

CITY COUNCIL  
REGULAR MEETING  
SEPTEMBER 27, 2021  
6:30 PM

The Milford City Council met in regular session September 27, 2021 at 6:30 p.m. in the Community Center Board Room.

Mayor Steve Anderson presided.

Members present: Chris Hinshaw, Doug Frederick, Aaron Gebhart, Jason Eckard and Andy Yungbluth.

Absent: None

Others present: City Administrator LeAnn Reinsbach, Conner Holmes, Jason Eygabroad, Mary Dannatt, Sherri Jones Don Brinkley, and Steve Schwaller.

Mayor Anderson led the Pledge of Allegiance.

Motion by Gebhart second by Frederick to approve the agenda. Voting aye: Hinshaw, Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried.

Motion by Yungbluth second by Eckard approve the consent agenda. Voting aye: Hinshaw, Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of August September 13, 2021 council meeting
- Transient merchant license for Uncle B's Smoked Meat

### CITIZEN OPPORTUNITY FOR COMMENT

#### ACTION AND DISCUSSION ITEMS

Discuss updates to zoning ordinance book based on past council meeting that were referred back to P&Z.

Council heard from a couple of residents in regards to the P&Z Commission making the recommendation to remove educational facilities from having to apply for a Special Exception Use Permit application with respect to zoning. By doing this there would be no requirement to send out notifications to those residents who may be affected from construction projects related to educational facilities. The residents felt they should be able to voice their opinion at a public hearing which is a part of the Special Exception Use permit process. Motion by Hinshaw second by Frederick to send back to P&Z that council approves all the recommendations except for the change that educational facilities would be considered a permitted use and not go through the Special Exception Use permit process. City Attorney Dave Stein commented the P&Z will need to go through the public hearing process because there is a significant proposed change since the last commission meeting. Voting aye: Hinshaw, Gebhart, Frederick and Eckard. Nay: Yungbluth. Motion carried. The items approved tonight include adding warning sirens as part of the structure definition, habitation is prohibited in both condominium storage units and convenience storage, remove the language usually coin operated and self-service from the laundromat definition, added that a zoning administrator may require a drainage plan under the definition of a site plan.

Second Consideration: Ordinance amending and replacing the zoning ordinances of the City of Milford, Iowa Adopting Zoning Regulations.

No action was taken.

Discuss storm sewer issue between lots 4 & 5 in Nature Trails- Harley Broek

Motion by Eckard second by Hinshaw to table any discussion until the October 12, 2021 meeting so council can review information that Beck Engineering is currently putting together. All voting aye. Motion carried.

Discuss lifting a portion of no parking along Hwy 71 in the vicinity of A34 and Hwy 71 due to construction on A34 going east. Motion by Yungbluth second by Hinshaw to deny lifting a portion of no parking along Hwy 71 during the A34 east project. All voting aye. Motion carried. Council agrees with the letter posted from Beck Engineering to those residents along the construction area that the alleys and side roads can be utilized for temporary parking.

Update on Florence Park Shelter House flooring

City Administrator Reinsbach updated council she had met with the parks employees and Johnny from Adapt Coating on September 21<sup>st</sup> to go over the deficiencies with the flooring at the shelter house. Johnny is going to rebuff the floor with course mesh screen pad and then hand work on the troubles areas that have been pointed out. The city has communicated the shelter house is not booked anytime the week of 10/4 or 10/25 so we are hoping the repairs can be done yet in October.

Approve FY2021 City of Milford Annual Financial report and direct City Administrator to publish

Motion by Yungbluth second by Eckard to approve the FY2021 City of Milford Annual Financial report and direct City Administrator to publish. All voting aye. Motion carried.

Approve FY2021 Annual Urban Renewal report

Motion by Hinshaw second by Gebhart to approve the FY2021 Annual Urban Renewal report. All voting aye. Motion carried.

Resolution authorizing payment No. 1 to Fahrner Asphalt Sealers, LLC and authorize change order No.1 for the 2021 City of Milford Seal Coat project.

Motion by Eckard second by Hinshaw to approve **Resolution 21-81** Resolution authorizing payment No. 1 to Fahrner Asphalt Sealers, LLC and authorize change order No.1 for the 2021 City of Milford Seal Coat project. Roll call vote. Voting aye: Hinshaw, Gebhart, Frederick, Yungbluth and Eckard. Nay: None. Motion carried

Council to consider and possibly approve soil boring proposal for the 13th Street/A34 road reconstruction project

Motion by Yungbluth second by Hinshaw to approve soil boring proposal for the 13th Street/A34 road reconstruction project and add an amendment to the contract to include soil boring around the 13<sup>th</sup> St lift station. All voting aye. Motion carried.

Council to review and approve job description for shared public works, parks and zoning administrator position.  
Motion by Yungbluth second by Eckard to approve job description for shared public works, parks and zoning administrator position. All voting aye. Motion carried.

Closed session pursuant to Iowa Code 21.5 (1)(j) discuss possible purchase and sale of real estate properties  
Motion by Gebhart second by Yungbluth to go into closed session to discuss possible purchase and sale of real estate properties pursuant to Iowa Code 21.5 (1)(j). Roll call vote. Voting aye: Hinshaw, Gebhart, Frederick, Yungbluth, and Eckard. Nay: None. Motion carried. Council went into closed session at 7:42 p.m. The council come out of closed session at 8:06 p.m. Members present: Hinshaw, Gebhart, Frederick, Yungbluth and Eckard.

**COMMENTS BY MAYOR, COUNCIL, AND STAFF**

City Administrator Reinsbach mention that Beck Engineering has set a bid date for the South Shore reconstruction project for October 21<sup>st</sup>, 2021 at 2 pm. Clean up days went well over the past two weekends; the city received a response back from Cruise Davis who conducted ICAP Risk Control visit on September 15<sup>th</sup> visit and there were no recommendations. There is a joint meeting next Monday October 4<sup>th</sup> at 6:15 with MMU. Mayor Anderson asked Jason with Beck Engineering when the paving will start on 21<sup>st</sup> and P Ave. project along with staging. Jason commented he would check and get back to the city. With no other discussion, motion to adjourn by Yungbluth second by Hinshaw at 8:10 p.m. All voting aye. Motion carried.

Respectfully submitted,

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Steven R. Anderson, Mayor

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LeAnn Reinsbach, City Administrator/Clerk