

MILFORD CITY COUNCIL  
REGULAR MEETING  
OCTOBER 23, 2017  
6:30 PM

The Milford City Council met in regular session October 23, 2017 at 6:30 p.m. in the Community Center Board Room Mayor Bill Reinsbach presided.

Members present: Jason Simpson, Don Olsen, Mary Kay Rolling, John Walters, and Bill Huse

Absent: None

Others present: Shane Langholz, Keaton Verner, Bob Clark, Bob Shaw, Julie Scheib and Steve Schwaller

Bill Reinsbach led the Pledge of Allegiance.

Motion by Simpson second by Huse to approve the agenda. All voting aye. Motion carried.

Motion by Huse to approve consent agenda with the revision of the October 10<sup>th</sup> minutes to include the breakdown of monthly bills and bills paid in vacation. Second by Walters. All voting aye. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes October 11, 2017 meeting
- Thank you from Mr. & Mrs. Bill Creswell

### CITIZEN OPPORTUNITY FOR COMMENT

No public comments.

### PUBLIC HEARING

Public hearing regarding conveyance of easement to Iowa Great Lakes Sanitary District

Mayor Reinsbach opened the meeting at 6:33 p.m. With no comments from the audience or written comments received at the City Clerk's office. Mayor Reinsbach closed the public hearing at 6:34 p.m.

### ACTIONS & DISCUSSION ITEMS

Resolution regarding conveyance of easement to Iowa Great Lakes Sanitary District

Motion by Huse, second by Walters to approve **Resolution 17-52** Resolution regarding conveyance of easement to Iowa Great Lakes Sanitary District

Roll call vote. Voting aye: Olsen, Simpson, Rolling, Walters and Huse. Nay: None motion carried.

Discovery House- Julie Scheib to provide yearly update

Julie Scheib thanked the city for their continued support and reviewed the resident statistics for the last year. Bob Shaw went over the budget for Discover House and asked the city for \$2500.00. City Administrator Reinsbach commented in the past we have budgeted \$1500.00 and this past year we did \$1750.00. They also talked about new concept called the Daniel Home which is a transition home from the Discovery House and they will be utilizing this in November. No action was taken and the council thanked them both for coming.

Audit review of fiscal year ending June 30<sup>th</sup>, 2017- Winther and Stave

Carol Sporrer from Winther Stave & Co. was present and gave a brief review of the annual city audit for the year ending June 30, 2017. Sporrer reported the City is being conducted in a very positive way and cash balances maintained. A copy of the report is available at the City Clerk's office and on the Auditor of State's website at <http://auditor.iowa.gov/audit-reports>.

Discussion to hire Winther & Stave to assist with the AURR (Annual Urban Renewal Report)

Motion Rolling, second by Huse to have Winther & Stave assist in finishing the AURR. All voting aye: Motion carried

Resolution appointing police officer

City Administrator LeAnn Reinsbach reviewed the Personnel Committee's interview process and the recommendation to hire Keaton Verner. Motion by Olsen second by Simpson to approve **Resolution 17-53** Resolution appointing police officer.

Roll call vote. Voting aye: Olsen, Simpson, Rolling, Walters and Huse. Nay: None motion carried.

Along with Chief Bob Clark, Mayor Reinsbach swore in Keaton Verner as police officer for the Milford Police Department.

Approve police officer agreement

Motion by Olsen, second by Huse to approve police officer agreement with Keaton Verner. All voting aye: Motion passed. Verner agrees to work up to 3 years for the Milford Police Department, if he doesn't Keaton agrees to reimburse the City for full cost of tuition expense for attending the Academy as well as any wage loss time during the time in which he completed the Academy. Keaton will start the Academy January 2, 2018.

Discuss putting a weight limit on Sportsman Drive in Ponds of Hunter Hills Phase II

Council discussed putting a weight limit on Sportsman Drive. Currently there is a load limitation on P Avenue from 21<sup>st</sup> St. to 28<sup>th</sup> St. of 9 tons. Council asked the Administrator to reach out to Engineer Brad Beck for his opinion on load amount and bring information back for further review.

Stop sign on Q Avenue

To follow up on complaints from a couple of residents who live on Q Ave, Administrator Reinsbach reached out to Dan Eckert to get his opinion on putting up additional stop signs as we share this road with the County. Dan shared that he reviewed traffic counts calculated by the Iowa DOT. In 2011, 225<sup>th</sup> Street showed only 60 vehicle per day while in 2015 that count jumps to 270 vehicles per day. Unfortunately, the IDOT did not count the traffic on Q Avenue in either of the last two traffic counts. The increase in 225<sup>th</sup> Street, especially trucks from the two gravel quarries, indicates that maybe traffic is increasing substantially enough that the current east-west traffic is in close proximity to the north-south traffic. He also suggested to reference the Manual of Uniform Traffic Control Devices. In researching this the MUTCD does state yield or stop signs should not be used to control speed. It also suggests that higher volume roads need to have an engineering study done before putting up signs. Council directed the administrator to get in touch with the IDOT District office in Sioux City in regards to a traffic study.

Discussion on snow removal at Golf Villa Drive in Nature Trails

After research done by Brad Beck it was discovered that Golf Villa Drive is not a platted street with platted Right-of-Way. The street is also 24 ft. wide and doesn't meet the requirements of SUDAS that the city adopted. After further discussion and recommendation from the city attorney the council felt that we should not remove snow in this area. Mayor Reinsbach said he would get in touch with the developer and let him know.

Discussion on selling lot behind Scoreboard

The council thought it would be a good idea to try and sell this property. They asked Administrator Reinsbach to reach out to a couple of realtors and get their recommendations as to what the property is worth and bring information to next council meeting.

**COMMENTS BY MAYOR, COUNCIL, AND STAFF**

Mayor Reinsbach wanted to reiterate the acceptance of the road/infrastructure in Hunter Hills Phase II with council approval last week was done from a legal standpoint as far as subdivision regulations and also so the next council and possible new mayor would not have to take on this burden. Councilman Simpson expressed his concern that during the September 25<sup>th</sup> meeting we granted a 90 day extension to get the exterior done by end of December and absolutely nothing has been done. Administrator Reinsbach said she would relay the message to the owners.

With no other discussion, motion to adjourn by Rolling second by Olsen at 7:39 p.m. All voting aye: Motion carried.

Respectfully submitted,

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Bill Reinsbach, Mayor

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LeAnn Reinsbach, City Administrator/Clerk