

CITY COUNCIL
REGULAR MEETING
OCTOBER 11, 2022
6:30 PM

The Milford City Council met in regular session October 11, 2022 at 6:30 p.m. in the Community Center Board Room. Mayor Steve Anderson presided.

Members present: Chris Hinshaw, Doug Frederick, Shane Hoffman, and Andy Yungbluth.

Absent: Jason Eckard

Others present: Deputy City Clerk Lissa Ballis, Kent Eilers, Matt Myhre, Jason Eygabroad, Ben Groen, Marsha Jewell, Tim Fairchild, Brad Willemssen

Mayor Anderson led the Pledge of Allegiance.

Motion by Yungbluth second by Hinshaw to approve the agenda. Voting aye: Hinshaw, Frederick, Hoffman, and Yungbluth. Nay: None. Motion carried.

Motion by Hinshaw second by Frederick approve the consent agenda. Voting aye: Hinshaw, Frederick, Hoffman, and Yungbluth. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of September 26, 2022 special joint council meeting with MMU
- Monthly bills- approve and bills paid in vacation

A & B BUSINESS SOLUTIONS	COPIER/COPIES	\$ 74.37
AFLAC	AFLAC PRE TAX	\$ 720.54
ALLIANT ENERGY	1611 1/2 202ND ST SIGN	\$ 23.60
ALPHA WIRELESS COMM. CO.	FIRE DEPT SERVICE ON PAGER	\$ 158.66
AMAZON/SYNCB	LIBRARY SUPPLIES	\$ 195.76
ANDERSON, GILLIAN	PAINT NIGHT & ADULT CRAFT SUPP	\$ 68.14
ARNOLD MOTOR SUPPLY	SUPPLIES	\$ 274.01
AT&T MOBILITY	PD CELL/LAPTOPS	\$ 430.90
BAKER & TAYLOR INC.	BOOKS	\$ 1,558.96
BECK ENGINEERING INC	E20086 13TH RECONSTRUCTION	\$ 40,809.75
BLACK HILLS ENERGY	1021 10TH ST	\$ 51.15
BLACKTOP SERVICE COMPANY	HOT MIX	\$ 4,976.36
CANON FINANCIAL SERVICES	LIBRARY COPIER	\$ 71.83
CARD SERVICES CENTER	LIBRARY CRAFTS	\$ 1,089.80
CARD SERVICES CENTER	VERNER UNIFORM	\$ 617.55
CARROLL CONSTRUCTION SUPP	PARK SUPPLIES	\$ 296.30
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	\$ 25,548.80
CERTIFIED TESTING SERVICES INC	SL3277 SOUTH SHORE ESTATES	\$ 3,188.00
COLEMAN, VAUGHN	AIRPORT AUG/SEPT JANITORIAL	\$ 112.00
COOPERATIVE ENERGY COMPANY	FUEL	\$ 3,321.19
CREATIVE DISPLAYS, INC.	SUPPLIES-BAGS	\$ 184.71
CRYSTEEL TRUCK EQUIPMENT	PUBLIC WORKS- FRONT PLOW	\$ 8,199.00
CUMMINS SALES & SERVICE	FIRE DEPT MAINTENANCE EQUIP	\$ 598.52
DEMCO INC	LIBRARY SUPPLIES	\$ 109.19
DENNIS E MERRY	JANITORIAL SVCS	\$ 1,700.00
DICK CO. WATER QUALITY CO	2023 WATER QUALITY CONTRIB	\$ 6,500.00
DICKINSON COUNTY NEWS	PUBLICATIONS	\$ 1,073.52
DICKINSON COUNTY REGIONAL	GREEN WASTE	\$ 1,500.00
GALEN'S PRO-MOW	VEHICLE MAINTENANCE	\$ 124.76
GCS TECH INC.	BITDEFINDER ISSUE-LIBRARY	\$ 210.00
GENERAL TRAFFIC CONTROLS	KNOCKDOWN HWY 71 & 10TH ST	\$ 4,924.00
GRAHAM TIRE COMPANY	PARKS VEHICLE MAINTENANCE	\$ 24.45
HELLER ENTERPRISES LLC	FD- SERVICE CALL	\$ 130.65
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$ 26,248.61
IPERS	IPERS PROTECTN	\$ 14,779.12
IPERS	IPERS REGULAR	\$ 14,779.12
ISU EXTENSION	BAISH WEED CNTL REGISTRATION	\$ 35.00
JCL SOLUTIONS-JANITORS CLOSET	SEWER SUPPLIES	\$ 166.94
LAKES NEWS SHOPPER	CITY CLEAN UP	\$ 326.00
MCCANN, LINDA	BOOKS	\$ 60.00
MENARDS - SPENCER	A34 PROJECT - PIPES	\$ 1,290.17
MID-IOWA SOLID WASTE EQUIPMENT	VEHICLE MAINTENANCE	\$ 763.05
MIDWEST BREATHING AIR L.L.C.	SVC BREATHING AIR COMPRESSOR	\$ 783.09
MILFORD COMMUNICATIONS	BROADBAND/PHONE	\$ 970.89
MILFORD MUNICIPAL UTILITY	SEPTEMBER UTILITIES	\$ 7,028.87
NWIPDC	SHIELD FY23 2ND DRAW	\$ 3,500.00
PITNEY BOWES GLOBAL FINANCIAL	POSTAGE LEASE	\$ 163.53
PURCHASE POWER	POSTAGE	\$ 201.00
R & D INDUSTRIES	SEPTEMBER BILLING	\$ 2,708.88
RIVISTAS SUBSCRIP SERVICES	MAGAZINE SUBSCRIPTIONS	\$ 1,252.08
SHEA'S CLEANING	SEPTEMBER CLEANING	\$ 315.00
SIOUX CITY JOURNAL	YEARLY SUBSCRIPTION	\$ 726.00
STEARNS, PAIGE	ADULT PAINT NIGHT SUPPLIES	\$ 12.56
STEIN LAW OFFICE	SEPT LEGAL SERVICES	\$ 2,138.28
SUNSHINE FOODS	PW SUPPLIES	\$ 116.42
SWANK MOVIE LICENSING USA	LIBRARY COPYRIGHT COMPLIANCE	\$ 226.00
TIGER PRIDE LAWN CARE	CITY HALL SEPTEMBER SVC	\$ 145.00
TITAN MACHINERY	BOBCAT MAINTENANCE	\$ 259.09

TREAS. - STATE OF IOWA	AUGUST 2022 SALES TAX	\$ 856.08
TREASURER, STATE OF IOWA	STATE TAX	\$ 5,152.00
TRIPLE S SERVICE LLC	N AVE, A34 ASH TREE REMOVAL	\$ 5,600.00
TRUE VALUE-MILFORD	SUPPLIES	\$ 323.13
UNITED COMMUNITY BANK FOR PETT	LIBRARY POSTAGE	\$ 3.95
VERIZON WIRELESS	COUNCIL/ARCGIS IPADS	\$ 315.53
WEDEKING PIT & PLANT	GRAVEL	\$ 102.13
WINTHER STAVE & CO. LLP	FY22 AUDIT	\$ 12,500.00
WITTROCK LAWN SERVICE	CEMETERY MOWING 9/2,9/12	\$ 4,150.00
Accounts Payable Total		\$ 202,084.87
Payroll Checks		\$ 62,445.92
***** REPORT TOTAL *****		\$ 264,530.79

Paid from the following funds: General Fund: 163,790.37; Road Use Tax: 18,830.70; Employee Benefits: 19,560.80; Hotel/Motel Tax: 124.75; Capital Equipment (LOST): 15,387.75; ARPA Lift Station Project: 4,216.00; Capital S Drainage Project: 398.00; Capital Project South Shore AJM: 8,605.00; Capital Project A34 West: 16,199.32; Helen Ave S Shore Proj: 3,000.00; Sewer Utility Fund: 13,801.34; Storm Water Utility Fund: 616.76

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 455,303.95; RUT: 52,082.60; Employee Benefits: 52,301.54; Hotel/Motel: 238.68; TIF: 86,054.73; LMI Fund: 1,551.40; Debt Service: 41,774.40; Capitol Equipment (LOST); 107,176.16; Capital Project Reserve: 3,102.80; Sewer Utility: 42,565.64; Storm Water Utility: 11,009.61

CITIZEN OPPORTUNITY FOR COMMENT

Board/Commission Reports

Council reviewed the September Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report, Fire Department minutes and call log. September minutes from Airport Commission, Community Center, Park Board, P&Z and Library along with the next month of events, Dickinson County Recycling Commission minutes.

PUBLIC HEARING

Public hearing on proposed amended water flow and entry agreement for Lower Gar Lake by and between the City of Milford and Dickinson County at 6:30 p.m. Mayor Anderson opened the public meeting at 6:31 p.m. Deputy City Clerk Lissa Ballis mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:32 p.m.

Public hearing on proposal to enter into a General Obligation Corporate Purpose Loan Agreement at 6:32 p.m.

Mayor Anderson opened the public meeting at 6:32 p.m. Deputy City Clerk Lissa Ballis mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:33 p.m.

ACTION AND DISCUSSION ITEMS

Resolution approving amended water flow and entry agreement for Lower Gar Lake by and between the City of Milford and Dickinson County. Motion by Hinshaw second by Frederick to approve **Resolution 22-85** Resolution approving amended water flow and entry agreement for Lower Gar Lake by and between the City of Milford and Dickinson County. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, and Yungbluth. Nay: None. Motion carried.

Resolution taking additional action to enter into Loan Agreement, combining Loan Agreements, and authorizing the use of a preliminary official statement in connection therewith. Motion by Hinshaw second by Yungbluth to approve **Resolution 22-86** Resolution taking additional action to enter into Loan Agreement, combining Loan Agreements, and authorizing the use of a preliminary official statement in connection therewith. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, and Yungbluth. Nay: None. Motion carried.

Marsha Jewell at 1504 N Ave to address council about taking down ash tree in city R-O-W Mayor Anderson moved this item up on the agenda. Ms. Jewell stated she wanted to save an ash tree she planted in the R-O-W years ago. She would like to treat the tree with her own funds. After some discussion council would like City Attorney Dave Stein to draw up an agreement that Ms. Jewell would be responsible for that tree going forward. The issue was tabled for now pending that agreement.

Council to review and approve amendment to engagement agreement between The City of Milford and Piper Sandler & Co. Motion by Hoffman second by Hinshaw to approve amendment to engagement agreement between The City of Milford and Piper Sandler & Co. All voting aye. Nay: None. Motion carried.

Resolution payment #10 and authoring change order #7 for the 2021 City of Milford P Ave & 13th St reconstruction project. Motion by Hoffman second by Yungbluth to approve **Resolution 22-87** Resolution payment #10 and authoring change order #7 for the 2021 City of Milford P Ave & 13th St reconstruction project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, and Yungbluth. Nay: None. Motion carried.

Resolution authorizing payment #2 to Hulstein Excavating, Inc. for the 2022 City of Milford 13th St lift station project. Motion by Hoffman second by Hinshaw to approve **Resolution 22-88** Resolution authorizing payment #2 to Hulstein Excavating, Inc. for the 2022 City of Milford 13th St lift station project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, and Yungbluth. Nay: None. Motion carried.

Resolution authorizing payment #4 to Beck Excavating, Inc. and authorizing change order #1 for the 2021 City of Milford South Shore Estates reconstruction project. Motion by Yungbluth second by Hoffman to approve **Resolution 22-89** Resolution authorizing payment #4 to Beck Excavating, Inc. and authorizing change order #1 for the 2021 City of Milford South Shore Estates reconstruction project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, and Yungbluth. Nay: None. Motion carried.

Resolution authorizing payment #1 to Beck Excavating, Inc. and authorizing change order #1 for the 2022 City of Milford South Drainage improvement project. Motion by Yungbluth second by Hoffman to approve **Resolution 22-90** Resolution authorizing payment #1 to Beck Excavating, Inc. and authorizing change order #1 for the 2022 City of Milford South Drainage improvement project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, and Yungbluth. Nay: None. Motion carried.

Resolution authorizing payment #1 for the City of Milford 13th St. Paving and replacement project materials procurement project. Motion by Yungbluth second by Frederick to approve **Resolution 22-91** Resolution authorizing payment #1 for the City of Milford 13th St. Paving and replacement project materials procurement project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, and Yungbluth. Nay: None. Motion carried.

Resolution approving agreement with Cayler Consulting, LLC.

Motion by Yungbluth second by Hoffman to approve **Resolution 22-92** Resolution approving agreement with Cayler Consulting, LLC. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, and Yungbluth. Nay: None. Motion carried.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Public works director, Kent Eilers told council that boring will commence next week on 6th street for the cross walk by the school and to expect billing for that project.

Hinshaw asked Ballis about the contract with Waste Management and when it would expire. Ballis stated the contract was up in June of 2023 and that she would be contacting Town & Country soon for a bid.

Council asked Eilers how city clean up went. He felt it was about the same as last year but wouldn't know about the garbage tonnage until billing came in.

Ben Groen with Beck Engineering let the council know that Helen Ave. will be paved next week and that it will be split into two days.

Yungbluth asked Assistant Police Chief Myhre to check into the internet speed at the new police station. Myhre stated he will speak with Milford Communications.

Yungbluth asked Eilers to check the sprinkler system at the police station, to make sure it is shut off and blown out for the season.

Mayor Anderson checked with Eilers on the new storage units being constructed on P Ave and if a drainage pond was in the plans. Eilers stated that there was and had Beck Engineering verify the plans submitted for a building permit.

With no other discussion, motion to adjourn by Yungbluth second by Hoffman at 7:01 p.m. All voting aye. Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

Lissa Ballis, Deputy City Clerk