

MILFORD CITY COUNCIL
 REGULAR MEETING
 MARCH 13, 2017
 6:30 PM

The Milford City Council met in regular session March 13, 2017 at 6:33 p.m. in the Community Center Board Room Mayor Bill Reinsbach presided.

Members present: Jason Simpson, Don Olsen, Mary Kay Rolling, John Walters, and Bill Huse

Absent: None

Others present: Police Chief Vern Flack, Public Works Director Kent Eilers, and City Attorney Harold Dawson

Bill Reinsbach led the Pledge of Allegiance.

Motion by Simpson second by Huse to approve the agenda. Roll call vote. Voting aye: Simpson, Olsen, Rolling, Walters, and Huse. Motion carried.

Motion by Huse second by Simpson to approve consent agenda. Roll call vote. Voting aye: Simpson, Olsen, Rolling, Walters, and Huse. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes February 27, 2017 meeting
- Monthly bills as listed below: (approved) and bills paid in vacation

AFLAC	AFLAC PRE TAX	\$767.66
ALLIANT ENERGY	SIGN LIGHTING	\$18.23
AMAZON/GEGRB	LIBRARY DVD/SUPPLIES	\$227.99
ARNOLD MOTOR SUPPLY	FEBRUARY INVOICES	\$284.37
ARNOLDS PARK POLICE DEPARTME	PD DRONE	\$1,000.00
BAKER & TAYLOR INC.	LIBRARY BOOKS	\$959.90
BECK ENGINEERING INC	CITY ENGINEER SERVICES	\$1,488.75
BERNING, SHELLY	LIBRARY BRD MTG 3/1/2017	\$25.00
BIRCH	PHONE SERVICES	\$679.26
BLACK HILLS ENERGY	CITY HALL UTILITY	\$36.65
BOMGAARS	STREET MAINTENANCE	\$181.87
BRINKS CONSULTING	FEBRUARY SERVICES	\$37.50
BROWN SUPPLY	STREET SWEEP MAINT	\$500.31
CAMPUS CLEANERS	CITY HALL SERVICES	\$155.55
CARD SERVICES CENTER	FIRE DEPT MEAL	\$122.65
CENTRAL STATES SOUTHEAST & SO	EE HEALTH & WELFARE	\$17,752.00
CONSUMERS LUMBER	PW BUILDING MAINT	\$201.00
COOKINHAM, JEFF	LIBRARY BRD MTG 3/1/2017	\$25.00
COOPERATIVE ENERGY COMPANY	FEBRUARY FUEL INVOICES	\$2,070.63
COPPER COTTAGE	FIRE DEPT BOILER INSPECT	\$309.08
CUTTING EDGE SALES & SERVICE	PARKS CARB KIT	\$13.79
DANNATT, MARY	COMM CTR BRD MTG 3/1/20	\$25.00
DEKOTER, THOLE, & DAWSON, P.L.	2017 UNION NEGOTIATIONS	\$2,167.45
DEKOTER, THOLE, & DAWSON, P.L.	MISC LEGAL	\$766.00
DEMCO	LIBRARY SUPPLIES	\$189.42
DICKINSON COUNTY CONSERVATI	FEB GREEN WASTE	\$666.25
DICKINSON COUNTY NEWS	PUBLISHINGS	\$457.79
DICKINSON COUNTY RECORDER	BOJI BUSINESS RECORD	\$12.00
FRANKLIN, ELAINE	LIBRARY BRD MTG 3/1/2017	\$25.00
GALE GROUP	LIBRARY BOOKS	\$83.97
GCS TECH INC.	LIB DOMAIN RENEWAL	\$38.00
GENERAL DRIVERS UNION	UNION DUES	\$358.00
GRAHAM TIRE COMPANY	FD ENGINE 1	\$3,108.14
GREAT AMERICA LEASING CORP.	LIBRARY COPIER	\$110.43
HEIMAN INC.	FIRE DEPT BATTERY PACK	\$225.60
HINSHAW, AMIE	FEB JANITORIAL SERVICES	\$1,600.00
HOSS, STACY	ANNUAL TASER CERT	\$100.00
HTM SALES INC.	POLARIS LIFT STAT REPAIR	\$956.45
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$7,633.71
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$7,802.62
IOWA GREAT LAKES SANITARY DIS	THEESFELD PROPERTY	\$63.85
IPERS	IPERS PROTECTN	\$9,230.89
JENNINGS TOW & REPAIR	FIRE DEPT TOW	\$584.00
JOHNSON FEED, INC.	ROAD SALT	\$1,879.86
KEIZER, ROBB	COMM CTR BRD MTG 3/1/20	\$25.00

KILTS, RICK	LIBRARY BRD MTG 3/1/2017	\$25.00
KIMBALL MIDWEST	PW SHOP SUPPLIES	\$172.99
LAKES NEWS SHOPPER	COMM CTR BRIDAL TAB	\$341.70
MAXYIELD COOPERATIVE	FIRE DEPT FUEL	\$88.45
MENARDS - SPENCER	PW SUPPLIES	\$77.90
MID-IOWA SOLID WASTE EQUIPME	PW VEHICLE MAINT	\$284.43
MILFORD COMMUNICATIONS	FIRE DEPT TV/INTERNET	\$338.68
MILFORD MUNICIPAL UTILITY	STREET LIGHTS	\$11,141.24
MILFORD MUNICIPAL UTILITY	THEESFELD PROPERTY	\$69.42
MILFORD MUNICIPAL UTILITY	FEB UTILITY	\$9,746.57
MOTOROLA	PD RICK RADIO FOR CAR	\$2,197.08
MUNICIPAL EMERGENCY SERVICES	FD KUSSMAUL REBUILD KI	\$381.04
NOTEBOOM IMPLEMENT LLC	PARKS PARTS	\$724.43
OFFICE SYSTEMS COMPANY	PD COPIER	\$37.14
ORTMAN, RICH	COMM CTR BRD MTG 3/1/20	\$25.00
OVERDRIVE INC.	LIBRARY BOOKS	\$416.57
POLARIS INDUSTRIES	DEC 2016 TIF PAYMENT	\$22,710.86
R & D INDUSTRIES	AGRMNT/NEW SWITCH	\$3,094.39
REGIONAL TRANSIT AUTHORITY	QTRRLY PYMNT 1/1/17-3/31/	\$1,875.00
RICK'S PEST CONTROL	FIRE DEPT SERVICES	\$95.00
S&P GLOBAL MARKET INTEL	GMEI/LEI ANNUAL MAINT F	\$119.00
SECURE BENEFITS SYSTEMS	EE FSA CONTRIBUTIONS	\$364.50
SECURE BENEFITS SYSTEMS	EE FSA CONTRIB	\$364.50
SHAMROCK RECYCLE INC.	FEB CURBSIDE RECYCLE	\$3,828.96
SIOUX CITY JOURNAL COMMUNICA	LIBRARY SUBSCRIP	\$321.72
SIOUX SALES COMPANY	PD 15/16 INVOICES	\$4,749.90
SORENSEN, BETH	LIB SUPPLIES REIMBURSE	\$43.56
SPENCER AUTO PARTS INC.	PW PARTS	\$257.79
STOREY KENWORTHY	PD/CH OFFICE SUPPLIES	\$425.01
TREASURER, STATE OF IOWA	STATE TAX	\$2,393.00
TRUE VALUE-MILFORD	FEBRUARY INVOICES	\$194.31
UNITED COMMUNITY BANK FOR	LIBRARY POSTAGE	\$165.06
VANDER HAAG'S INC.	PW EQUIP REPAIRS	\$27.60
VERIZON WIRELESS	FEB CELL PHONE	\$521.90
WASTE MANAGEMENT	GARBAGE SERVICES	\$14,067.25
WEDEKING PIT & PLANT	WASHED SAND	\$430.64
WEDEKING, SAM	SNOW HAULING	\$1,320.00
WINNTER STAVE & CO. LLP	BUDGET PREP ASSIST	\$740.00
TOTAL ACCOUNTS PAYABLE		\$149,144.21
PAYROLL CHECKS		\$41,094.37
**** PAID TOTAL ****		\$190,238.58

Paid from the following funds: General Fund: 101,767.39; Road Use Tax: 21,246.33; Employee Benefits: 15,057.50; Tax Increment Financing: 22,710.86; Debt Service: 119.00; Capitol Equipment (LOST): 2,197.08; Koth Property; 133.27; Sewer Utility Fund: 8,044.68; Garbage Utility: 18,962.47

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 69,564.99; Road Use Tax: 33,832.40; Employee Benefits: 1,036.46; Hotel/Motel Tax: 36.13; TIF: 2,976.31; K-9: .59; LMI Fund: 234.85; Debt Service: 8,654.91; Capitol Equipment (LOST): -108.39; Capital Project Reserve: 469.69; H Avenue Project: 6,613.00; Sewer Utility: 23,258.65; Garbage Utility: 17,789.83; Storm Water Utility: 10,358.70

CITIZEN OPPORTUNITY FOR COMMENT

REPORTS

Board/Commission Reports

Council reviewed February Clerks/Treasurer report, Monthly Expense and Revenue reports, Police and Fire department reports. February minutes from Community Center, Park Board, Planning & Zoning, Milford Memorial Library and events for March at the Library.

PUBLIC HEARING

Public hearing FY 2018 Budget @ 6:30 p.m.

Mayor Reinsbach opened the public hearing at 6:35 p.m. With no comments from the audience or oral and written comments received at the City Clerk's office the public hearing was closed at 6:36 p.m.

ACTIONS & DISCUSSION ITEMS

Resolution approving FY2018 budget

Motion by Olsen to approve the FY 2018 budget subject to amending Boji Bay line item donation be removed, with a lack of a second the motion died. Motion by Walters, second by Huse to approve **Resolution 17-11**. Roll call vote. Voting aye: Simpson, Rolling, Walters and Huse. Nay: Olsen. Motion carried.

NWIPDC and City of Milford SHIELD renewal agreement

SHIELD representative Michael Raner was present for the council to ask any questions. Raner commented he would appreciate the opportunity to continue services with the City of Milford. Motion by Simpson, second by Rolling to approve 2018 Shield contract. All voting aye: Motion carried.

Reimbursement request for damaged mailbox post- Eric & Tammy Lineweaver

The council reviewed the photos submitted by Public Works Supervisor Kent Eilers and the reimbursement request submitted by Eric & Tammy Lineweaver. Eilers completed a test and took photos to show what a mailbox looks like when hit by plow. Motion by Simpson, second by Huse to deny reimbursement request for damaged mailbox and post for Eric & Tammy Lineweaver. All voting aye: Motion carried.

Discussion on parking and handicap stalls on the north side of the Milford Library

Councilman Simpson was approached by a resident with concerns on the handicap parking in front of the Library and Post Office. The request was to swap the location of the handicap and non-handicap parking stalls. Simpson requested support from the council for these changes. Library Director Beth Sorenson was present and commented with there being no handicap parking at the Post Office she has witnessed the Library handicap stalls being used by Post Office customers. After some discussion the council decided to leave the handicap stalls as they currently are.

Clark Museum funding request

Jerry Clark with Clark Museum stopped in the office the week of March 6th, 2017 inquiring if the City approved any funding for Clark Museum. Jerry Clark did not submit a request for funding during council budget discussion in December 2016 and January 2017. After some discussion, due to the lack of timing of the funding request by Jerry Clark a motion by Simpson, a second by Walters to deny funding to Clark Museum. All voting aye: Motion carried.

Discussion on deteriorating alley in the South Shore Estates Subdivision

Public Works Supervisor Eilers was present to discuss the deteriorating alley in the South Shore Estates Subdivision. Eilers commented after reaching out to Jason with Beck Engineering for some direction the best thing we can do is tear up the alley by digging down an inch or two below the asphalt surface, grind it up with a little bit of dirt and hopefully it will bond together. It was also suggested to bring in some crushed concrete. The issue with the alley is the clay material underneath is soft and there is no base therefore seal coating will not make a difference. City Administrator Houge reminded council we did budget to do some preliminary work on this alley if needed.

Resolution amending Resolution 16-30 setting employee salaries and wages for fiscal year 2017. (Possible closed session pursuant to Iowa Code 21.5(1)(i))

Police Chief Vernon Flack requested the meeting go into closed session. Motion by Simpson, second by Olsen to go into closed session at 7:07 p.m. Roll call vote. All voting aye: Simpson, Olsen, Rolling, Walters, and Huse. Motion carried. Council went into closed session at 7:07 p.m. Pursuant to Iowa Code 21.5(1)(i).

Motion by Olsen, second by Huse to come out of closed session at 8:50 p.m. Roll call vote. All voting aye: Simpson, Olsen, Rolling, Walters, and Huse. Motion carried. Council came out of closed session at 8:50 p.m.

Due to lack of motion, resolution dies.

COMMENTS BY MAYOR, COUNCIL AND STAFF

With no other discussion, motion to adjourn by Walters second by Olsen at 8:52 p.m. Motion carried.

Respectfully submitted,

Bill Reinsbach, Mayor

LeAnn Houge, City Administrator/Clerk