

MILFORD CITY COUNCIL  
 REGULAR MEETING  
 APRIL 12, 2021  
 6:30 PM

The Milford City Council met in regular session April 12, 2021 at 6:30 p.m. in the Community Center Board Room

Iowa Code Section 21.4 requires that each Council meeting shall be held at a place reasonably accessible to the public and at a time reasonably convenient to the public, unless for good cause such a place or time is impossible or impracticable. Given the Governor's prohibition on gatherings of ten or more persons during the COVID19 outbreak and further given Section Nine of the Governor's March 19, 2020 proclamation suspending the regulatory provisions of Iowa Code §§ 21.8, 26.12, and 414.12, or any other statute imposing a requirement to hold a public meeting or hearing, the City Council has determined that a meeting at a physical place is impossible or impracticable and all Council meetings for the time being will be conducted electronically with the public allowed to attend per the instructions on this agenda. Meeting minutes will continue to be provided per the City's normal course of business. The agenda and the City's website had this message posted more than 24 hours in advance to give instructions on how others could participate in the meeting.

Mayor Steve Anderson presided.

Members present: Chris Hinshaw, Aaron Gebhart, Andy Yungbluth, Jason Eckard and Doug Frederick.

Absent: None

Others present: Mayor Steve Anderson, City Administrator LeAnn Reinsbach, Police Chief Bob Clark, Public Works Director Kent Eilers, Jason Eygabroad and Ben Groen both with Beck Engineering, Brad Willemssen. Via Zoom LeAnn Reinsbach, Mayor Anderson, Don Brinkley.

Steve Anderson led the Pledge of Allegiance.

Motion by Gebhart second by Hinshaw to approve the agenda. Voting aye: Hinshaw, Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried.

Motion by Yungbluth second by Gebhart to approve consent agenda. Voting aye: Hinshaw, Gebhart, Frederick Yungbluth and Eckard. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of April 5, 2021 special council meeting
- Monthly bills as listed below: (approved) and bills paid in vacation

ABSOLUTE SCIENCE	7/8/21 LIBRARY PERFORMANCE	\$350.00
AFLAC	AFLAC PRE TAX	\$1,409.13
ALLIANT ENERGY	SIGN UTILITY	\$21.82
AMAZON/SYNCB	LIBRARY SUPPLIES	\$18.65
AMY'S SIGN DESIGN	4 40x18 POLE BANNERS	\$455.00
ANDERSON, GILLIAN	LIBRARY REIMBURSE FOR CRAFTS	\$288.36
ARNOLD MOTOR SUPPLY	MARCH INVOICES	\$1,760.38
AT&T MOBILITY	PD CELL/LAPTOP	\$22.65
AT&T MOBILITY	PD CELL/LAPTOPS	\$427.99
BAKER & TAYLOR INC.	LIBRARY BOOKS	\$1,453.43
BECK ENGINEERING INC	E20054 P AVE 13TH ST RECONST	\$55,868.00
BERNING, SHELLY	LIBRARY BRD MTG 4/7/21	\$25.00
BIBLIONIX	LIBRARY SUBSCRIPTION	\$1,400.00
BLACK HILLS ENERGY	FIRE DEPT UTILITY	\$1,032.14
BLACK HILLS ENERGY	PW UTILITY	\$230.03
BOMGAARS	PW SUPPLIES	\$73.89
BRINKS CONSULTING	MARCH SERVICES	\$585.00
CAMPUS CLEANERS	PD SERVICES	\$100.15
CAMPUS CLEANERS	LIBRARY SERVICES	\$37.40
CANON FINANCIAL SERVICES	LIBRARY COPIER	\$71.83
CARD SERVICES CENTER	FIRE DEPT TRAVEL/TRAINING EXP	\$1,457.04
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	\$21,726.00
CERTIFIED TESTING SERVICES INC	2020 ALLEY & FRONTAGE RD	\$612.50
COFFMAN'S LOCKSMITH SHOP	LIBRARY SERVICES	\$150.25
CONSUMERS LUMBER	MARCH INVOICES	\$559.54
COOPERATIVE ENERGY COMPANY	MARCH FUEL	\$2,166.60
COPPER COTTAGE	FIRE DEPT BOILER MAINT	\$2,751.86
CREATIVE DISPLAYS, INC.	XMAS LIGHT SAMPLES	\$41.08
CUTTING EDGE SALES & SERVICE	PARKS DEPT BLOWER WHEEL	\$96.70
DANKO EMERGENCY EQUIPMENT CO.	FIRE DEPT GAS CAP	\$31.21
DEMCO	LIBRARY SUPPLIES	\$70.19
DENNIS E MERRY	MARCH JANITORIAL SERVICES	\$1,700.00
DICKINSON COUNTY CONSERVATION	GREEN WASTE DISPOSAL	\$360.00
DICKINSON COUNTY NEWS	MARCH ADS	\$1,094.16
DICKINSON COUNTY TRAILS	FY 2021	\$7,106.00
DICKINSON RECORDER	RECORDING FEE AGRE	\$87.00
DOTSON, DENNIS	LIBRARY BRD MTG 4/7/21	\$25.00
FAIRCHILD MRFG. INC.	STAINLESS AROUND TRANSDRAWER	\$147.73
FASTENAL	SEWER SUPPLIES	\$56.46
FIRE SERV TRAINING BUREAU	FLOWERS/LETIEN TRAINING	\$100.00
FLOWERS JULIA	FIRE SCHOOL	\$147.84
FRANKLIN, ELAINE	LIBRARY BRD MTG 4/7/21	\$25.00
GALE	LIBRARY BOOKS	\$33.74
GALEN'S PRO-MOW	PW SHARPEN CHAINS/BLADES	\$21.00
GALLS LLC	PD CLOTHING MATT	\$58.41
GANO, JOANN	LIBRARY BRD MTG 4/7/21	\$25.00

GCS TECH INC.	LIBRARY RECEIPT PRINTER	\$360.00
GORDON FLESCH COMPANY	CITY HALL LASERFISCHE	\$75.00
GORDON FLESCH COMPANY	LASERFICHE	\$75.00
HELLER ENTERPRISES LLC	FIRE DEPT SERVICES	\$210.00
HEMPHILL, LINDA	COMM CENTER MTG 4/7/2021	\$25.00
HULSTEIN EXCAVATING, INC.	2019 H AVE PHSE 3 FINAL PYMNT	\$15,000.00
ICE CUBE PRESS, LLC	LIBRARY BOOK	\$14.99
ILLINOIS LIBRARY ASSOCIATION	LIBRARY IREAD PURCHASE	\$458.30
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$8,410.86
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$10,638.97
INTERSTATE INDUSTRIAL INSTR. I	SEWER SUPPLIES	\$22.36
IOWA LAKES ELECTRIC COOP	STREET LIGHTING	\$248.00
IOWA LIBRARY ASSOCIATION	LIBRARY MEMBERSHIP	\$110.00
IPERS	IPERS PROTECTN	\$18,518.13
JAYCOX IMPLEMENT	VECHICLE MAINTENANCE	\$645.36
JENNINGS TOW & REPAIR	FIRE DEPT SERVICES	\$628.00
JOHNSON, DEB	LIBRARY BRD MTG 4/7/21	\$25.00
KEIZER, ROBB	COMM CENTER MTG 4/7/2021	\$25.00
KILTS, RICK	LIBRARY BRD MTG 4/7/21	\$25.00
KIMBALL MIDWEST	MARCH INVOICES SEWER/SHOP SUPP	\$494.06
KOLLUM, JASON	6/17/21 LIBRARY PERFORMANCE	\$350.00
LAKES NEWS SHOPPER	PARK AD/ADVERTISING	\$237.60
M & T FIRE AND SAFETY	FD SUPPLIES	\$57.80
MARTIN'S FLAG CO.	FLAGS OFFICE/PD	\$208.07
MATHESON TRI-GAS INC	PW SHOP/SEWER SUPPLIES	\$238.32
MAXYIELD COOPERATIVE	FIRE DEPT FUEL	\$275.96
MED COMPASS	FIRE DEPT HAZMAT TESTING	\$2,970.00
MENARDS - SPENCER	PW SUPPLIES	\$45.56
MENARDS - SPENCER	PW STREET MAINTENANCE	\$486.73
METICULOUS CLEAN	FIRE DEPT CLEANING	\$214.00
MID-IOWA SOLID WASTE EQUIPMENT	PW VECHICLE MAINTENANCE	\$2,467.64
MIDWEST BREATHING AIR L.L.C.	FIRE DEPT SERVICES	\$209.00
MILFORD COMMUNICATIONS	BROADBAND SERVICES	\$891.04
MILFORD MUNICIPAL UTILITY	FEBRUARY UTILITY	\$9,162.74
MILFORD MUNICIPAL UTILITY	MARCH UTILITY	\$8,262.08
MPH INDUSTRIES INC.	PD RADAR WITH KABANDANTENNAS	\$3,718.00
NEWMAN SIGNS, INC.	PW STREET MAINTENANCE	\$79.81
NFPA	1581 FIRE DEPT INFECT	\$59.00
NWIPDC	CDBG PHASE 111 H - AVE	\$172.00
ORTMAN, RICH	COMMUNITY CTR MTG 4/7/21	\$25.00
OVERDRIVE INC.	LIBRARY BOOKS	\$154.98
PITNEY BOWES	POSTAGE LEASE	\$187.75
POCKETS FULL OF FUN	6/24/21 LIBRARY PERFORMANCE	\$150.00
R & D INDUSTRIES	PD SERVICE AGREEMENT	\$1,494.63
RICHARD L. COOKE	FIRE DEPT SERVICES	\$95.00
WEDEKING, SAM	SNOW REMOVAL	\$1,560.00
SECURE BENEFITS SYSTEMS	EE FSA CONTRIB	\$597.16
SIOUX SALES COMPANY	CLOTHING ALLOWANCE - BOB	\$404.45
STANDARD & POOR'S RATING	ANALYTICAL SERVICES FORGOBOND	\$15,750.00
STEARNS, PAIGE	REIMBURSE OF LIBRARY SUPPLIES	\$25.43
STEIN LAW OFFICE	MARCH LEGAL SERVICES	\$2,118.47
STOREY KENWORTHY	LIBRARY SUPPLIES	\$669.40
SUNSET LAW ENFORCEMENT	AMMUNITION	\$1,720.00
SUNSHINE FOODS	LIBRARY SUPPLIES	\$86.78
TEAM ENTERPRISES	FIRE DEPT UNIT 693 SERVICES	\$985.60
TREASURER, STATE OF IOWA	STATE TAX	\$4,140.00
TRUE VALUE-MILFORD	MARCH INVOICES	\$378.61
U.S. BANK EQUIP FINANCE	CITY HALL COPIER	\$210.19
U.S. BANK EQUIP FINANCE	CITY HALL COPIER	\$220.13
UNITED COMMUNITY BANK FOR PETT	LIBRARY POSTAGE	\$2.75
VERIZON WIRELESS	LAPTOPS/CELLPHONES	\$177.22
WEDEKING PIT & PLANT	PW GRAVEL	\$366.79
WESTERN IOWA TECH COMMUNITY CO	FLOWERS FIRE DEPT TRAINING	\$85.00
YMCA OF THE OKOBOJIS	FY 2021	\$7,500.00
Accounts Payable Total		\$231,500.88
Payroll Checks		\$60,495.59
***** REPORT TOTAL *****		\$291,996.47

Paid from the following funds: General Fund: 145,388.00; Road Use Tax: 26,261.12; Employee Benefits: 17,652.38; Hotel/Motel Tax: 7,106.00; Debt Service: 15,750.00; Capital Equipment (LOST): 3,047.50; P Ave Project: 39,275.00; H Ave Project: 15,172.00; 2020/2021 Alley Project: 4,700.50; Sewer Utility Fund: 17,243.97; Storm Water Utility Fund: 400.00

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 143,014.97; Road Use Tax: 15,457.40; Employee Benefits; 9,049.45; Hotel/Motel Tax: 9,394.25; TIF: 23,360.92; LMI Fund: 8.47; Police Forfeiture:500.00; Debt Service: 6,642.20; Capitol Equipment (LOST) 6.52; Capital Project Reserve: 766.95; Airport Runway Project: 230,491.00; Sewer Utility: 28,229.58; Storm Water Utility: 10,486.18

### CITIZEN OPPORTUNITY FOR COMMENT

### REPORTS

Board/Commission Reports

Council reviewed the March Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report, Fire Department call log and minutes. March minutes from Park Board, Planning & Zoning Commission and Library along with April events, Dickinson County Sanitary Landfill Commission and Milford Commercial Club minutes.

**ACTION AND DISCUSSION ITEMS**

Resolution authorizing a Loan Agreement, authorizing Bond Purchase Agreement, authorizing call of Bonds, providing of the issuance of General Obligation Corporate Purpose and Refunding Bonds, Series 2021 and providing for the levy of taxes to pay the same. Tim Oswald, Financial Consultant for Piper and Sandler was present and discussed refinancing. In doing so it is a cost savings of approximately \$140,000 with an average interest rate of 1.5%. Motion by Yungbluth second by Eckard to approve **Resolution 21-35** Resolution authorizing a Loan Agreement, authorizing Bond Purchase Agreement, authorizing call of Bonds, providing of the issuance of General Obligation Corporate Purpose and Refunding Bonds, Series 2021 and providing for the levy of taxes to pay the same. Roll call vote. Voting aye: Hinshaw, Gebhart, Frederick Yungbluth and Eckard. Nay: None. Motion carried.

Resolution setting public hearing to consider the proposed plans, specifications, form of contract, estimated total cost of the project, setting time to publicly open and read bids and to possibly act for the 2021 City of Milford Storm and Sanitary Sewer CIPP lining project. Motion by Eckard second by Gebhart to approve **Resolution 21-36** Resolution setting public hearing to consider the proposed plans, specifications, form of contract, estimated total cost of the project, setting time to publicly open and read bids and to possibly act for the 2021 City of Milford Storm and Sanitary Sewer CIPP lining project. Roll call vote. Voting aye: Hinshaw, Gebhart, Frederick Yungbluth and Eckard. Nay: None. Motion carried.

Resolution setting public hearing to consider the proposed plans, specifications, form of contract, estimated total cost of the project, setting time to publicly open and read bids and to possibly act for the 2021 City of Milford Seal Coat project. Motion by Yungbluth second by Eckard to approve **Resolution 21-37** Resolution setting public hearing to consider the proposed plans, specifications, form of contract, estimated total cost of the project, setting time to publicly open and read bids and to possibly act for the 2021 City of Milford Seal Coat project. Roll call vote. Voting aye: Hinshaw, Gebhart, Frederick Yungbluth and Eckard. Nay: None. Motion carried.

Resolution authorizing payment No. 2 to Beck Excavating, Inc for the 2020 City of Milford Alley Reconstruction project. Motion by Yungbluth second by Hinshaw to approve **Resolution 21-38** Resolution authorizing payment No. 2 to Beck Excavating, Inc for the 2020 City of Milford Alley Reconstruction project. Roll call vote. Voting aye: Hinshaw, Gebhart, Frederick Yungbluth and Eckard. Nay: None. Motion carried.

Request for partial release of development agreement, discussion and possible action

Motion by Yungbluth second by Gebhart to approve the request of partial release of development agreement. Voting aye: Gebhart, Frederick Yungbluth and Eckard. Abstain: Hinshaw. Nay: None. Motion carried.

**COMMENTS BY MAYOR, COUNCIL, AND STAFF**

Councilman Chris Hinshaw noted he received a phone call from a resident concerned about the potholes in the alley between 11<sup>th</sup> St and 13<sup>th</sup> St. and also speeding on Okoboji Avenue. Police Chief Bob Clark commented his is working on a grant and his department will be getting 5 new defibrillators. Mayor Anderson mentioned hiring an engineering company to review a site place for a potential business. With no other discussion, motion to adjourn by Gebhart second by Yungbluth at 7:01 p.m. All voting aye. Motion carried.

Respectfully submitted,

\_\_\_\_\_  
Steven R. Anderson, Mayor

\_\_\_\_\_  
LeAnn Reinsbach, City Administrator/Clerk