

MILFORD CITY COUNCIL
 REGULAR MEETING
 NOVEMBER 12, 2019
 6:30 PM

The Milford City Council met in regular session November 12, 2019 at 6:30 p.m. in Community Center Board Room Mayor Steve Anderson presided.

Members present: Chris Hinshaw, Don Olsen via cell phone, and Andy Yungbluth

Absent: Doug Frederick

Others present: City Administrator LeAnn Reinsbach, Bob Clark, Kent Eilers, Jason Eckard, Aaron Gebhart, Aveary Cable, Don Brinkley and Matt Wintz

Steve Anderson led the Pledge of Allegiance.

Motion by Yungbluth second by Hinshaw to approve the agenda. All voting aye.

Motion by Hinshaw second Yungbluth to approve consent agenda. All voting aye. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of October 28, 2019 meeting
- Monthly bills as listed below: (approved) and bills paid in vacation

ADVANCED SYSTEMS INC	FIRE DEPT COPIER	\$117.24
AFLAC	AFLAC PRE TAX	\$1,410.39
ALLIANT ENERGY	SIGN UTILITY	\$23.18
AMAZON/SYNCB	LIBRARY BOOKS	\$47.32
AMERICAN UNDERGROUND SUP	PW SUPPLIES	\$667.98
ANDERSON, GILLIAN	LIBRARY CRAFTS REIMBURSE	\$407.81
ARNOLD MOTOR SUPPLY	OCTOBER INVOICES	\$1,721.41
BAKER & TAYLOR INC.	LIBRARY BOOKS	\$1,406.89
BECK ENGINEERING INC	E17022E H AVENUE PROJECT	\$22,823.75
BLACK HILLS ENERGY	FIRE DEPT UTILITY	\$262.96
BLACKSTRAP, INC.	ROAD SALT	\$1,944.26
BLACKSTRAP, INC.	ROAD SALT	\$1,828.34
BLACKTOP SERVICE COMPANY	STREET MAINT	\$2,567.20
BOMGAARS	PW SUPPLIES	\$85.17
BORDER STATES INDUSTRIES	HID LAMPS	\$4,504.67
BRINKS CONSULTING	OCTOBER SERVICES	\$458.50
C & B OPERATIONS, LLC	PARKS MOWER SUPPLIES	\$363.33
CAMPUS CLEANERS	LIBRARY SERVICES	\$174.95
CARD SERVICES CENTER	DESK/KEYBOARD/POSTAGE	\$387.28
CC SCREEN PRINTING	MYHRE CLOTHING ALLOWANCE	\$162.20
CENTER POINT LARGE PRINT	LIBRARY BOOKS	\$2,185.92
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	\$20,836.20
CHRISTIANS SHEET METAL	CITY CLERKS OFFICE SERVICE CA	\$100.00
CHRISTIANS SHEET METAL	CITY HALL RUUD EQUIPMENT	\$8,066.00
CITY OF ARNOLDS PARK	TRAFFIC SIGNAL REPAIR	\$121.25
COFFMAN'S LOCKSMITH SHOP	LIBRARY UNLOCK SERVICES	\$40.00
COOKINHAM, JEFF	LIBRARY BRD MTG 11/6/19	\$25.00
COOPERATIVE ENERGY COMPANY	OCTOBER FUEL CHARGES	\$1,174.85
CREATIVE PRODUCT SOURCE	LIBRARY SUPPLIES	\$392.23
CUMMINS CENTRAL POWER	FIRE DEPT SERVICES	\$557.68
DEKOTER,THOLE,DAWSON,& ROCK	LEGAL FEES-DANBOM PROPERTY	\$220.00
DEMCO	LIBRARY SUPPLIES	\$180.50
DENNIS E MERRY	OCTOBER JANITORIAL SERVICES	\$1,700.00
DICKINSON COUNTY CONSERVATION	OCTOBER GREEN WASTE	\$740.00
DICKINSON COUNTY NEWS	SUBSCRIPTION	\$50.00
DICKINSON COUNTY NEWS	OCTOBER ADS	\$724.48
DOTSON, DENNIS	LIBRARY BRD MTG 11/6/19	\$25.00
FRANKLIN, ELAINE	LIBRARY BRD MTG 11/6/19	\$25.00
GALE	LIBRARY BOOKS	\$33.74
GANO, JOANN	LIBRARY BRD MTG 11/6/19	\$25.00
GENERAL DRIVERS UNION	UNION DUES	\$392.00
GREAT AMERICA LEASING CORP.	LIBRARY COPIER	\$110.43

GUNS GALORE	PD SERVICES	\$600.00
GWORKS	FY2020 SUPPORT AGREEMENT	\$3,223.26
HEMPHILL, LINDA	COMMUNITY CTR MTG 11/6/2019	\$25.00
HULSTEIN EXCAVATING, INC.	2019 H AVE PROJECT PHASE 3	\$232,021.11
IA DEPT OF PUBLIC SAFETY	PD SERVICES	\$300.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$8,397.11
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$8,129.92
IOWA DIVISION OF LABOR SERVICE	FIRE DEPT BOILER	\$80.00
IA. LAKES COMM. COLLEGE	STEINKAMP CPR TRAINING	\$59.00
IOWA ONE CALL	SEPTEMBER LOCATES	\$122.40
IPERS	IPERS REGULAR	\$16,560.24
ISU EXTENSION	BAISH ROW CIC TRAINING	\$45.00
KILTS, RICK	LIBRARY BRD MTG 11/6/19	\$25.00
LAKES NEWS SHOPPER	OCTOBER PUBLICATIONS	\$396.00
M & T FIRE AND SAFETY	FIRE DEPT SUPPLIES	\$1,034.00
MCCREA, JIM	COMMUNITY CTR MTG 11/6/2019	\$25.00
MENARDS - SPENCER	BUCHANAN PARK REPAIRS	\$572.11
METICULOUS CLEAN	FIRE DEPT JANITORIAL	\$214.00
MID-AMERICAN RESEARCH CHE	SEWER SUPPLIES	\$341.80
MID-AMERICAN RESEARCH CHEMICA	PARKS SHOP SUPPLIES	\$1,370.94
MIDAMERICA BOOKS	LIBRARY BOOKS	\$160.60
MIDWEST FIRE EQUIPMENT & REPAI	FIRE DEPT PUMP TEST	\$1,747.09
MILFORD COMMUNICATIONS	FIRE DEPT CABLE TV/INTERNET	\$765.41
MILFORD MUNICIPAL UTILITY	OCTOBER UTILITY	\$7,921.75
MY-LOR INC.	FIRE DEPT SUPPLIES	\$104.71
MYHRE, MATT	10/17/18 TO 10/16/19 MEAL REIM	\$183.05
NORTHWEST GLASS COMPANY	LIBRARY FRONT DOOR REPAIR	\$1,008.45
NWIPDC	EILERS/REINSBACH TRAINING	\$70.00
NWIPDC	LOERTS TRAINING	\$35.00
NWIPDC	PHASE 111 H AVE CDBG CONTRAC	\$12,002.00
OKOBOJI AFTER PROM	AFTER PROM DONATION	\$200.00
ORTMAN, RICH	COMMUNITY CTR MTG 11/6/2019	\$25.00
PEDERSON ELECTRIC	LIBRARY LAMP/BALLAST SERVIC	\$194.60
R & D INDUSTRIES	LEANN/DARLENE LAPTOPS	\$3,219.62
R & D INDUSTRIES	AGREEMENT SERVICES	\$2,058.51
RICK'S PEST CONTROL	FIRE STATION SERVICES	\$95.00
SANFORD HEALTH	AUDIOLOGY SCREENING	\$158.40
SCI COMMUNICATIONS, INC	CITY.PD.LIBRARY PHONE SYSTEM	\$6,345.00
SECURE BENEFITS SYSTEMS	EE FSA CONTRIBUTIONS	\$532.57
SERVICE MASTER BY RICE	LIBRARY/COMM CTR CARPET CLE	\$1,152.00
SHIELD TECHNOLOGY CORP	ANNUAL SUPPORT	\$1,542.50
SHORTLEY, MICHELE	LIBRARY BRD MTG 11/6/19	\$25.00
SMART APPLE MEDIA	LIBRARY SUPPLIES	\$35.90
STEIN LAW OFFICE	OCTOBER LEGAL SERVICES	\$3,306.80
STOREY KENWORTHY	OFFICE SUPPLIES/PD FLOOR MATS	\$665.53
SUNSHINE FOODS	PROPANE	\$34.59
SUPERIOR PLUMBING LLC	FIRE DEPT SERVICES	\$140.00
TEMME, NATHAN	FIRE DEPT SAFETY LENS REIMBUR	\$79.90
TREAS. - STATE OF IOWA	QRTLY SALES TAX PAYMENT	\$2,063.00
TREASURER, STATE OF IOWA	STATE TAXES	\$4,127.00
TRUE VALUE-MILFORD	OCTOBER INVOICES	\$516.45
UNITED COMMUNITY BANK FOR PET	LIBRARY POSTAGE	\$108.33
VERIZON WIRELESS	CELL/LAPTOP SERVICES	\$429.50
WEDEKING PIT & PLANT	SAND	\$647.99
WINTHER STAVE & CO. LLP	FY END AUDIT	\$2,794.13
WITTRICK LAWN SERVICE	CEMETERY MOW 10/4 & 10/18	\$750.00
Accounts Payable Total		\$407,877.38
Payroll Checks		\$47,489.91
***** REPORT TOTAL *****		\$455,367.29

Paid from the following funds: General Fund: 138,078.32; Road Use Tax: 25,634.71; Employee Benefits: 16,929.42; Hotel/Motel: 200.00; H Ave project: 260,158.11; 2019 Fire/ICAP Old City Hall: 569.14; Sewer Utility Fund: 11,718.62; Storm Water Utility Fund: 2,078.97

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 453,035.67; Road Use Tax: 36,021.95; Employee Benefits: 146,791.44; Hotel/Motel Tax: 167.19; TIF: 266,675.21; LMI Fund: 1,086.75; Debt Service: 100,036.75; Capitol Equipment (LOST) 50,291.26; Capital Project Reserve: 2,173.51; H Avenue Project: 169,733.00; Sewer Utility: 28,410.36; Storm Water Utility: 10,252.08

CITIZEN OPPORTUNITY FOR COMMENT

REPORTS

Board/Commission Reports

Council reviewed the October Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report and Fire Department call log. October minutes from Fire Department, Board of Adjustments, Community Center, Park Board, Planning & Zoning and Library along with November events.

Resolution authorizing payment No. 5 to Hulstein Excavating, Inc. for the 2019 City of Milford H Avenue reconstruction project- Phase III

Motion by Olsen second by Yungbluth to approve **Resolution 19-72** Resolution authorizing payment No. 5 to Hulstein Excavating, Inc. for the 2019 City of Milford H Avenue reconstruction project- Phase III
Roll call vote. Voting aye: Hinshaw, Olsen and Yungbluth. Nay: None. Motion carried

Approve resolution of the Milford City Council to request the assistance of Northwest Iowa Planning and Development Commission

Motion by Yungbluth second by Hinshaw to approve **Resolution 19-73** Resolution of the Milford City Council to request the assistance of Northwest Iowa Planning and Development Commission. Roll call vote. Voting aye: Hinshaw, Olsen and Yungbluth. Nay: None. Motion carried

Mayor's appointment to the MMU Board of Trustees

Mayor Anderson recommended to reappoint Mike Anderson to the Milford Municipal Board of Trustees. Motion by Olsen second by Hinshaw to approve the recommendation made by Anderson. All voting aye: Motion carried.

Appointment to Planning and Zoning Commission

Administrator Reinsbach noted she has advertised for P&Z for about 6 months and only received two applications. One from Stacy Newgard and the other from Cheryl Aumer. Due to the board gender balance a female should be appointed to this board. Motion by Olsen second by Yungbluth to appoint Cheryl Aumer to the Planning and Zoning Commission to fill term ending 6/30/2023. All voting aye: Motion carried.

Approve fire truck sealed bids for 1982 Chevy pumper and 1988 Chevy Tanker

Motion by Yungbluth second by Olsen to approve the bid price of \$1000.00 for the 1982 Chevy pumper from Vander Haag's Inc. and bid price of \$10,200.00 for the 1988 Chevy tanker from Cylinder Fire Department. All voting aye: Motion carried.

Appoint Jason Eckard to council to fill vacancy of Bill Huse

Motion by Olsen second by Yungbluth to appoint Jason Eckard to the Milford City Council filling the vacancy of Bill Huse. All voting aye. Motion carried.

Discuss Hwy 71 DOT study in connection with Imagine Iowa Great Lakes

Council discussed the DOT study in connection with Imagine Iowa Great Lakes and felt that perhaps council was misled. On an earlier proposal, funding would have been provided by Imagine Iowa Great Lakes and the Iowa Department of Transportation and the city sent of letter of support knowing there was not going to be any cost to the City. Now the City of Milford would be responsible to pay \$8500.00 for the study. Motion by Yungbluth second by Olsen to excuse ourselves or opt out from the Hwy 71 DOT study. All voting aye: Motion carried.

Discussion on purchasing tablets for council members and tv purchase for council chambers

Council discussed going paperless. The cost to purchase 7- IPAD/tablets is approximately \$1800.00 and we would start out with a shared data plan at a cost of 102.00 per month. If it's decided we don't need that much data we can take that off the plan. There was also discussion on adding a tv in the board room so that individuals attending can view maps, pictures amongst other items during council meetings. Reinsbach mentioned she called Melander's and they have a 55" for \$499.00. There was also on very similar in the Walmart ad last week for about \$350.00. Motion by Yungbluth to move forward on the tablets and get the tv from Walmart. Hinshaw commented we should purchase locally. Yungbluth agreed and then amended his motion to move forward on the tables but purchase the tv from Melander's. There was a second by Olsen. All voting aye. Motion carried.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Reinsbach commented she had received an email for Michael Ehret with Dickinson County Emergency Management regarding upgrading the warning sirens from a one-way to a two-way. There is no requirement for the city to participate it is purely optional. If the City of Milford does move forward along with the surrounding towns the cost for Milford would be \$52,000.00. Mayer Anderson noted last week he attended a gathering in which Tom Wright, owner of Okoboji Tree Specialist was presented with an Iowa Impact Award. Anderson also commented we should have a letter from the residents in Lower Gar during our November 25th meeting and that he is working with Tim Fairchild to discuss the culverts on 230th Ave. With no other discussion, motion to adjourn by Yungbluth second by Hinshaw at 6:55 p.m. All voting aye. Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk