

MILFORD CITY COUNCIL
REGULAR MEETING
SEPTEMBER 28, 2020
6:30 PM

The Milford City Council met in regular session September 28, 2020 at 6:30 p.m. in the Community Center Board Room.

Iowa Code Section 21.4 requires that each Council meeting shall be held at a place reasonably accessible to the public and at a time reasonably convenient to the public, unless for good cause such a place or time is impossible or impracticable. Given the Governor's prohibition on gatherings of ten or more persons during the COVID19 outbreak and further given Section Nine of the Governor's March 19, 2020 proclamation suspending the regulatory provisions of Iowa Code §§ 21.8, 26.12, and 414.12, or any other statute imposing a requirement to hold a public meeting or hearing, the City Council has determined that a meeting at a physical place is impossible or impracticable and all Council meetings for the time being will be conducted electronically with the public allowed to attend per the instructions on this agenda. Meeting minutes will continue to be provided per the City's normal course of business. The agenda and the City's website had this message posted more than 24 hours in advance to give instructions on how others could participate in the meeting.

Mayor Steve Anderson presided.

Members present: Aaron Gebhart, Chris Hinshaw, Andy Yungbluth, Jason Eckard and meeting electronically Doug Frederick.

Absent: None.

Others present: LeAnn Reinsbach, Mayor Steve Anderson, Jason Eygabroad, Mason Stover, Maggie Swygman, Sarae Sehman, Justin Vaughn, Gabe Neilsen, Braydon Robards, Austin Simpson, Zach Fife, James Hendren and Elizabeth Todd. Anderson was available electronically along with City Administrator LeAnn Reinsbach, and Steve Schwaller

Steve Anderson led the Pledge of Allegiance.

Motion by Gebhart second by Eckard to approve the agenda. Voting aye: Hinshaw, Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried.

Motion by Yungbluth second by Hinshaw to approve consent agenda. Voting aye. Hinshaw, Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of September 9, 2020 council meeting
- Minutes of September 14, 2020 council meeting

CITIZEN OPPORTUNITY FOR COMMENT

A member of the audience asked if you were to get a license to marry others would that happen at city level or state level? Mayor Anderson responded that would be at a state level.

ACTION AND DISCUSSION ITEMS

Discuss moving October 12th council meeting to October 13th due to Columbus Day.

Motion by Yungbluth second by Eckard to move the council meeting to October 13th due to Columbus Day. All voting aye. Motion carried.

Discuss and approve Change order #3 on Florence Park Shelter House

Motion by Yungbluth second by Eckard to approve change order #3 for the Florence Park Shelter House. All voting aye. Motion carried.

Resolution accepting work completed/accomplished through August 29, 2020 and approving payment No. 3 on 2020 City of Milford Municipal Airport Fuller Airfield HMA runway resurfacing project

Motion by Hinshaw second by Eckard to approve **Resolution 20-49** Resolution accepting work completed/accomplished through August 29, 2020 and approving payment No. 3 on 2020 City of Milford Municipal Airport Fuller Airfield HMA runway resurfacing project. Voting aye: Hinshaw, Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried

Discuss options and approve for either parts to fix or upgrade drive up unit.

Council reviewed options to order parts to fix the microphone or upgrade the drive up. City Administrator Reinsbach commented the drive-up window is close to 20 years old and with COVID-19 we are using the drive-up window more often and when you can't here what people it's kind of hard to do business. Motion by Gebhart, second by Eckard to upgrade to drive-up window. All voting aye. Motion carried.

Residential tax abatement 2809 Sportmans Drive -Shane Neavin

Motion by Yungbluth second by Hinshaw to approve the Residential tax abatement at 2809 Sportsmans Drive-Shane Neavin. All voting aye. Motion carried.

Discussion quote on sanitary sewer inspections

Milford Municipal Utilities is planning to upgrade and change out the electric and water meters. General Manager Brad Willemsen had asked as a courtesy to include in the quote an option to inspect the sanitary sewer. The quote came in at \$12,084.00. Council discussed and felt it was not in the budget this year. Motion by Yungbluth second by Hinshaw to not move forward with the inspection of sanitary services. All voting aye. Motion carried.

Covid-19 discussion

Council discussed how the city is operating due to COVID-19. The City Clerk's office will remain closed to the public but be available by appointment only. The police station remains locked and the public works and parks department are working together as needed. Council would like to continue discussing Covid updates during the second meeting of every month.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

City Administrator Reinsbach felt due to Covid-19 the city office should not participate in Halloween festivities this year. Reinsbach also let council know she has been speaking with Brad at MMU and plans to have a joint council/MMU meeting November 9th. Councilman Yungbluth wanted to know what the status of Millstone Park. He has been fielding calls and concerned the project is not what was originally detailed, citing concerns that the wood and finish are not what was presented to the council, projection screen in not installed, metal is rusting and feels the park is not getting utilized and also expressed concerns with the city funding \$20,000 over the next 4-5 years. Mayor Anderson talked about an endowment fund that was promised that we have never seen. Anderson said he wants to hear from those that were spearheading the Millstone Park project to see what they have to say about it. City Administrator Reinsbach said she would reach out to Tim Kinnetz and Jill Harms. Council also discussed an email from Tim Kinnetz in regards to purchasing the former Ann Leo building for the police department. Reinsbach mentioned the public works/police department was put on hold due to COVID-19 and her being out of the office for medical reasons. Reinsbach will reach out to Andy Meyer with Bergland and Cram to schedule a meeting. With no other discussion, motion to adjourn by Yungbluth second by Eckard at 7:03 p.m. All voting aye. Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk