

MILFORD CITY COUNCIL
REGULAR MEETING
OCTOBER 22, 2018
6:30 PM

The Milford City Council met in regular session October 22, 2018 at 6:30 p.m. in the Community Center Board Mayor Steve Anderson presided.

Members present: Don Olsen, Chris Hinshaw, Doug Frederick, Andy Yungbluth, and Bill Huse

Absent:

Others present: City Administrator LeAnn Reinsbach, City Attorney David Stein, Sue Mason, Neal Anderson, Darlene Moritz, Lynette Cook, Don Brinkley, Bob Hansen, Brad Droegmiller, Karna Droegmiller, Arvin Druvenga, Bill Reinsbach, Bob Clark, Carol Sporrer, Todd Abrahamson, Patricia Helmich.

Steve Anderson led the Pledge of Allegiance.

Motion by Yungbluth second by Huse to approve the agenda. All voting aye: Motion carried.

Motion by Yungbluth second Frederick to approve consent agenda. All voting aye. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes October 8, 2018 council meeting

CITIZEN OPPORTUNITY FOR COMMENT

ACTION & DISCUSSION ITEMS

Winther Stave & Co-review city audit ending June 30, 2018

Arvin Druvenga and Carol Sporrer from Winther Stave & Co. were present and gave a review of the annual city audit report for the year ending June 30, 2018. Mayor Anderson asked if our cash balances were in line with other cities. Arvin noted you need to have cash flow at the end of the year it was suggested 25%-50% would be a rough goal.

Approve FY18 City of Milford Financial report and direct City Administrator to publish

Motion by Olsen second by Frederick to approve Fiscal Year 2018 City of Milford Annual Financial report and authorize City Administrator to publish. All voting aye. Motion carried.

Approve Annual Urban Renewal report

Motion by Olsen second by Huse to approve Annual Urban Renewal report. All voting aye. Motion carried.

Approve City Administrator to attend budget workshop November 13th in Storm Lake

Motion by Olsen second by Hinshaw to authorize City Administrator Reinsbach to attend budget workshop November 13th in Storm Lake. All voting aye. Motion carried.

Review letter of recommendation from P&Z on amending the zoning ordinances of the City of Milford, Iowa, 2011 by amending Article XVI Sign Regulations and approve Resolution setting public hearing for November 12, 2018 at 6:30 p.m.

Council reviewed the letter of recommendation from P&Z on amending the zoning ordinance of the City of Milford, Iowa 2011 by amending Article XVI Sign Regulations. Motion by Yungbluth second by Olsen to approve **Resolution 18-52** Resolution setting hearing on proposed amendment to the sign regulations- Article XVI of the Milford City Zoning Ordinances. Roll call vote. Voting aye: Olsen, Hinshaw, Frederick, Yungbluth and Huse. Nay: None. Motion carried.

Resolution approving easement assignment/use

City Attorney Dave Stein suggested tabling the resolution because the parties of interest have not come to consensus on the resolution. Reinsbach felt that between Great Lake Communication and Milford Communications there might be a difference of opinion on how the resolution was drafted. Pat with Great Lakes Communication spoke and felt it was a pretty straight forward request to be able to lay fiber option in an existing 10 ft. easement on the north end of the airport. The location is where MMU would stop access to their open conduit on 21st St. it will run west to L Ave and north across ROW and onto private property. Pat was concerned about the assignment of use request language in the resolutions. After further discussion motion by Yungbluth second by Huse to table until resolution until we figure out what we need to do. All voting aye. Motion carried

Discussion with city/school advisory board on school parking plan and maintenance

Administrator Reinsbach noted during a meeting in August there was a public hearing to allow angle parking around the north and west side of the elementary school. It was also suggested by councilman Yungbluth to keep open communications and work with the school on how they plan to address additional parking staff due to the fact there currently isn't enough parking. Reinsbach asked for an update on mowing on the south side of the football field along 6th St and why the last parking spot along the northwest corner of the elementary school had not been removed. Superintendent Todd Abrahamson commented he was waiting on Kruse to fix the parking stall and the mowing will be addressed, right now the school is on a waiting list with Wittrock Mowing. Bob Hanson asked if they could just burn it in the short term to get the problem resolved. Abrahamson commented he was told by a neighbor across the street the property is in the county and wanted clarification if it's city or county based on signs along the west end of 6th St. Mayor Anderson looked on the county GIS website and commented where the property that was annexed in for the school it appears the division between county and city is in the middle of the road putting anything north of 6th St. in the city and south would be county. Todd went on to say when the school starts building on the 11 acres the initial thought was to put prairie grass with wildflowers along the primary entrance for ease of maintenance and it would dress up the area. Droegmiller questioned if there are private water lines in the ditch? Councilman Olsen commented there is and it was put in by Jim Studer. After further discussion motion by Hinshaw second by Olsen to allow the school to just burn the ditch for now. All voting aye: Motion carried. Council made it clear to get in touch with Fire Chief Jim Carpenter and make sure they call in locates. Hanson expressed clarification on slopes as they get further to the west with the school expansion. Abrahamson communicated parking is in the districts master plan and it has been discussed to make the grass area by the administration building into more parking. The red line on the east side of the building was done because there was confusion for parents and parking. Reinsbach said the curb needs to be painted yellow and typically this would be the responsibility of the city. Mayor Anderson said there is another issue when the school installed pick up and drop off signs along the east side of the school between 7th & 8th St and painted handicap spots in different areas around the school. The police department can't enforce these issues because that are not part of the city ordinances. Bill Reinsbach voiced his concern that there has been a long history of the school doing what they want and asking for forgiveness later and at some point this needs to stop. Council Yungbluth agreed things need to change and expressed his concerns about parking around the administration building and doesn't understand why the school isn't able to assign/enforce parking for their employees, it's a common practice with public employers. Moving forward Brad Droegmiller said they would work on getting a parking plan together to allow for more parking spots next summer, the line will be fixed on the northwest corner at the intersection of 8th and M and red line will be painted yellow. The city will get back to the school in regards to the ADA parking. Councilman Huse brought up snow removal on the sidewalk on H Ave. Administrator Reinsbach asked if the school was moving snow all the way to 6th street and the response was no. She further went on to say that when the 1st phase of H Ave. was done between 6th – 9th it was for lack a better words agreed upon that that school would remove the snow the full stretch from 6th-9th. Abrahamson asked if this was a written agreement. Council discussed further and thought maybe the snow removal was tied into the safe route to school program because there is a crosswalk at the end of the sidewalk on 6th St. To answer Todd's question no there is not a written agreement and the city will look into this further and get back to the school.

Discussion on siren located in Woodlyn Drive area

City Administrator Reinsbach let council know she did a test last Friday on the warning sirens. The one located in the Woodlyn Hills area does not have power and made the comment she had talked with Eric Stoll earlier to see if the electric was in conduit and if so maybe we could just run new wiring. He is going to check and get back to me. In the meantime she asked if she could get the other 3 updated as council approved the quote a while back to do all four. South Shore board member Bill Reinsbach suggested maybe putting the siren by the lighthouse area that is owned by the city. Attorney Stein said he would look into this possibility. It was suggested to take down the siren in Woodlyn Drive area however the city administrator commented she is afraid to do this because the current easement reads if the siren comes down the easement would be terminated. After further discussion motion by Yungbluth second by Hinshaw to contact Frontline and get the other 3 fixed. All voting aye: Motion carried.

Holiday Fantasy decorations for downtown- Milford Commercial Club President Chris Hinshaw

Chris Hinshaw and Lynnette Cook representing the Milford Commercial Club said the City of Sioux Falls donated 19 cutouts and is asking for permission to put them on the sidewalks along Hwy 71 during Holiday Fantasy Weekend and then move them to the former Gressley area. Reinsbach cautioned the area along Hwy 71 is the DOT R-O-W. The question was asked what happens if it snows in regards to snow removal. Hinshaw said they would address it if it snows. Motion by Huse second by Yungbluth to set up cutouts Thursday- Sunday. Voting aye: Olsen, Frederick, Yungbluth and Huse. Abstain: Hinshaw. After Holiday Fantasy weekend the cut outs will be moved to the former Gressley area.

Discussion on speeding and traffic control

Yungbluth has taken a couple of phone call from residents in both the Nature Trails and Hunter Hills area that it appears vehicles are going faster than they should be and wanted to know if flashing speed limit signs could be installed. Yungbluth has reached out Police Chief Bob Clark to do more enforcement in this area.

Discussion on Fireworks ordinance

Mayor Anderson commented this discussion came up earlier in the year and the City of Milford had the most complaints according the communication center in Spirit Lake. Councilman Yungbluth said right now you are not allowed to set off any fireworks within the city limits other than a novelties or sparklers. It was suggested if the ordinance is change to allow fireworks in Milford the council should also revisit where you can sell them. After some discussion it was suggested that a committee consisting of councilman Yungbluth and Hinshaw work together and bring their ideas back to council.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Bob Hanson asked to make a comment before the next portion of the meeting continues. Hanson wanted to apologize for some of the interactions in the past between the school and council. Hopefully things will be clarified and both parties can move forward to strengthen a working relationship. Mayor Anderson communicated that there has been communications with Jim Parks in regards to putting an RV park west of town. It was suggested that he come up with a plan and bring it to the city council as the council needs to look out for the best interest of the city. Councilman Yungbluth commented there seems to be some issues with the police department getting a copies of some knox box keys from the fire department and he plans to call members of the fire board because this is safety issue. Administrator Reinsbach noted she turned in documentation to Michael Ehret with Dickinson County EMS in regards to the wind storm damage and cleanup from September 20. The cleanup costs were approximately \$13,000.00. Michael advised he sent the information on to the state. Reinsbach updated council she had received an email from Jason with Beck Engineering last week that the mainline alley was paved on Tuesday and Thursday and the contractor will be working on the ends and driveways over the next few days. The project was to be completed by October 12. Jason plans to attend the November 12th council meeting to discuss project. Reinsbach also noted Andrew Fisher with the Bedell YMCA stopped in last week and plans to attend the first meeting in November to talk about business operations and possible allocation of funding with the City of Milford. Reinsbach also mentioned last week Linda Ruble from MMU stopped by our office questioning sewer charges with an account on Airport Drive. There was concern if there was a septic tank on the property and if not it appears the sewer charges were mistakenly readout. Upon research with the Dave Kohlaase from the Dickinson County Zoning and Environmental Department they do not have a permit on file for private sewer usage so she is going to ask MMU to start reading in city sewer service at 39 Airport Drive.

With no other discussion, motion to adjourn by Olsen second by Yungbluth at 8:40 p.m. All voting aye: Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk