

CITY COUNCIL
REGULAR MEETING
APRIL 11, 2022
6:30 PM

The Milford City Council met in regular session April 11, 2022 at 6:30 p.m. in the Community Center Board Room.

Mayor Steve Anderson presided.

Members present: Chris Hinshaw, Doug Frederick, Shane Hoffman, Jason Eckard and Andy Yungbluth.

Absent: None

Others present: City Administrator LeAnn Reinsbach, Police Chief Bob Clark, Park Supervisor Kent Eilers, Brad Willemssen, Tim Fairchild, Qai Hussan, Claire Tillotson, Paige Gehring, Jadelyn Ussery, Zander Fick, Anthony Quail, Riley Reynolds, Tilaya Jones, Ben Groen, Jason Eygabroad, Travis Uskery and Steve Schwaller.

Mayor Anderson led the Pledge of Allegiance.

Motion by Hoffman second by Frederick to approve the agenda. Voting aye: Hinshaw, Frederick, Hoffman, Eckard and Yungbluth. Nay: None. Motion carried.

Motion by Yungbluth second by Eckard approve the consent agenda. Voting aye: Hinshaw, Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of March 28, 2022 council meeting
- Monthly bills as listed below: (approved) and bills paid in vacation

A & B BUSINESS SOLUTIONS	COPIER/COPIES	\$59.08
A1 WOODWORKING LLC	DRIVE THRU CAB TOPS & GROMET	\$801.00
AFLAC	AFLAC PRE TAX	\$720.54
ALLIANT ENERGY	202ND ST SIGN	\$24.40
ALPHA WIRELESS COMM. CO.	PROGRAMMING & OPTIMIZATION	\$45.00
AMAZON/SYNCB	VIDEOS/SUPPLIES	\$277.15
ANDERSON, GILLIAN	SUPPLIES/MILEAGE MTG	\$229.23
ARNDT, MCINTYRE	FIRE SCHOOL SIOUX CITY MILEAG	\$125.19
ARNOLD MOTOR SUPPLY	MARCH SUPPLIES	\$576.66
AT&T MOBILITY	PD CELL / LAPTOPS	\$430.20
BAKER & TAYLOR INC.	BOOKS	\$1,015.71
BARCO MUNICIPAL PROD. INC	SHOP SUPPLIES	\$780.88
BECK ENGINEERING INC	E20086 13TH ST RECONSTRUCTION	\$46,817.50
BERNING, SHELLY	LIBRARY BD MTG 4/6/2022	\$25.00
BIBLIONIX	ANNUAL CATALOG SUBSCRIPTION	\$1,500.00
CANON FINANCIAL SERVICES	LIBRARY COPIER	\$71.83
CARD SERVICES CENTER	TRAVEL/EDUCATION/SUPPLIES	\$776.28
CENGAGE LEARNING	BOOKS	\$33.74
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	\$22,812.00
CITY LAUNDERING CO	LIBRARY SERVICES	\$70.43
CONSUMERS LUMBER	SOUND PANELS FLORENCE PARK	\$228.12
COOKINHAM, JEFF	LIBRARY BD MTG 4/6/2022	\$25.00
COOPERATIVE ENERGY COMPANY	MARCH FUEL	\$3,955.85
CYBRARIAN CORPORATION	ANNUAL SUBSCRIPTION PUBLIC	\$802.45
DENNIS E MERRY	MARCH JANITORIAL SVCS	\$1,700.00
DICKINSON COUNTY CONSERVATION	MARCH GREEN WASTE	\$160.00
DICKINSON COUNTY NEWS	MARCH PUBLICATIONS	\$616.18
DOTSON, DENNIS	LIBRARY BD MTG 4/06/2022	\$25.00
FASTENAL	BALL FIELD PAINT	\$628.18
FRANKLIN, ELAINE	LIBRARY BD MTG 4/6/2022	\$25.00
GALEN'S PRO-MOW	PARKS SHOP SUPPLIES	\$62.95
GALLS LLC	MYHRE CLOTHING	\$503.40
GANO, JOANN	LIBRARY BD MTG 4/6/2022	\$25.00
GORDON FLESCH COMPANY	MAY FEES	\$75.00
HANNA, DOUG	ISO TRAINING MILEAGE	\$76.05
IA DEPT OF PUBLIC SAFETY	QUARTERLY ONLINE WARRANTS	\$300.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$10,879.56
IOWA DEPARTMENT OF TRANSPORTAT	UNDERBODY CARBIDE BLADES	\$827.14
IOWA FIREFIGHTERS ASSOCIATION	FIRE DEPT MEMBRSHIP DUES	\$895.00
IOWA GREAT LAKES SANITARY DIST	SEWER USAGE 06/30/21-12/30/21	\$805.19
IPERS	IPERS PROTECTN	\$7,096.53
IPERS	IPERS REGULAR	\$5,967.96
IPERS	IPERS OFF BY CENTS	\$13,064.49
JCL SOLUTIONS-JANITORS CLOSET	COMM CTR SUPPLIES	\$128.12
JOHNSON, DEB	LIBRARY BD MTG 4/6/2022	\$25.00
KILTS, RICK	LIBRARY BD MTG 04/06/2022	\$25.00
KNIGHT PROTECTION	FD ALARM TESTING & INSPECT	\$944.00
LAKES NEWS SHOPPER	MARCH ADS	\$158.70
LANGHOLZ, SHANE	ISO SEMINAR MILEAGE	\$277.29
LONE RANGE REPAIR, LLC	VEHICLE MAINTENANCE	\$420.95
MAAHS & WALLECK	MUNICIPAL INFRACTIONS	\$200.00
MAR-LIN BUSINESS SUPPLY	COPY PAPER	\$105.00
MENARDS - SPENCER	P AVE STREET LIGHT WIRE	\$2,889.14
METICULOUS CLEAN	FIRE DEPARTMENT JANITORIAL	\$256.80
MICHAEL TODD & CO., INC	SEWER SUPPLIES	\$94.57
MID-IOWA SOLID WASTE EQUIPMENT	VEHICLE MAINTENANCE	\$191.08
MILFORD COMMUNICATIONS	BROADBAND/PHONE	\$887.63
MILFORD FAMILY CARE	WICKETT PHYSICAL	\$178.00
MILFORD MUNICIPAL UTILITY	MARCH UTILITY	\$10,047.12
MUNICIPAL EMERGENCY SERVICES I	FIRE HOODS	\$1,882.16
NEWMAN SIGNS, INC.	SHOP SUPPLIES	\$134.26
NORTHWEST GLASS COMPANY	PARKS SHELTER HOUSE	\$45.75
OVERDRIVE INC.	EBOOKS/AUDIOBOOKS	\$707.69

PITNEY BOWES GLOBAL FINANCIAL	POSTAGE LEASE	\$163.53
PURCHASE POWER	POSTAGE	\$201.00
R & D INDUSTRIES	PARKS CUSTOM ACOUSTIC PANELS	\$7,575.49
SCHULTZ, BECCA	SPRING COLORING CONTEST SUPP	\$22.68
SPENCER TROPHY AND AWARDS INC.	BRASS PLATE	\$15.00
STEIN LAW OFFICE	MARCH LEGAL FEES	\$1,664.90
STUART C IRBY CO BR983	100 AMP LIGHTING CONTROL	\$4,998.00
SUNSHINE FOODS	LIBRARY SUPPLIES	\$30.23
THE SHERWIN-WILLIAMS CO.	STREET DEPT SUPPLIES	\$1,326.50
ERIC TIMM	WITT FIRE SCHOOL MILEAGE	\$125.19
TITAN MACHINERY	BOBCAT 88' SNOW BUCKET	\$2,686.52
TREASURER, STATE OF IOWA	STATE TAX	\$2,938.00
TRUE VALUE-MILFORD	MARCH SUPPLIES	\$151.79
UNITED COMMUNITY BANK FOR PETT	LIBRARY PETTY CASH	\$64.06
VERIZON WIRELESS	COUNCIL IPADS	\$177.42
WEB GRAPHICS INC.	ENVELOPES	\$130.61
WESTERN IOWA TECH COMMUNITY CO	S LANGHOLZ TUITION	\$190.00
Accounts Payable Total		\$154,930.56
Payroll Checks		\$37,811.42
***** REPORT TOTAL *****		\$192,741.98

Paid from the following funds: General Fund: 99,575.05; Road Use Tax: 18,339.49; Employee Benefits: 18,154.55; ARPA Lift Station project: 75.85; Capital Project reserve: 3,082.40; Capital Project South Shore: 5,440.00; Capital Project A34 West: 38,500.00; Sewer Utility Fund: 9,374.65; Storm Water Utility Fund: 199.99

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 200,193.99; RUT: 20,740.59; Employee Benefits: 11,957.65; Hotel/Motel: 8,258.13; TIF: 40,017.39; LMI Fund: 9.85; Police Forfeiture: 180.00; Debt Service: 18,513.47; Capitol Equipment (LOST): 7.58; Capital Project Reserve: 769.70; Sewer Utility: 33,141.40; Storm Water Utility: 10,330.93

CITIZEN OPPORTUNITY FOR COMMENT

REPORTS

Board/Commission Reports

Council reviewed the March Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report, Fire Department call log and minutes. February minutes from Community Center, Park Board, and Library along with April events, Dickinson County Sanitary Landfill Commission minutes.

PUBLIC HEARING

Public Hearing on 2022 City of Milford lift station project at 6:30 p.m.

Mayor Anderson opened the public meeting at 6:32 p.m. City Administrator LeAnn Reinsbach mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:33 p.m.

ACTION AND DISCUSSION ITEMS

Resolution approving plans and specifications, form of contract and estimated total cost of the project for the 2022 City of Milford 13th St. lift station project. Motion by Yungbluth second by Eckard to approve **Resolution 22-30** Resolution approving plans and specifications, form of contract and estimated total cost of the project for the 2022 City of Milford 13th St. lift station project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried

Resolution awarding bid for the 2022 City of Milford 13th St. lift station project.

Motion by Hinshaw second by Eckard to table awarding bid until the April 25, 2022 council meeting. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried

Resolution of authorizing the destruction of obsolete records in accordance with the Iowa League of Cities records retention policy and all applicable Iowa Laws Motion by Yungbluth second by Hinshaw to approve **Resolution 22-31** Resolution of authorizing the destruction of obsolete records in accordance with the Iowa League of Cities records retention policy and all applicable Iowa. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried

Resolution regarding employment of Nick Rice as City Mechanic

Motion by Eckard second by Hoffman to approve **Resolution 22-32** Resolution regarding employment of Nick Rice as City Mechanic. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried

Resolution regarding change in employment of Kent Eilers to position of Public Works Director over the streets and parks department

Motion by Eckard second by Hoffman to approve **Resolution 22-33** Resolution regarding change in employment of Kent Eilers to position of Public Works Director over the streets and parks department. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried

Discussion with Collin Klingbeil with Jacobson Westergard & Associates on DD#50 Branch 33-obtaining easement

Motion by Yungbluth second by Hinshaw to table any discussion because Collin was not able to attend. There will be a committee meeting on Thursday April 14th. All voting aye. Motion carried. Reinsbach asked for a couple council members to attend the meeting. Shane Hoffman and Doug Frederick both volunteered.

Council to review and possibly approve CTS agreement for the 13th lift station project

Motion by Hinshaw second by Hoffman to table approving the CTS agreement until the April 25, 2022 council meeting. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried

Discuss options for street lighting projects

Council discussed different street lighting projects and the consensus was to have MMU get cost to update the 6th St lights with LED fixtures. After further discussion there was a motion by Hinshaw second by Frederick to have the buildings and equipment committee meet and bring options back to council. All voting aye. Motion carried.

Set public hearing on FY2022 budget amendment for May 9, 2022 at 6:30p.m.

Motion by Yungbluth second by Eckard to set the FY budget amendment for May 9, 2022 at 6:30 pm. All voting aye. Motion carried.

Discuss employee party

Council discussed having the employee party this summer at Florence Park, office staff has been directed to pick a date and coordinate the food.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

With no other discussion, motion to adjourn by Hinshaw second by Eckard at 7:09 p.m. All voting aye. Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk

