

MILFORD CITY COUNCIL
 REGULAR MEETING
 JUNE 26, 2017
 6:30 PM

The Milford City Council met in regular session June 26, 2017 at 6:30 p.m. in the Community Center Board Room Mayor Bill Reinsbach presided.

Members present: Don Olsen, Jason Simpson, Mary Kay Rolling, John Walters, and Bill Huse

Absent: None

Others present: Todd Abrahamson, Russ Beckendorf, Carrie Funk

Bill Reinsbach led the Pledge of Allegiance.

Motion by Olsen second by Huse to approve the agenda. All voting aye. Motion carried.

Motion by Simpson second by Walters to approve consent agenda. All voting aye. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes May 22, 2017 meeting
- Casey's ownership change and liquor license renewal
- Zipper's liquor license refund
- Monthly bills as listed below: (approved) and bills paid in vacation, to include an additional handout

4 EVERGREEN	SOUTH/NORTH SIGNS	\$1,964.14
ANDERSON, STEVE	MTG	\$25.00
BECK ENGINEERING INC	ENGINEERING SERVICES	\$3,471.25
BOMGAARS	SUPPLIES	\$1,654.99
BOULDERS INN	2017 TIF PAYMENT	\$17,727.64
BRINKS CONSULTING	BUILDING PERMIT SERVICES	\$370.00
C & D USED OIL SERVICES	RECYCLE USED OIL	\$55.00
CARD SERVICES CENTER	MEALS	\$37.25
CHRISTIANS SHEET METAL	SERVICE CALL 6/2/2017	\$160.50
CINTAS	SUPPLIES	\$54.53
COTTAGE GARDENS	PLANTERS	\$307.50
D & W DEVELOPMENT	2017 TIF PAYMENT	\$31,880.79
DUININCK	STREET REPAIRS	\$2,046.76
E & F INVESTMENTS	2017 TIF PAYMENT	\$6,000.00
FRONTLINE PLUS	OURDORR WARNING SIREN REP	\$1,917.00
FULLER KAYLEE	REUND COMM CTR RENT 7/15/17	\$37.50
GENERAL TRAFFIC CONTROLS	TRAFFIC SIGNAL EQUIPMENT	\$299.71
HINSHAW, AMIE	JANITORIAL SERVICES	\$1,600.00
HINSHAW, BRIAN	REFUND COMM CTR RENTAL 8/4	\$50.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$7,924.22
IOWA LEAGUE OF CITIES	DUES 7/1/2017-6/30/2018	\$1,671.00
IOWA ONE CALL	LOCATES	\$26.10
KARL EMERGENCY VEHICLES	NEW PD VEHICLE	\$9,274.68
KNIGHT PROTECTION	SERVICE CALL FIRE ALARM	\$262.50
KUCH BUILDERS INC & UNITED	2017 TIF PAYMENT	\$54,378.88
MAXYIELD COOPERATIVE	WEED CONTROL SUPPLIES	\$1,152.88
MAYER, BOB	2017 TIF PAYMENT	\$8,684.47
MENARDS - SPENCER	SUPPLIES	\$74.76
MID-IOWA SOLID WASTE EQUIPME	SWEEPER PARTS	\$394.79
NELSON, WANDA	MTG	\$25.00
NOTEBOOM IMPLEMENT LLC	2017 GATOR RENTAL	\$2,025.00
PAPE, JULIE	P & Z MTG 06/15/2017	\$25.00
POLARIS INDUSTRIES	2017 TIF PAYMENT	\$22,710.86
RACHEL SIROLA	REFUND COMM CTR RENTAL 8-5-	\$125.00
REINSBACH, BILL	BUSINESS CARDS	\$14.99
RICK'S PEST CONTROL	PEST CONTROL	\$95.00
SAFARI CHILDCARE CENTER-CASS	2017 TIF PAYMENT	\$1,504.43
SCHMELLING, BOBBI	2017 TIF PAYMENT	\$1,095.97
SECURE BENEFITS SYSTEMS	FSA CONTRIBUTIONS	\$364.50
SEXTON, BRENT	P & Z MTG 06/15/2017	\$25.00
SIMINGTON, BRAD	MTG	\$25.00
SMART-WAVE SOLUTIONS INC	SURVEILLANCE SYSTEM	\$1,357.88
U.S. BANK EQUIP FINANCE	CONTRACT PAYMENT	\$206.53
WASTE MANAGEMENT	LANDFILL FEES	\$1,865.95
ZIPPERS GENTLEMANS CLUB	IA ABD LICENSE REIMBURSEM	\$463.13

TOTAL ACCOUNTS PAYABLE	\$185,433.08
PAYROLL CHECKS	\$21,600.07
**** PAID TOTAL ****	\$207,033.15

Paid from the following funds: General Fund: 40,614.54; Road Use Tax: 7,682.53; Hotel/Motel Tax: 1,964.14; Tax Increment Financing: 143,983.04; Capitol Equipment (LOST): 9,274.68; Sewer Utility Fund: 1,648.27; Garbage Utility: 1,865.95

CITIZEN OPPORTUNITY FOR COMMENT

REPORTS

Board/Commission Reports

Monthly Expense and Revenue report.

ACTIONS & DISCUSSION ITEMS

Update on Okoboji School needs assessment in regards to parking etc. Todd Abrahamson

Todd Abrahamson handed out a preliminary sketch in regards to parking around the elementary school that will hopefully take place next summer. City Administrator Reinsbach mentioned based upon the recommendation from the Planning and Zoning Commission the council had given the school extra time to get a plan in place for parking. As a reminder the parking ordinance does not allow diagonal parking around the elementary school and the city will be changing this to parallel parking. Todd asked that the city keep him up date on the time frame. Administrator Reinsbach said that would not be a problem and she would discuss with Public Works Street Supervisor Kent Eilers. Todd went on to further explain the school district is undergoing a demographic study which includes all school buildings/locations. The study includes several items from eminent domain, mechanical system needs, transportation routes, transportation facility building, and athletic facilities to name a few. Todd also mentioned there will be an enrollment study done on July 15th. This is all part of a master plan and Todd hopes to get a final report late September or early October. The district is working on getting the community involved and talked about the community meeting held on June 13th, 2017 and there will be another community meeting on August 9th, 2017. Council thanked Todd for attending the meeting and providing an update.

ICAP Insurance and IMWCA Insurance renewal (Russ Beckendorf with MHR).

Russ Beckendorf with MHR was on hand to go over rates and coverage for FY 2018. Beckendorf commended the City for lowering the workers compensation experience and because of this the mod factor went from .88 to .86 After further discussion motion by Rolling second by Olsen to accept the insurance premiums for 2018. All voting aye. Motion carried.

Milford Commercial Club to discuss street closure for 125th Celebration

125th Chair Carrie Funk asked the council to approve closing H Avenue between 9th & 10th St. and 9th St. between H Ave and J Ave. on July 21st and 22nd between the hours of 7:00 A.M. to 9:00 P.M. Also on P Ave north of the residential homes to A34 on July 22nd from 6:00 A.M. to 7:00 P.M. Motion by Rolling, second by Olsen to approve street closures. All voting aye: Motion carried.

Appointment of Police Chief

Mayor Reinsbach appointed current Assistant Police Chief Bob Clark as Police Chief effective September 8, 2017. Motion by Olsen, second by Rolling to accept the appointment of Bob Clark as Police Chief starting September 8, 2017. All voting aye: Motion carried

Ordinance amending Chapter 99 sewer service charges section 92.02 rate

Councilmember Simpson introduced **Ordinance 6-26-17** amending Chapter 99 sewer service charges section 92.02 rate and moved that the requirements that the ordinance be considered at two prior council meetings be waived. Councilmember Olsen seconded the motion to waive the requirements that the ordinance be considered at two prior council meetings. Roll call vote: Voting aye: Simpson, Olsen, Rolling, Walters and Huse. Nay: None motion carried. A motion was made by Olsen second by Huse adopt **Ordinance 6-26-17** amending Chapter 99 sewer service charges section 92.02 rate. Roll call vote. Voting aye: Simpson, Olsen, Rolling, Walters and Huse. Nay: None motion carried

Ordinance amending the City code of Milford, Iowa Chapter 41.12 fireworks

Councilmember Walter introduced **Ordinance 6-26-17A** amending the City code of Milford, Iowa Chapter 41.12 fireworks and moved that the requirements that the ordinance be considered at two prior council meetings be waived. Councilmember Olsen seconded the motion to waive the requirements that the ordinance be considered at two prior council meetings. Roll call vote: Voting aye: Simpson, Olsen, Rolling, Walters and Huse. Nay: None motion carried. A motion was made by Olsen second by Huse to adopt **Ordinance 6-26-17A** amending the City code of Milford, Iowa Chapter 41.12 fireworks. Roll call vote. Voting aye: Simpson, Olsen, Rolling, Walters and Huse. Nay: None motion carried

Resolution setting bid letting date and public hearing for the 2017 City of Milford Alley reconstruction project.

Motion by Rolling second by Olsen to approve **Resolution 17-23** setting bid letting date and public hearing for the 2017 City of Milford Alley reconstruction project. Roll call vote. Voting aye: Simpson, Olsen, Rolling, Walters and Huse. Nay: None motion carried. The bid letting is July 20th, 2017 at 2:00 p.m. and public hearing will be July 31, 2017 at 6:30 p.m.

Resolution setting bid letting date and public hearing for the 2017 City of Milford Sewer CIPP lining project.

Motion by Olsen second by Huse to approve **Resolution 17-24** setting bid letting date and public hearing for the 2017 City of Milford Sewer CIPP lining project. Roll call vote. Voting aye: Simpson, Olsen, Rolling, Walters and Huse. Nay: None motion carried. The bid letting is July 20th, 2017 at 2:30 p.m. and public hearing will be July 31, 2017 at 6:30 p.m.

Council to appoint Fire Chief

Motion by Olsen second by Huse to appoint Jim Carpenter as the Fire Chief for FY 2018. Aye: Simpson, Olsen, Rolling, Walters and Huse. Nay: None motion carried.

Resolution setting fire department wages

Motion by Olsen second by Huse to approve **Resolution 17-25** setting fire department wages. Roll call vote. Voting aye: Simpson, Olsen, Rolling, Walters and Huse. Nay: None motion carried.

Resolution authorizing TIF fund transfers for FY 2017

Motion by Olsen second by Simpson to approve **Resolution 17-26** authorizing TIF fund transfers for FY 2017. Roll call vote. Voting aye: Simpson, Olsen, Rolling, Walters and Huse. Nay: None motion carried.

Resolution setting employment salaries and wages for fiscal year 2018

Motion by Simpson second by Olsen to approve **Resolution 17-27** setting employment salaries and wages for fiscal year 2018. Roll call vote. Voting aye: Simpson, Olsen, Rolling, Walters and Huse. Nay: None motion carried

Resolution ratifying council boards and commission appointments

Motion by Walters second by Huse to adopt **Resolution 17-28** ratifying council boards and commission appointments. Roll call vote. Ayes: Simpson, Olsen, Rolling, Walters, Huse. Nay: None motion carried.

Resolution approving the annexation agreement between the City of Milford and Brown's Lawn and Landscape, Inc.

Motion by Olsen second by Huse to approve **Resolution 17-29** approving the annexation agreement between the City of Milford and Brown's Lawn and Landscape, Inc. Roll call vote. Ayes: Simpson, Olsen, Rolling, Walters, Huse. Nay: None motion carried.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Mayor Reinsbach reminded council about previous discussions to extend the bike trail from Lower Gar on 230th Ave to the west entrance in Hunter Hills. Reinsbach further explained he had received a phone call and also met with Dickinson County Trails Board Director Erin Reed on June 19th. Reed explained that after she met with the trails board they would like for the city to consider looping the existing bike trail on A34 and head east to 230th Ave to connect with the bike trail on 28th St. Reed had also inquired about sharing the engineering cost on the project. Reinsbach told Erin he doesn't have the authority to approve this and it will have to go to council for consideration. Councilman Simpson suggested it would be nice if the city could hang the flags for the week long celebration starting July 17th, council agreed. City Administrator LeAnn Reinsbach commented she had received an email confirming that half of the street light bases for Hwy 71 will be here by the end of the week.

With no other discussion, motion to adjourn by Simpson second by Olsen at 7:45 p.m. Motion carried.

Respectfully submitted,

Bill Reinsbach, Mayor

LeAnn Reinsbach, City Administrator/Clerk