

MILFORD CITY COUNCIL
 REGULAR MEETING
 JUNE 14, 2021
 6:30 PM

The Milford City Council met in regular session June 14, 2021 at 6:30 p.m. in the Community Center Board Room. Mayor ProTem Andy Yungbluth presided.

Members present: Chris Hinshaw, Doug Frederick, Aaron Gebhart, and Andy Yungbluth.

Absent: Mayor Anderson, and Jason Eckard

Others present: City Administrator LeAnn Reinsbach, Police Chief Bob Clark, Public Works Director Kent Eilers, Beth Henson, Jason Eygabroad and Steve Schwaller.

Andy Yungbluth led the Pledge of Allegiance.

Motion by Hinshaw second by Frederick to approve the agenda. Voting aye: Hinshaw, Frederick, Gebhart and Yungbluth. Nay: None. Motion carried.

City Administrator Reinsbach noted the dram shop insurance did not clear over the weekend so the liquor license renewal for Oak Hill Outdoors will not be a part of consent agenda. We will probably need to have a special meeting to approve as their license expires before the June 28th council meeting. Motion by Hinshaw second by Frederick to approve consent agenda with the removal of the liquor license renewal for Oak Hill Outdoors. Voting aye: Hinshaw, Frederick, Gebhart and Yungbluth. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of May 24, 2021 council meeting
- Minutes of June 9, 2021 special council meeting
- Liquor license renewal- Casey's
- Liquor license renewal-Pioneer Theatre
- Cigarette/Tobacco Permit- Mill Creek
- Cigarette/Tobacco Permit: Luverne Supermarket DBA Sunshine Foods
- Cigarette/Tobacco Permit- Okobojo Avenue Liquor Inc.-
- Cigarette/Tobacco Permit: Casey's General Store # 1316
- Cigarette/Tobacco Permit: Brew Oil # 15
- Cigarette/Tobacco Permit: Outback Lounge
- Cigarette/Tobacco Permit: Boji Junction
- Cigarette/Tobacco Permit: Dolgencorp, LLC DBA Dollar General Store #17926
- Liquor license renewal -Oak Hill Outdoors
- Monthly bills as listed below: (approved) and bills paid in vacation

AFLAC	AFLAC PRE TAX	\$939.42
ALLIANT ENERGY	SIGN UTILITY	\$21.11
ALPHA WIRELESS COMM. CO.	FIRE DEPT EQUIP	\$5,010.40
AMAZON/SYNCB	LIBRARY SUPPLIES	\$64.95
ANDERSON, GILLIAN	LIBRARY ADULT CRAFT REIMBURSE	\$151.72
ARNDT, MCINTYRE	P & Z MTG 5/17 & 5/18	\$50.00
AT&T MOBILITY	PD CELL/LAPTOP SERVICES	\$431.00
BAKER & TAYLOR INC.	LIBRARY BOOKS	\$1,028.16
BECK ENGINEERING INC	13TH RECON PRJCT	\$61,483.50
BECK EXCAVATING INC.	ALLEY RECON WORK THRU 4/30/21	\$207,823.52
BERNING, SHELLY	LIBRARY BRD MTG 6/2/21	\$25.00
BLACK HILLS ENERGY	FIRE DEPT UTILITY	\$175.77
BLACKTOP SERVICE COMPANY	ALLEY PROJECT	\$4,377.60
BOHL'S SMALL ENGINE & MARINE	FIRE DEPT CHAINSAWS	\$1,054.98
BOMGAARS	MAY INVOICES	\$800.88
BORDER STATES INDUSTRIES	LIGHTS FOR CITY HALL	\$830.05
BOUND TREE MEDICAL LLC	FIRE DEPT MEDICAL SUPPLIES	\$756.50
BRINKS CONSULTING	MAY SERVICES	\$277.50
BROWN SUPPLY	SEWER SUPPLIES	\$13.30
CAMPUS CLEANERS	CITY HALL SERVICES	\$100.15
CAMPUS CLEANERS	LIBRARY SERVICES	\$137.55
CANON FINANCIAL SERVICES	LIBRARY COPIER	\$71.83
CARD SERVICES CENTER	TRAINING/COMM CTR SUPPLIES	\$389.72
CARROLL CONSTRUCTION SUPP	LAZER LEVEL	\$1,250.00
CEMCAST PIPE & PRECAST	COWBOY ALLEY	\$1,420.20
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	\$27,157.50
CERTIFIED TESTING SERVICES INC	ALLEY & FRNTG RD TESTING	\$2,049.00
CHAPMAN DOOR CO., LLC	PW BUILDING MAINTENANCE	\$1,971.99
CONSUMERS LUMBER	PW BUILD MAINT	\$543.99
COOKINHAM, JEFF	LIBRARY BRD MTG 6/2/21	\$25.00
COOPERATIVE ENERGY COMPANY	MAY FUEL	\$2,697.66
CORE & MAIN LP	10TH STREET ALLEY PROJECT	\$2,590.00
CORE & MAIN LP	P AVE PROJECT	\$1,130.00
CRYTEEL TRUCK EQUIPMENT	PW VEHICILE MAINT	\$189.00
CUSTOM CUT GUTTERS	FLORENCE PARK SHELTER	\$782.25
CUTTING EDGE SALES & SERVICE	PARKS MOWER	\$44.75
DANNATT, MARY	COMM CTR BRD MTG 6/2/21	\$25.00
DAVE'S REPAIR, INC.	FIRE DEPT SERVICES	\$361.84
DENNIS E MERRY	MAY JANITORIAL SERVICES	\$1,700.00
DICKINSON COUNTY CONSERVATION	GREEN WASTE DISPOSAL	\$660.00
DICKINSON COUNTY EXTENSI	LOERTS SPRAY CLASS	\$45.00
DICKINSON COUNTY NEWS	MAY PUBLICATIONS	\$603.49
DON PIERSON FORD	PD VEHICLE MAINT	\$189.02
DOTSON, DENNIS	LIBRARY BRD MTG 6/2/21	\$25.00

EXHAUST SYSTEMS, INC.	CHEVY 8500 PLOW TRUCK	\$49.99
FAIRCHILD MRFG. INC.	TRAILER REPAIR	\$1,184.00
FASTENAL	PW SHOP SUPPLIES	\$24.30
FASTENAL	SEWER SUPPLIES	\$28.78
FINDAWAY WORLD, LLC	LIBRARY SERVICES	\$3,100.00
FIRE SERV TRAINING BUREAU	TODD FIRE TRAINING	\$100.00
FOX INTERNATIONAL INC.	FIRE DEPT SERVICES	\$159.96
FUNK, JOE	BOA MTG 6/3/21	\$25.00
GALE	LIBRARY BOOKS	\$33.74
GALLES, MATT	P & Z MTG 5/17 & 5/18	\$50.00
GALLS LLC	MYHRE EE CLOTHING	\$2.55
GANO, JOANN	LIBRARY BRD MTG 6/2/21	\$25.00
GCS TECH INC.	LIBRARY EQUIPMENT	\$2,550.00
GENERAL TRAFFIC CONTROLS	TRAFFIC SIGNAL EQUIP	\$636.40
GORDON FLESCH COMPANY	FIRE DEPT COPIER	\$112.34
GORDON FLESCH COMPANY	LASERFISCHE	\$75.00
GRAHAM TIRE COMPANY	PARKS MOWER	\$606.29
HEIMAN INC.	FIRE DEPT SUPPLIES	\$900.50
HEMPHILL, LINDA	COMM CTR BRD MTG 6/2/21	\$25.00
HOUSEMAN, CHERYL	BOA MTG 6/3/21	\$25.00
HR GREEN, INC.	KWIK STAR STORM SEWER REVIEW	\$2,545.00
IA DEPT OF PUBLIC SAFETY	PD TERMINAL BILLING	\$600.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$9,463.23
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$8,734.87
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$9,810.00
INTERSTATE INDUSTRIAL INSTR. I	PW SEWER SUPPLIES	\$16.01
IOWA DEPARTMENT OF JUSTICE	MILFORD PD FORFEITURES LIST	\$175.10
IOWA GREAT LAKES SANITARY DIST	SEWER PIPE	\$697.20
IOWA LAKES ELECTRIC COOP	301 PHEASANT LN	\$537.00
IOWA LAKES ELECTRIC COOP	STREET LIGHTING	\$505.00
IOWA LAKES SUPERIOR PLUMB	FD WALL FACET/BOILER DRAIN	\$164.00
IPERS	IPERS REGULAR	\$11,711.56
JCL SOLUTIONS-JANITORS CLOSET	FIRE DEPT SUPPLIES	\$124.01
JOHNSON, DEB	LIBRARY BRD MTG 6/2/21	\$25.00
JONES, SHERRI	BOA MEETING 6/3/21 & 6/7/21	\$50.00
JORGENSEN, TOM	P & Z MTG 5/17 & 5/18	\$50.00
KEIZER, ROBB	COMM CTR BRD MTG 6/2/21	\$25.00
KELTEK, INC	FIRE DEPT EQUIPMENT	\$3,929.01
KILTS, RICK	LIBRARY BRD MTG 6/2/21	\$25.00
KINDERMUSIK AT THE LAKES	LIBRARY KINDERMUSIK CLASSES	\$140.00
KNIGHT PROTECTION	FIRE DEPT SERVICES	\$300.00
KURIO KASTLE	LIBRARY PROGRAM	\$500.00
LIECHTI, KENZIE	SRP STORYTIME	\$50.00
LOFFLER	PD COPIER	\$127.21
LORENZEN, JASON	BOA MEETING 6/3/21 & 6/7/21	\$50.00
LUCHTEL, KEITH	LIBRARY BOOK	\$14.00
LYNNETTE COOK	GRESSLEY SUMMER PLANTERS	\$260.00
MAXYIELD COOPERATIVE	FIRE DEPT FUEL	\$121.99
MAXYIELD COOPERATIVE	FIRE DEPT FUEL	\$243.46
MENARDS - SPENCER	FLORENCE PARK BATHROOM	\$107.27
MENDEZ, MARTIN	SRP STORYTIME	\$50.00
METICULOUS CLEAN	APRIL/MAY FIRE DEPT JANITORIAL	\$235.40
MID-IOWA SOLID WASTE EQUIPMENT	PW VEHICLE MAINT	\$1,719.68
MIDWEST BREATHING AIR L.L.C.	NFPA QRTRLY TEST	\$261.70
MILFORD COMMUNICATIONS	PHONE/BROADBAND	\$894.29
MILFORD MUNICIPAL UTILITY	MAY UTILITIES	\$6,559.75
MILFORD POLICE DEPT	TABACCO COMPLIANCE CHECKS	\$250.00
MUNICIPAL EMERGENCY SERVICES I	FIRE DEPT EQUIP SUPPLIES	\$2,507.00
MUNICIPAL SUPPLY, INC	P AVE PROJECT	\$3,675.25
NEWMAN SIGNS, INC.	ROAD SIGNS	\$344.12
NFPA	FIRE DEPT SERVICES	\$73.85
NWIPDC	ZONING ORDINANCE UPDATE	\$4,000.00
PEARSON LAKES ART CENTER	LIBRARY SRP STORYTIME	\$82.00
POSTMASTER	FIRE DEPT PO BOX FEE	\$114.00
R & D INDUSTRIES	PD SERVICE AGREEMENT	\$1,523.38
REETZ, LEEANN	BOA MEETING 6/3/21 & 6/7/21	\$50.00
REGIONAL TRANSIT AUTHORITY	4TH QRT FY21 CITY SUPPORT	\$1,875.00
RICHARD L. COOKE	FD SERVICES	\$95.00
WEDEKING, SAM	P AVENUE	\$730.00
SECURE BENEFITS SYSTEMS	EE FSA CONTRIBUTIONS	\$407.94
SEXTON, BRENT	P & Z MTG 5/17 & 5/18	\$50.00
STEIN LAW OFFICE	MAY LEGAL FEES	\$1,787.50
STEINKAMP, RYAN	REIMBURSE FIRE DEPT TRNG COMP	\$958.36
STUART C IRBY CO BR983	MATERIALS FOR P AVE LIGHTING	\$3,120.00
STUART C IRBY CO BR983	P AVE POLES	\$28,960.00
SUNSHINE FOODS	LIBRARY SUPPLIES	\$60.33
TEAM ENTERPRISES	PW VEHICLE MAINT	\$295.00
THE DES MOINES REGISTER	LIBRARY SUBSCRIPTION	\$528.04
THE SHERWIN-WILLIAMS CO.	STREET MAINT	\$1,835.86
TREASURE VILLAGE	LIBRARY KICK OFF PRESENTER	\$50.00
TREASURER, STATE OF IOWA	STATE TAXES	\$2,779.00
TRUE VALUE-MILFORD	MAY INVOICES	\$812.59
U.S. BANK EQUIP FINANCE	CITY HALL COPIER	\$220.13
UMB BANK	ACCEPTANCE FEE	\$300.00

UMB BANK	GO BOND SRS 2020 ADMIN FEE	\$600.00
UMB BANK	GOCORP PURP & REFUND BNDS 2016	\$1,435,043.75
UMB BANK	GO REFND BND 2013	\$1,464,011.25
UMB BANK	GO OB STREET IMPROV BND 2012	\$176,990.00
UMB BANK	GO STREET IMPROVE BND 2010	\$66,300.00
UNITED COMMUNITY BANK FOR PET	LIBRARY POSTAGE	\$3.81
VALLEY CONTRACTING INC.	SEWER SUPPLIES	\$80.00
VANDER HAAG'S INC.	PW VEHICLE MAINT	\$10.00
VERIZON WIRELESS	COUNCIL TABLETS	\$177.22
WAFFLE CHIX	LIBRARY KICK OFF	\$50.00
WEDEKING PIT & PLANT	STREET MAINT	\$412.10
WERNIMONT, MYRON	PIN LOCATE REFUND	\$25.00
WINNTER STAVE & CO. LLP	FY22 BUDGETING BOND ISSUE & RE	\$250.00
WITTROCK LAWN SERVICE	CEMETARY MOW/WEED CONTRL/FE	\$2,525.00
Accounts Payable Total		\$3,605,973.37
Payroll Checks		\$82,862.66
***** REPORT TOTAL *****		\$3,688,836.03

Paid from the following funds: General Fund: 169,731.89; Road Use Tax: 31,370.46; Employee Benefits: 22,065.48; Police Forfeiture: 175.10; Debt Service: 3,142,345.00; Capital Equipment (Lost): 24,177.60; P Ave Project: 67,553.75; 2020/2021 Alley Projects: 214,588.52; Sewer Utility Fund: 15,208.03; Storm Water Utility Fund: 1,620.20

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 136,364.04; Road Use Tax: 29,529.52; Employee Benefits; 17,852.51; Hotel/Motel Tax: 9,493.83; TIF: 48,110.50; LMI Fund: 12.36; Debt Service: 2,683,644.82; 2021 Bond Refinancing: 2,665,798.14; Capital Street/Sewer Impr. 265,000.00; Capitol Equipment (LOST) 9.51; Capital Project Eilers: 356,883.00; Capital Project Reserve: 199.71; Capital Project South Shore: 856,983.16; P Ave. Project: 2,240,835.00; Sewer Utility: 28,742.09; Storm Water Utility: 10,377.88

CITIZEN OPPORTUNITY FOR COMMENT

REPORTS

Board/Commission Reports

Council reviewed the May Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report, Fire Department call log and minutes. May minutes from Airport Commission, Park Board, Planning & Zoning Commission and Library along with June events, May Dickinson County Sanitary Landfill Commission minutes.

ACTION AND DISCUSSION ITEMS

Resolution authorizing payment No. 4 to Beck Excavating, Inc. for the 2020 City of Milford Alley project

Motion by Hinshaw second by Frederick to approve **Resolution 21-54** Resolution authorizing payment No. 4 to Beck Excavating, Inc. for the 2020 City of Milford Alley project. Roll call vote. Voting aye: Hinshaw, Gebhart, Frederick, and Yungbluth. Nay: None. Motion carried.

Resolution setting date for public hearing on designation of the expanded Milford Urban Renewal Area and on Urban Renewal Plan Amendment

Motion by Gebhart second by Hinshaw to approve **Resolution 21-55** Resolution setting date for public hearing on designation of the expanded Milford Urban Renewal Area and on Urban Renewal Plan Amendment. Roll call vote. Voting aye: Hinshaw, Gebhart, Frederick, and Yungbluth and Eckard. Nay: None. Motion carried. The public hearing will be July 12th, 2021 at 6:30 p.m.

Resolution authorizing fund transfers for FY2021

Motion by Hinshaw second by Frederick to approve **Resolution 21-56** Resolution authorizing fund transfers for FY2021. Roll call vote. Voting aye: Hinshaw, Gebhart, Frederick, and Yungbluth. Nay: None. Motion carried.

Discuss and possible decide online pay portal options

Motion by Yungbluth second by Gebhart to use All Paid for online pay portal options. All voting aye: Motion carried.

Approve lifting the "No Parking" area along H for U of O Campus Bike Ride-Bob Clark

Motion by Hinshaw second by Frederick Approve lifting the "No Parking" area along H for U of O Campus Bike Ride. All voting aye: Motion carried.

Approve street closure for Pioneer Days- Commercial Club

Motion by Gebhart second by Hinshaw to approve street closure for Pioneer Days- Commercial Club. All voting aye: Motion carried.

Approve DOT Maintenance Agreement and Repair of Primary Roads in Municipalities

Motion by Hinshaw second by Frederick to approve DOT Maintenance Agreement and Repair of Primary Roads in Municipalities. All voting aye: Motion carried.

Approve lighting quote from MMU for 6th St lighting

Motion by Gebhart second by Hinshaw approve lighting quote from MMU for 6th St lighting. All voting aye: Motion carried.

Approve material quote from MMU for the water material and live tap for P Ave and 21st St. project

Motion by Hinshaw second by Frederick to approve material quote from MMU for the water material and live tap for P Ave and 21st St. project. All voting aye: Motion carried.

Hamrick v Zylstra, ETAL (Possible closed session to discuss litigation)

Motion by Hinshaw second by Gebhart to go into closed session. Roll call vote. Voting aye: Hinshaw, Frederick, Gebhart, and Yungbluth. Nay: None. Motion carried. Council went into closed session at 6:55 p.m.

The council come out of closed session at 7:03 p.m. Members present: Hinshaw, Frederick, Gebhart, and Yungbluth. Motion by Hinshaw, second by Gebhart to have City Engineer Brad Beck review plat maps/drawings of Center Grove Heights and Maywood Avenue. All voting aye: Motion carried.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

With no other discussion, motion to adjourn by Hinshaw second by Frederick at 7:04 p.m. All voting aye. Motion carried.

Respectfully submitted,

Andy Yungbluth, Mayor Pro-Tem

LeAnn Reinsbach, City Administrator/Clerk