

MILFORD CITY COUNCIL
REGULAR MEETING
NOVEMBER 23, 2020
6:30 PM

The Milford City Council met in regular session November 23, 2020 at 6:30 p.m. in the Community Center Board Room.

Iowa Code Section 21.4 requires that each Council meeting shall be held at a place reasonably accessible to the public and at a time reasonably convenient to the public, unless for good cause such a place or time is impossible or impracticable. Given the Governor's prohibition on gatherings of ten or more persons during the COVID19 outbreak and further given Section Nine of the Governor's March 19, 2020 proclamation suspending the regulatory provisions of Iowa Code §§ 21.8, 26.12, and 414.12, or any other statute imposing a requirement to hold a public meeting or hearing, the City Council has determined that a meeting at a physical place is impossible or impracticable and all Council meetings for the time being will be conducted electronically with the public allowed to attend per the instructions on this agenda. Meeting minutes will continue to be provided per the City's normal course of business. The agenda and the City's website had this message posted more than 24 hours in advance to give instructions on how others could participate in the meeting.

Mayor Steve Anderson presided.

Members present: Aaron Gebhart, Chris Hinshaw, Andy Yungbluth,
Absent: Jason Eckard and Doug Frederick.

Others present: LeAnn Reinsbach, Mayor Steve Anderson, Brad Willemsen, John Wills, Cassie Hinshaw, Caden LaRue, Logan Langel, Braydon Newton, Samuel Heikens, Haley Hallegren, Kailee Herman, Caleb Miller, Jacob Hamann, Dominic Jones, Ridge Jostand, Paul Golke and George Brower. Anderson was available electronically along with City Administrator LeAnn Reinsbach, Julie Schieb, Bob Shaw, Tim Fairchild, Dan Eckert, Russ Beckendorf, and Zoning Administrator, Don Brinkley.

Steve Anderson led the Pledge of Allegiance.

Motion by Yungbluth second by Eckard to approve the agenda. Voting aye: Hinshaw, Gebhart, and Yungbluth. Nay: None. Motion carried.

Motion by Hinshaw second by Yungbluth to approve consent agenda. Voting aye. Hinshaw, Gebhart, and Yungbluth. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of November 9, 2020 joint MMU/City Council meeting

CITIZEN OPPORTUNITY FOR COMMENT **ACTION AND DISCUSSION ITEMS**

Funding request Discover House- Julie Scheib with Discovery

Via Zoom Julie Scheib gave a recap of the demographics and Bob Shaw spoke about the budget. Discovery House is asking for \$2,000.00 in funding. Council will review during budget discussion; no action was taken.

Discuss invoice and possible payment of asphalt maintenance lift A34 from Dickinson County Engineer Dan Eckert

Council reviewed and discussed with Dickinson County Engineer Dan Eckert an invoice for \$14,842.24 that the city had not approved. Eckert apologized for the lack of communication and agreed going forward there will be an agreement in place on future projects. Eckert also commented for the price on the section of A34 where the lift was applied will add another 10 years to the life expectancy. Motion by Gebhart second by Hinshaw to approve paying the invoice over two years starting in 2022. All voting aye. Motion carried. Mayor Anderson commented in a couple of years when major work is done on A34 going west from Hwy 71 the city will be looking for some help financially from the county as A34 is a farm to market road. Eckert said the city could make an appeal to the Board of Supervisors.

Dickinson County Water Quality Commission-John Wills

John handed out information in regards to the history of the Water Quality Commission and explained the \$13,000 the city attribute to every year goes towards keeping pollutants out of the lakes. John also spoke about grant and the DNR matching dollar for dollar. The commission reviewed and approved 6 projects this year for a total of \$370,000 in funding. Council thanked John for attending.

Flood plain discussion- Russ Beckendorf

Via Zoom Russ Beckendorf spoke in regards to current Flood Plain Insurance based on a Flood Plain study Deputy City Clerk Carrie Funk has been involved with. Russ explained flood insurance in regard to homeowner's insurance and the difference between the two. Typically flood insurance cost double compared to regular home owner's insurance. Motion by Yungbluth second by Hinshaw that the city not participate in amending to be part of a flood plain. All voting aye. Motion carried.

Review and approve HSNWIA and City of Milford City Impound Agreement.

Motion by Gebhart second by Hinshaw to table the HSNWIA (Humane Society of Northwest Iowa) and City of Milford City Impound Agreement until City Attorney Dave Stein has reviewed. All voting aye. Motion carried.

Resolution approving TIF December 1st, 2020

Motion by Hinshaw second by Gebhart to approve **Resolution 20-53** Resolution approving TIF December 1st, 2020. Roll call vote. Voting aye: Hinshaw, Gebhart, and Yungbluth. Nay: None. Motion carried.

Update on Florence Park shelter house

City Administrator Reinsbach communicated the kitchen base cabinet was to be delivered and hopefully installed yet this week.

Review/discuss LED street lighting quote

Motion by Yungbluth second by Gebhart to approve the LED street lighting quote. The quote would upgrade lights from 8th St. South to 1st St. All voting aye. Motion carried. The quote from Border States provided from Logan with Milford Municipal Utilities is \$12,541.13.

Christmas lights at Millstone Park

Councilman Hinshaw noted Tim Kinnetz is willing to purchase Christmas lights and have them put up, removed and would not have any burden on the parks department. Motion by Yungbluth second by Gebhart to make sure the lights are commercial grade and the only cost to the city would be for the electric at Millstone Park. All voting aye. Motion carried.

Covid-19 discussion

Council discussed and decided to not make any changes as to work schedules for employees. Due to the uptick in cases council would like to discuss every two weeks. Councilman Gebhart expressed his concern in regards to safety of employees and as a reminder if there are more than two people in a city owned vehicles that employees should be wearing mask. Reinsbach said she would remind city staff.

Clean up day review

City Administrator reviewed documentation provided on clean up days. Revenue from selling tagged items was \$2090.00. Of the tagged items that were sold 74% of these tags can be picked up year-round. Expenses for advertising in the Lakes New Shopper and invoices from Dickinson County Recycling Center and Waste Management came to \$6635.30. Not calculated in expenses is the cost for the public works to pick up the tagged items that Waste Management was in charge of picking up. Councilman Yungbluth asked about possible doing an insert of the MMU utility bill. City Administrator Reinsbach said she would reach out to Linda Ruble.

Discussion on city hours of operation on Christmas Eve and New Year's Eve

Motion by Yungbluth second by Gebhart to approve the city staff may close at noon on Christmas Eve and New Year's Eve. All voting aye. Motion carried

Review and approve LucileMae, LLC Hold Harmless Agreement

Motion by Yungbluth second by Hinshaw to approve the LucileMae, LLC Hold Harmless Agreement. All voting aye. Motion carried.

Review and approve to sign off on Non-Exclusive parking lot agreement between Faith Community Church and Okoboji Community School District

Motion by Hinshaw second by Yungbluth to sign off on Non-Exclusive parking lot agreement between Faith Community Church and Okoboji Community School District and that the school district continue working to supply the city a master plan in regards to parking, a subject that was discussed back in 2018 with Superintendent Todd Abrahamson. All voting aye. Motion carried.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

With no other discussion, motion to adjourn by Yungbluth second by Gebhart at 7:50 p.m. All voting aye. Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk