

MILFORD CITY COUNCIL  
REGULAR MEETING  
MARCH 26, 2018  
6:30 PM

The Milford City Council met in regular session March 26, 2018 at 6:30 p.m. in the Community Center Board Room Mayor Steve Anderson presided.

Members present: Chris Hinshaw, Don Olsen, Doug Frederick, and Bill Huse

Absent: Andy Yungbluth

Others present: City Attorney Harold Dawson, Michael Raner, Hayden Gafon, Mel Carslon, Ben Heitritter, Don Brinkley, Madison Mayer, Allison Schroeder, Karson Rodriguse, Zach Kruse, Sunny Duffney, Noah Henmetseon, Alex VanDyce, Hannan Poolman, Ashlee Boelter, Emily Alger, Brooke Harrington, Pressley C-B, Kelsey Kannenberg, Ally Morreim, Tim Hemphill, Sydney Winter, Kyler Olsen, Nick Christensen, Jerry Clark, Ryer Donkersloot and Jack Dykema

Steve Anderson led the Pledge of Allegiance.

Motion by Hinshaw second by Huse to approve the agenda. All voting aye: Motion carried.

Motion by Huse second by Frederick to approve consent agenda. All voting aye. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes March, 2018 council meeting

### CITIZEN OPPORTUNITY FOR COMMENT

#### PUBLIC HEARING

Public hearing on amendment to Article XIII additional use regulations; section 13.2 pertaining to the accessory building use in MH zoned districts at 6:30 p.m.

Mayor Anderson opened the meeting at 6:33 p.m. With no comments from the audience or oral and written comments received at the City Clerk's office the public hearing was closed at 6:33 p.m.

#### ACTION & DISCUSSION ITEMS

Ordinance amending the zoning ordinance of the City of Milford, Iowa, 2011 by amending Article XIII additional use regulations; section 13.2 pertaining to the accessory building use in MH zoned districts

Councilmember Frederick introduced **Ordinance 12-18-17** Ordinance amending the zoning ordinance of the City of Milford, Iowa, 2011 by amending Article XIII additional use regulations; section 13.2 pertaining to the accessory building use in MH zoned districts and moved that the requirements that the ordinance be considered at two prior council meetings be waived. Councilmember Huse seconded the motion to waive the requirements that the ordinance be considered at two prior council meetings. Roll call vote: Voting aye: Hinshaw, Olsen, Frederick, and Huse. Nay: None. Motion carried.

A motion was made by Hinshaw second by Frederick to adopt **Ordinance 12-18-17** Ordinance amending the zoning ordinance of the City of Milford, Iowa, 2011 by amending Article XIII additional use regulations; section 13.2 pertaining to the accessory building use in MH zoned districts. Roll call vote: Voting aye: Hinshaw, Olsen, Frederick, and Huse. Nay: None. Motion carried.

Ordinance amending chapter 155 Erosion and Sediment Control

Councilmember Hinshaw introduced Ordinance amending chapter 155 Erosion and Sediment Control and moved that the ordinance be passed to a second reading. Councilmember Huse seconded the motion to pass the ordinance to a second reading. Roll call vote: Voting aye: Hinshaw, Olsen, Frederick, and Huse. Nay: None. Motion carried.

Ordinance amending Chapter 66 Load and Weight Restrictions; Section 66.03 load limits upon certain streets

Councilmember Huse introduced **Ordinance 3-26-18** Ordinance amending Chapter 66 Load and Weight Restrictions; Section 66.03 load limits upon certain streets and moved that the requirements that the ordinance be considered at two

prior council meetings be waived. Councilmember Hinshaw seconded the motion to waive the requirements that the ordinance be considered at two prior council meetings. Roll call vote: Voting aye: Hinshaw, Olsen, Frederick, and Huse. Nay: None. Motion carried.

A motion was made by Huse to adopt **Ordinance 3-26-18 Ordinance** amending Chapter 66 Load and Weight Restrictions; Section 66.03 load limits upon certain streets to include the addition of Sportman Drive and Chaplin Drive, Hunter Hills. This motion was seconded by councilmember Hinshaw. Roll call vote: Voting aye: Hinshaw, Olsen, Frederick, and Huse. Nay: None. Motion carried.

IMWCA/ Shield update and approval of agreement- Michael Raner with NWIPDC

SHIELD representative Michael Raner was present and went over the Shield Program in regards to safety. Motion by Hinshaw second by Olsen to approve the FY 2019 Northwest Iowa Planning & Development/SHIELD Employee Safety Training Program Agreement between the Northwest Iowa Planning and Development Commission, and the City of Milford, Iowa. All voting aye. Motion carried.

Clark Museum update from Jerry Clark

Jerry Clark representing the Clark Museum explained they are now promoting history of the Museum by traveling across the state of Iowa with pictures and business advertisements. They are attempting to represent all 99 counties. Clark also commented a lot of the displays at the Maritime Museum in Arnolds Park are from the Clark Museum. A question was asked if items were for sale at the Museum and Clark responded yes. Clark commented with the expenses due to traveling and insurance on the buildings he asked council to consider some sort of funding in the future. Council thanked Jerry for coming to the meeting.

Approve Deputy City Clerk to attend Clerk School in July 16-20

Motion by Hinshaw second by Olsen to approve Deputy City Clerk Carrie Funk attend Clerk School in Ames July 16-20. All voting aye: Motion carried.

Approve City Administrator to attend the Academy July 25-27

Motion by Frederick second by Huse to approve City Administrator Reinsbach to attend the Academy in Ames July 25-27. All voting aye. Motion carried.

Discussion on recycling

Mayor Anderson opened the discussion that representatives from both Waste Management and Shamrock Recycling were in attendance if council had any questions. During the previous council meeting the general consensus was to have the same company do both the garbage and recycling. A question was asked if the city could get out of the contract with Waste Management. Attorney Harold Dawson stated the terms on agreement with Waste Management expire 7-10-2021 with an (1) automatic extension of five years unless either party gives at least a ninety (90) days written notice. With that being said under the current contract the city is bound with Waste Management until 2021. Councilperson Huse noted based on the latest proposal that if the city continues to stay with Shamrock we would have to increase fees to almost 22.00 per month to cover both garbage and recycling. If we were to go with Waste Management the cost would be 15.50 per month and the city would discontinue charging for garbage on the current utility bill. The difference is that Waste Management will be undertaking the landfill fees instead of the city. Mayor Anderson stated we are getting different offers thrown at us and we already have RFP's so how do we legally precede without tipping the apple cart one way or another. Dawson said the contract with Shamrock is ending so the city has the right to contract with either entity, in the end it's up to the council what they choose to do. Councilperson Olsen said comingling is a very important part of recycling. Jay Nieson spoke on behalf of Waste Management as well as Mike Flannigan from Shamrock and asked that the council consider sending out new RFP's so he could submit doing comingling. Administrator Reinsbach asked council if they decide to go with Waste Management would they consider adding a surcharge of \$1.00 to make up for any landfill commission and green waste fees. Council discussed the surcharge and preferred to hold off. After further discussion a motion was made by Huse to go with Waste Management for both the garbage and recycling at \$15.50 and also does not want to go with a surcharge for the first year. If it turns out that we have to amend it next year we can do that and add a surcharge. The motion was seconded by Frederick. All voting aye. Motion carried.

Council procedures- Mayor Anderson

Mayor Anderson asked the council for any feedback on the council procedures. It was suggested that instead of filling out a "Request to be recognized" card or sheet to speak one should be acknowledged simply by a raise of hand. Motion by Olsen second by Huse to make the change. All voting aye. Motion carried.

Review of draft attorney RFP

Council discussed the draft and agreed no changes were needed. Mayor Anderson asked the question if there was a conflict of interest if an attorney that represents the city can also represent an employee of the city or council on an individual basis as a personal attorney. Harold commented if there is no connections with the city there is no issue as to

representing both. Motion by Olsen, second by Huse to authorize Administrator Reinsbach to send out the RFP's to the list provided. All voting aye. Motion carried.

**COMMENTS BY MAYOR, COUNCIL, AND STAFF**

Mayor Anderson announced the Council of Governments planning meeting will be April 5<sup>th</sup> at 6:00 p.m. at Tweeters. Administrator Reinsbach updated council that the Employee Appreciation Dinner has been set for Tuesday April 10<sup>th</sup> at Mill Creek.

With no other discussion, motion to adjourn by Olsen second by Hinshaw at 8:33p.m. All voting aye: Motion carried.

Respectfully submitted,

---

Steven R. Anderson, Mayor

---

LeAnn Reinsbach, City Administrator/Clerk