

MILFORD CITY COUNCIL
 REGULAR MEETING
 MAY 8, 2017
 6:30 PM

The Milford City Council met in regular session May 8, 2017 at 6:30 p.m. in the Community Center Board Room
 Mayor Bill Reinsbach presided.

Members present: Jason Simpson, Don Olsen, Mary Kay Rolling, John Walters, and Bill Huse

Absent: None

Others present: Emil & Sue Richter, Kevin Frodermann- representing the Fire Department, Police Chief Vern Flack,
 Public Works Director Kent Eilers, and Zoning Administrator Don Brinkley

Bill Reinsbach led the Pledge of Allegiance.

Motion by Simpson second by Olsen to approve the agenda. All voting aye. Motion carried.

Motion by Olsen second by Walters to approve consent agenda. All voting aye. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes April 24, 2017 meeting
- Monthly bills as listed below: (approved) and bills paid in vacation

ABSOLUTE SCIENCE	LIBRARY SCIENCE PROGRAM	\$350.00
ADVANCED DOOR SYSTEMS	FIRE DEPT COPIER	\$82.38
AFLAC	AFLAC PRE TAX	\$767.66
ALLIANT ENERGY	CITY SIGN UTILITY	\$21.74
ALPHA WIRELESS COMM. CO.	FIRE DEPT SUPPLIES	\$54.40
AMAZON/GEGRB	LIBRARY EQUIP	\$581.88
ANDERSON, STEVE	P&Z MTG 4/20/17	\$25.00
ARNOLD MOTOR SUPPLY	APRIL INVOICES	\$533.44
BAKER & TAYLOR INC.	LIBRARY BOOKS	\$1,367.19
BARCO MUNICIPAL PROD. INC	PW SNOW CHAINS	\$625.63
BECK ENGINEERING INC	CITY ENGINEER SERVICES	\$10,656.50
BERNING, SHELLY	LIBRARY BRD MTG 5/3/17	\$25.00
BIRCH	PHONE BILL	\$678.17
BLACK HILLS ENERGY	FIRE DEPT UTILITY	\$313.19
BOMGAARS	MARCH/APRIL INVOICES	\$3,313.16
BRINKS CONSULTING	APRIL SERVICES	\$1,199.50
CARD SERVICES CENTER	NAMETAGS/EE TRAINING	\$178.44
CENTRAL STATES SOUTHEAST &	EE MEDICAL INSURANCE	\$22,190.00
CHRISTIANS SHEET METAL	SPRING SERVICE PLAN	\$250.00
CINTAS	PUBLIC WORKS SUPPLIES	\$76.37
COLEMAN, VAUGHN	AIRPORT SHED JANITORIAL	\$100.00
COOKINHAM, JEFF	LIBRARY BRD MTG 5/3/17	\$25.00
COOPERATIVE ENERGY COMPANY	APRIL FUEL INVOICES	\$1,883.86
CUTTING EDGE SALES & SERVICE	PARKS ATTACH POWER SOURCE	\$479.70
CYBRARIAN CORPORATION	LIBRARY ANNUAL SUBSSCRIPT	\$749.95
DEKOTER, THOLE, & DAWSON, P.L.	MISC LEGAL SERVICES	\$2,154.33
DICKINSON CNTY SHERIFF	FANNING SUBPOENA	\$27.00
DICKINSON COUNTY CONSERVATI	APRIL GREEN WASTE	\$660.00
DICKINSON COUNTY NATURE CENT	LIBRARY SERVICES	\$75.00
DICKINSON COUNTY NEWS	COUNCIL MIN. PUBLISHING	\$340.32
DISPLAY SALES COMPANY	BRACKET SAMPLE	\$78.00
DOTSON, DENNIS	LIBRARY BRD MTG 5/3/17	\$25.00
FFRS	FIRE DEPT ANNUAL SUBSCRIPT	\$745.00
IOWA STATE UNIVERSITY	FIRE SERVICE TRAINING	\$100.00
FRANKLIN, ELAINE	LIBRARY BRD MTG 5/3/17	\$25.00
GALE GROUP	LIBRARY BOOKS	\$128.95
GALEN'S PRO-MOW	PARKS 2 CYCLE FUEL	\$98.92
GANO, JOANN	LIBRARY BRD MTG 5/3/17	\$25.00
GENERAL DRIVERS UNION	MAY UNION DUES	\$358.00
GENERAL TRAFFIC CONTROLS	HWY 71&86 TRAFFIC SERVICE	\$375.00
GREAT AMERICA LEASING CORP.	LIBRARY COPIER	\$110.43
HEIMAN INC.	FIRE DEPT DOG BONE POLE	\$164.80
HINSHAW, AMIE	APRIL JANITORIAL	\$1,600.00
HOLIDAY INN DES MOINES AIRPOR	IMFOA CONFERENCE	\$190.40
HOUGE, LEANN	IMFOA MILEAGE	\$233.00
IMFOA	CARRIE FUNK MEMBERSHIP	\$50.00

INTERNAL REVENUE SERVICE	FED/FICA TAX	\$7,958.56
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$8,439.16
IOWA GREAT LAKES SANITARY	10TH & M AVE SEWER FIX	\$96.00
IPERS	IPERS PROTECTN	\$9,253.08
JCL SOLUTIONS-JANITORS CLOSET	JANITORIAL SUPPLIES	\$62.65
JESTER PUPPETS	LIBRARY SERVICES	\$350.00
JUNIOR LIBRARY GUILD	LIBRARY BOOKS	\$428.40
KIMBALL MIDWEST	PUBLIC WORKS SUPPLIES	\$123.39
LAKES NEWS SHOPPER	ADS	\$50.80
M & T FIRE AND SAFETY	FIRE DEPT KUSSMAUL	\$1,020.00
MAXYIELD COOPERATIVE	FIRE DEPT FUEL	\$465.84
MENARDS - SPENCER	PARKS SUPPLIES	\$44.99
METICULOUS CLEAN	FIRE DEPT CLEAN	\$100.00
MILFORD COMMUNICATIONS	PHONE SERVICES	\$845.21
MILFORD MUNICIPAL UTILITY	APRIL UTILITY	\$10,186.20
MUNICIPAL EMERGENCY SERVICES	FIRE DEPT SUPPLIES	\$214.72
NELSON, WANDA	P&Z MTG 4/20/17	\$25.00
NORTHWEST READY-MIX CONCRET	FLORENCE PARK SIDEWALK	\$226.75
PAPE, JULIE	P&Z MTG 4/20/17	\$25.00
PETE HOWE INDUSTRIAL INC.	STRM SWR TELE WESTVIEW DR	\$1,250.00
PIONEER PRINTING	OFFICE SUPPLIES	\$234.00
PIPER JAFFRAY & CO.	GO BOND SERVICES	\$1,500.00
PITNEY BOWES	POSTAGE LEASE	\$193.65
POCKETS FULL OF FUN	LIBRARY SERVICES	\$230.00
QUASQUICENTENNIAL FUND	LIBRARY COOKBOOK	\$15.00
QUILL	LIBRARY SUPPLIES	\$107.44
R & D INDUSTRIES	SERVICE AGRMNT/OTHER IT	\$2,143.41
CAMPUS CLEANERS	CITY HALL SERVICES	\$155.55
REEKERS, CLARK	FIRE DEPT 10/2016 CARPET CLEAN	\$400.00
RICK'S PEST CONTROL	FIRE DEPT SERVICES	\$95.00
WEDEKING, SAM	BEAVER DAM REMOVAL	\$300.00
SCHLEY, CARLA	LIBRARY BRD MTG 5/3/17	\$25.00
SECURE BENEFITS SYSTEMS	EE FSA CONTRIBUTIONS	\$364.50
SEXTON, BRENT	P&Z MTG 4/20/17	\$25.00
SPENCER AUTO PARTS INC.	PARKS LED LIGHT	\$236.51
STOREY KENWORTHY	PW/OFFICE SUPPLIES	\$310.59
SUNSHINE FOODS	LIBRARY SUPPLIES	\$305.99
SUPERIOR EQUIPMENT & RENTAL	BOBCAT OIL CHANGE SUPPLIES	\$111.44
TRANS IOWA EQUIPMENT	PW VEHICLE MAINT	\$354.39
TREAS. - STATE OF IOWA	JAN-MAR QRTLTY SALES TAX	\$1,878.00
TREASURER, STATE OF IOWA	STATE TAX	\$2,445.00
TRUE VALUE-MILFORD	APRIL INVOICES	\$489.30
U.S. BANK EQUIP FINANCE	CITY HALL COPIER	\$185.46
UNITED COMMUNITY BANK FOR	LIBRARY POSTAGE	\$186.30
UNITED COMMUNITY BANK FOR	CITY HALL PETTY CASH REPLAC	\$33.43
UPPER DES MOINES OPPORTUNITY I	DONATION	\$1,400.00
VERIZON WIRELESS	MAY CELL PHONE SERVICES	\$474.42
VOGAL PAINT & WAX CO.	PAINT DOWNTOWN	\$2,552.60
WASTE MANAGEMENT	APRIL GARBAGE SERVICES	\$14,212.47
WEDEKING PIT & PLANT	DIRT & ROCK	\$560.80
WOODLYN ENTERPRISES INC.	STUMP GRINDING	\$1,200.00
WTS MEDIA	LIBRARY BOOKS	\$154.51
TOTAL ACCOUNTS PAYABLE		\$128,137.82
PAYROLL CHECKS		\$63,456.56
**** PAID TOTAL ****		\$191,594.38

Paid from the following funds: General Fund: 121,641.91; Road Use Tax: 23,493.54; Employee Benefits: 18,821.89; Hotel/Motel Tax: 78.00; Debt Service: 1500.00; Sewer Utility Fund: 9,787.58; Garbage Utility: 15,072.46; Storm Water Utility Fund: 1199.00

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 497,295.55; Road Use Tax: 20,298.31; Employee Benefits: 106,366.46; Hotel/Motel Tax: 39.23; TIF: 244,656.13; LMI Fund: 255.00 K-9: .56; Debt Service: 89,266.14; Capitol Equipment (LOST): 117.69; Capital Project Reserve: 1,384.99; H Avenue Project: 5,000.00; Sewer Utility: 22,005.35; Garbage Utility: 17,698.97; Storm Water Utility: 9,898.52

CITIZEN OPPORTUNITY FOR COMMENT

Zoning Administrator Don Brinkley spoke in regards to the first item under action and discussion items in regards to lifting the "No Parking" he wanted to remind council that if there are concerns with the no parking issue along 6th St.

and H Avenue perhaps it should be addressed with the Planning and Zoning Commission. The consensus the council had is the request is strictly temporary due to specific dates listed.

REPORTS

Board/Commission Reports

Council reviewed April Clerks/Treasurer report, Monthly Expense and Revenue reports, Police and Fire department reports. April minutes from Airport Commission, Community Center, Park Board, Planning & Zoning, and Dickinson County Landfill minutes from March.

ACTIONS & DISCUSSION ITEMS

Lifting the “No parking” area along 6th St. June 10th-11th and H Ave on June 24th- Matt Richter

Matt Richter asked the board if they would temporarily address the no parking on 6th St on June 10th-11th for the 40th Annual University of Okoboji Classic Invitational Soccer Tournament and the 35th University of Okoboji Campus Bike Ride. Motion by Olsen, second by Rolling. All voting aye. Motion carried.

Fund raising for updating rescue equipment- Emil Richter

Emil Richter explained that the Jaws of Life equipment that is currently on Lakes Area Extrication Unit needs to be updated. Richter demonstrated how the cutters work and explained that car manufactures are rolling out new vehicles that are made of a much stronger metal called boron. The equipment we currently have will not cut it. The approximate cost is \$170,000. Sue Richter told council they are approaching the fundraising in three phases. First is to do a public mailing in June, depending on results ask for donations from the private sector and also look into grants that are appropriate for this type of fundraiser. The money will all be channeled through the Fire Department Foundation. The foundation already has a \$5,000 donation by the Joan Williams Estate. Council thanked them for coming.

Resolution transferring funds from 610 Sewer Utility Fund and 740 Storm Water Utility Fund to the 311 H Ave project fund.

City Administrator Houge explained now that Phase 2 of the H Avenue project is completed and all expenses and revenues have been recorded we need to transfer funds from the two utility accounts to reflect their share on project cost which will bring the 311 fund balance to zero. Motion by Walters, second by Huse to approve **Resolution 17-15** transferring funds from 610 Sewer Utility Fund and 740 Storm Water Utility Fund to the 311 H Ave project fund. Roll call vote. Voting aye: Simpson, Olsen, Rolling, Walters and Huse. Motion carried.

Resolution to fix a date for a public hearing on a proposal to enter into a Sewer Revenue Loan and Disbursement Agreement and to borrower money thereunder in a principal amount not to exceed \$97,500

Motion by Simpson, second by Olsen to approve **Resolution 17-16** to fix a date for a public hearing on a proposal to enter into a Sewer Revenue Loan and Disbursement Agreement and to borrower money thereunder in a principal amount not to exceed \$97,500. The public hearing will be at 6:30 p.m. on May 22, 2017. Roll call vote. Voting aye: Simpson, Olsen, Rolling, Walters and Huse. Motion carried.

Discuss economic development ideas

Council reviewed a list of different scenarios of what neighboring towns currently have in place for housing incentives and also reviewed a copy of a resolution that would allow the city to transfer a certain amount of money from the sale of the former Smith Lumber property to a fund for economic development. Mayor Reinsbach also communicated he had met with the local banks and they are supportive of the idea but want to see the city get a plan in place. Another meeting will be set up sometime in June. Council asked both Reinsbach and City Administrator to continuing gathering information and bring back to council at a later date.

COMMENTS BY MAYOR, COUNCIL AND STAFF

Mayor Reinsbach told council he had met with Dickinson County Trials Director Erin Reed in regards to cost involved by connecting the entrance from South Shore Estates to entrances into Hunter Hills area. The total cost depending on what council decides would be anywhere from 60,000-110,000. Reinsbach further explained that if the city would apply for REAP grant we could get as much as \$75,000 due to the community size. The balance would then be split between the trials board and the City of Milford. Councilman Simpson asked what the timeline was for the property now owned by the Pioneer Theater to get the façade completed. Houge commented we closed on the property late March and they have 6 months to renovate the exterior and 18 month to renovate the interior.

With no other discussion, motion to adjourn by Simpson second by Olsen at 7:23 p.m. Motion carried.

Respectfully submitted,

Bill Reinsbach, Mayor

LeAnn Houge, City Administrator/Clerk