

CITY COUNCIL
REGULAR MEETING
AUGUST 9, 2021
6:30 PM

The Milford City Council met in regular session August 9, 2021 at 6:30 p.m. in the Community Center Board Room. Mayor Steve Anderson presided.

Members present: Chris Hinshaw, Doug Frederick, Aaron Gebhart, Jason Eckard and Andy Yungbluth.

Absent: None

Others present: City Administrator LeAnn Reinsbach, Public Works Director Kent Eilers, Police Chief Bob Clark, Jason Eygabroad, Kasey Fear and Steve Schwaller.

Mayor Anderson led the Pledge of Allegiance.

Motion by Gebhart second by Hinshaw to approve the agenda. Voting aye: Hinshaw, Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried.

Motion by Gebhart second by Yungbluth to approve consent agenda. Voting aye: Hinshaw, Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of July 26, 2021 council meeting
- Liquor license- Scoreboard-New Ownership
- Liquor license renewal for Boji Junction
- Monthly bills as listed below: (approved) and bills paid in vacation

AFLAC	AFLAC PRE TAX	\$939.42
ALLIANT ENERGY	SIGN UTILITY	\$14.39
AMAZON/SYNCB	LIBRARY SUPPLIES	\$324.52
ANDERSON, GILLIAN	TRAVEL REIMBURSE LIBRARY CONF	\$677.00
ARNOLD MOTOR SUPPLY	JULY INVOICES	\$608.29
ASSOC. FOR RURAL & SM LIB	LIBRARY CONF FOR GILLIAN	\$350.00
AT&T MOBILITY	PD CELL & LAPTOP	\$430.85
BAKER & TAYLOR INC.	LIBRARY BOOKS	\$471.62
BARCO MUNICIPAL PROD. INC	PW SHOP SUPPLIES	\$230.48
BAXLEY, STEPHEN	LIBRARY SRP	\$50.00
BECK ENGINEERING INC	P AVE & 13TH ST RECON PRJCT	\$22,008.75
BECK EXCAVATING INC.	ALLEY RECON PRJCT PYMNT #5	\$227,040.86
BERNING, SHELLY	LIBRARY BRD MTG 8/4/21	\$25.00
BLACK HILLS ENERGY	FIRE DEPT UTILITY	\$142.38
BLACKTOP SERVICE COMPANY	2020 AIRPORT RESURFACING	\$2,000.00
BLACKTOP SERVICE COMPANY	STREET MAINT	\$11,761.60
BOMGAARS	PUBLIC WORKS SUPPLIES	\$243.80
BORDER STATES INDUSTRIES	6TH STREET POLE ACCESSORIES	\$356.48
BRECHWALD LANDSCAPE LLC	HELEN AVE STORM SEWER	\$275.00
CAMPUS CLEANERS	LIBRARY SERVICES	\$137.55
CANON FINANCIAL SERVICES	LIBRARY COPIER	\$71.83
CARD SERVICES CENTER	HAZ TRAINING & VEHICLE MAINT	\$1,742.70
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	\$28,243.50
CERTIFIED TESTING SERVICES INC	P AVE & 13TH ST RECON	\$1,976.75
COOKINHAM, JEFF	LIBRARY BRD MTG 8/4/21	\$25.00
COOPERATIVE ENERGY COMPANY	JULY FUEL	\$2,808.91
CUTTING EDGE SALES & SERVICE	PARKS MOWER	\$611.95
DENNIS E MERRY	JULY JANITORIAL SERVICES	\$1,700.00
DICKINSON CO. EMERG MED SERV A	FY21 SUPPORT OF DICKINSON EMS	\$2,247.75
DICKINSON COUNTY CONSERVATION	JULY GREEN WASTE	\$620.00
DICKINSON COUNTY NEWS	JULY ADS	\$528.81
DISPLAY SALES COMPANY	CHRISTMAS BULBS	\$185.50
DOTSON, DENNIS	LIBRARY BRD MTG 8/4/21	\$25.00
FLOWERS JULIA	CK REISSUE FIRE SCHOOL REIMBUR	\$147.84
FRANKLIN, ELAINE	LIBRARY BRD MTG 8/4/21	\$25.00
FUNK, CARRIE	TRAVEL REIMBURSE CLERK SCHOOL	\$188.16
GALE	LIBRARY BOOKS	\$67.48
GALEN'S PRO-MOW	PARKS SHOP SUPPLIES	\$66.09
GALLES, MATT	P & Z MTG 7/19/21	\$25.00
GANO, JOANN	LIBRARY BRD MTG 8/4/21	\$25.00
GENERAL TRAFFIC CONTROLS	TRAFFIC SIGNAL EQUIP	\$54.04
GORDON FLESCH COMPANY	LASERFISCHE	\$75.00
HANSEN PAINTING	OFFICE PAINTING	\$3,393.05
HEITHUS, SANDY	REFUND COMM CTR TO OLD CITY HA	\$50.00
HTM SALES INC.	SEWER SUPPLIES	\$406.26
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$9,326.02
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$10,101.59
IOWA DEPARTMENT OF NATURAL RES	AIRPORT STORMWATER DSCHRG	\$350.00
IOWA LAKES ELECTRIC COOP	STREET LIGHTING	\$465.00
IOWA ONE CALL	JUNE LOCATES	\$132.60
IPERS	IPERS REGULAR	\$12,005.45
JAYCOX IMPLEMENT	PW VEHICLE MAINT	\$38.55
JCL SOLUTIONS-JANITORS CLOSET	PARKS SUPPLIES	\$746.17
JOHNSON, DEB	LIBRARY BRD MTG 8/4/21	\$25.00
JORGENSEN, TOM	P & Z MTG 7/19/21	\$25.00
KILTS, RICK	LIBRARY BRD MTG 8/4/21	\$25.00
LAKES NEWS SHOPPER	JULY ADS	\$200.10
LAKESHORE LEARNING MATERIALS	LIBRARY SUPPLIES	\$68.99
MAXYIELD COOPERATIVE	PARKS CHEMICAL FOR SOUTH TOWN	\$100.90
MENARDS - SPENCER	CITY HALL BUILD MAINT	\$49.98

METICULOUS CLEAN	FIRE DEPT CLEANING	\$235.40
MID-AMERICAN RESEARCH CHEMIC	SEWER SUPPLIES	\$748.64
MILFORD COMMUNICATIONS	BROADBAND/PHONE SERVICES	\$833.00
MILFORD ELECTRIC INC.	PD SERVICE/BASEMENT SWITCH	\$68.58
MILFORD MUNICIPAL UTILITY	JULY UTILITIES	\$6,789.14
MUNICIPAL SUPPLY, INC	P AVE PROJECT	\$24,116.25
NEWMAN SIGNS, INC.	PW SHOP SUPPLIES	\$436.21
NWIPDC	FY22 SHIELD 1ST DRAW	\$2,000.00
PEARSON LAKES ART CENTER	FY21/22FUNDING	\$2,000.00
PITNEY BOWES	POSTAGE LEASE	\$80.74
R & D INDUSTRIES	PD SERVICES	\$1,379.63
REINSBACH, LEANN	TRAVEL REIMBURSE CLERK ACADEMY	\$188.72
RICHARD L. COOKE	FIRE DEPT SERVICES	\$95.00
RIVISTAS SUBSCRIP SERVICES	LIBRARY SUBSCRIPTIONS	\$1,199.00
SECURE BENEFITS SYSTEMS	EE FSA CONTRIBUTIONS	\$409.69
SEXTON, BRENT	P & Z MTG 7/19/21	\$25.00
SPENCER AUTO PARTS INC.	PARKS MOWER	\$125.42
STATE LIBRARY OF IA	LIBRARY FY22 CATALOG RECORDS	\$1,708.50
STEIN LAW OFFICE	LEGAL SERVICES	\$3,565.81
STOREY KENWORTHY	OFFICE SUPPLIES	\$66.01
STUART C IRBY CO BR983	ELECTRICAL BOXES FOR PAVE STLT	\$884.00
SULLIVAN CONCRETE	FLORENCE PARK SHELTER	\$10,450.00
SUNSHINE FOODS	PW SHOP SUPPLIES	\$84.66
THE VACUUM CLEANER CENTER	VACUUM SERVICED	\$223.69
TREAS. - STATE OF IOWA	QRTRLY SALES TAX	\$2,275.00
TREASURER, STATE OF IOWA	STATE TAXES	\$2,901.00
TRUE VALUE-MILFORD	JULY INVOICES	\$330.35
TURN KEY FINANCIAL EQUIPM	LIBRARY TRANSACTION DRAWER	\$4,802.25
UNITED COMMUNITY BANK FOR PETT	LIBRARY POSTAGE	\$10.27
VANDER HAAG'S INC.	PW SHOP SUPPLIES	\$85.32
VERIZON WIRELESS	COUNCIL TABLETS	\$268.52
WEDEKING PIT & PLANT	SEWER/ALLEY MANHOLE/SHOP SUPPL	\$421.97
Accounts Payable Total		\$415,866.73
Payroll Checks		\$56,035.05
***** REPORT TOTAL *****		\$471,901.78

Paid from the following funds: General Fund: 125,097.36; Road Use Tax: 30,248.30; Employee Benefits: 22,947.86; Hotel Motel: 2,000.00; Capital Street/Sewer Impr: 2,400.00; Capital Equipment (LOST): 133,234.27; Capital Project Eilers SS; 2,325.00; P Ave Project: 135,283.59; Airport Runway Project: 2,000.00; Sewer Utility Fund: 14,628.40; Storm Water Utility Fund: 1,737.00

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 67,232.45; Road Use Tax: 45,332.88; Employee Benefits; 3,965.58; Hotel/Motel Tax: 1.81; TIF: 2,876.47; LMI Fund: 11.76; Debt Service: 24,228.51; Capitol Equipment (LOST) 60,591.81; Capital Project Reserve: 23.52; Sewer Utility: 32,256.92; Storm Water Utility: 10,699.34

CITIZEN OPPORTUNITY FOR COMMENT

REPORTS

Board/Commission Reports

Council reviewed the July Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report, Fire Department call log and minutes. July minutes from Park Board, Planning & Zoning Commission and Library along with August events, and July Dickinson County Sanitary Landfill Commission minutes.

PUBLIC HEARING

Public hearing on proposal to enter into a General Obligation Urban Renewal Loan Agreement at 6:30 p.m.

Mayor Anderson opened the public meeting at 6:32 p.m. City Administrator LeAnn Reinsbach mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:33 p.m.

ACTION AND DISCUSSION ITEMS

Resolution taking additional action to enter into a General Obligation Urban Renewal Loan Agreement

Motion by Yungbluth second by Eckard to approve **Resolution 21-70** Resolution taking additional action to enter into a General Obligation Urban Renewal Loan Agreement. Roll call vote. Voting aye: Hinshaw, Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried.

Amended resolution setting public hearing on a petition for voluntary annexation

Motion by Gebhart second by Hinshaw to approve **Resolution 21-71** Amended resolution setting public hearing on a petition for voluntary annexation. Roll call vote. Voting aye: Hinshaw, Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried.

Resolution regarding proposed change of name from Dickinson County Landfill Commission to Dickinson County Recycling Commission

Motion by Yungbluth second by Frederick to approve **Resolution 21-72** Resolution regarding proposed change of name from Dickinson County Landfill Commission to Dickinson County Recycling Commission. Roll call vote. Voting aye: Hinshaw, Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried.

Discussion to add no parking signs on a portion of Sportmans Drive and consider amending city code 69.08

Discussion between council and city staff suggest that there is a parking issue towards the south portion of Sportmans Drive. Police Chief Bob Clark and Public Works Supervisor Kent Eilers are going to meet and take some measurements and spray paint possible sections to make no parking and or parking on just one side. Once marked off council will be able to view and the thought is to bring suggestions/recommendations back at a later date for a possible ordinance change.

Discuss and possibly approve moving forward on a part of the South Shore Estates Reconstruction project

Jason with Beck Engineering updated council on a street reconstruction project that would take place in the South Shore area. Motion by Yungbluth second by Eckard to have Beck Engineering move forward on the project which would redo the following streets: Julie Lane, Ann Street and Marti Drive. The project would consist of milling out the existing asphalt, compact the base and replace street with concrete. All voting aye. Motion carried.

Update on ARPA Non-Entitlement Unit funding

City Administrator Reinsbach shared with council an email she had received on behalf of the state that the first round of funding from the American Rescue Plan should be here in a couple of weeks. This money will be set aside for updates to the sewer system/lift station along 13th St.

Residential tax abatement Simonson Properties Inc. 1011 M Avenue

Motion by Eckard second by Frederick to approve the residential tax abatement at 1011 M Avenue. All voting aye: Motion carried.

Review carpet installation in board room and City Clerk's office

City Administrator Reinsbach reviewed the time frame for carpet installation in the board room and city clerk's office which will take place the end of August. In the event the smell from the glue is too much we may have to shut down the office for a short period of time. Council agreed.

Discuss and approve DOT TEAP study

Mayor Anderson spoke in regards to conversations he has had with the DOT. One of them is to have a TEAP (Traffic Engineering Assistance Program) study done. Motion by Gebhart second by Hinshaw to send a letter to request the study be done. Part of the study is to review going from a 4 lane to a 3 lane and also review signal and traffic operations at the intersection of Hwy 71 and 13th St. All voting aye. Motion carried.

Closed session pursuant to Iowa Code 21.5 (1)(j) discuss possible purchase and sale of real estate properties

Motion by Yungbluth second by Gebhart to go into closed session to discuss possible purchase and sale of real estate properties pursuant to Iowa Code 21.5 (1)(j). Roll call vote. Voting aye: Hinshaw, Gebhart, Frederick, Yungbluth, and Eckard. Nay: None. Motion carried. Council went into closed session at 7:00 p.m. The council come out of closed session at 7:42 p.m. Members present: Hinshaw, Gebhart, Frederick, Yungbluth and Eckard.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

City Administrator Reinsbach mentioned the city received the 2021 ICAP Grant. With no other discussion, motion to adjourn by Yungbluth second by Eckard at 7:45 p.m. All voting aye. Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk