

MILFORD CITY COUNCIL
 REGULAR MEETING
 JUNE 12, 2017
 6:30 PM

The Milford City Council met in regular session June 12, 2017 at 6:30 p.m. in the Community Center Board Room Mayor Bill Reinsbach presided.

Members present: Jason Simpson, Mary Kay Rolling, John Walters, and Bill Huse

Absent: Don Olsen

Others present: Matt Richter, Charlie Whittenburg, Police Chief Vern Flack, and Public Works Director Kent Eilers

Bill Reinsbach led the Pledge of Allegiance.

Motion by Huse second by Simpson to approve the agenda. All voting aye. Motion carried.

Motion by Walters second by Huse to approve consent agenda. All voting aye. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes May 22, 2017 meeting
- Letter from Okoboji School Superintendent in regards to Design Workshop
- Cigarette/Tobacco permits: Sunshine Foods, Dollar General, Dyno's, Casey's General Store, The Office Lounge, Boji Junction, The Outback Lounge, Okoboji Avenue Liquor, The Scoreboard Lounge
- Liquor license renewal for Boji Bay Fun House & Pavilion
- Approve new liquor license for Dollar General Store
- Approve new liquor license for Pioneer Theatre
- Monthly bills as listed below: (approved) and bills paid in vacation

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| ACCURATE COATS | POWDER COAT CLAMPS FOR BLVD | \$100.00 |
| ADVANCED SYSTEMS INC | FIRE DEPT COPIER | \$82.38 |
| AFLAC | AFLAC PRE TAX | \$1,151.49 |
| ALLIANT ENERGY | SIGN UTILITY | \$21.81 |
| ALPHA WIRELESS COMM. CO. | FIRE DEPT BELT CLIP | \$25.00 |
| AMAZON/GEICB | LIBRARY DVD/SUPPLIES | \$136.59 |
| ANDERSON, STEVE | P&Z MTG 5/18/17 | \$25.00 |
| ARNOLD MOTOR SUPPLY | MAY INVOICES | \$1,146.15 |
| ARTHUR J. GALLAGHER & CO | AVIATION INSURANCE | \$1,740.00 |
| BAKER & TAYLOR INC. | LIBRARY BOOKS | \$1,902.36 |
| BANKER'S TRUST | GO REFUND BONDS SERIES 2013 | \$193,625.00 |
| BANKER'S TRUST | GO FIRE STATION BOND 2009 | \$156,477.50 |
| BANKER'S TRUST | GO STREET IMPROVE 2012 | \$58,917.50 |
| BANKER'S TRUST | GO STREET IMPROVE 2010 | \$60,618.75 |
| BANKER'S TRUST | GO STORM SEWER IMPROVE 2011 | \$250.00 |
| BANKER'S TRUST | SEWER REVENUE BOND 2011 | \$250.00 |
| BANKER'S TRUST | GO CORP PURPOSE & REFUND BND | \$171,593.75 |
| BEACON ATHLETICS | MEMORIAL PARK BASE YTH SET | \$790.00 |
| BECK EXCAVATING INC. | FLORENCE PARK DRAIN | \$128.00 |
| BERNING, SHELLY | LIBRARY BRD MTG 6/7/17 | \$25.00 |
| BLACK HILLS ENERGY | FIRE DEPT UTILITY | \$147.38 |
| BOJI WELDING AND SERVICES | PARKS TRAILER REPAIR | \$120.00 |
| BOMGAARS | PARKS GRASSSEED | \$1,620.06 |
| BOUND TREE MEDICAL LLC | FIRE DEPT SUPPLIES | \$1,642.28 |
| CARD SERVICES CENTER | MAY INVOICES | \$5,108.62 |
| CAREY'S ELECTRONICS | LIBRARY MICROPHONE | \$180.00 |
| CARPENTER, JIM | FIRE DEPT PARKING | \$20.00 |
| CENTRAL STATES SOUTHEAST & | EE HEALTH INSURANCE | \$17,752.00 |
| CHRISTIANS SHEET METAL | LIBRARY DRINKING FNTN SERVICE | \$64.20 |
| CINTAS | PUBLIC WORKS FIRST AID CAB | \$54.53 |
| COOKINHAM, JEFF | LIBRARY BRD MTG 6/7/17 | \$25.00 |
| COOPERATIVE ENERGY COMPANY | MEMBER FEE | \$100.00 |
| COOPERATIVE ENERGY COMPANY | MAY INVOICES | \$2,139.83 |
| DEKOTER, THOLE, & DAWSON, P.L. | MISC LEGAL | \$2,031.88 |
| DEKOTER, THOLE, & DAWSON, P.L. | MISC 2017 LEGAL | \$2,489.45 |
| DICKINSON CO. EMERG MED SERV A | FIRE DEPT AED CR+ | \$1,100.00 |
| DICKINSON COUNTY CONSERVATIO | MAY GREEN WASTE | \$360.00 |
| DICKINSON COUNTY NEWS | APRIL ADS | \$195.99 |
| DICKINSON COUNTY NEWS | ADS | \$537.04 |
| DICKINSON COUNTY TRAILS | FY2017 TRAILS BRD ADMIN FEE | \$4,760.00 |

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| DISPLAY SALES COMPANY | DOWNTOWN BANNER POLES | \$215.25 |
| DOTSON, DENNIS | LIBRARY BRD MTG 6/7/17 | \$25.00 |
| FASTENAL | BRACKETS FOR STREET BANNERS | \$268.95 |
| FISHER, DIANE | CITY HALL RENT CXL | \$25.00 |
| FRANKLIN, ELAINE | LIBRARY BRD MTG 6/7/17 | \$25.00 |
| FRODERMANN, KEVIN | FIRE DEPT REIMBURSE | \$38.63 |
| GALE GROUP | LIBRARY BOOKS | \$85.47 |
| GALEN'S PRO-MOW | PARKS AIR FILTER SET | \$25.25 |
| GENERAL DRIVERS UNION | JUNE UNION DUES | \$358.00 |
| GREAT AMERICA LEASING CORP. | LIBRARY COPIER | \$110.43 |
| HEIMAN INC. | FIRE DEPT SUPPLIES | \$1,572.70 |
| HELLER ENTERPRISES LLC | PUBLIC WORKS CONCRETE BRKR | \$138.90 |
| HEMPHILL, LINDA | COMM CTR BRD MTG 6/7/17 | \$25.00 |
| IA. LAKES COMMUNITY COLLEGE | FIRE DEPT TRAINING | \$2,691.00 |
| INTERNAL REVENUE SERVICE | FED/FICA TAX | \$8,336.38 |
| INTERNAL REVENUE SERVICE | FED/FICA TAX | \$8,323.48 |
| IOWA CITY/COUNTY MANAGEMENT | 2017-18 IACMA MEMBERSHIP | \$120.00 |
| IOWA FIREFIGHTERS ASSOCIATION | FIRE DEPT | \$817.00 |
| IOWA STATE UNIVERSITY | FIRE DEPT TRAINING | \$100.00 |
| IPERS | IPERS PROTECTN | \$14,661.99 |
| JANSSSEN, PAUL | LIBRARY BOOKS | \$42.00 |
| JCL SOLUTIONS-JANITORS CLOSET | PARKS DEPT SUPPLIES | \$673.78 |
| KEIZER, ROBB | COMM CTR BRD MTG 6/7/17 | \$25.00 |
| KEN BORTH AUTO BODY LTD. | SNOW PLOW BRACKETS | \$49.90 |
| KILTS, RICK | LIBRARY BRD MTG 6/7/17 | \$25.00 |
| KNIGHT PROTECTION | FIRE DEPT MONITOR SERVICE | \$300.00 |
| KNOX COMPANY | FIRE DEPT SUPPLIES | \$2,017.90 |
| KRIS-DAVIS CO. | FIRE DEPT CPU | \$1,534.00 |
| LAKES NEWS SHOPPER | LIBRARY ADS | \$447.00 |
| LARUE, CHRIS | FLORENCE PRK RENT CXL | \$25.00 |
| MAXYIELD COOPERATIVE | PARKS CHEMICALS | \$937.26 |
| MCCABE, BRYAN/BETH | MAILBOX REIMBURSE | \$29.97 |
| MED COMPASS | FIRE DEPT SUPPLIES | \$3,083.00 |
| MENARDS - SPENCER | PARKS SUPPLIES | \$46.37 |
| METICULOUS CLEAN | FIRE DEPT CLEAN | \$100.00 |
| MID-IOWA SOLID WASTE EQUIPMEN | SEWER VEHICLE MAINT | \$387.87 |
| MILFORD COMMUNICATIONS | CITY HALL SERVICES | \$741.47 |
| MILFORD MUNICIPAL UTILITY | DILLINGHAM FIRE HYDRANT REP | \$656.40 |
| MILFORD MUNICIPAL UTILITY | MAY UTILITIES | \$8,618.41 |
| MIRACLE RECREATION EQUIPMENT | PARKS SWING | \$4,263.00 |
| MUNICIPAL EMERGENCY SERVICES I | FIRE DEPT SUPPLIES | \$3,770.00 |
| MYHRE, MATT | HEAT MEALS REIMBURSE | \$55.01 |
| NELSON, WANDA | P&Z MTG 5/18/17 | \$25.00 |
| NORTHWEST IA COUNSELING S | EVALUATION | \$100.00 |
| NORTHWEST IA. PLAN.&DEV. | COMP LAND USE PLAN | \$5,000.00 |
| NOTEBOOM IMPLEMENT LLC | PARKS SUPPLIES | \$866.12 |
| OFFICE SYSTEMS COMPANY | PD COPIER | \$45.93 |
| ORTMAN, RICH | COMM CTR BRD MTG 6/7/17 | \$25.00 |
| PAPE, JULIE | P&Z MTG 5/18/17 | \$25.00 |
| PETE HOWE INDUSTRIAL INC. | STORM LINE TELEWISE | \$500.00 |
| PIONEER PRINTING | PD FORMS | \$184.03 |
| POSTMASTER | CITY PO BOX | \$176.00 |
| PURCHASE POWER | CITY HALL POSTAGE | \$201.00 |
| R & D INDUSTRIES | MANAGED SERVICE AGREEMENT | \$774.50 |
| CAMPUS CLEANERS | CITY HALL SERVICES | \$155.55 |
| RAMSEY, JIM | LIBRARY PURCHASE MICRO SYS | \$110.00 |
| REGIONAL TRANSIT AUTHORITY | 4TH QTR PAYMENT | \$1,875.00 |
| RICE REPAIR | CASE TRACTOR TIRES | \$180.00 |
| RICK'S PEST CONTROL | FIRE STATION SERVICES | \$95.00 |
| RODEWAY INN | RESIDENT STAY FLWING SHOOTIN | \$89.59 |
| WEDEKING, SAM | PUBLIC WORKS SERVICES | \$3,140.32 |
| SCHLEY, CARLA | LIBRARY BRD MTG 6/7/17 | \$25.00 |
| SECURE BENEFITS SYSTEMS | EE FSA CONTRIBUTIONS | \$534.50 |
| SEXTON, BRENT | P&Z MTG 5/18/17 | \$25.00 |
| SHAMROCK RECYCLE INC. | APRIL RECYCLING | \$3,828.96 |
| SHAMROCK RECYCLE INC. | MAY RECYCLING | \$3,828.96 |
| SIMINGTON, BRAD | P&Z MTG 5/18/17 | \$25.00 |
| SORENSEN, BETH | LIBRARY SUPPLIES REIMBURSE | \$188.26 |
| STOREY KENWORTHY | LIBRARY SUPPLIES | \$206.03 |
| STUART C IRBY CO BR 673 | CITY SUPPLIES | \$255.00 |
| SUNSHINE FOODS | LIBRARY SUPPLIES | \$9.45 |
| THE DES MOINES REGISTER | LIBRARY SUBSCRIPT RENEW | \$473.14 |

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| TREASURER, STATE OF IOWA | STATE TAXES | \$3,930.00 |
| TRI STATE PAVING | SHOULDER PAVING | \$788.08 |
| TRUE VALUE-MILFORD | MAY INVOICES | \$432.69 |
| U.S. BANK EQUIP FINANCE | CITY HALL COPIER | \$185.46 |
| UNITED COMMUNITY BANK FOR PET | LIBRARY POSTAGE | \$178.18 |
| UPKEEP | FIRE DEPT SERVICES | \$974.61 |
| VERIZON WIRELESS | CELL PHONE SERVICES | \$528.61 |
| WASTE MANAGEMENT | SERVICE CHARGES | \$16,134.02 |
| WEDEKING PIT & PLANT | A34 REPAIR | \$318.18 |
| WITTROCK LAWN SERVICE | CEMETARY MOW/SEED/FERTILIZE | \$1,226.23 |
| WTS MEDIA | LIBRAR SUPPLIES | \$65.42 |
| YMCA OF THE OKOBOJIS | YMCA PROGRAM | \$15,000.00 |
| TOTAL ACCOUNTS PAYABLE | | \$817,975.13 |
| PAYROLL CHECKS | | \$42,637.97 |
| **** PAID TOTAL **** | | \$860,613.10 |

Paid from the following funds: General Fund: 151,202.78; Road Use Tax: 20,546.20; Employee Benefits: 15,057.50; K-9 Unit: 55.01; Debt Service: 641,732.50; Sewer Utility Fund: 7,667.18; Garbage Utility: 24,351.93

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 93,865.55; Road Use Tax: 22,787.62; Employee Benefits: 9,560.24; Hotel/Motel Tax: 54.04; TIF: 15,842.04; LMI Fund: 351.25 K-9: .68; Debt Service: 7,691.45; Capitol Equipment (LOST): 162.11; Capital Project Reserve: 1,677.49; H Avenue Project: 169,651.17; Sewer Utility: 22,730.60; Garbage Utility: 17,094.92; Storm Water Utility: 9,756.96

CITIZEN OPPORTUNITY FOR COMMENT

REPORTS

Board/Commission Reports

Council reviewed May Clerks/Treasurer report, Monthly Expense and Revenue reports, Police and Fire department reports. May minutes from Community Center, Park Board, Planning & Zoning, and Library along with June events.

ACTIONS & DISCUSSION ITEMS

Discussion on supporting fundraising efforts by the Board of Directors of Historic Arnolds Park- Matt Richter

Matt Richter and Arnolds Park Amusement Park General Manager Charlie Whittenburg were present. Whittenburg provided an overview of what has been done at Arnolds Park Amusement Park and what HAPI would like to see in the future. Whittenburg explained HAPI is not requesting funds from the City, HAPI is simply requesting the support. Motion by Huse, second by Simpson to support fundraising efforts by HAPI. All voting aye. Motion carried.

Update on Okoboji School needs assessment in regards to parking etc. Todd Abrahamson

Todd Abrahamson was not able to attend due to an extended school board meeting. This discussion tabled.

Approve moving monument at Old Town Hall and waive sign permit fees for 125th Celebration.

Mayor Reinsbach briefly recapped with the council the discussion during the last council meeting regarding the movement of the monument located at the Old City Hall to the city owned Koth property to contain the time capsules. Reinsbach informed the council of the plan for the City, Tim Kinnetz and Kerrie Baish of Okoboji High School to work together as a collaborative venture to have students in January of 2018 design the space for the 125th Project Time Capsule. Tim Kinnetz was present to provide an update to the council regarding the monument and changes to the project time frame completion and dedication for Pioneer Days 2018. Motion by Walters, second by Simpson to approve movement of monument from 10th Street to the corner 13th and Highway 71. All voting aye. Motion carried. Motion by Simpson, second by Huse to waive the sign permit fees for the 125th Celebration. All voting aye. Motion carried.

Discussion regarding Police Chief Appointment

Mayor Reinsbach explained the City Administrator submitted to the council revised documentation from City Attorney Harold Dawson regarding the appointment of Police Chief. Reinsbach explained with Milford being an "Iowa Home Base" community, the City is to post the available positions prior to decision of promoting within. Any veteran's that apply and have equal or higher qualifications have priority through the hiring process. Mayor Reinsbach will decide on who he wishes to appoint as Police Chief with majority consent by the Council.

Resolution setting increase in sewer service charges

Motion by Walters, second by Huse to approve **Resolution 17-20** setting increase in sewer service charges. Roll call vote. Voting aye: Simpson, Rolling, Walters and Huse. Nay: None motion carried.

Resolution authorizing fund transfers for FY 2017

Motion by Walters second by Simpson to approve **Resolution 17-21** authorizing fund transfers for FY 2017. Roll call vote. Voting aye: Simpson, Rolling, Walters and Huse. Nay: None motion carried.

Resolution approving utility write offs

Motion by Simpson, second by Walters to approve **Resolution 17-22** approving utility write offs. Roll call vote. Voting aye: Simpson, Rolling, Walters and Huse. Nay: None motion carried

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Councilwoman Rolling commented that she was not aware of the amount of vandalism taking place at Florence Park until she read an article in the newspaper. After some discussion Mayor Reinsbach explained the vandalism issue is going to be discussed in the upcoming Park Board meeting. Reinsbach commented that he will request the City Administrator keep the Council informed when these situations arise.

Rolling inquired on the status regarding incentives for people to buy homes in Milford. Mayor Reinsbach explained the committee is waiting to hear from Polaris on the number of people to be displaced and then a meeting will be scheduled with bankers. Mayor agrees there is still a need for affordable housing.

Councilman Simpson inquired on fireworks. Mayor Reinsbach stated it will be listed on the next agenda and requested the Council to be thinking of how they would like to see the sale and the lighting off of fireworks for Milford.

Councilman Walters inquired on any updates regarding the solar farm and Mayor Reinsbach communicated he had no updates to report.

With no other discussion, motion to adjourn by Rolling second by Huse at 7:15 p.m. Motion carried.

Respectfully submitted,

Bill Reinsbach, Mayor

Carrie Funk, Deputy City Clerk