

CITY COUNCIL
REGULAR MEETING
MAY 9, 2022
6:30 PM

The Milford City Council met in regular session May 9, 2022 at 6:30 p.m. in the Community Center Board Room. Mayor Steve Anderson presided.

Members present: Chris Hinshaw ,Doug Frederick, Shane Hoffman, Jason Eckard and Andy Yungbluth.

Absent: None.

Others present: City Administrator LeAnn Reinsbach, Police Chief Bob Clark, Jadelyn Ussery, John Hight, Ben Groen, Travis Caskey and Tim Fairchild.

Mayor Anderson led the Pledge of Allegiance.

Motion by Hoffman second by Hinshaw to approve the agenda. Voting aye: Hinshaw, Frederick, Hoffman, Eckard and Yungbluth. Nay: None. Motion carried.

Motion by Yungbluth second by Frederick approve the consent agenda. Voting aye: Hinshaw, Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of April 25, 2022 council meeting
- Liquor license renewal for Dollar General Store 17926
- Liquor license renewal for Pioneer Theatre
- Transient Merchant application for Patrick Miller-Quiet Frankly
- Monthly bills- approve and bills paid in vacation

A & B BUSINESS SOLUTIONS	COPIER/COPIES	\$51.58
AFLAC	AFLAC PRE TAX	\$720.54
ALLIANT ENERGY	202ND ST SIGN	\$0.46
ALPHA WIRELESS COMM. CO.	IMPRES BATTERIES	\$552.90
AMAZON/SYNCB	LIBRARY SUPPLIES	\$153.67
ANDERSON, GILLIAN	ADULT CRAFT,PAINT NITE, BAGS	\$117.59
ARNOLD MOTOR SUPPLY	SUPPLIES	\$1,017.21
ARNOLDS PARK LIBRARY FOU DATIO	SHARED CHILDREN'S SRP	\$549.99
ARTHUR J. GALLAGHER RISK MNGM	2022-23 AVIATION POLICY	\$2,953.00
AT&T MOBILITY	PD CELL/LAPTOPS	\$429.95
BAKER & TAYLOR INC.	BOOKS	\$1,434.56
BALLIS, MELISSA	IMFOA CONF MILEAGE REIMBURSE	\$243.36
BECK ENGINEERING INC	E20086 13TH ST RECON PROJ	\$51,123.75
BLACK HILLS ENERGY	FD MARCH UTILITIES	\$1,653.01
BLACKSTRAP, INC.	ROAD SALT	\$2,175.57
BOMGAARS	SUPPLIES	\$1,994.43
BORDER STATES INDUSTRIES	BREAKAWAY ASSEMBLY	\$1,034.88
BROWNS LAWN & LANDSCAPE	WEED CONTROL/FERTILIZER	\$1,635.67
CANON FINANCIAL SERVICES	LIBRARY COPIER	\$71.83
CARD SERVICES CENTER	CONF EXPENSES/FOOD	\$1,206.64
CARD SERVICES CENTER	POLICE ACADEMY MEALS	\$255.71
CARD SERVICES CENTER	SUPPLIES/CONFERENCES/PARKS	\$510.78
CARPENTER, JIM	FDIC LODGING EXPENSE REIMBURS	\$822.80
CC SCREEN PRINTING	MYHRE CLOTHING	\$119.14
CENGAGE LEARNING	BOOKS	\$33.74
CENTRAL STATES SOUTHEAST & S	EE HEALTHCARE	\$28,515.00
CERTIFIED TESTING SERVICES INC	SOUTH SHORE ESTATES	\$1,558.50
CENTRAL IOWA TELEVISIONING LLC	CLEAN AND TELEVISION 2022	\$24,000.03
COOKINHAM, JEFF	LIBRARY MEETING 6/14 & 8/9,21	\$75.00
COOPERATIVE ENERGY COMPANY	FUEL	\$3,538.90
CRYSTEEL TRUCK EQUIPMENT	SEAL KIT	\$121.25
DEMCO	CHAIRS	\$768.02
DICKINSON COUNTY NEWS	PUBLICATIONS	\$793.49
DICKINSON COUNTY REGIONAL	GREEN WASTE	\$400.00
DORSEY & WHITNEY LLP	REFUNDING 2021 BONDS LEGAL SVC	\$23,321.00
EXCEL AUTO BODY	2022 CHEVY SILVER-WHITE	\$2,684.20
FINDAWAY WORLD, LLC	BOOKS	\$1,192.55
FRIENDS OF SPIRIT LAKE PLF	SHARED CHILDREN'S SRP	\$533.33
GALEN'S PRO-MOW	DIPSTICK ASSEMBLY	\$12.79
GDF ENTERPRISES INC	TRAILER CERT OF ORIGIN REPRINT	\$30.00
GENERAL TRAFFIC CONTROLS	VISOR, TUNNEL, BLK	\$32.80
GORDON FLESCH COMPANY	LASERFICHE	\$75.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$9,408.84
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$9,900.53
IOWA LAKES ELECTRIC COOP	301 PHEASANT LN	\$704.00
IPERS	IPERS PROTECTN	\$12,252.42
IPERS	IPERS REGULAR	\$12,252.42
KIMBALL MIDWEST	SEWER SUPPLIES	\$52.90
LAKES NEWS SHOPPER	MONTHLY ADS	\$193.20
MARTIN'S FLAG CO.	FLAGS	\$361.17
MENARDS - SPENCER	PARKS REPAIRS/REPLACEMENTS	\$348.88
MENARDS - SPENCER	SUPPLIES	\$211.29
METICULOUS CLEAN	FIRE DEPARTMENT JANITORIAL	\$128.40
MIDWEST BREATHING AIR L.L.C.	QUARTERLY AIR TEST	\$220.40
MIDWEST LAND MANAGEMENT	CC CENTER REFUND 6/29/22	\$125.00
MILFORD COMMUNICATIONS	BROADBAND/PHONE	\$882.16

MILFORD ELECTRIC INC.	BULBS	\$33.30
MILFORD MUNICIPAL UTILITY	STREET LIGHT BULBS	\$20.32
MILFORD MUNICIPAL UTILITY	UTILITIES 3/21/22-4/21/22	\$7,881.30
NWIPDC	FINAL ZONING ORDINANCE UPDATE	\$3,800.00
OKOBOJI TOURISM COMMITTEE	FY21-22 TOURISM SUPPORT	\$5,000.00
PITNEY BOWES GLOBAL FINANCIAL	RED INK CTG	\$80.74
PURCHASE POWER	POSTAGE	\$170.09
R & D INDUSTRIES	PD MONTHLY BILLING APRIL	\$1,671.63
REINSBACH, LEANN	IMFOA MILEAGE,MEALS,LODGING	\$608.56
RENT ALL, INC - SPENCER	FLOOR SCRUBBER RENTAL	\$210.00
RICHARD L. COOKE	FD APRIL PEST CONTROL	\$95.00
SECURE BENEFITS SYSTEMS	EE MEDICAL CONTRIBUTIONS	\$372.18
SIOUX SALES COMPANY	WICKETT UNIFORM	\$128.80
STEIN LAW OFFICE	APRIL LEGAL	\$2,271.37
STOREY KENWORTHY	LIBRARY SUPPLIES	\$322.17
STUART C IRBY CO BR983	POLE SET COMPOUND	\$620.15
SUNSHINE FOODS	STREET DEPT SUPPLIES	\$107.89
TITAN MACHINERY	OIL	\$108.86
TITAN MACHINERY	FILTERS, BLADE SETS	\$374.74
TREAS. - STATE OF IOWA	QTRLY SALES TAX 1/22-3/22	\$2,210.39
TREASURER, STATE OF IOWA	STATE TAX	\$3,054.00
TRUE VALUE-MILFORD	SUPPLIES	\$394.25
UNITED COMMUNITY BANK	REPLENISH PETTY CASH	\$11.00
VERIZON WIRELESS	COUNCIL/ARCGIS IPADS	\$1,430.12
WEB GRAPHICS INC.	RESCUE/PATIENT TRIAGE FORMS	\$815.00
WEDEKING PIT & PLANT	BLACK DIRT/TREE STUMPS	\$313.25
WICKETT, MASON	UNIFORM REIMBURSEMENT	\$18.13
Accounts Payable Total		\$225,427.05
Payroll Checks		\$56,786.00
***** REPORT TOTAL *****		\$282,213.05

Paid from the following funds: General Fund: 145,848.63; Road Use Tax: 23,123.87; Employee Benefits: 22,693.19; Hotel/Motel Tax: 5,000.00; ARPA Lift Station project: 3,370.00; Capital Project South Shore AJM: 973.50; P Ave Project: 585.00; Capital Project A34 West: 38,500.00; Sewer Utility Fund: 40,256.57; Storm Water Utility Fund: 1,862.29

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 565,389.63; RUT: 49,673.43; Employee Benefits: 150,878.85; Hotel/Motel: 1.50; TIF: 294,145.66; LMI Fund: 9.77; Debt Service: 125,576.81; Capitol Equipment (LOST); 7.52; Capital Project Reserve: 3,019.54; Sewer Utility: 29,568.55; Storm Water Utility: 10,654.25

CITIZEN OPPORTUNITY FOR COMMENT

REPORTS

Board/Commission Reports

Council reviewed the April Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report, Fire Department call log and minutes. April minutes from Airport Commission, Park Board, Planning & Zoning and Library along with the next month of events, Dickinson County Recycling Commission minutes.

PUBLIC HEARING

Public hearing on FY2022 budget amendment at 6:30 p.m.

Mayor Anderson opened the public meeting at 6:33 p.m. City Administrator LeAnn Reinsbach mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:33 p.m.

ACTION AND DISCUSSION ITEMS

Resolution amending the current budget for the fiscal year ending June 30, 2022

Motion by Eckard second by Hinshaw to approve **Resolution 22-35** Resolution amending the current budget for the fiscal year ending June 30, 2022. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried.

Resolution regarding employment of Braxton Clark

Motion by Yungbluth second by Eckard to approve **Resolution 22-36** Resolution regarding employment of Braxton Clark. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried.

Resolution setting public hearing on a permanent easement for Drainage District for 50

Motion by Eckard second by Hoffman to approve **Resolution 22-37** Resolution setting public hearing on a permanent easement for Drainage District for 50. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried. The public hearing will be May 23, 2022 at 6:30 p.m.

Resolution authorizing change order #6 and payment #8 to Beck Excavating, Inc. for the 2021 City of Milford P Ave and 13th St. project

Motion by Eckard second by Frederick to approve **Resolution 22-38** Resolution authorizing change order #6 and payment #8 to Beck Excavating, Inc. for the 2021 City of Milford P Ave and 13th St. project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried.

Resolution authorizing payment #1 to Beck Excavating, Inc. for the 2021 City of Milford South Shore Estates reconstruction project

Motion by Yungbluth second by Eckard to approve **Resolution 22-39** Resolution authorizing payment #1 to Beck Excavating, Inc. for the 2021 City of Milford South Shore Estates reconstruction project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried.

Resolution regarding letter of understanding/addendum to the contract between City of Milford and Teamsters Local #554

Motion by Hoffman second by Frederick to approve **Resolution 22-40** Resolution regarding letter of understanding/addendum to the contract between City of Milford and Teamsters Local #554. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried.

Review and possibly approve quote to add a portion of Helen Avenue to the South Shore project

Council reviewed a quote of \$51,084,00 to add a portion of Helen Avenue to the South Shore project. The extension would get a new road on the north end of Helen through the intersection of Julie Lane. Administrator Reinsbach advised council we budgeted close to \$850,000. After some discussion there was a motion by Yungbluth second by Eckard to have Beck Engineering see what we can do with the budgeted number less 10% retainage. Yungbluth later amended his motion that was seconded by Eckard to have Beck Engineering determine how far we could go south on Helen using an extra \$110,000 that was budgeted for the South Shore project. All voting aye. Motion carried.

Council discussion on fencing off the end of Marti and Woodlyn Drive out in the South Shore area

Council reviewed a map that would fence off the ends of Marti and Woodlyn Drive where they dead end. The concern is the potential increase of traffic on these roads in the event a proposed RV park comes to fruition at the former Woodlyn Hills Golf Course. Motion by Yungbluth second by Hoffman to have Beck Engineering survey area and propose recommendation to the council. All voting aye. Motion carried.

Review and possibly approve LED street lighting

City Administrator reviewed a handout on a LED street lighting project that was recommended by the building and equipment committee. The project consists of changing out 12 bulbs on 6th St., 24 downtown lights, the South Shore area, Hunter Hills and Nature Trails with LED's and also purchase 20 new poles to install along Sportsman Drive. The city will split the cost of the new poles by purchasing half now and the remainder after July 1st. The cost saving to switch out to LED bulbs in the northeast part of town alone will pay for themselves in a year based on amount of reduced kilowatt usage provided by MMU. The street lights in this part of town are metered by ILEC. Motion by Hoffman second by Hinshaw to approve the recommendation made by the buildings and equipment committee. All voting aye. Motion carried.

Approve RIDES FY2023 Agreement

Motion by Yungbluth second by Hinshaw to approve the FY2023 RIDES Agreement. All voting aye. Motion carried.

Review and possibly approve revised IPAD policy

Motion by Eckard second by Yungbluth to approve the revised IPAD policy. All voting aye. Motion carried.

Update on P Ave and 13th St. lighting project

City Administrator Reinsbach briefed council that she and Public Works Director Kent Eilers met with Brad Willemsen General Manager of MMU in regards to problems with the conduit on 13th St. last week because it appears to be kinked and possibly looped thus making it impossible to wire up the new street lights. H&D will be reboring along 13th St. between P Ave and Hwy 71 this week. The issue at hand is who is responsible for the additional boring costs. The city paid for the initial cost when the project started. Council took no action.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Council person Hinshaw said he has received a couple of complaints on RV's parked in the ROW. Reinsbach mentioned Zoning Administrator Bronson Seymour has sent out letters. Reinsbach noted the employee appreciation dinner will be on June 14th at Florence Park. With no other discussion, motion to adjourn by Yungbluth second by Frederick at 7:34 p.m. All voting aye. Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk,