

CITY COUNCIL  
REGULAR MEETING  
MARCH 14, 2022  
6:30 PM

The Milford City Council met in regular session March 14, 2022 at 6:30 p.m. in the Community Center Board Room.

Mayor Steve Anderson presided.

Members present: Doug Frederick, Shane Hoffman, Jason Eckard via cell phone and Andy Yungbluth.

Absent: Chris Hinshaw

Others present: City Administrator LeAnn Reinsbach, Police Chief Bob Clark, Park Supervisor Kent Eilers, Mary Dannatt, Cara Elbert, Darren Bumgarner, Todd Abrahamson, Brad Willemssen, Jason Simpson, Kathy Hesseltine, Michael Jensen and Don Brinkley.

Mayor Anderson led the Pledge of Allegiance.

Motion by Hoffman second by Frederick to approve the agenda. Voting aye: Frederick, Hoffman, Eckard and Yungbluth. Nay: None. Motion carried.

Motion by Hoffman second by Yungbluth approve the consent agenda. Voting aye: Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of February 28, 2022 council meeting
- Monthly bills as listed below: (approved) and bills paid in vacation

A & B BUSINESS SOLUTIONS	COPIES	54.99
AFLAC	AFLAC PRE TAX	720.54
ALLIANT ENERGY	202ND ST SIGN	21.18
ALPHA WIRELESS COMM. CO.	UHF CONNECTOR	7.52
AMAZON/SYNCB	SUPPLIES	65.42
ANDERSON, GILLIAN	REIMBURSEMENT ADULT/PAINT NI	65.93
ARNOLD MOTOR SUPPLY	EXTREME TOOL BOX	5648.68
AT&T MOBILITY	PD/CELL LAPTOPS	430.20
BAKER & TAYLOR INC.	BOOKS	858.00
BARCO MUNICIPAL PROD. INC	TRUCK TAPE	68.54
BECK ENGINEERING INC	13TH ST RECONSTRUCTION	41870.00
BLACK HILLS ENERGY	FIRE DEPT FEBRUARY SVC	2494.34
BOHLMANN	CONCRETE BENCH LEG	331.00
BRONSON SEYMOUR	REIMBURSE NORTHLAND CDL TRA	495.00
C & B OPERATIONS, LLC	MOWER MAINT.	402.72
CANON FINANCIAL SERVICES	LIBRARY COPIER	71.83
CARD SERVICES CENTER	HAZMAT SUPPLIES	218.33
CARD SERVICES CENTER	WEBSITE HOST/SUPPLIES/POSTAGE	903.77
CARD SERVICES CENTER	PARKS TRAILER SUPPLIES	216.98
CENGAGE LEARNING	BOOKS	33.74
CITY LAUNDERING CO	CITY HALL SERVICE	70.45
COFFMAN'S LOCKSMITH SHOP	DOOR LOCK FIX	234.83
CONSUMERS LUMBER	SOUND BOARDS	306.46
COOPERATIVE ENERGY COMPANY	FEBRUARY FUEL	3766.49
CORNELL ABSTRACT CO.	TRCT MEYERS 2ND ADD	250.00
CUMMINS SALES & SERVICE	MAINTENANCE	890.35
DENNIS E MERRY	FEBRUARY SERVICE	1700.00
DICKINSON COUNTY CONSERVATION	FEBRUARY GREEN WASTE	660.00
DICKINSON COUNTY NEWS	FEBRUARY ADS	492.50
DICKINSON COUNTY TRAILS	FY22 TRAILS BOARD FEE	7275.00
DON PIERSON FORD	2016 FORD EXPLORER	2072.42
ESTHERVILLE PUBLIC LIBRARY A/R	SPRING SUMMIT	25.00
FRONTLINE PLUS	FY22 SIREN SERVICE	1270.00
GALEN'S PRO-MOW	SHARPEN CHAINS/BLADES	97.76
GALLES, MATT	FEBRUARY MTG	25.00
GCS TECH INC.	RECEIPT PRINTER/SCANNER	642.60
GORDON FLESCH COMPANY	FIRE DEPT COPIER	189.00
HEIMAN INC.	BATTERIES	150.79
ILLINOIS LIBRARY ASSOCIATION	IREAD PURCHASE	201.54
INTERNAL REVENUE SERVICE	FED/FICA TAX	8786.65
IOWA LAKES ELECTRIC COOP	301 PHEASANT LN	361.00
IOWA LAW ENFORCEMENT ACADEMY	WICKETT TESTING	300.00
IPERS	IPERS REGULAR	5738.58
JENNINGS TOW & REPAIR	SHOP SUPPLIES	40.96
JORGENSEN, TOM	FEBRUARY MTG	25.00
JUNIOR LIBRARY GUILD	BOOKS	302.70
KIESLER'S POLICE SUPPLY	AMMUNITION	293.72
KIMBALL MIDWEST	SHOP SUPPLIES	211.14
LAKES NEWS SHOPPER	FEBRUARY ADD	414.40
LOFFLER	PD COPIES	58.14
LONE RANGE REPAIR, LLC	VEHICLE MAINT	1055.67
MENARDS - SPENCER	TRAILER SUPPLIES	411.81
MIDAMERICA BOOKS	BOOKS	131.70
MIDWEST FIRE EQUIPMENT & REPAI	VEHICLE PARTS	535.97
MILFORD COMMUNICATIONS	BROADBAND/PHONE	890.62
MILFORD MUNICIPAL UTILITY	FEBRUARY UTILIY	9447.82
NEW COOPERATIVE INC.	FIRE DEPT FUEL	53.86
OKOBOJI PLUMBING & HEATING INC	JANITORS SINK FAUCET	259.66
OVERDRIVE INC.	EBOOKS/AUDIOBOOKS	376.07
PURCHASE POWER	FEES	30.91
R & D INDUSTRIES	MONTHLY BREAK/FIX LABOR	2131.63
REGIONAL TRANSIT AUTHORITY	3RD QTR FY22 SUPPORT	1875.00
RICHARD L. COOKE	FD FEBRUARY SVC	95.00

SCI COMMUNICATIONS, INC	REPLACED 9508 SET IN LIBRARY	432.80
SECURE BENEFITS SYSTEMS	EE CONTRIBUTIONS	497.35
SEXTON, BRENT	FEBRUARY MTG	25.00
SIOUX SALES COMPANY	WICKETT NAMETAGS	33.85
STEIN LAW OFFICE	FEBRUARY LEGAL	1748.02
STOREY KENWORTHY	PW SUPPLIES	143.12
SUNSHINE FOODS	LIBRARY SUPPLIES	43.44
TEAM ENTERPRISES	VEHICLE MAINT	900.00
THE SHERWIN-WILLIAMS CO.	SHELTER HOUSE	359.22
TITAN MACHINERY	BOBCAT FILTER	38.98
TREASURER, STATE OF IOWA	STATE TAXES	3607.00
TRUE VALUE-MILFORD	FEBRUARY SUPPLIES	207.29
UNITED COMMUNITY BANK FOR PETT	LIBRARY POSTAGE	11.49
UPBEAT INC.	DOGIPOT/DISPENSERS/RECEPTACLE	1412.61
VANDER HAAG'S INC.	VEHICLE MAINT	24.16
VERIZON WIRELESS	COUNCIL IPADS	268.22
WASTE MANAGEMENT	LANDFILL CHARGE	186.22
WTS MEDIA	OFFICE SUPPLIES	172.24
YOUNGWIRTH, JENNIFER	FEBRUARY MTG	25.00
Accounts Payable Total		119262.92
Payroll Checks		26013.79
***** REPORT TOTAL *****		145276.71

Paid from the following funds: General Fund: 70,769.52; Road Use Tax: 19,631.70; Hotel/Motel Tax: 7,275.00; ARPA Lift Station project: 3,370.00; Capital Project A34 West: 38,500.00; Sewer Utility Fund: 5,530.49; Storm Water Utility Fund: 200.00

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 14,397.43; RUT: 36,540.04; Employee Benefits: 2,249.33; Hotel/Motel: 1.37; TIF: 2,210.37; LMI Fund: 8.91; Debt Service: 1,707.55; Capitol Equipment (LOST): 6.86; Capital Project Reserve: 17.83; Sewer Utility: 29,250.06; Storm Water Utility: 10,788.14

### CITIZEN OPPORTUNITY FOR COMMENT

#### REPORTS

##### Board/Commission Reports

Council reviewed the February Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report, Fire Department call log and minutes. February minutes from Airport Commission, Park Board, Planning & Zoning and Library along with March events, Dickinson County Sanitary Landfill Commission minutes.

#### PUBLIC HEARING

##### Public Hearing to approve Milford James and Jack's Addition Urban Renewal Area at 6:30 p.m.

Mayor Anderson opened the public meeting at 6:33 p.m. City Administrator LeAnn Reinsbach mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:34 p.m.

##### Public hearing on proposed amendment to the Milford City Ordinances a 6:32 p.m.

Mayor Anderson opened the public meeting at 6:34 p.m. City Administrator LeAnn Reinsbach mentioned no written or oral comments were received at the City Clerk's office. Jason Simpson wants to make sure by changing the ordinance from elected to appointed position that the city continues with 6-year terms on the park board. With no other comments from the public Mayor Anderson closed the public hearing at 6:37 p.m.

##### Public hearing on zoning ordinance 6:35p.m

Mayor Anderson opened the public meeting at 6:37 p.m. City Administrator LeAnn Reinsbach mentioned there were written comments that are enclosed in your pack along with new comments that delivered before he meeting all opposing the proposed changes to the city zoning ordinance that removes educational facilities as a special exception use and puts educational facilities in a permitted civic use. There was also a voicemail from Dennis Lippon to disregard the written comment that was emailed to the clerk's office on January 21, 2022. Todd Abrahamson spoke on behalf of the Okoboji School District and understands about the reasoning for sending out letters on bigger projects but would like to see the city relax on requirements that seem to be more of a maintenance project. Don Brinkley spoke he is against the changes to make the educational facilities as a permitted civic use. Attorney Dave Stein suggested council not make any decision tonight until there is a full council. City Administrator Reinsbach expressed her concern on the number of public hearings that have took place and would prefer that this be a continued public hearing to avoid additional publications cost. Motion by Yungbluth second by Hoffman to keep the public hearing open until the next council meeting. All voting aye. Motion carried.

#### ACTION AND DISCUSSION ITEMS

##### Resolution approving development agreement with Jensen Development Company, LLC authorizing annual appropriation tax increment payments and pledging certain tax increment revenue to the payment of the agreement.

Motion by Yungbluth second by Frederick to approve **Resolution 22-27** Resolution approving development agreement with Jensen Development Company, LLC authorizing annual appropriation tax increment payments and pledging certain tax increment revenue to the payment of the agreement.

Roll call vote. Voting aye: Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried.

##### Ordinance amending the Milford City Ordinances of the City of Milford, Iowa, by amending Chapter 23, Park Board.

Motion by Yungbluth second by Hoffman to approve first reading of **Ordinance 3-14-22** Ordinance amending the Milford City Ordinances of the City of Milford, Iowa, by amending Chapter 23, Park Board. Roll call vote. Voting aye: Hoffman, Frederick, Yungbluth and Eckard. Nay: None. Motion carried

Consider waiving the second and third reading and passage of an Ordinance amending the Milford City Ordinances of the City of Milford, Iowa, by amending Chapter 23, Park Board. Motion by Eckard second by Yungbluth to waive the second and third reading of **Ordinance 3-14-22** an Ordinance amending the Milford City Ordinances of the City of Milford, Iowa, by amending Chapter 23, Park Board. Roll call vote. Voting aye: Hoffman, Fredrick, Yungbluth and Eckard. Nay: None. Motion carried

Motion by Yungbluth second by Hoffman to adopt **Ordinance 3-14-22** an Ordinance amending the Milford City Ordinances of the City of Milford, Iowa, by amending Chapter 23, Park Board. Roll call vote. Voting aye: Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried

##### Ordinance amending and replacing the zoning ordinances for the City of Milford, Iowa

No action.

##### Resolution setting public hearing to consider the proposed plans, specifications, form of contract, estimated total cost of the project, and setting time to publicly open and read bids and to possibly act for the 2022 City of Milford 13th St. lift station project.

Motion by Hoffman second by Eckard to approve **Resolution 22-28** Resolution setting public hearing to consider the proposed plans, specifications, form of contract, estimated total cost of the project, and setting time to publicly open and read bids and to possibly act for the 2022 City of Milford 13st St. lift station project. Roll call vote. Voting aye: Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried.

##### Council to review and possibly approve Frontline Warning System

Motion by Yungbluth second by Hoffman to approve the Frontline Warning System contract. All voting aye. Motion carried.

**COMMENTS BY MAYOR, COUNCIL, AND STAFF**

With no other discussion, motion to adjourn by Yungbluth second by Hoffman at 7:20 p.m. All voting aye. Motion carried.

Respectfully submitted,

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Steven R. Anderson, Mayor

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LeAnn Reinsbach, City Administrator/Clerk