

MILFORD CITY COUNCIL
REGULAR MEETING
OCTOBER 28, 2019
6:30 PM

The Milford City Council met in regular session October 28, 2019 at 6:30 p.m. in the Community Center Board Room Mayor Steve Anderson presided.

Members present: Chris Hinshaw, Doug Frederick, Don Olsen and Andy Yungbluth.

Absent: None

Others present: City Administrator LeAnn Reinsbach, Kent Eilers, Beth Henson, Ron Speckman, Cory Sharp, Aaron Gebhart, Adam VanGorp, Andrew Colbert, Doug Foreshoe, Andy Meyer, Jason Eckard, Don Brinkley and Lynnette Cook

Steve Anderson led the Pledge of Allegiance.

Mayor Anderson asked to move the discussion about Holiday Fantasy to follow ordinance amending chapter 69 with respect to parking.

Motion by Yungbluth second by Hinshaw to approve the agenda as amended. All voting aye. Motion carried.

Motion by Yungbluth second by Hinshaw to approve consent agenda. All voting aye. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes October 14, 2019 council meeting
- Minutes October 16, 2019 council meeting

CITIZEN OPPORTUNITY FOR COMMENT

PUBLIC HEARING

Public hearing on parking regulations concerning no parking near the intersection of 6th St. and L Avenue parking along 6th St. 6:30 p.m.

Mayor Anderson opened the public meeting at 6:31 p.m. City Administrator Reinsbach mentioned no written comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:32 p.m.

ACTION & DISCUSSION ITEMS

First consideration amending the Code of Ordinances of the City of Milford, Iowa by amending Chapter 69, the parking regulations concerning parking near the intersection of 6th St. and L Avenue in Milford, Iowa

Motion by Yungbluth second by Hinshaw to approve first reading of **Ordinance 10-28-19** amending the Code of Ordinances of the City of Milford, Iowa, by amending Chapter 69, the parking regulations concerning parking near the intersection of 6th St. and L Avenue in Milford, Iowa. Roll call vote. Voting aye: Hinshaw, Olsen, Frederick, and Yungbluth. Nay: None. Motion carried.

Consider waiving the second and third readings and possible passage amending the Code of Ordinances of the City of Milford, Iowa, by amending Chapter 69, the parking regulations concerning parking near the intersection of 6th St. and L Avenue in Milford, Iowa

Motion by Hinshaw second by Frederick to waive the second and third reading of **Ordinance 10-28-19** amending the Code of Ordinances of the City of Milford, Iowa, by amending Chapter 69, the parking regulations concerning parking near the intersection of 6th St. and L Avenue in Milford, Iowa. Roll call vote. Voting aye: Hinshaw, Olsen, Frederick, and Yungbluth. Nay: None. Motion carried.

Motion by Yungbluth second by Hinshaw to adopt **Ordinance 10-28-19** amending the Code of Ordinances of the City of Milford, Iowa, by amending Chapter 69, the parking regulations concerning parking near the intersection of 6th St. and L Avenue in Milford, Iowa Roll call vote. Voting aye: Hinshaw, Olsen, Frederick, and Yungbluth. Nay: None. Motion carried.

Introduction of architectural firms for possible new public works/police building

The city is looking to build a new public works building that may be shared with the police department. Council had requested that Kent Eilers reach out and coordinate a time in which different firms could introduce themselves. Council heard from Ron Speckman and Cory Sharp with FEH Design, Andy Meyer and Doug Foreshoe with Bergand and Cram Architects and Adam VorGorp and Andrew Colbert with CMBA Architects. All the firms spoke about the history of their respective company, number of employees and provided information on past projects they have done.

Mayor Anderson suggested to have the Buildings and Equipment committee get together and discuss sending out request for proposals.

Approve FY19 City of Milford Financial report and direct City Administrator to publish

Motion by Yungbluth second by Hinshaw to approve Fiscal Year 2019 City of Milford Annual Financial report and authorize City Administrator to publish. All voting aye. Motion carried.

Approve FY19 Annual Urban Renewal report

Motion by Yungbluth second by Hinshaw to approve Annual Urban Renewal report. All voting aye. Motion carried.

Update from South Shore representative on Lower Gar Outlet

Mayor Anderson noted the representatives from South Shore area are still working on a request letter to address the low water. Councilman Andy Yungbluth commented we have the study on high water, we have been in meetings with the county and the DNR and know that dredging isn't an option. Yungbluth made a motion to move forward with the county to address the high water and to look at the low water issue when the representatives for South Shore come up some options. Councilman Hinshaw seconded the motion. All voting aye. Motion carried.

Discussion in regards to updating the P&Z Zoning Ordinance book

City Administrator Reinsbach explained the Planning and Zoning Ordinance book needs to be updated and should be reviewed every 5 years. The last update was done in 2011. Council reviewed a proposal to update the Planning and Zoning Ordinance book. Motion by Hinshaw second by Yungbluth to move forward on updating as soon as possible. All voting aye. Motion carried. Reinsbach commented it would be early spring before NWIPDC could get started on the project.

Okoboji After Prom donation

Motion by Olsen second by Yungbluth to donate \$200.00 to be paid from the hotel/motel tax revenue. All voting aye: Motion carried

Discussion and possible approval of closing 10th St. from Hwy 71 west to the police station December 7th from 5-8 p.m. for Holiday Fantasy

Beth Henson with the Milford Commercial Club was present and asked the council to consider closing down a portion of 10th street like was done last year. Motion by Yungbluth second by Hinshaw to close 10th St. from Hwy 71 west to police station from 5-8 on November 30th. All voting aye: Motion carried.

Discuss November 11th council meeting date (Veteran's Day)

Mayor Anderson suggested moving the date to the 12th in hopes that council could appointment someone to fill the vacancy of Bill Huse. Motion by Yungbluth second by Hinshaw to move the 1st meeting in November to Tuesday November 12th. All voting aye: Motion carried.

Appointment of Kenneth Behrens to MMU Board filling a term ending 12-31-2023

Mayor Anderson recommended to appoint Kenneth Behrens to the Milford Municipal Board of Trustees. Motion by Hinshaw second by Olsen to approve the recommendation made by Anderson. All voting aye: Motion carried.

Approve City Administrator to attend budget workshop November 14th in Spencer

Motion by Yungbluth second by Hinshaw to authorize City Administrator Reinsbach to attend budget workshop November 14th in Spencer. All voting aye. Motion carried.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

City Administrator Reinsbach commented she and Mayor Anderson met with Brad Droegmiller and Juli Johnson. Brad has been working with the church to get something in writing to help with school parking issue. Brad also said they plan to put additional parking along the administrative building in a couple of years. The school is also asking the city consider waiving any permit fees. Mayor Anderson reminded council that he, Kent Eilers, Jason with Beck Engineering and LeAnn Reinsbach are planning to attend the November 5th Board of Supervisors meeting to discuss drainage along 6th St going east past Q Avenue, installing additional speed limits signs west on 6th St. where the new middle school is being constructed. Mayor Anderson reminded everyone the school and city election will be held on November 5th and wanted to make sure that everyone understands the whole concept of that measure is to sell the middle school for the most amount they can get and apply the proceeds to pay down the debt. The city would do the same thing if we were in that situation.

With no other discussion, motion to adjourn by Yungbluth second by Hinshaw at 7:32 p.m. All voting aye. Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk