

MILFORD CITY COUNCIL
 REGULAR MEETING
 OCTOBER 8, 2018
 6:30 PM

The Milford City Council met in regular session October 8, 2018 at 6:30 p.m. in the Community Center Board Mayor Steve Anderson presided.

Members present: Don Olsen, Andy Yungbluth, and Bill Huse

Absent: Chris Hinshaw, Doug Frederick

Others present: City Administrator LeAnn Reinsbach, Don Brinkley, Kent Simonson, Kellie Beneke, Tim Kinnetz Jason Eygabroad, Bob Clark

Steve Anderson led the Pledge of Allegiance.

Motion by Yungbluth second by Huse to approve the agenda. All voting aye: Motion carried.

Motion by Huse second Olsen to approve consent agenda. All voting aye. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes September 24, 2018 council meeting
- Written recommendation from Planning & Zoning for the plan amendment Milford Urban Renewal area, a/k/a South Industrial Park Urban Renewal Area
- Monthly bills as listed below: (approved) and bills paid in vacation

4 EVERGREEN	CITY HALL TREE	\$174.99
AFLAC	AFLAC PRE TAX	\$889.12
ALLIANT ENERGY	SIGN UTILITY	\$21.34
ALPHA WIRELESS COMM. CO.	PD RADIO REPAIR	\$147.16
ALPHA WIRELESS COMM. CO.	PW RADIO SERVICE	\$67.00
AMAZON/GECRB	LIBRARY SUPPLIES/DVD	\$230.36
ANDERSON, GILLIAN	LIBRARY SUPPLIES REIMBURSE	\$85.85
ARNOLD MOTOR SUPPLY	SEPTEMBER INVOICES	\$1,009.53
ASHER MOTOR CO.	FIRE DEPT SERVICES	\$42.50
BAKER & TAYLOR INC.	LIBRARY BOOKS	\$1,070.44
BECK ENGINEERING INC	SEAL COAT/SSE ALLEY/CITY SER	\$5,460.00
BERNING, SHELLY	LIBRARY BRD MTG 10/3/18	\$25.00
BIRCH	Q AVE LIFT STATION	\$59.39
BIRCH	306 Q AVE LIFT ST PHONE LINE	\$59.39
BOJI WELDING AND SERVICES	PW SHOP SUPPLIES	\$90.00
BOMGAARS	PARKS SUPPLIES	\$1,506.18
BRINKS CONSULTING	SEPTEMBER SERVICES	\$466.00
C & B OPERATIONS, LLC	PARKS MOWER SUPPLIES	\$399.80
CARD SERVICES CENTER	FIRE DEPT TRAVEL/SUPPLIES/TR	\$1,284.38
CARD SERVICES CENTER	SUPPLIES/TRAINING	\$811.93
CENTRAL STATES SOUTHEAST & SO	EE HEALTHCARE	\$23,184.00
COLEMAN, VAUGHN	AIRPORT JANITORIAL	\$75.00
COOKINHAM, JEFF	LIBRARY BRD MTG 10/3/18	\$25.00
COOPERATIVE ENERGY COMPANY	SEPTEMBER FUEL CHARGES	\$2,443.21
CUTTING EDGE SALES & SERVICE	PARKS SUPPLIES	\$583.49
DANKO EMERGENCY EQUIPMENT C	FIRE DEPT SUPPLIES	\$981.54
DCEMSA	JESSE'S AED	\$80.00
DEKOTER,THOLE,DAWSON,& ROCK	WOLTERMAN LEGAL	\$487.88
DEMCO	LIBRARY SUPPLIES	\$196.58
DENNIS E MERRY	SEPTEMBER JANITORIAL	\$1,700.00
DICKINSON COUNTY CONSERVATIO	SEPTEMBER GREEN WASTE DISP	\$1,816.00
DICKINSON COUNTY EXTENSI	BAISH CONTINUE ED CLASS	\$35.00
DICKINSON COUNTY NEWS	SEPTEMBER PUBLICATIONS	\$490.66
DOTSON, DENNIS	LIBRARY BRD MTG 10/3/18	\$25.00
DUININCK	21ST STREET ASPHALT	\$2,867.59
FASTENAL	FIRE DEPT SUPPLIES	\$51.36
FRANKLIN, ELAINE	LIBRARY BRD MTG 10/3/18	\$25.00
FRONTLINE PLUS	ANNUAL SIREN SERVICE AGRMN	\$1,000.00
FUNK, JOE	BOARD OF ADJUST MTG 9/26/18	\$50.00
GALBRAITH ELECTIC LLC	WOMENS/LIBRY MENS EXHAUST	\$457.65
GALE GROUP	LIBRARY BOOKS	\$33.74
GALEN'S PRO-MOW	PARKS WEED EATER	\$110.95
GANO, JOANN	LIBRARY BRD MTG 10/3/18	\$25.00
GENERAL DRIVERS UNION	UNION DUES	\$23.54
GENERAL DRIVERS UNION	UNION DUES	\$377.00

GREAT AMERICA LEASING CORP.	LIBRARY COPIER	\$110.43
HUNTRESS DAVID	BOARD OF ADJUST MTG 9/26/18	\$50.00
IAFC MEMBERSHIP	12/1/18-11/30/19 FIRE DEPT MBR	\$234.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$10,577.99
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$8,158.01
IOWA CITY/COUNTY MANAGEMENT	ANNUAL MEMBERSHIP FEE	\$120.00
IOWA LAKES ELECTRIC COOP	301 PHEASANT LN LIGHTING	\$631.00
IOWA ONE CALL	AUGUST LOCATES	\$99.90
IPERS	IPERS PROTECTN	\$12,236.94
JCL SOLUTIONS-JANITORS CLOSET	JANITORIAL SUPPLIES	\$45.84
JONES, SHERRI	BOARD OF ADJUST MTG 9/26/18	\$25.00
KILTS, RICK	LIBRARY BRD MTG 10/3/18	\$25.00
KIMBALL MIDWEST	PW SUPPLIES/STREET SIGNS	\$270.92
KINTIGH, ARLA	LIBRARY BOOK	\$15.00
LAKES NEWS SHOPPER	LIBRARY ADS	\$151.80
LORENZEN, JASON	BOARD OF ADJUST MTG 9/13/18	\$25.00
M & T FIRE AND SAFETY	FIRE DEPT SUPPLIES	\$157.00
MATHESON TRI-GAS INC	PW SHOP SUPPLIES	\$177.44
MAXYIELD COOPERATIVE	PARKS/STREET MAINT SUPPLIES	\$377.57
MAXYIELD COOPERATIVE	FIRE DEPT FUEL	\$468.13
MENARDS - SPENCER	PARKS SUPPLIES	\$669.61
MIDWEST RADAR & EQUIPMENT	PD RADAR RECERT	\$240.00
MILFORD COMMUNICATIONS	FIRE DEPT CABLE	\$728.27
MILFORD MUNICIPAL UTILITY	AUGUST UTILITY	\$8,161.52
MILFORD MUNICIPAL UTILITY	SEPTEMBER UTILITIES	\$7,126.89
MUNICIPAL EMERGENCY SERVICES	FIRE DEPT LITEBOX SYSTEM	\$656.34
MYHRE, MATT	TRAVEL EXP REIMBURSE	\$94.26
NELSON, WANDA	P & Z MTG 9/20/18	\$25.00
NORTH CENTRAL INT'L, INC.	PW SUPPLIES	\$92.57
NORTHWEST GLASS COMPANY	FIRE DEPT SERVICES	\$428.25
OMNI ENGINEERING	FAITY COMM CHURCH PARKING	\$1,035.75
PAPE, JULIE	P & Z MTG 9/20/18	\$25.00
PARACLETE PRESS INC	LIBRARY BOOKS	\$51.85
PITNEY BOWES	CITY HALL POSTAGE	\$201.00
R & D INDUSTRIES	PARKS DEPT BRIDGE	\$1,831.87
CAMPUS CLEANERS	COMM CTR SERVICE	\$33.40
CAMPUS CLEANERS	LIBRARY SERVICES	\$170.95
REETZ, LEEANN	BOARD OF ADJUST MTG 9/26/18	\$50.00
RICK'S PEST CONTROL	FIRE DEPT SERVICES	\$95.00
SCHULTZ, BECCA	SUPPLIES REIMBURSEMENT	\$20.32
SECURE BENEFITS SYSTEMS	EE FSA CONTRIB	\$279.88
SEXTON, BRENT	P & Z MTG 9/20/18	\$25.00
SIMINGTON, BRAD	P & Z MTG 9/20/18	\$25.00
SMEAL HOLDING, LLC.	FIRE DEPT PUMPER TRUCK BALA	\$335,218.00
SPARTAN EMERGENCY VEHICLE	FIRE DEPT DWN PYMT TANKER T	\$174,575.00
STATE LIBRARY OF IA	FY19 OCLC SUBSCRIPTION FEES	\$1,619.25
STEIN LAW OFFICE	SEPTEMBER LEGAL SERVICES	\$2,593.25
STOREY KENWORTHY	LIBRARY SUPPLIES	\$14.43
STUART C IRBY CO BR983	HAND HOLE COVER	\$636.00
SUNSHINE FOODS	LIBRARY SUPPLIES	\$27.31
SUPERIOR EQUIPMENT & RENTAL C	VEHICLE MAINT	\$112.76
SWANK MOVIE LICENSING USA	LIBRARY COPYRIGHT LICENSE	\$215.00
TREASURER, STATE OF IOWA	STATE TAX	\$2,967.00
TRUE VALUE-MILFORD	SEPTEMBER INVOICES	\$616.82
U.S. BANK EQUIP FINANCE	CITY HALL COPIER	\$192.93
UNITED COMMUNITY BANK FOR PE	LIBRARY POSTAGE	\$129.82
VERIZON WIRELESS	CELL PHONE/LAPTOP SERVICE	\$481.79
WITTRUCK LAWN SERVICE	CEMETARY WEED CONTROL & FE	\$2,185.00
TOTAL ACCOUNTS PAYABLE		\$628,654.61
PAYROLL CHECKS		\$61,563.49
**** PAID TOTAL ****		\$690,218.10

Paid from the following funds: General Fund: 127,337.45; Road Use Tax: 20,320.20; Employee Benefits: 19,665.00; Capitol Equipment LOST: 3,120.00; Capitol Project Reserve: 510,449.34; H Ave project: 225.00; Sewer Utility Fund: 8,701.12; Storm Water Utility Fund: 399.99

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 144,449.45; Road Use Tax: 42,044.58; Employee Benefits: 41,807.64; Hotel/Motel Tax: 173.27; TIF: 84,540.38; LMI Fund: 1,126.26; Debt Service: 35,986.28; Capitol Equipment (LOST) 49,726.96; Capital Project Reserve: 2,252.52; Sewer Utility: 26,704.30; Garbage Utility: 4,468.74; Storm Water Utility: 11,298.44

CITIZEN OPPORTUNITY FOR COMMENT

REPORTS

Board/Commission Reports

Council reviewed the September Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, and Fire, Police reports. September minutes from Board of Adjustments, Community Center, Planning & Zoning, and Library along with October events, Dickinson County Sanitary Landfill Commission August minutes.

PUBLIC HEARING

Public hearing on Proposed Amendment to the Milford Urban Renewal Area at 6:30 p.m.

Mayor Anderson opened the meeting at 6:35p.m. With no comments from the audience or oral and written comments received at the City Clerk's office the public hearing was closed at 6:36 p.m.

Public hearing on proposal to enter into a General Obligation Corporate Purpose Loan Agreement at 6:35 p.m.

Mayor Anderson opened the meeting at 6:36p.m. With no comments from the audience or oral and written comments received at the City Clerk's office the public hearing was closed at 6:36 p.m.

ACTION & DISCUSSION ITEMS

Resolution to Declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve Urban Renewal Plan Amendment for the Milford Urban Renewal Area

Motion by Yungbluth second by Huse to approve **Resolution 18-48** Resolution to Declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve Urban Renewal Plan Amendment for the Milford Urban Renewal Area. Roll call vote. Voting aye: Olsen, Yungbluth and Huse. Nay: None. Motion carried.

Resolution taking additional action on proposal to enter into a General Obligation Corporate Purpose Loan Agreement

Motion by Yungbluth second by Huse to approve **Resolution 18-49** Resolution taking additional action on proposal to enter into a General Obligation Corporate Purpose Loan Agreement. Roll call vote. Voting aye: Olsen, Yungbluth and Huse. Nay: None. Motion carried

Millstone Park update- Tim Kinnetz

Tim Kinnetz gave an update on the park, also stated that Milford Communications will be donating and installing equipment for internet. The lighting projectors will be control through the internet. Tim said he will be attending the park board meeting on Wednesday to request the board give MMU direction to add electricity and water to the sight. Tim is working with some designers to add bike racks to the park and continues working on the CAT grant application for funding. Tim plans to use what the city paid for the lot and clean up as part of grant matching. Administrator Reinsbach said she will also ask during the park board meeting that they approach MMU to waive the \$50.00 service fee. Motion by Huse, second by Yungbluth to move forward with project as presented from Administrator Reinsbach during the September 10th council meeting. All voting aye, motion carried.

Resolution approving sewer agreement

Motion by Yungbluth second by Olsen to approve **Resolution 18-50** Resolution approving sewer agreement. Roll call vote. Voting aye: Olsen, Yungbluth and Huse. Nay: None. Motion carried

Resolution accepting project and approving final payment of 2018 Milford Seal Coat project

Motion by Olsen second by Yungbluth to approve **Resolution 18-51** Resolution accepting project and approving final payment of 2018 Milford Seal Coat project. Roll call vote. Voting aye: Olsen, Yungbluth and Huse. Nay: None. Motion carried

Review and discuss letter from Megan Kardell Dickinson County Zoning Assistant on proposed plat of Country View Acres

Council reviewed letter and map. Administrator Reinsbach noted the proposed plat is not under our jurisdiction and typically we don't review county plats. Motion by Olsen second by Huse to authorize City Administrator Reinsbach send letter to the Dickinson County Planning & Zoning waiving our right to review. All voting aye: Motion carried.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Administrator Reinsbach noted she had received a letter from Brian Goodell's Attorney Michael Bovee in regards to the siren placement outlaying concerns in regards to the 15 ft. ROW, and height restrictions. I have legal working on this and will update as I know more, if no change we will proceed with our original plan.

Reinsbach also noted she got an email back from Superintendent Todd Abrahamson and the advisory board is planning to meet with council during the October 22, 2018 regular meeting.

Mayor Anderson noted he had spoken with Neal Anderson and was given a copy of a letter from the school. The letter talks about an appraisal on his property and if he doesn't agree with what the school is asking there is a possibility of moving forward with eminent domain. It is believed the school wants this property for parking and transportation maintenance facility. There was concern for property owners in that neighborhood. If the school moves forward they would need to apply for a special exception use permit and a meeting would need to be scheduled with the Board of Adjustments. By doing this a letter would be mailed out to surrounding residents within 200 ft. and give them a chance to voice their opinion whether they support the project or not.

With no other discussion, motion to adjourn by Olsen second by Yungbluth at 7:01 p.m. All voting aye: Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk