

MILFORD CITY COUNCIL
 REGULAR MEETING
 SEPTEMBER 12, 2016
 6:30 PM

The Milford City Council met in regular session August 22, 2016 at 6:30 p.m. in the Community Center Board Room. Mayor Reinsbach presided.

Members present: Jason Simpson, Don Olsen, Mary Kay Rolling, John Walters, and Bill Huse

Members absent: None

Mayor Reinsbach led the Pledge of Allegiance.

Motion by Simpson second by Olsen to approve the agenda. Roll call vote. All voting aye. Motion carried.

Motion by Olsen second by Simpson to approve consent agenda. Roll call vote. All voting aye. Motion carried.

Items on the Consent Agenda were as follows:

Minutes August 29, 2016 council meeting

Minutes of August 11, 2016 Commercial Club meeting

Minutes of June 16, 2016 Shield Board meeting

Residential tax abatement- Kent or Kami Eilers

Thank you from Grape Tree

Monthly bills-approve and bills paid in vacation

AFLAC	AFLAC PRE TAX	\$866.78
ALLIANT ENERGY	CITY SIGN UTILITY	\$22.67
ALPHA WIRELESS COMM. CO.	FIRE DEPT SUPPLIES	\$792.00
ALPHA WIRELESS COMM. CO.	FIRE DEPT BATTERY PK	\$108.09
AMAZON/GEIC	LIBRARY SUPPLIES/DVD'S	\$51.86
ANDERSON, GILLIAN	MEAL TRAINING REIMBU	\$6.69
ANDERSON, STEVE	P & Z BRD MTG 8/31/16	\$25.00
ARNOLD MOTOR SUPPLY	AUGUST INVOICES	\$1,130.94
AUTOMATIC DOOR GROUP INC.	EXTERIOR DOOR BUTTON	\$705.70
BAKER & TAYLOR INC.	LIBRARY BOOKS	\$2,214.27
BECK ENGINEERING INC	H AVENUE PROJECT	\$13,450.00
BERNING, SHELLY	LIBRARY BRD MTG 9/7/16	\$25.00
BIRCH	JULY SERVICES	\$550.42
BIRCH	PHONE SERVICES	\$567.11
BLACK HILLS ENERGY	PUBLIC WORKS UTILITY	\$30.01
BLACK HILLS ENERGY	FIRE DEPT UTILITY	\$40.58
BLACK HILLS ENERGY	FIRE DEPT UTILITY	\$105.61
BOJI WELDING AND SERVICES	TRAILER RENT	\$225.00
BOJI WELDING AND SERVICES	TRAILER RENTAL	\$125.00
BOMGAARS	SUPPLIES	\$1,720.74
BRINKS CONSULTING	AUGUST SERVICES	\$782.00
CAMPUS CLEANERS	CITY HALL SERVICES	\$155.55
CARD SERVICES CENTER	TRAINING	\$1,015.13
CENTER POINT LARGE PRINT	LIBRARY BOOKS	\$41.34
CENTRAL STATES SOUTHEAST &	EE HEALTHCARE	\$17,752.00
CHRISTIANS SHEET METAL	LIBRARY A/C UNIT	\$9,846.00
CHRISTIANS SHEET METAL	OLD CITY HALL SERVICE	\$284.93
CLARK MUSEUM	DONATION	\$1,000.00
COLEMAN, VAUGHN	AIRPORT SERVICES	\$200.00
CONSUMERS LUMBER	SUPPLIES	\$245.32
COOPERATIVE ENERGY COMPA	AUGUST FUEL INVOICES	\$2,437.27
CREATIVE PRODUCT SOURCE	LIBRARY SUPPLIES	\$135.51
CRYSTEEL TRUCK EQUIPMENT	NEW WATER TRUCK	\$275.00
CUTTING EDGE SALES & SERVICE	PARKS SUPPLIES	\$62.78
DANNATT, MARY	COMM CTR BRD MTG 9/7	\$25.00
DEKOTER, THOLE, & DAWSON, P.	GENERAL FILE - 2016	\$1,457.50
DEL'S GARDEN CENTER	PARKS SUPPLIES	\$210.00
DEMCO	LIBRARY SUPPLIES	\$133.93
DICKINSON CO. EMERG MED SER	PD BATTERY PADS	\$240.00
DICKINSON COUNTY ANIMAL CLI	JUNE 2015 SERVICES	\$372.93
DICKINSON COUNTY	BROWN GOODS/GREEN	
CONSERVATION	WASTE DISPOS	\$1,105.00
DICKINSON COUNTY NEWS	JULY ADS	\$653.07
DICKINSON COUNTY NEWS	AUGUST ADS	\$608.84
DICKINSON CTY CLERK OF COUR	GUSTIN DISMISSAL COST	\$85.00
DICKINSON CTY SOIL & WATER	2017 WATER QUALITY CO	\$13,000.00
DISPLAY SALES COMPANY	XMAS DECOR REPAIRS	\$12,657.75

DORSEY & WHITNEY LLP	2016 G.O. CORPORATE PU	\$16,000.00
DOTSON, DENNIS	LIBRARY BRD MTG 9/7/16	\$25.00
DUININCK	WEAR MIX	\$958.27
DUININCK	WEAR MIX	\$1,055.54
EILERS, KENT	CLOTHING REIMBURSE	\$146.00
EXHAUST PROS	PUBLIC WORKS REPAIR	\$44.95
FOX INTERNATIONAL INC.	FIRE DEPT SERVICE	\$17.99
FRANKLIN, ELAINE	LIBRARY BRD MTG 9/7/16	\$25.00
FUNK, CARRIE	DATA TECH LUNCH MEET	\$22.73
GALE GROUP	LIBRARY BOOKS	\$255.65
GANO, JOANN	LIBRARY BRD MTG 9/7/16	\$25.00
GEARGRID	FIRE DEPT SUPPLIES	\$609.00
GENERAL DRIVERS UNION	UNION DUES	\$358.00
GENERAL TRAFFIC CONTROLS	HWY 71&86 TRAFFIC SIGN	\$4,911.50
GREAT AMERICA LEASING CORP.	LIBRARY SERVICES	\$110.43
GUNS GALORE	PD SUPPLIES	\$375.00
HANDY ANDY'S YARD SERVICE	COMMERCIAL GARBAGE	\$36.18
HEARTLAND SECURITY SERVIC	PHONE LINE TO PHONE B	\$280.00
HEIMAN INC.	FIRE DEPT SUPPLIES	\$712.80
HEMPHILL, LINDA	COMM CTR BRD MTG 9/7	\$25.00
HINSHAW, AMIE	JULY SERVICES	\$1,600.00
HINSHAW, AMIE	AUGUST JANITORIAL SER	\$1,600.00
HIWAY TRUCK EQUIPMENT INC.	CASE TRACTOR	\$553.62
HOUGE, LEANN	OFFICE SUPPLIES REIMBU	\$7.00
IA DEPT OF PUBLIC SAFETY	PD SERVICES	\$300.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$8,943.87
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$8,148.55
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$8,184.22
INTERSTATE ALL BATTERY CENT	FIRE DEPT SUPPLIES	\$283.50
IOWA CODIFICATION INC.	AUG 16 SUPPLEMENT	\$208.00
IOWA GREAT LAKES SANITARY D	SEMI ANNUAL SEWER	\$580.44
IOWA LAW ENFORCEMENT ACA	OFFICER EVALUATION	\$140.00
IOWA ONE CALL	LOCATES	\$67.50
IPERS	IPERS PROTECTN	\$9,570.73
JACKSON MILLWORK CO. INC	LIBRARY SERVICES	\$1,640.00
JCL SOLUTIONS-JANITORS CLOSE	FIRE DEPT SUPPLIES	\$37.44
JCL SOLUTIONS-JANITORS CLOSE	SUPPLIES	\$125.34
JOHN'S TIRE SERVICE	PUBLIC WORKS REPAIR	\$25.00
KEIZER, ROBB	COMM CTR BRD MTG 9/7	\$25.00
KINTZI, DENNIS	LIBRARY BOOKS	\$40.00
L-TRON CORPORATION	PD SUPPLIES	\$1,708.15
LAKES NEWS SHOPPER	AUGUST ADS	\$50.80
LIBRARYJOURNAL	LIBRARY SUBSCRIPT	\$129.99
LYNN CARD COMPANY	PD SUPPLIES	\$69.45
M & T FIRE AND SAFETY	FIRE DEPT SUPPLIES	\$252.60
MAXYIELD COOPERATIVE	PARKS CHEMICALS	\$2,482.51
MAXYIELD COOPERATIVE	PARKS SUPPLIES	\$348.58
MENARDS - SPENCER	PUBLIC WORKS SUPPLIES	\$108.84
MILFORD COMMUNICATIONS	FIRE DEPT SERVICES	\$335.21
MILFORD ELECTRIC INC.	AIRPORT LIGHT TROUBLE	\$194.00
MILFORD MUNICIPAL UTILITY	AUGUST UTILITIES	\$8,277.70
MILFORD WELL SERVICE	SERVICES	\$350.00
MOVIE LICENSING USA	LIBRARY SERVICES	\$199.00
NELSON, WANDA	P & Z BRD MTG 8/31/16	\$25.00
NORTHWEST READY-MIX CONCR	PARKS/PUBLIC WORKS	\$297.00
NOTEBOOM IMPLEMENT LLC	PARKS SUPPLIES	\$603.89
OFFICE SYSTEMS COMPANY	SHREDDER/CH SERVICES	\$1,502.30
OUTDOOR HEAVEN LLC	NORTH SIGN	\$5,672.63
OVERDRIVE INC.	LIBRARY BOOK	\$48.00
PAPE, JULIE	P & Z BRD MTG 8/31/16	\$25.00
PURCHASE POWER	CH POSTAGE	\$402.50
QUALIFICATION TARGETS	PD SUPPLIES	\$29.62
R & D INDUSTRIES	SERVICE AGREEMENT	\$1,154.97
REGIONAL TRANSIT AUTHORITY	QUARTERLY PAYMENT	\$1,875.00
RICE REPAIR	PUBLIC WORKS SERVICES	\$156.00
RICK'S PEST CONTROL	FIRE DEPT SERVICES	\$95.00
SECURE BENEFITS SYSTEMS	EE FSA CONTRIBUTIONS	\$352.96
SEXTON, BRENT	P & Z BRD MTG 8/31/16	\$25.00
SHAMROCK RECYCLE INC.	JULY CURBSIDE RECYCLE	\$3,828.96
SHAMROCK RECYCLE INC.	CURBSIDE RECYCLE	\$3,828.96
SIMINGTON, BRAD	P & Z BRD MTG 8/31/16	\$25.00
SORENSEN, BETH	LIBRARY SUPPLIES	\$358.21

SPENCER AUTO PARTS INC.	SUPPLIES	\$384.95
STOREY KENWORTHY	SUPPLIES	\$435.92
SUNSHINE FOODS	ACCT 3382741	\$10.35
TD TOOLS	PUBLIC WORKS SUPPLIES	\$54.55
THE DOOR DOCTOR	PUBLIC WORKS DOOR	\$126.00
THE THREE SONS	COMMERCIAL CREDIT BA	\$12.79
TRANS IOWA EQUIPMENT	PUBLIC WORKS SUPPLIES	\$1,864.24
TREASURER, STATE OF IOWA	STATE TAX	\$2,613.00
TRI STATE PAVING	SUPPLIES	\$2,266.33
TRUE VALUE-MILFORD	AUGUST INVOICES	\$906.44
TURPIN DODGE, CHRYSLER	PUBLIC WORKS	\$36,347.00
ULTRAMAX	PD SUPPLIES	\$125.00
UNITED COMMUNITY BANK FOR	LIBRARY POSTAGE	\$143.14
UNITY POINT CLINIC-OCCUPATI	TEST	\$37.00
VAHLSING'S CLEAN SWEEP	FIRE DEPT SERVICES	\$110.00
VALLEY CONTRACTING INC.	H AVE THROUGH 7/30/2016	\$149,023.46
VANDER HAAG'S INC.	SUPPLIES	\$49.38
VERIZON WIRELESS	JULY SERVICES	\$515.74
VERIZON WIRELESS	AUGUST SERVICES	\$515.76
WASTE MANAGEMENT	AUGUST SERVICES	\$11,889.60
WATCH GUARD	PD EQUIPMENT	\$294.00
WAYFAIR. LLC	LIBRARY SUPPLIES	\$309.95
WEB GRAPHICS INC.	PARKS	\$115.00
WINTHER STAVE & CO. LLP	CITY AUDIT	\$8,000.00
WITTROCK LAWN SERVICE	CEMETARY MOWING	\$1,187.78
WTS MEDIA	LIBRARY SUPPLIES	\$83.90
TOTAL ACCOUNTS PAYABLE		\$407,853.68
PAYROLL CHECKS		\$67,069.35
**** PAID TOTAL ****		\$474,923.03

Paid from the following funds: General Fund: 175,188.69; Road Use Tax: 24,478.21; Employee Benefits: 15,057.50; Hotel/Motel Tax: 18,680.38; K-9: 372.93; Capitol Equipment (LOST): 36,347.00; H Ave Project: 160,760.13; Sewer Utility: 20,320.30; Garbage Utility: 21,841.23; Storm Water Utility Fund: 1,876.66

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 319,717.03; Road Use Tax: 40,043.66; Employee Benefits: 504.64; Hotel/Motel Tax: 23.90; Milford South Industrial Park: 181.41; LMI Fund 155.36; K-9 Unit: .74; Fireworks: 5000.00; Debt Service: 17,982.71; Capitol Equipment (LOST) 55,434.36; Capital Project Reserve: 310.72; H Avenue Project: 21,061.00; Koth Property: 10,362.55; Sewer Utility: 147,564.73; Garbage Utility: 16,327.96; Storm Water Utility: 9,873.77

CITIZEN'S APPEARANCES-PUBLIC COMMENTS

No public comments.

REPORTS

Board/Commission reports

Council reviewed the August Clerk/Treasurer report, Monthly expense and revenue reports, Police and Fire Department reports. August minutes from Community Center, Milford Planning & Zoning and Milford Memorial Library.

PUBLIC HEARING

Public hearing on FY2017 budget amendment at 6:30 p.m.

Mayor Reinsbach opened the meeting at 6:32 p.m. With no comments from the audience or oral and written comments received at the City Clerk's office the public hearing was closed at 6:33 p.m.

ACTIONS & DISCUSSION ITEMS

Resolution amending FY 2017 budget

Motion by Olsen, second by Walters to adopt **Resolution 16-39**. Roll call vote. All voting aye. Motion passed.

Resolution approving Annual Street Financial report

Motion by Olsen, second by Huse to adopt **Resolution 16-40**. Roll call vote. All voting aye. Motion passed.

Resolution approving payment application #2 to Valley Contracting, Inc. for the H Avenue extension project between 9th-10th St

Motion by Simpson, second by Olsen to approve **Resolution 16-41** Roll call vote. All voting aye. Motion passed.

Resolution approving payment application #1 to Hydro-Klean, L.L.C. for 2016 City of Milford Sanitary and Storm Sewer Rehabilitation CIPP lining project

Motion by Simpson second by Rolling to approve **Resolution 16-42** Roll call vote. All voting aye. Motion passed.

Approve contract and bid bonds on Alley Reconstruction project between 9th-10th St.

Motion by Olsen, second by Walters to approve contract and bid bonds with Hulstein Excavating Inc. All voting aye. Motion passed.

Approve City Administrator/Clerk to attend IMFOA Conference October 19th-21st 2016

Motion by Olsen, second by Simpson to approve City Administrator/Clerk to attend IMFOA Conference October 19th-21st. All voting aye. Motion passed

Approve City Administrator/Clerk to attend 2016 Budget Examinations & Accounting for Municipalities October 27, 2016.

Motion by Olsen, second by Huse to approve City Administrator/Clerk to attend 2016 Budget Examinations & Accounting for Municipalities October 27, 2016. All voting aye. Motion passed

Discussion in regards to informational meeting with concerned residents who live in Hunter Hills Phase II

Councilman Huse updated the rest of the council on the meeting that took place between himself, Mayor Reinsbach, and City Administrator Houge. They had met with residents who live in Hunter Hills Phase II and listened to their concerns. The biggest concern is snow removal. Many expressed the need to remove snow due to emergency calls, safety, etc. It's difficult for all parties involved because the city has been doing street maintenance which includes snow removal for a number of years which is going against our Subdivision Regulations Ordinance under Enforcement (165.33). Discussion was had on possibly amending this ordinance.

Discussion in regards to draft letter on street maintenance for residents in Hunter Hills Phase II

Motion by Olsen, second by Simpson to table sending off letter until next meeting. All voting aye. Motion passed.

Discuss Council meeting date on October 10th- Columbus Day (Observed Holiday)

The first regular meeting in October falls on Columbus Day which is a designated holiday. Motion by Walters, second by Simpson to move the first meeting in October to Tuesday October 11th at 6:30 p.m. All voting aye. Motion passed.

Discussion regarding property sale (possible closed session pursuant to Iowa Code Section 21.5 (1)(j))

Motion by Walters, second by Rolling to close meeting. Roll call vote. All voting aye. Motion carried. Council went into closed session at 7:24 p.m.

Motion by Rolling, second by Olsen to come out of closed session at 7:42 p.m. Roll call vote. All voting aye. Motion carried.

Motion by Walters, second by Huse to approve "OFFER TO BUY REAL ESTATE AND ACCEPTANCE" subject to changes in section 1, 2 and 6. Roll call vote. All voting aye. Motion carried.

COMMENTS BY MAYOR, COUNCIL AND STAFF

City Administrator Houge updated Council paving on H Avenue will start on Tuesday as well as tearing up the alley between 9th and 10th St.

With no other discussion, motion to adjourn by Rolling, second by Olsen at 8:00 p.m. All voting aye. Motion carried.

Respectfully submitted,

William Reinsbach, Mayor

LeAnn Houge, City Administrator/Clerk