

CITY COUNCIL
REGULAR MEETING
JANUARY 10, 2022
6:30 PM

The Milford City Council met in regular session January 10, 2022 at 6:30 p.m. in the Community Center Board Room.

Mayor Steve Anderson presided.

Members present: Chris Hinshaw, Doug Frederick, and Andy Yungbluth.

Absent: Jason Eckard

Others present: City Administrator LeAnn Reinsbach, Police Chief Bob Clark, John Hight, Darrel Ussery, Bob Kirshbaum, Shannon Landauer, Tom Nelson, Don Brinkley and Elizabeth Todd.

Mayor Anderson led the Pledge of Allegiance.

Mayor Anderson asked that items 10,12 and 19 be removed from the agenda. Motion by Yungbluth second by Hinshaw to approve the agenda with items 10,12 and 19 removed. Voting aye: Hinshaw, Frederick, and Yungbluth. Nay: None. Motion carried.

Motion by Hinshaw second by Frederick approve the consent agenda. Voting aye: Hinshaw, Frederick, and Yungbluth. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of December 27, 2021 council meeting
- Monthly bills as listed below: (approved) and bills paid in vacation

A & B BUSINESS SOLUTIONS	COPIER COPIES	\$73.90
AFLAC	AFLAC PRE TAX	\$720.54
ALLIANT ENERGY	SIGN LIGHTING	\$26.11
AMAZON/SYNCB	DECEMBER INVOICE	\$45.98
ANDERSON, GILLIAN	CRAFT REIMBURSEMENT	\$38.11
AT&T MOBILITY	PD CELL/LAPTOPS	\$430.55
BAKER & TAYLOR INC.	LIBRARY BOOKS	\$1,041.69
BALLAH ELECTRIC	BUCKET TRUCK LIGHT	\$147.50
BECK ENGINEERING INC	13TH ST RECONSTRUCTION PROJ	\$51,602.50
BECK EXCAVATING INC.	NO.6 P AVE & 13TH STREET	\$321,394.84
BERNING, SHELLY	LIBRARY BOARD MTG 01/05	\$25.00
BLACK HILLS ENERGY	DECEMBER SERVICE	\$49.76
BOB CLARK	EXPENSE REIMBURSEMENT	\$50.00
BOMGAARS	SEWER & SHOP SUPPLIES	\$396.85
BORDER STATES INDUSTRIES	STREET LIGHT INVENTORY	\$181.80
CANON FINANCIAL SERVICES	LIBRARY COPIER	\$71.83
CARD SERVICES CENTER	DECEMBER INVOCIES	\$297.47
CARROLL CONSTRUCTION SUPP	FLORENCE PARK SHELTER	\$621.31
CENTER POINT LARGE PRINT	LIBRARY BOOKS	\$524.88
CERTIFIED TESTING SERVICES INC	P AVE & 13TH RECONSTRUCTION	\$282.00
CITY LAUNDERING CO	PD SERVICES	\$100.15
CITY LAUNDERING CO	LIBRARY SERVICES	\$37.40
CITY OF ARNOLDS PARK	STOP LIGHT 71 & 202 ST	\$155.45
CITY OF SPIRIT LAKE	ARSL CONFERENCE	\$62.36
COFFMAN'S LOCKSMITH SHOP	DOOR LOCK FIX	\$234.83
COLEMAN, VAUGHN	NOV & DEC SERVICES	\$100.00
CONSUMERS LUMBER	SEWER SUPPLIES	\$88.98
COOKINHAM, JEFF	LIBRARY BOARD MTG 01/05	\$25.00
DANNATT, MARY	COMM CTR MTG 01/05	\$25.00
DAVE'S REPAIR, INC.	VEHICLE MAINTENANCE	\$3,070.01
DEMCO	LIBRARY SUPPLIES	\$163.08
DENNIS E MERRY	DECEMBER JANITORIAL	\$1,700.00
DICKINSON COUNTY CONSERVATION	DECEMBER SERVICE	\$300.00
DOTSON, DENNIS	LIBRARY BOARD MTG 01/05	\$25.00
FASTENAL	SEWER SUPPLIES	\$112.05
FRANKLIN, ELAINE	LIBRARY BOARD MTG 01/05	\$25.00
GALE	LIBRARY BOOKS	\$33.74
GANO, JOANN	LIBRARY BOARD MTG 01/05	\$25.00
GOOSMANN LAW FIRM	WIRE TRANSFER REAL ESTATE	\$430,276.01
GRAHAM TIRE COMPANY	VEHICLE MAINTENANCE	\$938.94
HAPPY FACES ENTERTAINMENT	DEPOSIT LIBRARY PROGRAM	\$100.00
HELLER ENTERPRISES LLC	TESTING	\$285.00
HEMPHILL, LINDA	COMM CTR MTG 01/05	\$25.00
IA COMMUNITIES ASSURANCE POOL	INS ADDITIONAL PROPERTY	\$1,941.00
IA COMMUNITIES ASSURANCE POOL	POLICE STATION	\$1,945.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$13,945.20
INTERNAL REVENUE SERVICE	CORRECT 941 Q1 2021	\$6.38
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$9,261.53
INTERSTATE ALL BATTERY CENTER	AUTO BATTERY	\$143.95
IOWA LAKES ELECTRIC COOP	PHEASANT LN	\$775.00
IPAA	YEARLY MEMBERSHIP	\$100.00
IPERS	IPERS PROTECTN	\$13,708.94
IPERS	IPERS REGULAR	\$5,762.20
IPERS	IPERS REGULAR	\$19,471.14
JCL SOLUTIONS-JANITORS CLOSET	OFFICE SUPPLIES	\$313.64
JOHNSON, DEB	LIBRARY BOARD MTG 01/05	\$25.00
KAPP'S FIRE EQUIP. & SERV.	ANNUAL INSPECTION	\$64.25
KILTS, RICK	LIBRARY BOARD MTG 01/05	\$25.00
KIMBALL MIDWEST	SHOP SUPPLIES	\$277.11
KNIGHT PROTECTION	YEARLY MONITORING SVC	\$300.00
LAKES NEWS SHOPPER	DECEMBER ADS	\$255.30
LAKES REGIONAL HEALTHCARE	SEYMOUR TESTS	\$45.00
MATHESON TRI-GAS INC	PW-SUPPLIES	\$22.85
MCCREA, JIM	COMM CTR MTG 01/05	\$25.00
MENARDS - SPENCER	BUILDING MAINT	\$421.12

MID-IOWA SOLID WASTE EQUIPMENT	PW-VECHICLE MAINTENANCE	\$1,533.43
MIDWEST BREATHING AIR L.L.C.	QUARTERLY TEST	\$217.80
MILFORD COMMUNICATIONS	BROADBAND/PHONE SERVICES	\$887.08
MILFORD ELECTRIC INC.	BULBS	\$26.48
MILFORD MUNICIPAL UTILITY	DECEMBER UTILITIES	\$7,878.24
MUNICIPAL SUPPLY, INC	WATER MATERIALS FOR P AVE	\$2,809.95
NEWMAN SIGNS, INC.	PW-SUPPLIES	\$298.95
NWIPDC	ZONING SVCS OCT-DEC	\$5,305.35
OTC BRANDS, INC	LIBRARY SUPPLIES	\$307.72
OVERDRIVE INC.	LIBRARY BOOKS	\$909.18
OVERHEAD DOOR SALES	BUILDING MAINT	\$27.00
PITNEY BOWES	POSTAGE METER SUPPLIES	\$25.49
PITNEY BOWES	LEASE	\$163.53
PLOWS PLUS	PW-SNOW BUDGET	\$794.04
PURCHASE POWER	DECEMBER POSTAGE	\$201.00
R & D INDUSTRIES	DECEMBER SERVICE	\$3,410.20
REINSBACH, LEANN	RECERTIFICATION EXPENSE	\$100.00
RICHARD L. COOKE	DECEMBER SERVICE	\$95.00
STATE STEEL SUPPLY COMPANY	SEWER SUPPLIES	\$200.00
STEARNS, PAIGE	DEC SUB BOXES REIMBURSEMENT	\$20.61
STEIN LAW OFFICE	DECEMBER SERVICE	\$2,128.00
STOREY KENWORTHY	OFFICE SUPPLIES	\$596.80
SUNSHINE FOODS	SHOP SUPPLIES	\$99.81
TRAF-SYS INC.	LIBRARY COMPUCOUNT DUAL	\$895.00
TREASURER, STATE OF IOWA	STATE TAX	\$3,531.00
TRUE VALUE-MILFORD	DECEMBER SUPPLIES	\$680.09
UNITED COMMUNITY BANK FOR PET	LIBRARY PETTY CASH POSTAGE	\$10.29
VERIZON WIRELESS	COUNCIL IPADS	\$268.28
VOLUNTARY ACTION CENTER	FY22 FUNDING	\$1,500.00
WATCH GUARD	POLICE CAMERA	\$480.00
Accounts Payable Total		\$900,694.41
Payroll Checks		\$71,696.36
**** REPORT TOTAL ****		\$972,390.77

Paid from the following funds: General Fund: 130,786.83; ARPA Fund: 10,110.00; Road Use Tax: 23,639.20; Capital Street/Sewer Impr: 22,942.98; Capital Project Eilers SS: 2,790.00; P Ave Project: 301,543.81 Capital Project A34 West: 38,500.00; New Police Station: 430,276.01; Sewer Utility Fund: 11,601.95; Storm Water Utility Fund: 199.99

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 152,932.35; RUT: 33,069.72; Employee Benefits: 17,190.89; Hotel/Motel Tax: 42,608.08; TIF: 45,854.24; LMI Fund: 73,164.02; Debt Service: 33,670.88; Capitol Equipment (LOST): 8.34; Capital Project Reserve: 21.68; Sewer Utility: 67,565.77; Storm Water Utility: 20,975.51

CITIZEN OPPORTUNITY FOR COMMENT

REPORTS

Board/Commission Reports

Council reviewed the December Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report, Fire Department call log and minutes. December minutes from Park Board and Library along with January events, Dickinson County Sanitary Landfill Commission minutes.

ACTION AND DISCUSSION ITEMS

Presentation Pierson Lakes Art Center- Bob Kirschbaum

Bob Kirschbaum with Pierson Lakes Art Center spoke to council and is requesting \$2000.00 in funding. Council will review during budget discussion; no action was taken.

Lakes Area Hockey Association- Darrel Ussery

Darrel Ussery Executive Director of the Lake Area Hockey Association gave an annual update and request for funding. Council will review during budget discussion; no action was taken.

Presentation Iowa Lakes Corridor- Shannon Landauer

Shannon Landauer President and CEO of the Iowa Lakes Corridor reviewed the Corridor report and spoke about funding. Council will review during budget discussion; no action was taken.

Resolution authorizing payment #7 to Beck Excavating, Inc. for the 2021 City of Milford P Ave. and 13th St. reconstruction project

Motion by Hinshaw second by Frederick to approve **Resolution 22-01** Resolution authorizing payment No. 7 to Beck Excavating, Inc. for the 2021 City of Milford P Ave and 13th Street reconstruction project. Roll call vote. Voting aye: Hinshaw, Frederick, and Yungbluth. Nay: None. Motion carried.

Resolution setting date for a public hearing on designation of the Milford James and Jack's addition Urban Renewal Area and on Urban Renewal Plan and Project. Motion by Yungbluth second by Hinshaw to approve **Resolution 22-02** Resolution setting date for a public hearing on designation of the Milford James and Jack's addition Urban Renewal Area and on Urban Renewal Plan and Project. Roll call vote. Voting aye: Hinshaw, Frederick, and Yungbluth. Nay: None. Motion carried.

Resolution ratifying Council committee appointments

Motion by Yungbluth second by Hinshaw to approve **Resolution 22-03** Resolution ratifying Council committee appointments. Roll call vote. Voting aye: Hinshaw, Frederick, and Yungbluth. Nay: None. Motion carried.

Resolution establishing time, date & place for City of Milford Council meeting

Motion by Hinshaw second by Yungbluth to approve **Resolution 22-04** Resolution establishing time, date & place for City of Milford Council meeting. Roll call vote. Voting aye: Hinshaw, Frederick, and Yungbluth. Nay: None. Motion carried.

Resolution approving designation of official newspaper

Motion by Hinshaw second by Frederick to approve **Resolution 22-05** Resolution approving designation of official newspaper. Roll call vote. Voting aye: Hinshaw, Frederick, and Yungbluth. Nay: None. Motion carried.

Resolution approving depositories for city investments

Motion by Yungbluth second by Frederick to approve **Resolution 22-06** Resolution approving depositories for city investments. Roll call vote. Voting aye: Hinshaw, Frederick, and Yungbluth. Nay: None. Motion carried.

Resolution regarding appointment of City Attorney

Motion by Hinshaw second by Yungbluth to approve **Resolution 22-07** Resolution regarding appointment of City Attorney. Roll call vote. Voting aye: Hinshaw, Frederick, and Yungbluth. Nay: None. Motion carried.

Resolution setting hearing to consider a resolution relating to maximum property tax dollars for FY22/23

Motion by Hinshaw second by Frederick to approve **Resolution 22-8** Resolution setting hearing to consider a resolution relating to maximum property tax dollars for FY22/23. Roll call vote. Voting aye: Hinshaw, Frederick, and Yungbluth. Nay: None. Motion carried.

Encroachment Agreement Little Sprouts Early Learning Center

Motion by Hinshaw second by Frederick to move forward with the Encroachment agreement. All voting aye. Motion carried.

Appointment to Planning & Zoning Commission

Mayor Anderson made the recommendation to appoint Jennifer Youngwirth to the P&Z Commission. Motion by Hinshaw second by Frederick to approve the recommendation. All voting aye. Motion carried.

Appointment to Dickinson County Water Quality Commission

Mayor Anderson made the recommendation to appoint Doug Frederick to the Dickinson County Water Quality Commission. Motion by Yungbluth second by Hinshaw to approve the recommendation. All voting aye. Motion carried.

Appointment to Dickinson County 911 Service Board

Mayor Anderson made the recommendation to appoint Doug Frederick to the Dickinson County 911 Service Board. Motion by Yungbluth second by Hinshaw to approve the recommendation. All voting aye. Motion carried.

Council to open/ review sealed bids on miscellaneous items

Council opened and reviewed sealed bids. Motion by Yungbluth second by Hinshaw to approve the highest sealed bid for miscellaneous items. All voting aye. Motion carried.

Briggs & Stratton- Winco generator model P50- Mike Handzus- \$65.00

Shaver 3-point post hole auger model #601- Mike Handzus- \$65.00

12-Mity-lite folding tables 2.5'x 8'- Mike Handzus-\$110.00

Weather Guard pickup tool box – Shane Langholz- \$75.10

Ferguson manual adjust 3-point blade- Damon Marco \$101.75

4-Bobcat skid loader tires 10-16.5- Sawyer Marco \$52.50

COMMENTS BY MAYOR, COUNCIL, AND STAFF

City Administrator Reinsbach informed council the Final Workforce report from Grapetree shows well over the 100 minimum number of employees in regards to the forgivable loan. The employee number was just under 190. Reinsbach mentioned she will have the final budget meeting with the Fire Board on 1/11/2022 and is meeting with the finance committee on Thursday morning 1/13/22 and to tentatively plan on going over some budget items during the January 24th meeting. With no other discussion, motion to adjourn by Yungbluth second by Hinshaw at 7:20 p.m. All voting aye. Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk