

MILFORD CITY COUNCIL
REGULAR MEETING
May 22, 2017
6:30 PM

The Milford City Council met in regular session May 22, 2017 at 6:30 p.m. in the Community Center Board Room
Mayor Bill Reinsbach presided.

Members present: Jason Simpson, Don Olsen, Mary Kay Rolling, John Walters, and Bill Huse

Absent: None

Others present: Police Chief Vernon Flack

Bill Reinsbach led the Pledge of Allegiance.

Motion by Olsen second, by Simpson to approve the agenda. Roll call vote. All voting aye. Motion carried.

Motion by Olsen second, by Simpson to approve consent agenda. Roll call vote. All voting aye. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes from May 3, 2017 meeting
- Minutes from May 8, 2017 meeting
- Liquor license renewal for Outback Lounge

CITIZEN OPPORTUNITY FOR COMMENT

PUBLIC HEARINGS

Public hearing on FY 2017 Budget amendment at 6:30 p.m.

Mayor Reinsbach opened the hearing at 6:33 p.m. There were no comments from the audience, and no oral or written comments received at the City Clerk's office, Reinsbach closed the hearing at 6:34 p.m.

Public hearing on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement @ 6:30 p.m.

Mayor Reinsbach opened the hearing at 6:35 p.m. There were no comments from the audience, and no oral or written comments received at the City Clerk's office, Reinsbach closed the hearing at 6:36 p.m.

ACTIONS & DISCUSSION ITEMS

Approve resignation letter from Police Chief Vernon Flack

Council reviewed the letter of resignation. Councilman Huse recommend we except his last day of employment on July 27th as stated in his resignation letter and pay him out his vacation and sick leave. Simpson did not agree with that. After some discussion there was a motion by Olsen, second by Huse to except Mr. Flack's resignation effective September 8th 2017 and to allow Flack to use his vacation prior to his departure with the City of Milford. All voting aye: Motion carried. Council authorized the City Attorney to draft a letter to the police chief confirming September 8, 2017 as the resignation date.

Commercial Club to discuss events for the Quasquicentennial celebration

Chris Hinshaw the chairperson for the Entertainment Committee along with Rachel Sirola communicated to the council of what their committee is planning to be proactive and communicate to the residents around Memorial Park of the scheduled dance that will play until midnight on July 22nd. Council is supportive of what the Quasquicentennial Committee is doing for the town celebration.

Jackie Brevik the chairperson for the Pioneer Prairie Art & Craft Show would like permission to place banners/signs on the old Koth property located at 1212 Okoboji Ave and on all 4 roads coming into town. Administrator Houge suggested the fee be waived but recommended she talk with the Zoning Administered for the placement of the banners to make sure they are not in the right-of-way or obstructing any view. Council agreed. Jackie also commented they have sold 45 vendor spots in Buchanan Park.

Tim Kinnetz the chairperson for the Time Capsule Committee is proposing to put down 4 different capsules. One to be opened 25 years from now, one in 50 years, 75 and 100 years, so eventually we will be on a 100 year rotation every 25 years. Currently the plan is to have a community potluck as part of the closing ceremony and dedicate the time capsule to the future citizens of our community. They would like to move the monument at the Old City Hall to Florence Park. Council suggested moving the monument to the former Koth property and give unique park name to better utilize the green space. Formal action will be taking during June 12th meeting on moving the monument and waiving any sign permit fees.

Mailbox reimbursement for Bryan & Beth McCabe

Motion by Olsen, second by Rolling to reimburse Bryan & Beth McCabe \$29.97 for replacement of a mailbox that was accidentally hit over the winter by one of city plow trucks. All voting aye: Motion carried.

Donation request for Dickinson County Emergency Management- camera for drone

The City Administrator informed council the multijurisdictional HEAT Team has been working on funding through ICAP grants along with other fundraising events during the past year. They are currently looking at ordering a drone that will come equipped with a FLIR (Forward Look Infrared Radiometer) and felt any funding from the city would be a duplication of equipment. Motion by Olsen, second by Simpson to donate \$1000.00. Voting aye: Simpson, Olsen, Rolling, and Huse. Voting Nay: Walters: Motion carried.

Approve FY2018 RIDES Contract

Motion by Olsen, second by Huse to approve FY2018 RIDES Contract. All voting aye: Motion carried

Approve quote from Karl Emergency Vehicles

Motion by Simpson, second by Olsen to approve quote from Karl Emergency Vehicles. All voting aye: Motion carried.

Resolution amending FY 2017 budget

Motion by Olsen second by Simpson approving **Resolution 17-17** amending the FY 2017 budget. Roll call vote. Voting aye: Simpson, Olsen, Rolling, Walters and Huse. Nay: None Motion carried.

Resolution taking additional action with respect to a Sewer Revenue Loan and Disbursement Agreement and authorizing, approving and securing the payment of a \$97,500 Sewer Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan And Disbursement Agreement)

Motion by Olsen second by Huse to approve **Resolution 17-18** taking additional action with respect to a Sewer Revenue Loan and Disbursement Agreement and authorizing, approving and securing the payment of a \$97,500 Sewer Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement).

Roll call vote. Voting aye: Simpson, Olsen, Rolling, Walters and Huse. Nay: None Motion carried.

Resolution relating to financing of a certain proposed project to be undertaken by the City Of Milford, Iowa; establishing compliance with reimbursement bond regulations under the Internal Revenue Code

Motion by Olsen second by Huse to approve **Resolution 17-19** relating to financing of a certain proposed project to be undertaken by the City of Milford, Iowa; establishing compliance with reimbursement bond regulations under the Internal Revenue Code. Roll call vote. Voting aye: Simpson, Olsen, Rolling, Walters and Huse. Nay: None Motion carried.

Discussion on working with the Dickinson County Trails on extending bike trail from South Shore to Hunter Hills area.

Mayor Reinsbach gave a recap of the meeting with Erin Reed in regards to extending the bike trails from South Shore to either entrance into Hunter Hills. Reinsbach wanted to know if council was ok with moving forward with the trails board to get some preliminary engineering work done. Motion by Olsen, second by Walters to have Mayor Reinsbach reach out to Erin Reed in regards to initial engineering that needs to be done as part of the project.

All voting aye: Motion carried.

Discussion on quotes for plants around Welcome to Milford signs

Council looked over the quotes provided from Willow Creek Landscape and Design and 4- Evergreen Landscape and Design Services. Motion by Olsen, second by Huse to approve the quote from 4-Evergreen Landscape. All voting aye: Motion carried.

Discussion on drainage easement pertaining to the Harmon property located at 1312 4th St.

Council reviewed a couple of recorded easements. One is a 75ft drainage easement off of 6th St which runs south to the old railroad bed. The second 100 ft. drainage easement starts at the outlet area and runs along the railroad bed. It was suggested to have our engineer survey that portion of land to determine where the 100 ft. easement would be and get marked. Motion by Huse, second by Rolling to have Beck Engineering survey the land in question. All voting aye: Motion carried

Discussion on Fireworks ordinance

Council discussed the fireworks ordinance. Overall they felt that selling should not be allowed in residential areas. There was discussion in regards to the time frame for selling, keeping it the same as the state or make the city more restrictive. There was concerns as to establishing permits and fees. It was suggested that a committee be formed consisting of the Administrator, council member, member of police/fire dept. to look what other cities are doing try and get something drafted with the attorney before the next council meeting. Councilman Huse volunteered to help with this project. City Attorney suggested looking at what the City of Nevada is doing. The City Administrator said she has compiled a list of what some other towns are looking at doing and will have copies made when the committee meets.

Discussion on Peddlers, Solicitors, Transient merchant permit ordinance

City Administrator expressed concern on our current ordinance on Peddlers, Solicitors, Transient merchant. She feels there are a few loop holes and are a little gray. Included in the packets is a copy of what Arnolds Park has on record and would recommend we use that has a template and make any changes needed to conform to our needs. Council requested that the City Administrator work with the attorney on making these changes.

COMMENTS BY MAYOR, COUNCIL AND STAFF

Mayor Reinsbach explained we are planning to contract fuel again this next year and after talking with the sales manager at Cooperative Energy today it was suggested to wait until after Memorial Day and look at pricing.

City Administrator Houge advised council the demolition on the Zipper's property will begin tomorrow. Houge also mentioned she received a letter from current owner Dan Lewis that he would like to rebuild and still run the "Adult Cabaret" with the possibility of adding a fast food franchise or something similar. Current zoning in the AC (Arterial Commercial) district does not allow for this type of business.

Houge also said the DOT has been in contact with Public Works Director Kent Eilers and there appears to be some minor storm sewer issues along the 1400 block of Okoboji Ave, or Hwy 71 causing the road to dip or separate from the curb. Beck Engineering is involved with this and the area in question was televised last week.

The City Administrator also informed council that starting in July there will be a different janitor. During the May Community Center board meeting they approved a three year contract with Denny Merry.

With no other discussion, motion to adjourn by Simpson second by Huse at 8:05 p.m. Motion carried.

Respectfully submitted,

Bill Reinsbach, Mayor

LeAnn Houge, City Administrator/Clerk