

MILFORD CITY COUNCIL
REGULAR MEETING
JUNE 8, 2020
6:30 PM

The Milford City Council met in regular session June 8, 2020 at 6:30 p.m. in the East ½ of the Community Center.

Iowa Code Section 21.4 requires that each Council meeting shall be held at a place reasonably accessible to the public and at a time reasonably convenient to the public, unless for good cause such a place or time is impossible or impracticable. Given the Governor's prohibition on gatherings of ten or more persons during the COVID19 outbreak and further given Section Nine of the Governor's March 19, 2020 proclamation suspending the regulatory provisions of Iowa Code §§ 21.8, 26.12, and 414.12, or any other statute imposing a requirement to hold a public meeting or hearing, the City Council has determined that a meeting at a physical place is impossible or impracticable and all Council meetings for the time being will be conducted electronically with the public allowed to attend per the instructions on this agenda. Meeting minutes will continue to be provided per the City's normal course of business. The agenda and the City's website had this message posted more than 24 hours in advance to give instructions on how others could participate in the meeting.

Mayor Steve Anderson presided.

Members present: Chris Hinshaw, Aaron Gebhart, Andy Yungbluth, Jason Eckard and meeting electronically Doug Frederick

Absent: None.

Others present: Deputy City Clerk Carrie Funk, Mayor Steve Anderson, Garth Wolff and Bob Clark. Funk and Anderson were also available electronically along with Tom Sporrer and Corey Harguth with KICD.

Steve Anderson led the Pledge of Allegiance.

Motion by Yungbluth second by Hinshaw to approve the agenda. Voting aye: Hinshaw, Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried.

Motion by Yungbluth second by Gebhart to approve consent agenda. Voting aye. Hinshaw, Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of May 26, 2020 meeting
- Cigarette/ Tobacco Permit- Mill Creek
- Cigarette/ Tobacco Permit: Luverne Supermarket DBA Sunshine Foods
- Cigarette/ Tobacco Permit- Okoboji Avenue Liquor Inc.-
- Cigarette/ Tobacco Permit: Casey's General Store # 1316
- Cigarette/ Tobacco Permit: Dyno's # 15
- Cigarette/ Tobacco Permit: Outback Lounge
- Cigarette/ Tobacco Permit: Boji Junction
- New liquor license for Bouncelandia, LLC
- Monthly bills- approve and bills paid in vacation

ADELANI, KAFELA	CXL DUE TO COVID	\$75.00
AFLAC	AFLAC PRE TAX	\$1,020.54
ALL SEASONS ANIMAL REMOVL	ATTEMPT TO TRAP BADGER P AVE	\$180.00
ALLIANT ENERGY	SIGN UTILITY	\$21.76
ANDERSON, GILLIAN	REIMBURSE FOR LIBRARY EXPENSE	\$180.43
ARNOLD MOTOR SUPPLY	MAY INVOICES	\$221.05
ARWOOD, JEROD	COMM CTR CXL DUE TO COVID	\$75.00
AUMER, CHERYL	5/28/20 P & Z COMM MTG	\$25.00
BAKER & TAYLOR INC.	LIBRARY BOOKS	\$1,383.23
BECK ENGINEERING INC	H AVE RECON PRJCT	\$4,493.25
BERNING, SHELLY	6/3/20 LIBRARY BRD MTG	\$25.00
BLACK HILLS ENERGY	FIRE DEPT UTILITY	\$97.30
BLACKTOP SERVICE COMPANY	STREET MAINT	\$606.40
BOLAND RECREATION	PLAYGROUND EQUIP	\$23,899.00
BOMGAARS	PARKS SUPPLIES	\$1,664.18
BRINKS CONSULTING	MAY SERVICES	\$203.80
BROWN SUPPLY	PW BUILDING MAINT	\$361.25
CAMPUS CLEANERS	LIBRARY SERVICES	\$137.55
CANON FINANCIAL SERVICES	LIBRARY COPIER	\$71.83
CARD SERVICES CENTER	PDSUPPLIES/ZOOM	\$775.18
CC SCREEN PRINTING	WOLFF EE CLOTHING	\$116.82
CHRISTIANS SHEET METAL	SPRING SERVICES	\$809.98
CITY OF ARNOLDS PARK	HWY71 & 202ND ST TRAFFIC LT	\$1,937.50
CONTRACTOR SOLUTIONS, LLC	PW FLEX TOOL PUMP	\$3,200.00
COOKINHAM, JEFF	6/3/20 LIBRARY BRD MTG	\$25.00
COOPERATIVE ENERGY COMPANY	MAY FUEL INVOICES	\$1,988.30
COTTAGE GARDENS	PARK FLOWERS	\$358.60
CUTTING EDGE SALES & SERVICE	PARKS MOWER	\$103.04
DANNATT, MARY	6/3/20 COMM CTR BRD MTG	\$25.00
DCEMSA	AED CHARGE PACK	\$90.00
DEMCO	LIBRARY SUPPLIES	\$113.62
DENNIS E MERRY	MAY SERVICES	\$1,700.00
DICKINSON COUNTY CONSERVATIO	MAY GREEN WASTE DISPOSAL	\$650.00
DICKINSON COUNTY NEWS	APRIL PUBLICATIONS	\$560.15
DICKINSON COUNTY NEWS	MAY ADS	\$709.30
DOTSON, DENNIS	6/3/20 LIBRARY BRD MTG	\$25.00

FASTENAL	MEMORIAL PARK BACK STOPS	\$134.21
FRANKLIN, ELAINE	6/3/20 LIBRARY BRD MTG	\$25.00
GALLES, MATT	5/28/20 P & Z COMM MTG	\$25.00
GALLS LLC	HOSS EE CLOTHING	\$373.03
GANO, JOANN	6/3/20 LIBRARY BRD MTG	\$25.00
GCS TECH INC.	LIBRARY SERVICES	\$190.00
GENERAL DRIVERS UNION	UNION DUES	\$431.00
GORDON FLESCH COMPANY	FIRE DEPT COPIER	\$124.47
HEIMAN INC.	FIRE DEPT FLASHBACK BATON	\$240.00
HEMPHILL, LINDA	6/3/20 COMM CTR BRD MTG	\$25.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$8,495.34
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$8,642.02
IOWA LAKES ELECTRIC COOP	HELEN AVE STREET LIGHTING	\$358.00
IOWA LAKESIDE LABORATORY	LIBRARY ZOOM PROGRAM	\$50.00
IOWA ONE CALL	LOCATE FEES	\$91.80
IPERS	IPERS REGULAR	\$11,288.02
JAYCOX IMPLEMENT	PW VEHICLE MAINT	\$144.60
JOHNSON, DEB	6/3/20 LIBRARY BRD MTG	\$25.00
KEIZER, ROBB	6/3/20 COMM CTR BRD MTG	\$25.00
KILTS, RICK	6/3/20 LIBRARY BRD MTG	\$25.00
KINDERMUSIK AT THE LAKES	LIBRARY ZOOM PROGRAM	\$50.00
LAKES NEWS SHOPPER	MAY ADS	\$171.60
LARSON, TYLER	PAINTING AT PD/GARAGE BAY	\$2,800.00
LOFFLER	PD COPIER	\$87.80
LYNNETTE COOK	SUMMER PLANTERS	\$250.00
M & T FIRE AND SAFETY	FIRE DEPT SUPPLIES	\$2,722.00
MAXYIELD COOPERATIVE	FIRE DEPT FUEL	\$147.91
MCCORMICK, PAM	PARK CXL DUE TO COVID	\$50.00
MENARDS - SPENCER	PARKS SUPPLIES	\$102.09
MID-AMERICAN RESEARCH CHEMIC	PW HAND SANITIZER	\$124.00
MID-AMERICAN RESEARCH CHEMIC	PARK COVID SUPPLIES	\$500.08
MID-IOWA SOLID WASTE EQUIPMEN	STREET SUPPLIES	\$765.02
MILFORD COMMUNICATIONS	FIRE DEPT CABLE/INTERNET	\$759.24
MILFORD MUNICIPAL UTILITY	MAY UTILITIES	\$6,525.84
MUNICIPAL EMERGENCY SERVICES	FIRE DEPT SUPPLIES	\$1,926.93
MY-LOR INC.	FIRE DEPT SUPPLIES	\$53.27
NEWMAN SIGNS, INC.	SIGNS FOR 6TH & H AVE	\$31.12
NORTH CENTRAL INT'L, INC.	PW VEHICLE MAINT	\$32.86
NWIPDC	PHASE III H AVE CDBG GRANT ADM	\$4,235.00
NWIPDC	FY2020 FINAL DRAW	\$1,000.00
ORTMAN, RICH	6/3/20 COMM CTR BRD MTG	\$25.00
PAPE, JULIE	5/28/20 P & Z COMM MTG	\$25.00
PARACLETE PRESS INC	LIBRARY BOOKS	\$16.80
PEARSON LAKES ART CENTER	LIBRARY KICKOFF SUPPLIES	\$50.00
PETE HOWE INDUSTRIAL INC.	SEWER TELEWISE FOR ALLEY LINE	\$625.00
POSTMASTER	FIRE DEPT MAILBOX RENEWAL	\$92.00
R & D INDUSTRIES	PD SERVICES	\$1,919.63
REGIONAL TRANSIT AUTHORITY	4TH QRT FY20 CITY SUPPORT	\$1,875.00
RICK'S PEST CONTROL	FIRE DEPT SERVICES	\$95.00
SANDRY FIRE SUPPLY	FIRE DEPT SUPPLIES	\$4,063.00
SCHULTZ, BECCA	REIMBURSEMENT FOR LIBRY SUPPLI	\$306.77
SECURE BENEFITS SYSTEMS	EE FSA CONTRIBUTION	\$375.64
SEXTON, BRENT	5/28/20 P & Z COMM MTG	\$50.00
STEIN LAW OFFICE	MAY LEGAL SERVICES	\$1,888.81
SUNSHINE FOODS	FIRE DEPT SUPPLIES	\$14.10
SUPERIOR PLUMBING LLC	FIRE DEPT SERVICES	\$60.00
TAPCO	STREET SUPPLIES	\$160.56
THE DES MOINES REGISTER	LIBRARY SUBSCRIPTION	\$506.04
TREASURE VILLAGE	LIBRARY KICKOFF COUPONS	\$50.00
TREASURER, STATE OF IOWA	STATE TAX	\$2,701.00
TRUE VALUE-MILFORD	MAY INVOICES	\$399.05
U.S. BANK EQUIP FINANCE	CITY HALL COPIER	\$210.19
UMB BANK	IMPROVEMENT BOND SERIES 2010	\$67,518.75
UMB BANK	IMPROVEMENT BOND SERIES 2012	\$57,540.00
UMB BANK	GO REFNDING BONDS 2013	\$375,991.25
UMB BANK	GO CORP PURPOSE & RFND 2016	\$176,643.75
UMB BANK	ACCEPTANCE FEE	\$300.00
VAN VOORST, DOUG	CXL REFUND DUE TO COVID	\$75.00
VERIZON WIRELESS	CELL PHONES/LAPTOPS	\$578.78
WAFFLE CHIX	LIBRARY KICKOFF PROGRAM	\$100.00
WATCH GUARD	PD WEARABLE CAMERA	\$480.00
WEDEKING PIT & PLANT	STREET MAINT	\$304.37
WITTRUCK LAWN SERVICE	CEMETERY MAINTENANCE	\$2,700.00
WUEBKER, HEATHER	COMM CTR CXL DUE TO COVID	\$75.00
Accounts Payable Total		\$798,816.80
Payroll Checks		\$50,892.29
***** REPORT TOTAL *****		\$849,709.09

Paid from the following funds: General Fund: 129,679.34; Road Use Tax: 18,996.79; Hotel Motel Tax: 2,149.00; Debt Service: 677,993.75; H Ave Project: 6,545.00; Airport Runway Project: 14.31; 2019 Fire/ICAP OLD City Hall: 2,800.00; Sewer Utility Fund: 9,730.90; Storm Water Utility Fund: 1,800.00

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 601,663.13; Road Use Tax: 27,355.74; Employee Benefits; 23,000.51; Hotel/Motel Tax: 1.21; TIF: 13,044.76; LMI Fund: 7.87; Debt Service: 17,421.36; Capitol Equipment (LOST) 6.05; Capital Project Reserve: 1,415.74; H Ave Project: 173,120.35; Sewer Utility: 25,038.95; Storm Water Utility: 10,163.68

CITIZEN OPPORTUNITY FOR COMMENT -None

REPORTS

Board/Commission Reports

Council reviewed the May Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report, Fire Department call log and minutes. May minutes from Community Center, Park Board, Planning & Zoning Commission and Library along with June events and May Dickinson County Sanitary Landfill Commission minutes.

ACTION AND DISCUSSION ITEMS

Discuss allowing police officer staff to reside outside Milford city limits/Okoboji School District.

After some discussion a motion by Gebhart second by Hinshaw to allow police officer staff to take home a patrol car they have to reside within the Okoboji School District. Voting Aye: Hinshaw, Gebhart, Frederick, Yungbluth and Eckard. Nay: None

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Mayor Anderson commented he was in attendance to the council of governments meeting through the county and it was discussed about having unified building code enforcement. Councilman Gebhart inquired if the City is opening up buildings with concerns of volunteers needed for the Parks Dept. Mayor Anderson suggested to add it as an agenda item for the next meeting.

With no other discussion, motion to adjourn by Yungbluth second by Hinshaw at 6:48 p.m. All voting aye. Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

Carrie Funk, Deputy City Clerk