88
COLEMAN, VAUGHN	AIRPORT SHED JANITORIAL	\$150.00
CUTTING EDGE SALES & SERVICE	PARKS DEPT	\$627.88
DICKINSON COUNTY CONSERVATIO	JUNE GREEN WASTE DISPOSAL	\$643.00
DICKINSON COUNTY EM	FY20 EM CONTRIB	\$11,888.25
EXCELSIOR TOWNSHIP	OPERATING INCOME REIMBURSE	\$216.77
FORT DODGE ASPHALT COMPANY	A34 SLURRY LEVEL	\$8,915.00
GALEN'S PRO-MOW	PW SUPPLIES	\$65.00
GENERAL DRIVERS UNION	UNION DUES	\$322.00
H & N CHEVROLET BUICK, CO	PUBLIC WORKS TRUCK	\$30,355.00
HAPI	OKOBOJI BLUE WATER FESTIVAL	\$1,000.00
HEIMAN INC.	FIRE DEPT RADIOS	\$6,320.35
HUMANE SOCIETY OF NW IOWA	2020 MUNICIPAL IMPOUND CONTR	\$3,600.00
HUNTRESS DAVID	BOA MTG 6/27/19	\$25.00
IA COMMUNITIES ASSURANCE POOL	FY2020 ICAP FEES	\$70,279.93
IMWCA	19-20 WORK COMP PREMIUM	\$22,591.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$10,621.69
IOWA LAKES CORRIDOR DEVELOPM	C4 20/20 PLEDGE PYMNT 4OF4	\$8,940.00
IPERS	IPERS REGULAR	\$12,980.37
JAYCOX IMPLEMENT	BOBCAT HOURS OVERAGE	\$4,039.31
JENNINGS TOW & REPAIR	PW KEROSENE	\$38.79
JONES, SHERRI	BOA MTG 6/27/19	\$25.00
LAKES NEWS SHOPPER	JUNE ADS	\$118.80
LAKEVILLE TOWNSHIP	OPERATING INCOME REIMBURSE	\$705.08
METICULOUS CLEAN	FIRE DEPT JANITORIAL	\$214.00
MIDWEST BREATHING AIR L.L.C.	NFPA QTRLY AIR TEST	\$232.75
MILFORD COMMERCIAL CLUB	19-20 MEMBERSHIP/DONATION	\$6,000.00
MILFORD COMMUNICATIONS	FIRE DEPT CABLE/INTERNET	\$616.08
MILFORD MUNICIPAL UTILITY	JUNE UTILITIES	\$7,403.80
MILFORD TOWNSHIP	OPERATING INCOME REIMBURSE	\$1,065.43
NEID EQUIPMENT	TORNADO SIREN LOCATE	\$675.00

NWIPDC	FY 2020 DUES	\$1,449.00
OKOBOJI TOWNSHIP	OPERATING INCOME REIMBURSE	\$1,570.16
PIPER JAFFRAY & CO.	PROJECT ASSIST FIRE/H AVE PRJC	\$6,350.00
R & D INDUSTRIES	HOSTED VM/EXCHANGE PROJECT	\$4,555.08
R & D INDUSTRIES	MANAGED SERVICES AGREEMENT	\$1,549.00
CAMPUS CLEANERS	PD SERVICES	\$100.15
REETZ, LEEANN	BOA MTG 6/27/19	\$25.00
SAINT JOSEPH CATHOLIC CHURCH	19-20 BULLETIN ADVERTISING	\$120.00
WEDEKING, SAM	WARNING SIREN	\$375.00
SANDRY FIRE SUPPLY	FIRE DEPT SERVICES	\$1,471.83
STEFFEN TRUCK EQUIPMENT	RES 19-31 BUCKET TRUCK	\$41,000.00
STEIN LAW OFFICE	JUNE LEGAL SERVICES	\$3,003.42
STOREY KENWORTHY	PD/OFFICE SUPPLIES	\$226.50
TREASURER, STATE OF IOWA	STATE TAXES	\$3,017.00
VANDER HAAG'S INC.	VEHICLE MAINT	\$19.51
VERIZON WIRELESS	CELL/LAPTOP SERVICES	\$464.23
VISU-SEWER	CIPP LINING PYMNT #1	\$51,247.75
WASTE MANAGEMENT	BAG TAGS	\$524.50
WESTPORT TOWNSHIP	OPERATING INCOME REIMBURSE	\$314.57
TOTAL ACCOUNTS PAYABLE		\$536,239.47
PAYROLL CHECKS		\$36,010.17
**** PAID TOTAL ****		\$572,249.64

Paid from the following funds: General Fund: 197,462.85; Road Use Tax: 19,174.06; Employee Benefits: 42,483.70; Hotel/Motel Tax: 7,000.00; Capitol Equipment LOST: 208,748.71; Capitol Project Reserve: 19,927.00; H Ave project: 17,325.00; Sewer Utility Fund: 8,680.58; Storm Water Utility Fund: 51,447.74

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 82,008.40; Economic Development: 21,868.49; Road Use Tax: 30,331.52; Employee Benefits: 3,216.39; Hotel/Motel Tax: 9,708.55; TIF: 10,721.10; Nature Trails: .03; LMI Fund: 72,955.49; Debt Service: 338,779.05; Capitol Equipment (LOST) 1,162.53; Capital Project Reserve: 176,522.58; Sewer Utility: 24,499.07; Garbage Utility: 22.38; Storm Water Utility: 10,457.07

CITIZEN OPPORTUNITY FOR COMMENT

Don Brinkley spoke about eminent domain between the school and his residence at 803 H Avenue and expressed concern about a Board of Adjustment meeting 15 years ago in which the board reviewed a special exception use permit for a gymnasium addition. Conditions we added to the special exception use permit and Brinkley stated those conditions have never been met. Neal Anderson expressed his concern about the school adding a bus barn. Mayor Anderson noted if the school district decides to put in a bus barn on their property they will have to apply for another special exception use permit for the Board of Adjustment to review. Anderson also commented that in talking with our city attorney in regards to eminent domain there isn't anything the city can do, it's a legal issue between the school, Anderson's and the Brinkley's. The subject came up about additional parking at the elementary school. Hinshaw asked if we could meet with the school board to discuss what their intentions are. Reinsbach said she would reach out to Todd Abrahamson but doubts the whole school board would meet. Todd set up a City-School advisory board committee that consist s of himself and 1-2 board members that would act as a liaison between the city and school.

REPORTS

Board/Commission Reports

Council reviewed the June Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Fire and Police reports. June minutes from Airport Commission, Board of Adjustments, Community Center, Park Board, Planning & Zoning and Library along with July events, Dickinson County Sanitary Landfill Commission minutes/Treasurer's report from May.

PUBLIC HEARING

Public hearing proposing to amend Chapter 99 (and other relevant sections) Sewer Service Charges Ordinance to allow an increase of the rates/charges of 6% at 6:45 p.m.

Mayor Anderson opened the public meeting at 6:47 p.m. City Administrator Reinsbach mentioned no written comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:48 p.m.

ACTION & DISCUSSION ITEMS

Jessica Meyer to discuss traffic on 15th St.

City Administrator Reinsbach commented Jessica wanted to discuss the possibility of installing "Slow down children at play" signs in her neighborhood due to vehicles traveling faster than they should be. Police Chief Bob Clark commented he has been watching the traffic in that area and did not see vehicles traveling at high rates of speed and also noted he has not seen anyone running the stop sign.

Michael Hemiller to discuss future use of 10th St. west of H Avenue

City Administrator Reinsbach informed council she received an email from Michael that he was not able to attend the meeting this evening and asked to be put on the July 22, 2019 agenda.

Council to appoint Fire Chief

Motion by Yungbluth second by Huse to deny the request of the fire department to appoint Jim Carpenter as Fire Chief based on issues at city hall with expenditures and concerns from citizens within the community that have reached out to him. The motion also appoints Assistant Chief Doug Hanna as acting Fire Chief until the general membership of the fire department can have a vote of confidence and bring to the council a new Fire Chief request. Voting aye: Olsen, Frederick, Huse and Yungbluth. Abstain: Hinshaw. Nay: None. Mayor Anderson asked that Reinsbach make contact with Jim and Doug.

Road drainage issues at 705 6th St.

Mayor Anderson turned the meeting over to Mayor Pro-Tem Andy Yungbluth and sat in the audience. Andy Yungbluth explained this is the drainage Steve Anderson has talked about it the past in front of his house. Reinsbach commented she has spoken with Kent Eilers and he asked that the council consider working with Beck Engineering and the county because at one time he had heard that the county was possibly looking to make changes on the culverts east of his place that might affect the grade and also ask to have that area surveyed so the city knows exactly where the city limits end and the county begins. Motion by Hinshaw second by Frederick to have Beck Engineering look into erosion options for the following properties; Steve Anderson, Brenda Harmon and Kent and Kami Eilers. All voting aye. Motion carried. Mayor Pro-Tem Andy Yungbluth turned the meeting back over to Mayor Anderson.

First consideration amending the Code of Ordinances of the City of Milford, Iowa, by amending the sewer service charges in section 99.02 Rate by increasing the charges by 6% in Milford, Iowa.

Motion by Huse second by Frederick to approve first reading of **Ordinance 7-9-19** amending the Code of Ordinances of the City of Milford, Iowa, by amending the sewer service charges in section 99.02 Rate by increasing the charges by 6% in Milford, Iowa. Roll call: Hinshaw, Olsen, Frederick, Yungbluth and Huse. Nay: None. Motion carried.

Consider waiving the second and third readings and possible passage consideration amending the Code of Ordinances of the City of Milford, Iowa, by amending the sewer service charges in section 99.02 Rate by increasing the charges by 6% in Milford, Iowa.

Motion by Huse second by Hinshaw to waive the second and third reading of **Ordinance 7-9-19** amending the Code of Ordinances of the City of Milford, Iowa, by amending the sewer service charges in section 99.02 Rate by increasing the charges by 6% in Milford, Iowa. Roll call: Hinshaw, Olsen, Frederick, Yungbluth and Huse. Nay: None. Motion carried.

A motion was made by Yungbluth second by Huse to adopt **Ordinance 7-9-19** amending the Code of Ordinances of the City of Milford, Iowa, by amending the sewer service charges in section 99.02 Rate by increasing the charges by 6% in Milford, Iowa. Roll call: Hinshaw, Olsen, Frederick, Yungbluth and Huse. Nay: None. Motion carried.

Resolution authorizing payment to Titan Machinery for the 82" scrap grapple, coupling hook kit.

Motion by Yungbluth second by Hinshaw to approve **Resolution 19-55** Resolution authorizing payment to Titan Machinery for the 82" scrap grapple, coupling hook kit. Roll call vote. Voting aye: Hinshaw, Olsen, Frederick, Yungbluth and Huse. Nay: None. Motion carried.

Resolution authorizing payment to BlackTop Service Co. for the 2019 paving project on 7th Street.

Motion by Yungbluth second by Hinshaw to approve **Resolution 19-56** Resolution authorizing payment to BlackTop Service Co. for the 2019 paving project on 7th Street. Roll call vote. Voting aye: Hinshaw, Olsen, Frederick, Yungbluth and Huse. Nay: None. Motion carried.

Resolution authorizing payment No.2 to Visu-Sewer, Inc. for the 2019 City of Milford CIPP Lining project

Motion by Yungbluth second by Frederick to approve **Resolution 19-57** Resolution authorizing payment No.2 to Visu-Sewer, Inc. for the 2019 City of Milford CIPP Lining project. Roll call vote. Voting aye: Hinshaw, Olsen, Frederick, Yungbluth and Huse. Nay: None. Motion carried.

Resolution authorizing payment No. 1 to Hulstein Excavating, Inc for the 2019 City of Milford H Avenue Reconstruction project- Phase III

Motion by Olsen second by Yungbluth to approve **Resolution 19-58** Resolution authorizing payment No. 1 to Hulstein Excavating, Inc for the 2019 City of Milford H Avenue Reconstruction project- Phase III. Roll call vote. Voting aye: Hinshaw, Olsen, Frederick, Yungbluth and Huse. Nay: None. Motion carried.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Mayor Anderson reminded council of the July 17th Open House at GrapeTree. Anderson asked where we are at on installing the additional stop signs and speed limit signs extending west on 6th St. Administrator Reinsbach noted she will be reaching out to Jason with Beck Engineering and from there get on a Dickinson County Board of Supervisors agenda to discuss how to proceed because as 6th Street extends further to the west the jurisdiction between the City of Milford and the county is the middle of the road. Mayor Anderson asked that when we meet to discuss the possibility of putting in a crosswalk at the intersection of H Avenue and 13th St.

With no other discussion, motion to adjourn by Yungbluth second by Olsen at 7:18 p.m. All voting aye. Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk