

CITY COUNCIL
REGULAR MEETING
AUGUST 8, 2022
6:30 PM

The Milford City Council met in regular session August 8, 2022 at 6:30 p.m. in the Community Center Board Room. Mayor Steve Anderson presided.

Members present: Chris Hinshaw, Doug Frederick, Shane Hoffman, Andy Yungbluth.

Absent: Jason Eckard

Others present: City Administrator LeAnn Reinsbach, Public Works Director Kent Eilers, Assistant Police Chief Matt Myhre, Brad Willemsen, Ben Groen, Drew Hage, Koltan Yungbluth, Lacey Strong, Angie Cook and City Attorney Dave Stein.

Mayor Anderson led the Pledge of Allegiance.

Motion by Yungbluth second by Hinshaw to approve the agenda. Voting aye: Hinshaw, Frederick, Hoffman, and Yungbluth. Nay: None. Motion carried.

Motion by Yungbluth second by Hinshaw approve the consent agenda. Voting aye: Hinshaw, Frederick, Hoffman, and Yungbluth. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of July 25, 2022 council meeting
- Liquor license renewal for One More Sports Bar-previously Scoreboard
- Monthly bills- approve and bills paid in vacation

4 EVERGREEN	FLORENCE PARK PLANTINGS	\$218.80
ALLIANT ENERGY	1611 1/2 202ND ST SIGN	\$21.05
ALPHA WIRELESS COMM. CO.	ORDER#705710 VEHICLE MAINT	\$579.44
AMAZON/SYNCB	SUPPLIES	\$562.22
ANDERSON, GILLIAN	CRAFT/SUPPLIES REIMBURSEMENT	\$64.09
ARNOLD MOTOR SUPPLY	VEHICLE MAINT	\$457.84
AT&T MOBILITY	PD CELL/LAPTOPS	\$430.90
BAKER & TAYLOR INC.	BOOKS	\$651.84
BALLIS, MELISSA	MPI MILEAGE REIMBURSEMENT	\$220.00
BECK ENGINEERING INC	E21062 S SHORE RECONSTRUCTION	\$54,412.75
BLACKTOP SERVICE COMPANY	HOT MIX	\$10,591.92
BLACKTOP SERVICE COMPANY	HOT MIX	\$2,442.12
BLUE LAKE WEBSITES	WEBSITE MAINTENCE PLAN	\$249.00
CANON FINANCIAL SERVICES	LIBRARY COPIER	\$71.83
CARD SERVICES CENTER	SUPPLIES,MPI MEALS	\$160.53
CARD SERVICES CENTER	ADS	\$595.75
CENGAGE LEARNING	BOOKS	\$33.74
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	\$31,632.00
CERTIFIED TESTING SERVICES INC	SL3277 SOUTH SHORE ESTATES	\$560.00
CITY LAUNDERING CO	RUG SVC	\$107.50
COLEMAN, VAUGHN	JANITORIAL SVC AIRPORT	\$140.00
COOPERATIVE ENERGY COMPANY	JULY FUEL	\$4,704.82
CUSTOM CUT GUTTERS	H AVE GUTTER FIX	\$121.00
CUTTING EDGE SALES & SERVICE	F305 CAP SCREW	\$10.18
DCEMSA	FY23 SUPPORT	\$2,247.75
DENNIS E MERRY	JANITORIAL SVCS	\$1,700.00
DICKINSON COUNTY NEWS	PUBLICATIONS	\$514.07
DICKINSON COUNTY REGIONAL	GREEN WASTE	\$420.00
ELIZABETH CHEVROLET	SWITCH	\$144.61
FELD FIRE	TRUCK SERVICE	\$1,110.58
GCS TECH INC.	BATTERIES	\$369.00
SAM OR SIERA GEORGE	FLORENCE PK CANCELLATION REFUN	\$75.00
GORDON FLESCH COMPANY	LASERFICHE	\$75.00
GRAHAM TIRE COMPANY	VEHICLE MAINT	\$188.22
HELLER ENTERPRISES LLC	SERVICE CALL	\$415.94
IA COMMUNITIES ASSURANCE POOL	DEDUCTIBLE FOR 11/8/20	\$2,000.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$11,484.07
IOWA ONE CALL	JUNE 2022 CALLS	\$56.70
LAKES AREA DOG PARK	FY23 DONATION	\$500.00
LAKES NEWS SHOPPER	MONTHLY ADS	\$193.20
MID-AMERICAN RESEARCH CHEMICAL	SUPPLIES	\$500.24
MID-IOWA SOLID WASTE EQUIPMENT	TYMCO SWEEPER FINAL PAYMENT	\$219,887.00
MIDWEST FIRE EQUIPMENT & REPAI	PARTS	\$177.09
MILFORD COMMUNICATIONS	BROADBAND/PHONE	\$1,193.11
MILFORD MUNICIPAL UTILITY	JULY UTILITIES	\$6,881.29
MURPHY TRACTOR & EQUIP	Q TACH BRACKETS	\$900.00
NEWMAN SIGNS, INC.	SUPPLIES	\$189.66
NORTHWEST IA LEAGUE OF CITIES	YEARLY DUES	\$50.00
NWIPDC	SHIELD FY23 1ST DRAW	\$2,000.00
OKOBOJI BLUE WATER FESTIVAL	DEDICATED TO OBWF	\$1,000.00
OVERDRIVE INC.	EBOOKS/AUDIOBOOKS	\$305.15
PEARSON LAKES ART CENTER	FY 2022-2023	\$2,000.00
PURCHASE POWER	POSTAGE	\$201.00
QUAD CITY TIMES	POLICE CHIEF ADS	\$956.25
R & D INDUSTRIES	PD MONTHLY SERVICE	\$1,786.63
REINSBACH, LEANN	MPI MILEAGE REIMBURSEMENT	\$208.75

SCI COMMUNICATIONS, INC	POLICE DEPT SETUP/TRANSFER	\$2,640.78
SECURE BENEFITS SYSTEMS	EE CONTRIBUTIONS	\$546.02
SERVICE MASTER BY RICE	1905 OKOBOJI AVE CARPET CLEAN	\$530.70
SHEA'S CLEANING	JULY JANITORIAL	\$315.00
SPENCER OFFICE SUPPLIES	ROUND TABLE PD	\$189.00
SPENCER REPORTER	POLICE CHIEF ADS	\$282.75
STEIN LAW OFFICE	JULY SERVICE	\$2,677.68
STOREY KENWORTHY	SUPPLIES	\$94.84
SUNSHINE FOODS	SUPPLIES	\$65.14
THE VACUUM CLEANER CENTER	VACUUM MAINTENANCE	\$118.94
TITAN MACHINERY	BOBCAT 74 BUCKET	\$2,506.28
TRUE VALUE-MILFORD	SUPPLIES	\$482.79
VERIZON WIRELESS	JULY SERVICE	\$285.85
WEB GRAPHICS INC.	ENVELOPES	\$131.25
WEDEKING PIT & PLANT	SAND	\$352.63
WESSELS OIL CO, INC	MEMORIAL PARK DUST CONTROL	\$1,575.00
WITTROCK LAWN SERVICE	CEMETERY MOW JULY	\$1,125.00
YMCA OF THE OKOBOJIS	FY23 DONATION	\$7,500.00
Accounts Payable Total		\$390,189.28
Payroll Checks		\$32,424.68
***** REPORT TOTAL *****		\$422,613.96

Paid from the following funds: General Fund: 78,993.96; Road Use Tax: 25,673.48 Employee Benefits: 25,330.31; Hotel/Motel Tax: 3,218.80; Capital Equipment (LOST):225,948.25; Capital Project Eilers SS: 3,741.46; Capital Project South Shore AJM: 22,719.00; Capital Project A34 West: 20,228.75; New Police Station: 3,360.48; Sewer Utility Fund: 13,199.47; Storm Water Utility Fund: 200.00

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 75,412.03; RUT: 35,141.69; Employee Benefits: 2,412.97; Hotel/Motel: 136.63; TIF: 1,904.77; LMI Fund: 4,743.63; Debt Service: 25,916.45; Capitol Equipment (LOST); 74,466.18; Capital Project Reserve: 1,776.23; Sewer Utility: 36,376.29; Storm Water Utility: 11,100.19

CITIZEN OPPORTUNITY FOR COMMENT

Board/Commission Reports

Council reviewed the July Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report, Fire Department minutes. July minutes from Park Board, P&Z and Library along with the next month of events, Dickinson County Recycling Commission minutes.

ACTION AND DISCUSSION ITEMS

Resolution setting public hearing on the Community Development and Housing needs assessment

Motion by Yungbluth second by Hoffman to approve **Resolution 22-67** Resolution setting public hearing on the Community Development and Housing needs assessment. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, and Yungbluth. Nay: None. Motion carried.

Discussion on 13th St. lift station project

Ben Groen with Beck Engineering informed council that the supplier made a mistake and didn't order from the final spec sheets and the cost for materials is anywhere from \$28,000-\$50,000 more than anticipated. After much discussion there was a motion by Yungbluth second by Hoffman to table the discussion for an upcoming meeting and asked Ben to go back to both companies that bid the project and find out what materials were ordered and from what supplier. Also to inquire if the supplier would consider extending the warranty.

Discuss rentals at the old town hall

City Administrator Reinsbach asked council if the city could stop renting out the old town hall explaining the police department has moved to their new location. There have been problems with the air conditioning units due to age and felt it would not be wise financially to continue investing money into the building. Mayor Anderson expressed his concern without air movement it could be setting us up for more issues stating there could be the potential of mold developing. With that being said council asked city staff to bring a quote back to put in a new or refurbished unit to the August 22 meeting. Council also agreed that the city will no longer rent out the old town hall effective immediately. Interested parties can rent the community center.

Possible approval of transient merchant license for Outdoor Renovations, LLC DBA Little Sioux Stems

No action was taken.

Closed session pursuant to Iowa Code 21.5 (1)(j) discuss sale of real estate

Motion by Yungbluth second by Hinshaw to go into closed session to discuss sale of real estate pursuant to Iowa Code 21.5 (1)(j). Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, and Yungbluth. Nay: None. Motion carried. Council went into closed session at 7:15 p.m. The council come out of closed session at 7:33 p.m. Members present: Hinshaw, Frederick, Hoffman, and Yungbluth.

Closed session pursuant to Iowa Code 21.5 (1)(j) discuss sale of real estate

Motion by Yungbluth second by Hoffman to go into closed session to discuss sale of real estate pursuant to Iowa Code 21.5 (1)(j). Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, and Yungbluth. Nay: None. Motion carried. Council went into closed session at 7:34 p.m. The council come out of closed session at 7:59 p.m. Members present: Hinshaw, Frederick, Hoffman, and Yungbluth. Motion by Yungbluth second by Hoffman, council instructed City Administrator Reinsbach to finalize the letter, send off to City Attorney Dave Stein for final review. Once reviewed by Stein the letter is to be mailed Barry Sackett.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

City Administrator Reinsbach reminded council the continuation of the public hearing on DD#50 will be August 23 with the Dickinson County Board of Supervisors at the courthouse in Spirit Lake. With no other discussion, motion to adjourn by Yungbluth second by Hinshaw at 8:00 p.m. All voting aye. Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk,