

MILFORD CITY COUNCIL  
 REGULAR MEETING  
 JUNE 25, 2018  
 6:30 PM

The Milford City Council met in regular session June 25, 2018 at 6:30 p.m. in the Community Center Board Mayor Steve Anderson presided.

Members present: Chris Hinshaw, Don Olsen, Doug Frederick, Andy Yungbluth and Bill Huse

Absent: None

Others present: City Administrator LeAnn Reinsbach, Russ Beckendorf

Steve Anderson led the Pledge of Allegiance.

Motion by Hinshaw second by Yungbluth to approve the agenda. All voting aye: Motion carried.

Motion by Huse second by Frederick to approve consent agenda. All voting aye. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes June 11, 2018 council meeting
- Minutes of June 18, 2018 joint council/school board meeting
- Shield board minutes March 22, 2018
- Monthly bills as listed below: (approved) and bills paid in vacation

	MAY/JUNE INV FIRE/PARKS	
BOMGAARS	DEPT	\$2,186.17
BOULDERS INN	JUNE 2018 TIF PAYMENT	\$18,090.62
COLEMAN, VAUGHN	MAY AIRPORT JANITORIAL	\$100.00
COPPER COTTAGE	FIRE DEPT CIRC PUMP	\$785.40
COTTAGE GARDENS	PARK FLOWERS	\$352.90
D & W DEVELOPMENT	JUNE 2018 TIF PAYMENT	\$35,279.95
DEKOTER,THOLE,DAWSON,& ROCKM	MISC 2018 LEGALS	\$1,593.74
DEL'S GARDEN CENTER	PARKS SUPPLIES	\$980.00
DON PIERSON FORD	2011 EXPLORER	\$671.49
DUININCK	STREET REPAIR	\$1,613.48
E & F INVESTMENTS	JUNE 2018 TIF PAYMENT	\$6,000.00
EMERGENCY RESPONSE RESOURCE	FIRE DEPT SERVICE	\$3,211.00
FRODERMANN, KEVIN	TRAVEL REIMBURSE 6/8-6/10/	\$294.30
FUNK, JOE	BOA MTG 6/20/18	\$25.00
GEARGRID	FIRE DEPT SUPPLIES	\$2,001.00
HANNA, DOUG	TRAVEL REIMBURSE 5/29/18	\$197.29
HUNTRESS DAVID	BOA MTG 6/20/18	\$25.00
IA DEPT OF PUBLIC SAFETY	APRIL 18-JUNE 18 PD SERVICE	\$300.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$7,911.70
IOWA LEAGUE OF CITIES	MEMBER DUES 7/1/18-6/30/19	\$1,721.00
JCL SOLUTIONS-JANITORS CLOSET	JANITORIAL SUPPLIES	\$91.83
JONES, SHERRI	BOA MTG 6/20/18	\$25.00
KUCH BUILDERS INC & UNITED COM	JUNE 2018 TIF PAYMENT	\$66,348.22
LAKESHORE	LIBRARY SUPPLIES	\$400.75
LORENZEN, JASON	BOA MTG 6/20/18	\$25.00
M & T FIRE AND SAFETY	FIRE DEPT SUPPLIES	\$3,519.00
MAYER, BOB	JUNE 2018 TIF PAYMENT	\$12,517.84
MENARDS - SPENCER	SOUTH SHORE SPRINKLER	\$152.95
METICULOUS CLEAN	FIRE DEPT JANITORIAL	\$214.00
MID-IOWA SOLID WASTE EQUIPMENT	SWEEPER PARTS	\$716.86
MIDWEST BREATHING AIR L.L.C.	FIRE DEPT NFPA QRTLTY TEST	\$203.90
NEWMAN SIGNS, INC.	STREET SIGNS	\$123.04
PARACLETE PRESS INC	LIBRARY BOOK	\$11.90
POSTMASTER	FIRE DEPT MAILBOX	\$90.00
REETZ, LEEANN	BOA MTG 6/20/18	\$25.00
RICK'S PEST CONTROL	FIRE DEPT SERVICES	\$95.00
SAFARI CHILDCARE CENTER-CASSID	JUNE 2018 TIF PAYMENT	\$1,535.85
SCHMELLING, BOBBI	JUNE 2018 TIF PAYMENT	\$1,118.62
SECURE BENEFITS SYSTEMS	EE FSA CONTRIB	\$279.88
SIMMERING CORY IA CODE	MAY 2018 SUPPLEMENT	\$274.00
SUPERIOR EQUIPMENT & RENTAL CO	SNOWBLOWER MOTOR AUGE	\$414.18
THE FIRST SIGNS OF FIRE	FIRE DEPT CONTROL MARKE	\$99.00
VISU-SEWER	17 SEWER CIPP FINAL PAYME	\$10,323.35
WASTE MANAGEMENT	LANDFILL CHRGS 6/1-6/15/18	\$2,002.34

WEDEKING PIT & PLANT	ALLEY STREET MAINT GRA	\$135.79
TOTAL ACCOUNTS PAYABLE		\$184,083.34
PAYROLL CHECKS		\$23,305.35
**** PAID TOTAL ****		\$207,388.69

Paid from the following funds: General Fund: 44,475.09; Road Use Tax: 7,267.84; Tax Increment Financing: 140,891.10; Sewer Utility Fund: 12,035.46; Garbage Utility: 2,719.20

Public Hearing on CDBG Grant H Ave application at 6:30

There was no public hearing. Milford Municipal Utilities has not signed off on Phase 3 Professional Service Agreement with Beck Engineering citing concerns over who is responsible for fire protection. Administrator Reinsbach mentioned she has spoken with Eric Stoll this morning in regards to having a joint meeting July 9<sup>th</sup> since that is when both boards would meet for the regular meeting.

**CITIZEN OPPORTUNITY FOR COMMENT**

**REPORTS**

Board/Commission Reports

Council reviewed the Monthly Expense and Revenue report.

**ACTION & DISCUSSION ITEMS**

ICAP Insurance and IMWCA Insurance Renewals (Russ Beckendorf w/ MHR)

Russ Beckendorf with MHR was on hand to go over rates and coverage for FY 2019. Beckendorf commended the City for lowering the workers compensation experience and because of this the mod factor went from .86 to .80 bringing the premium to \$26,971.00. Russ also talked about ICAP insurance, this year are premium will be \$74,013.64. After further discussion motion by Olsen second by Huse to accept the insurance premiums for 2019. All voting aye. Motion carried. Council thanked Russ for attending.

Council to appoint Fire Chief

Motion by Olsen second by Yungbluth to appoint Jim Carpenter as Fire Chief for FY 2019. All voting aye. Motion carried.

Resolution setting fire department wages

Motion by Olsen second by Hinshaw to approve **Resolution 18-29** Resolution setting fire department wages. Roll call vote. Voting aye: Hinshaw, Olsen, Frederick, Yungbluth and Huse. Nay: None. Motion carried

Resolution setting employment salaries and wages for fiscal year 2019

Motion by Yungbluth second by Frederick to approve **Resolution 18-30** Resolution setting employment salaries and wages for fiscal year 2019.

Roll call vote. Voting aye: Hinshaw, Olsen, Frederick, Yungbluth and Huse. Nay: None. Motion carried

Resolution ratifying council boards and commissions appointments

Motion by Olsen second by Yungbluth to approve **Resolution 18-31** Resolution ratifying council boards and commissions appointments.

Roll call vote. Voting aye: Hinshaw, Olsen, Frederick, Yungbluth and Huse. Nay: None. Motion carried

Resolution authorizing TIF fund transfers for FY18

Motion by Hinshaw second by Olsen to approve **Resolution 18-32** Resolution authorizing TIF fund transfers for FY18.

Roll call vote. Voting aye: Hinshaw, Olsen, Frederick, Yungbluth and Huse. Nay: None. Motion carried

Resolution for street closures for Pioneer Days and 5K Run/Walk

Motion by Olsen second by Huse to approve **Resolution 18-33** Resolution for street closures for Pioneer Days and 5K Run/Walk.

Roll call vote. Voting aye: Olsen, Frederick, Yungbluth and Huse. Abstain: Hinshaw. Nay: None. Motion carried.

Ordinance amending Chapter 65 Stop or Yield Required, Section 65.03 Four-Way Intersections

Councilmember Yungbluth introduced **Ordinance 6-25-18** Ordinance amending Chapter 65 Stop or Yield Required, Section 65.03 Four-Way Intersections and moved that the requirements that the ordinance be considered at two prior council meetings be waived. Councilmember Hinshaw seconded the motion to waive the requirements that the

ordinance be considered at two prior council meetings. Roll call vote: Voting aye: Hinshaw, Olsen, Frederick, Yungbluth and Huse. Nay: None. Motion carried.

A motion was made by Yungbluth second by Hinshaw to adopt **Ordinance 6-25-18** Ordinance amending Chapter 65 Stop or Yield Required, Section 65.03 Four-Way Intersections. Roll call vote: Voting aye: Hinshaw, Olsen, Frederick, Yungbluth and Huse. Nay: None. Motion carried.

**COMMENTS BY MAYOR, COUNCIL, AND STAFF**

Administrator Reinsbach mentioned our next meeting is July 9<sup>th</sup> and it will probably be a joint meeting with MMU to discuss fire protection and will start at 6:15 instead of 6:30 together. She has asked that the city engineer attend as well as a representative from NWIPDC. Councilperson Huse asked when we would be discussing the angle parking and Mayor Anderson said we would shoot for the end of July. The city plans to send out letter to neighbors to make them aware and give them an opportunity to comment and also extend an invitation to school Superintendent Todd Abrahamson to see if he or any of the board members would like to attend.

With no other discussion, motion to adjourn by Yungbluth second by Olsen at 7:15 p.m. All voting aye: Motion carried.

Respectfully submitted,

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Steven R. Anderson, Mayor

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LeAnn Reinsbach, City Administrator/Clerk