

CITY COUNCIL
REGULAR MEETING
JULY 11, 2022
6:30 PM

The Milford City Council met in regular session July 11, 2022 at 6:30 p.m. in the Community Center Board Room. Mayor Steve Anderson presided.

Members present: Chris Hinshaw, Doug Frederick, Shane Hoffman, Andy Yungbluth and Jason Eckard

Absent: None

Others present: City Administrator LeAnn Reinsbach, Public Works Director Kent Eilers, Ted Kourousis, Brad Willemssen, Tim Fairchild, Ben Groen, John Hight, Jason Eygabroad, Angela Cook, Matt Myhre, Jean Paul Haulard, and City Attorney Dave Stein.

Mayor Anderson led the Pledge of Allegiance.

Motion by Hinshaw second by Frederick to approve the agenda. Voting aye: Hinshaw, Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried.

Motion by Yungbluth second by Hinshaw approve the consent agenda. Voting aye: Hinshaw, Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of June 27, 2022 council meeting
- Monthly bills- approve and bills paid in vacation

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|--------------------------------|--------------------------------|--------------|
| A & B BUSINESS SOLUTIONS | COPIER/COPIES | \$58.55 |
| ALLIANT ENERGY | 1611 1/2 202ND ST SIGN | \$23.71 |
| ALPHA WIRELESS COMM. CO. | DIGITAL, STANDARD MIC | \$537.35 |
| AMAZON/SYNCB | SUPPLIES | \$367.07 |
| ANDERSON, GILLIAN | ADULT CRAFT/SUPPLIES | \$56.37 |
| ARNOLD MOTOR SUPPLY | SUPPLIES | \$756.60 |
| AT&T MOBILITY | PD CELL/LAPTOPS | \$429.95 |
| BAKER & TAYLOR INC. | BOOKS | \$1,036.00 |
| BECK ENGINEERING INC | E20086 13TH ST RECONSTRUCTION | \$48,333.50 |
| BECK EXCAVATING INC. | E21062 SOUTH SHORE ESTATES | \$369,983.01 |
| BLACK HILLS ENERGY | 1021 10TH ST JUNE SVC | \$50.72 |
| BORDER STATES INDUSTRIES | LIGHT POLES/MAST ARM INVENTORY | \$6,009.32 |
| CANON FINANCIAL SERVICES | LIBRARY COPIER | \$71.83 |
| CARD SERVICES CENTER | LIBRARY CRAFT SUPPLIES | \$445.90 |
| CENGAGE LEARNING | BOOKS | \$33.74 |
| CENTRAL STATES SOUTHEAST & SOU | EE HEALTHCARE | \$24,332.80 |
| CENTRAL IOWA TELEVISIONING LLC | CLEAN/TELEVISION 2022 SANITARY | \$20,474.28 |
| CITY LAUNDERING CO | CITY HALL RUGS JULY | \$70.45 |
| CLARK EQUIPMENT CO.D/B/A BOBCA | SKID-STEER LOADER | \$46,195.70 |
| COOPERATIVE ENERGY COMPANY | FUEL | \$4,067.15 |
| DEMCO INC | SUPPLIES | \$106.54 |
| DENNIS E MERRY | JANITORIAL SVCS | \$1,700.00 |
| DICKINSON COUNTY | 2ND HALF OF A-34 HMA | \$7,412.21 |
| DICKINSON COUNTY EM | FY23 EM CONTRIBUTION | \$14,645.61 |
| DICKINSON COUNTY NEWS | JUNE PUBLICATIONS | \$516.96 |
| DICKINSON COUNTY RECYCLING COM | FY2022-23 RECYCLING ASSESSMENT | \$14,094.00 |
| DICKINSON COUNTY REGIONAL | GREEN WASTE | \$716.00 |
| ECKARD CHIROPRACTIC | TIMM DOT PHYSICAL | \$100.00 |
| ENVIRONMENTAL SYSTEMS RES | AGREEMENT 08/2022-08/2023 | \$5,000.00 |
| FINDAWAY WORLD, LLC | BOOKS | \$266.20 |
| FREDERICK MICHAEL | FIRE OF GRACE BOOKS | \$30.00 |
| GALEN'S PRO-MOW | CHAINSAW SUPPLIES | \$104.71 |
| GORDON FLESCH COMPANY | LASERFICHE | \$75.00 |
| HEAT TACTICAL TEAM | HEAT DUES 2022-2023 | \$1,205.10 |
| IA COMMUNITIES ASSURANCE POOL | FY 2023 BILLING | \$100,565.00 |
| IMWCA | WORK COMP PREMIUM 22-23 | \$24,821.00 |
| INTERNAL REVENUE SERVICE | FED/FICA TAX | \$10,866.06 |
| IOWA LAKES CORRIDOR DEVELOPME | CITY SUPPORT FY23/MAKEUP FY21 | \$20,800.00 |
| IOWA LEAGUE OF CITIES | MEMBER DUES 7/2022-06/2023 | \$2,066.00 |
| IPERS | IPERS | \$6,622.96 |
| JCL SOLUTIONS-JANITORS CLOSET | SUPPLIES | \$147.28 |
| LAKES NEWS SHOPPER | MONTHLY ADS | \$96.60 |
| MIDWEST BREATHING AIR L.L.C. | QUARTERLY AIR TEST | \$245.40 |
| MILFORD COMMUNICATIONS | BROADBAND/PHONE | \$756.46 |
| MILFORD MUNICIPAL UTILITY | UTILITIES | \$6,955.26 |
| NWIPDC | FY 2023 DUES | \$1,660.50 |
| PIPER SANDLER & CO. | FY2021 GO BONDS/BOND CALL | \$1,250.00 |
| PITNEY BOWES GLOBAL FINANCIAL | POSTAGE LEASE | \$163.53 |
| PURCHASE POWER | POSTAGE | \$201.00 |
| R & D INDUSTRIES | MAY BILLING | \$2,495.13 |
| STEIN LAW OFFICE | JUNE LEGAL | \$2,926.34 |
| STOREY KENWORTHY | SUPPLIES | \$83.80 |
| STUART C IRBY CO BR983 | STREET LIGHT CONNECTIONS INV | \$722.40 |
| SUNSHINE FOODS | 000003384643 ACCT | \$198.96 |
| TITAN MACHINERY | FINAL PMNT UTV | \$19,471.66 |
| TRUE VALUE-MILFORD | SUPPLIES | \$96.33 |
| UNITED COMMUNITY BANK FOR PETT | JULY POSTAGE | \$3.63 |
| VERIZON WIRELESS | PHONE/IPADS | \$285.65 |

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| WITTROCK LAWN SERVICE | MILFORD CEMETERY 6/7,6/17 | \$750.00 |
| Accounts Payable Total | | \$766,934.32 |
| Payroll Checks | | \$31,539.71 |
| ***** REPORT TOTAL ***** | | \$798,474.03 |

Paid from the following funds: General Fund: 230,649.04; Road Use Tax: 23,694.63; Employee Benefits: 43,504.25; Hotel/Motel Tax: 7,412.21; Capital Equipment (LOST):60,670.03; ARPA Lift Station project: 1,348.00; Capital Project Eilers SS: 84.33; Capital Project South Shore AJM: 383,986.01; Capital Project A34 West: 16,185.00; Sewer Utility Fund: 30,740.53; Storm Water Utility Fund: 200.00

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 106,629.15; Economic Development: 11,000; RUT: 58,236.34; Employee Benefits: 4,678.13; Hotel/Motel: 71.77; TIF: 3,420.54; LMI Fund: 21,096.43; Debt Service: 105,388.84; Capitol Equipment (LOST); 358.83; Capital Project Reserve: 220,941.80; P Ave Project: 176,611.40; New Police Station: 438,712.84; Sewer Utility: 29,172.01; Storm Water Utility: 10,493.55

CITIZEN OPPORTUNITY FOR COMMENT

Jean Paul Haulard expressed his concern in regards to the city installing barricades at the end of Woodlyn Drive. He is concerned about the increase of traffic as people are using his driveway to turn around and the safety of his children.

REPORTS

Board/Commission Reports

Council reviewed the June Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report, Fire Department call log and minutes. June minutes from Airport Commission, Park Board and Library along with the next month of events, Dickinson County Recycling Commission minutes.

ACTION AND DISCUSSION ITEMS

Approve street closure for Pioneer Days- Commercial Club

Motion by Yungbluth second by Eckard to approve street closures for Pioneer Days July 23th and 24th. All voting aye. Motion carried. The street closure will be H Ave between 9th and 10th St and 9th St. between H Ave and J Ave between the hours of 7:00am to 9:00 pm. The no parking will also be lifted on H Ave. All voting aye. Motion carried.

Review and recommend RFP quotes for CDBG grant on water plant

Council reviewed quotes from Simmering Cory and Northwest Iowa Planning & Zoning. General Manager Brad Willemsen voiced his concern because NWIPDC would not be able to provide staff to do the door-to-door surveys which was part of the RFP. Motion by Yungbluth second to Hinshaw to recommend going with Simmering Cory. All voting aye. Motion carried.

Review and possible action to approve final plat of James and Jack's Addition and Proprietor's certificate

No action was taken.

Resolution setting public hearing to consider the proposed plan, specifications, form of contract, estimated total cost of the project, setting time to publicly open and read bids and to possibly act for the 2022 City of Milford A34 materials project

The concern is with the A34 west project coming up and the lead time for some of the raw material is out 6-12 months. This resolution would allow the procurement of materials so when the project starts, they are here. The city will find room to stock pile materials. Motion by Hinshaw second by Frederick to approve **Resolution 22-60** Resolution setting public hearing to consider the proposed plan, specifications, form of contract, estimated total cost of the project, setting time to publicly open and read bids and to possibly act for the 2022 City of Milford A34 materials project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried. The public hearing will be August 22nd at 6:30 p.m.

Update on Helen Avenue paving project

Ben Groen with Beck Engineering said Beck Excavating will be coming back toward the end of August to do the remaining section of Helen Ave that was an addendum to the South Shore project. The price is about \$20,000 more than expected based on bid pricing/quantities and extra curb that needs replaced that was not part of the original quote.

Review information and quote on pedestrian crossing system

John Hight with Beck Engineering reviewed a couple of options for pedestrian quotes that would be installed at the intersection of A34 and H Ave. It has been a topic of discussion for a while with council and it was a targeted spot when Mayor Anderson was a part of the Dickinson County Healthy Hometown group. Motion by Yungbluth second by Hinshaw to have Beck Engineering make this a part of the A34 west project, these are to be hard wired not solar. All voting aye. Motion carried. The approximate cost is \$7000.00 which includes the cabinet with flashers, two poles, lightbars, push buttons and signs.

Review draft noise ordinance

Council reviewed the draft ordinance and felt it look good and there were no changes or additions to be made. Council will set a public hearing on the noise ordinance at the July 25th council meeting.

Discussion on DD#50

Mayor Anderson explained that because the project has got so expensive it was recommended to abandon the project and dissolve the drainage district. There is a meeting on July 20th to try and come up with a plan between a couple Board of Supervisors, city staff and engineers.

Discuss campgrounds and RV parks

Mayor Anderson voiced his concern on the increase of campgrounds and RV parks in the surrounding communities and wants to make sure the city has defined bulk density regulations in place. Motion by Yungbluth second by Hinshaw to have the P&Z commission start reviewing at the July 18th meeting and is giving them 60 days to have changes made and back to council for approval and that includes all publication deadlines and requirement from both P&Z and city council. All voting aye. Motion carried.

Possible approval to have Calkins Park surveyed

City Administrator Reinsbach informed council the Parks Board would like to get Calkins Park surveyed because the vegetation has become so overgrown. Motion by Hinshaw second by Eckard to have Beck Engineering survey Calkins Park. All voting aye. Motion carried.

Closed session pursuant to Iowa Code 21.5 (1)(j) discuss sale of real estate

Motion by Yungbluth second by Eckard to go into closed session to discuss sale of real estate pursuant to Iowa Code 21.5 (1)(j). Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Yungbluth, and Eckard. Nay: None. Motion carried. Council went into closed session at 7:30 p.m. The council come out of closed session at 7:58 p.m. Members present: Hinshaw, Gebhart, Frederick, Yungbluth and Eckard.

Employee review, possible closed session (if requested by employee) pursuant to Iowa Code 21.5(1)(i)

No action was taken.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Mayor Anderson asked when the police department would be moving to the new location. City Administrator Reinsbach said the goal would be to have them moved within a month. With no other discussion, motion to adjourn by Hinshaw second by Yungbluth at 8:04 p.m. All voting aye. Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk,