

CITY COUNCIL
REGULAR MEETING
DECEMBER 13, 2021
6:30 PM

The Milford City Council met in regular session December 13, 2021 at 6:30 p.m. in the Community Center Board Room.

Mayor Steve Anderson presided.

Members present: Doug Frederick, Andy Yungbluth and Jason Eckard.

Absent: Chris Hinshaw

Others present: City Administrator LeAnn Reinsbach, Public Works Director Kent Eilers, Police Chief Bob Clark, Dave Stein, John Hight, Brad Willemsen, and Don Brinkley.

Mayor Anderson led the Pledge of Allegiance.

Motion by Eckard second by Frederick to approve the agenda. Voting aye: Frederick, Yungbluth and Eckard. Nay: None. Motion carried.

Motion by Yungbluth second by Eckard approve the consent agenda. Voting aye: Frederick, Yungbluth and Eckard. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of November 22, 2021 council meeting
- Monthly bills as listed below: (approved) and bills paid in vacation

A & B BUSINESS SOLUTIONS	CITY HALL COPIES	52.93
ACCURA HEALTH CARE	HAWKEY CARE CENTER DEC TIF	19,437.66
ADAPT COATINGS	FLOOR COATING	13,781.25
AFLAC	AFLAC PRE TAX	360.27
AFLAC	AFLAC PRE TAX	360.27
ALLIANT ENERGY	SIGN LIGHTING	21.45
ALPHA WIRELESS COMM. CO.	PD HANDHELD RADIOS	4,752.00
AMAZON/SYNCB	LIBRARY SUPPLIES	55.76
ANDERSON, GILLIAN	ADULT CRAFT, PAINT NIGHT	163.25
ARNOLD MOTOR SUPPLY	SUPPLIES	919.76
AT&T MOBILITY	PD CELL/LAPTOPS	430.55
BAKER & TAYLOR INC.	LIBRARY BOOKS	629.18
BECK ENGINEERING INC	13TH ST RECONSTRUCTION PROJ	83,843.75
BERG JANE	AIRPORT MTG 10/16 & 11/19	50.00
BERNING, SHELLY	LIBRARY BD MTG 12/01	25.00
BLACK HILLS ENERGY	FIRE DEPT UTILITY	878.18
BLACKTOP SERVICE COMPANY	G AVE N OF 17TH ST	14,143.60
BOCKMAN, MELISSA	AIRPORT MTG 10/16 & 11/19	50.00
BOHL'S SMALL ENGINE & MARINE	FD-BLOWERS	351.80
BOMGAARS	PW-SEWER & SHOP SUPPLIES	472.48
CAMPUS CLEANERS	PD SERVICES	100.15
CAMPUS CLEANERS	LIBRARY SERVICES	37.40
CANON FINANCIAL SERVICES	LIBRARY COPIER	71.83
CARD SERVICES CENTER	DICKINSON CO RECORDER	369.02
CENGAGE LEARNING	BOOKS	33.74
CERTIFIED TESTING SERVICES INC	P AVE & 13TH ST RECONSTRUCTI	8,759.00
COFFMAN'S LOCKSMITH SHOP	KEYS	69.00
COOKINHAM, JEFF	LIBRARY BD MTG 12/1	25.00
COOPERATIVE ENERGY COMPANY	NOVEMBER FUEL	2,398.77
CRYTEEL TRUCK EQUIPMENT	BOX PLOWS	1,541.62
CUTTING EDGE SALES & SERVICE	PARTS	293.41
DAVE'S REPAIR, INC.	MAINTENANCE	526.59
DENNIS E MERRY	NOVEMBER JANITORIAL	1,700.00
DICKINSON CNTY	NOVEMBER SVC	1,125.00
DICKINSON COUNTY AUDITOR	ELECTION EXPENSE	883.84
DICKINSON COUNTY CONSERVATION	NOVEMBER GREEN WASTE	1,120.00
DICKINSON COUNTY NEWS	NOVEMBER ADS	637.53
DON PIERSON FORD	FORD MAINTENANCE	152.23
DORSEY & WHITNEY LLP	2021 UR PLAN/INFRASTRUCTURE	7,529.50
DOTSON, DENNIS	LIBRARY BD MTG 12/1	25.00
FRANKLIN, ELAINE	LIBRARY BD MTG 12/01	25.00
GANO, JOANN	LIBRARY BD MTG 12/1	25.00
GORDON FLESCH COMPANY	SUPPLIES	114.41
GOULD, RICK	AIRPORT MTG 11/19	25.00
HART BRIOthers SOUTH	PD SUPPLIES	8,750.00
IA DEPT OF PUBLIC SAFETY	PD SERVICES	300.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	9,991.17
INTERNAL REVENUE SERVICE	FED/FICA TAX	9,696.58
IOWA LAKES CONTINUING EDUCAT	M LOERTS EMS CONFERENCE	150.00
IOWA LAKES SUPERIOR PLUMB	REPAIRS	647.00
IOWA ONE CALL		21-Oct 130.70
IPERS	IPERS PROTECTN	11,944.02
IPERS	IPERS REGULAR	11,944.02
JAYCOX IMPLEMENT	PW SUPPLIES	545.65
JOHNSON, DEB	LIBRARY BD MTG 12/1	25.00
K & J CURB GRINDING INC.	1204 8TH ST	175.00
KILTS, RICK	LIBRARY BD MTG 12/01	25.00
KIMBALL MIDWEST	SHOP SUPPLIES	818.21

KUCH BUILDERS INC & UNITED COM	NATURE TRAILS DECEMBER TIF	140,495.14
LAKES REGIONAL HEALTHCARE	TESTING	162.00
LOFFLER	PD COPIES	53.23
MENARDS - SPENCER	PARKS SUPPLIES	330.30
METICULOUS CLEAN	10/15,10/26,11/9,11/26	256.80
MICHAEL TODD & CO., INC	SIGN POSTS SPORTSMAN DR	3,227.18
MIDWESTERN MECHANICAL INC.	TESTING	335.00
MILFORD COMMUNICATIONS	BROADBAND/PHONE SERVICES	885.43
MILFORD MUNICIPAL UTILITY	NOVEMBER UTILITY	7,015.06
NEWMAN SIGNS, INC.	SHOP SUPPLIES	150.84
OKOBOJI INN & SUITES	BOULDERS INN DECEMBER TIF	35,225.62
OVERDRIVE INC.	LIBRARY BOOKS	464.97
POSTMASTER	YEARLY BOX FEE	122.00
R & D INDUSTRIES	SERVICE AGREEMENT	2,374.74
REGIONAL TRANSIT AUTHORITY	2ND QTR	1,875.00
RICHARD L. COOKE	NOVEMBER SERVICES	95.00
SAFCO PRODUCTS CO.	SAFCO DECEMBER TIF	21,218.81
SCHMELLING, BOBBI	CREATIVE PHOTOGRAPHY DEC TI	1,133.82
SECURE BENEFITS SYSTEMS	EE FSA CONTRIBUTION	348.44
SIBLEY SHEET METAL INC	1021 10TH ST	108.99
SIOUX CITY JOURNAL	YEARLY SUBSCRIPTION	618.00
SIOUX COMMERCIAL SWEEPING INC.	CRACK SEAL	6,599.60
SPENCER AUTO PARTS INC.	VEHICLE MAINTENANCE	110.25
SPIRIT LAKE PUBLIC LIBRAY	INSERVICE	150.00
STATE STEEL SUPPLY COMPANY	MAINTENANCE	1,112.40
STEIN LAW OFFICE	LEGAL FEES	2,691.81
STEIN, CHRIS	AIRPORT MTGS 10/16 & 11/19	50.00
STOREY KENWORTHY	TAX FORMS	184.61
SUNSHINE FOODS	LIBRARY SUPPLIES	49.70
TREASURER, STATE OF IOWA	STATE TAX	2,953.00
TRUE VALUE-MILFORD	NOVEMBER INVOICES	231.14
UMB BANK	2021 REFUNDING BOND INTEREST	85,947.03
UMB BANK	2020 Bond Series Interest	14,596.11
UNITED COMMUNITY BANK	DECEMBER LIBRARY POSTAGE	21.18
UNITY POINT CLINIC-OCCUPATIONA	TESTING	84.00
VERIZON WIRELESS	COUNCIL IPADS	268.28
WASTE MANAGEMENT	ROLL OFF	1,168.34
WEDEKING PIT & PLANT	SNOW & SHOP SUPPLIES	604.51
WINTHER STAVE & CO. LLP	AUDIT,AFR,URR	2,950.00
WORKMAN, MIKE	AIRPORT MTGS 10/16 & 11/19	50.00
Accounts Payable Total		547,883.84
Payroll Checks		54,777.50
***** REPORT TOTAL *****		602,661.34

Paid from the following funds: General Fund: 117,274.02; ARPA Fund: 13,570.00; Road Use Tax: 27,200.11; Hotel/Motel Tax: 13,000.00; Tax Increment Financing: 217,511.05; Police Forfeiture: 8,750.00; Debt Service: 100,543.14; Capital Street/Sewer Impr: 900.00; Capital Project (LOST): 18,598.40; Capital Project South Shore: 5,440.00; P Ave Project: 31,399.00; Capital Project A34 West: 38,500.00; Sewer Utility Fund: 9,775.62; Storm Water Utility Fund: 200.00

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 238,059.47; ARPA Fund: 748.17; Road Use Tax: 29,148.91; Employee Benefits: 23,233.74; Hotel/Motel Tax: 1.83; TIF: 75,930.75; LMI Fund: 46.93; Debt Service: 21,717.49; Capitol Equipment (LOST); 52,947.55; Capital Project Reserve: 23.85; Airport Runway project: 371.00; Sewer Utility: 620.55; Storm Water Utility: 3.67

CITIZEN OPPORTUNITY FOR COMMENT

REPORTS

Board/Commission Reports

Council reviewed the November Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report, Fire Department call log and minutes. November minutes from Airport Commission, Community Center Park Board, and Library along with December events, Dickinson County Sanitary Landfill Commission minutes and Shield minutes from October.

ACTION AND DISCUSSION ITEMS

Review and possibly approve LucileMae, LLC Hold Harmless Agreement

Motion by Yungbluth second by Eckard to approve the LucileMae, LLC Hold Harmless Agreement for another year. All voting aye. Motion carried.

Review and possibly approve Letter of Agreement between City of Milford and Dickinson County Board of Supervisors Combining selected Township Precincts with Milford City Precinct

Motion by Frederick second by Eckard to approve Letter of Agreement between City of Milford and Dickinson County Board of Supervisors Combining selected Township Precincts with Milford City Precinct. All voting aye. Motion carried

Consideration and possible approval to dispose equipment

Motion by Yungbluth second by Frederick to approval the disposal of equipment by sealed bid to be delivered to the City Clerk's Office no later than January 5, 2022 at 4:00 p.m. Bids will be opened at the January 10, 2022 Milford City Council meeting. The following list will be posted on the city website and Lakes News Shopper. All voting aye. Motion carried.

Briggs & Stratton - Winco Generator Model P50, Shaver 3-Point Post Hole Auger Model #601, Weather Guard Pickup Tool Box, Ferguson Manual Adjust 3-Point Blade, Bolt on Bucket Forks – Homemade, Firestone Payloader Tire 20.5-25 (used), Road Grader Tire 14.00 R 24 TG (used), 4 – Bobcat Skid Loader Tires 10-16.5 (used), Firestone Steer Tire F5 507 (used), Goodyear Tire 255/70R/22.5 (used), Hankook AH12 Tire 11R22.5 (used), 12 – Mity-Lite Folding Tables 2.5' x 8'.

Reap Grant #22-R4, Clay County Connection Trail- Phase 1

City Administrator Reinsbach updated council the city has been awarded the REAP Grant. Motion by Eckard second by Frederick to have Reinsbach sign off on the paperwork and submit to the DNR. All voting aye. Motion carried.

Appoint Daniel Johnson as Milford Dickinson County Trail Board Representative

Motion by Yungbluth second by Eckard to appoint Daniel Johnson to another 5-year term. All voting aye. Motion carried.

Resolution authorizing Internal Advance for funding of Urban Renewal Project (Police Station project)

Motion by Yungbluth second by Eckard to approve **Resolution 21-102** Resolution authorizing Internal Advance for funding of Urban Renewal Project (Police Station project). Roll call vote. Voting aye: Frederick, Yungbluth and Eckard Nay: None. Motion carried

Resolution authorizing payment #6 to Beck Excavating, Inc. for the 2021 City of Milford P Ave. and 13th St. reconstruction project

Motion by Eckard second by Frederick to approve **Resolution 21-103** Resolution authorizing payment No. 6 to Beck Excavating, Inc. for the 2021 City of Milford P Ave and 13th Street reconstruction project. Roll call vote. Voting aye: Frederick, Yungbluth and Eckard Nay: None. Motion carried.

Resolution regarding purchase and down payment for street sweeper

Motion by Eckard second by Yungbluth to approve **Resolution 21-104** Resolution regarding purchase and down payment for street sweeper. Roll call vote. Voting aye: Frederick, Yungbluth and Eckard Nay: None. Motion carried.

Resolution regarding continued employment of LeAnn Reinsbach as Milford City Administrator

Motion by Yungbluth second by Eckard to table until Councilman Hinshaw is available along with appointing City Attorney and resolution regarding comp time. Roll call vote. Voting aye: Frederick, Yungbluth and Eckard Nay: None. Motion carried.

Resolution regarding appointment of City Attorney

Tabled.

Resolution authorizing fund transfers for FY2022

Motion by Yungbluth second by Eckard to approve **Resolution 21-105** Resolution authorizing fund transfers for FY2022. Roll call vote. Voting aye: Frederick, Yungbluth and Eckard Nay: None. Motion carried.

Resolution regarding longevity pay

Motion by Yungbluth second by Eckard to approve **Resolution 21-106** Resolution regarding longevity pay(as amended). Roll call vote. Voting aye: Frederick, Yungbluth and Eckard Nay: None. Motion carried.

Resolution regarding comp time

Tabled.

Closed session pursuant to Iowa Code 21.5 (1)(j) discuss possible purchase and sale of real estate properties

Motion by Yungbluth second by Eckard to go into closed session to discuss possible purchase and sale of real estate properties pursuant to Iowa Code 21.5 (1)(j). Roll call vote. Voting aye: Frederick, Yungbluth and Eckard. Nay: None. Motion carried. Council went into closed session at 6:55p.m. The council came out of closed session at 7:20 p.m. Members present: Frederick, Yungbluth and Eckard. Motion by Yungbluth second by Frederick to authorize Mayor Anderson, City Administrator Reinsbach to work with City Attorney Dave Stein to offer \$500,000.00 with all items (equipment, containers, materials etc.) removed within 6 months from closing date or offer \$450,000 and the city will clean up the property located at property at 2139 220th St. Milford, Iowa. Proposal is also contingent on real estate contract provided at a later date and a 90-day due diligence period for the City . Also, separate from the purchase have City Attorney Dave Stein draft an easement agreement to dump snow on property effective immediately. Roll call vote. Voting aye: Frederick ,Yungbluth and Eckard. Nay: None. Motion carried.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

City Administrator Reinsbach informed council the traffic study was completed last week by our public works department and the Florence Park Shelter House floor has been completed. With no other discussion, motion to adjourn by Yungbluth second by Eckard at 7:30 p.m. All voting aye. Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk