

CITY COUNCIL
REGULAR MEETING
OCTOBER 24, 2022
6:30 PM

The Milford City Council met in regular session October 24, 2022 at 6:30 p.m. in the Community Center Board Room.

Mayor Steve Anderson presided.

Members present: Chris Hinshaw, Doug Frederick, Shane Hoffman, Jason Eckard and Andy Yungbluth.

Absent: None

Others present: City Administrator LeAnn Reinsbach, Brad Willemsen, Marsha Jewell, Kim Wermersen, Angie Cook, John Hight, Steve Schwaller, Crystal Enderson, Richard Hildabrand, Maria Bacco-Guidroz, Gayle Brandt, Tracy Evans, and Mary Weaver.

Mayor Anderson led the Pledge of Allegiance.

Motion by Yungbluth second by Eckard to approve the agenda. Voting aye: Chris Hinshaw, Doug Frederick, Shane Hoffman, Andy Yungbluth, and Jason Eckard. Nay: None. Motion carried.

Motion by Eckard second by Frederick approve the consent agenda. Voting aye: Chris Hinshaw, Doug Frederick, Shane Hoffman, Andy Yungbluth, and Jason Eckard. Nay: None.

Items on the Consent Agenda were as follows:

- Minutes of October 11, 2022 council meeting
- Transient merchant license for Big Acai Bowls-Megan Phelan

CITIZEN OPPORTUNITY FOR COMMENT

Marsha Jewell spoke about trees in the city R-O-W and expressed her concern that she had a tree company come and test the ash tree in the city R-O-W in her front yard and it is not diseased. Councilman Yungbluth explained that the city is looking at options and waiting for information from City Attorney Dave Stein. Angie Cook asked when the 1st phase of the airport study will be completed and if a comprehensive study (financials and use of airport) would be done as part of the study and when would the results be available. Mayor Anderson commented it may be December before Phase 1 is completed. There is to be a meeting with local municipalities and the county which has not yet taken place.

PUBLIC HEARING

Public hearing to consider the proposed plans, specifications, form of contract, estimated total cost of the project for the 2022 Milford highway patch and manhole boxout project at 6:30 p.m.

Mayor Anderson opened the public meeting at 6:40 p.m. City Administrator LeAnn Reinsbach mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:40 p.m.

Public hearing on sale of property or transfer of city property at 6:32 p.m.

Mayor Anderson opened the public meeting at 6:41 p.m. City Administrator LeAnn Reinsbach mentioned there was one written offer received at the City Clerk's office from Seth and Stacy Titterington for \$5000.00. With no other comments from the public Mayor Anderson closed the public hearing at 6:43 p.m.

Public hearing on proposed text amendments to the City Zoning Ordinance at 6:35 p.m.

Mayor Anderson opened the public meeting at 6:43 p.m. City Administrator LeAnn Reinsbach mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public Mayor Anderson closed the public hearing at 6:44 p.m.

ACTION AND DISCUSSION ITEMS

Resolution approving plans and specifications, form of contract, and estimated total cost of project for the 2022 Milford highway patch and manhole boxout project. Councilman Hinshaw voiced his concern about pushing the project out.

After a brief discussion there was a motion by Yungbluth second by Eckard to approve **Resolution 22-93** approving plans and specifications, form of contract, and estimated total cost of project for the 2022 Milford highway patch and manhole boxout project. Roll call vote. Voting aye: Frederick, Hoffman, Eckard and Yungbluth. Nay: Hinshaw. Motion carried

Resolution awarding bid for the 2022 Milford highway patch and manhole boxout project.

Motion by Yungbluth second by Eckard to approve **Resolution 22-94** awarding bid for the 2022 Milford highway patch and manhole boxout project. Roll call vote. Voting aye: Frederick, Hoffman, Eckard and Yungbluth. Nay: Hinshaw. Motion carried

First consideration of an Ordinance amending the Zoning Ordinance of the City of Milford, Iowa regarding recreational vehicle parks

Motion by Hinshaw second by Frederick to approve first reading of **Ordinance 10-24-22** Ordinance amending the Zoning Ordinance of the City of Milford, Iowa regarding recreational vehicle parks. Roll call vote. Voting aye: Hinshaw, Hoffman, Frederick, Yungbluth and Eckard. Nay: None. Motion carried

Consider waiving the second and third reading and passage of an Ordinance amending the Zoning Ordinance of the City of Milford, Iowa regarding recreational vehicle parks

Motion by Hoffman second by Hinshaw to waive the second and third reading of **Ordinance 10-24-22** Ordinance amending the Zoning Ordinance of the City of Milford, Iowa regarding recreational vehicle parks. Roll call vote. Voting aye: Hinshaw, Hoffman, Frederick, Yungbluth and Eckard. Nay: None. Motion carried

Motion by Eckard second by Hinshaw to adopt Ordinance **10-24-22**. Ordinance amending the Zoning Ordinance of the City of Milford, Iowa regarding recreational vehicle parks. Roll call vote. Voting aye: Hinshaw, Hoffman, Frederick, Yungbluth and Eckard. Nay: None. Motion carried.

Resolution setting public hearing on proposed text amendments to the city zoning ordinance

Motion by Yungbluth second by Eckard to approve **Resolution 22-95** setting public hearing on proposed text amendments to the city zoning ordinance. Roll call vote. Voting aye: Hinshaw, Frederick Hoffman, Eckard and Yungbluth. Nay: None. Motion carried

Great Lake Corridor update- Shannon Landauer

Shannon started out by announcing that October was manufacturing month and that she had a chance to tour the Milford Safco plant among other local manufacturing businesses. Shannon also commented the Corridor is seeing an increase overall in new businesses within the region.

Resolution approving conveyance of city property (possible closed session to discuss real estate matter Iowa Code 21.5(1)(j) possible action).

Motion by Hinshaw second by Eckard to go into closed session to discuss sale of real estate pursuant to Iowa Code 21.5 (1)(j). Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried. Council went into closed session at 7:04 p.m. The council come out of closed session at 7:09 p.m. Members present: Hinshaw, Frederick, Hoffman, Yungbluth, and Eckard. Motion by Hinshaw second by Yungbluth to approve **Resolution 22-96** approving conveyance of city property. The Park Board asked the city to investigate the possibility of selling the property, the P&Z Commission met, reviewed, and recommended to vacate and convey the property. Council has determined that the land in question is not needed for the use of the public, and therefore, its maintenance at public expense is no longer justified. Roll call vote. Voting aye: Hinshaw, Frederick Hoffman, Eckard and Yungbluth. Nay: None. Motion carried. Net proceeds from the property will be transferred in the parks department capital project fund.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

With no other discussion, motion to adjourn by Yungbluth second by Hinshaw at 7:24 p.m. All voting aye. Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk