CITY COUNCIL
REGULAR MEETING
DECEMBER 12, 2022
6:30 PM

The Milford City Council met in regular session December 12, 2022 at 6:30 p.m. in the Community Center Board Room.
Mayor Pro Tem Andy Yungbluth presided. Mayor Anderson arrived at 6:38 p.m.
Members present: Doug Frederick, Shane Hoffman, Jason Eckard and Andy Yungbluth.
Absent: Chris Hinshaw
Others present: Deputy City Clerk Lissa Ballis, Kent Eilers, Jason Eygabroad, Shilo Brevik, Rebecca Peters, Angela Kofoot, Andrew Fisher, Angie Cook, Gillian Anderson and Erin Reed
Mayor Pro Tem Yungbluth led the Pledge of Allegiance.

Motion by Frederick second by Eckard to approve the agenda. Voting aye: Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried.

Motion by Eckard second by Frederick approve the consent agenda. Voting aye: Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of November 28, 2022 council meeting
- Monthly bills- approve and bills paid in vacation

A & B BUSINESS SOLUTIONS	COPIER/COPIES	$73.86
AFLAC	AFLAC PRE TAX	$549.74
ALLIANT ENERGY	1611 1/2 202ND ST SIGN	$20.88
AMAZON/SYNCB	SUPPLIES	$112.58
ANDERSON, GILLIAN	ADULT CRAFT,YADO,PAINT NITE	$110.13
ARNOLD MOTOR SUPPLY	SUPPLIES	$997.04
AT&T MOBILITY	PD CELL/LAPTOPS	$430.45
BAKER & TAYLOR INC.	BOOKS	$779.24
BALLAH ELECTRIC	FIRE DEPT QT2 LAMPS	$217.00
BASEPOINT BUILDING AUTOMATIONS	HANDICAP BUTTON FIX	$452.67
BECK ENGINEERING INC	CITY ENGINEERING	$23,305.50
BECK EXCAVATING INC.	SOUTH DRAINAGE PROJ #2	$783,836.97
BIG SKY RACKS, INC	HANDCUFF KEY OVERRIDE	$104.64
BLACK HILLS ENERGY	1809 N AVE	$1,566.34
BLACKTOP SERVICE COMPANY	HOT MIX	$1,413.76
BOJI INFORMATION SYSTEMS, INC	REPORTS ANALYSIS/RECOMMENDATIO	$180.00
BOMGAARS	SUPPLIES	$288.33
C & B OPERATIONS, LLC	JOHN DEERE SERVICE	$950.60
CANON FINANCIAL SERVICES	LIBRARY COPIER	$71.83
CARD SERVICES CENTER	FIRE DEPT SUPPLIES	$151.85
CARD SERVICES CENTER	SUPPLIES	$184.44
CARD SERVICES CENTER	SUPPLIES	$224.70
CENTER POINT LARGE PRINT	BOOKS	$539.28
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	$23,952.00
CERTIFIED TESTING SERVICES INC	SL3277 SOUTH SHORE ESTATES	$308.00
CHRISTENSEN CONSTRUCTION	ROAD REPAIR BUS BARN PROJECT	$1,340.00
CITY LAUNDERING CO	RUG SVC	$96.50
CONSUMERS LUMBER	PARKS DOOR	$1,090.76
COOPERATIVE ENERGY COMPANY	FUEL	$7,605.88
DEKOTER,THOLE,DAWSON,& ROCKMA	ROHLING EASEMENT	$250.00
DENNIS E MERRY	JANITORIAL SVCS	$1,700.00
DICKINSON COUNTY NEWS	PUBLICATIONS	$661.10
DICKINSON COUNTY REGIONAL	GREEN WASTE	$452.00
FINDAWAY WORLD, LLC	BOOKS	$579.48
FISHERBROYLES, LLP	2022 GO BONDS	$5,000.00
FOSTORIA GUN RANGE	YEARLY MEMBERSHIP PD	$365.00
GRAHAM TIRE COMPANY	SKIDLOADER TIRES	$2,253.60
HDR ENGINEERING INC	REPLACEMENT AIRPORT FORMULATIO	$4,486.79
HELLER ENTERPRISES LLC	WINTERIZATION	$816.48
IMWCA	21-22 AUDIT PREMIUM ADJUSTMENT	$770.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	$10,610.74
INTERNAL REVENUE SERVICE	FED/FICA TAX	$12,570.27
IOWA LAW ENFORCEMENT ACADEMY	MMPI EVALUATION	$150.00
IOWA ONE CALL	22-Oct	$95.40
IPAA	MEMBERSHIP RENEWAL 12/31/2023	$100.00
IPERS	IPERS REGULAR	$12,774.34
IPERS	IPERS REGULAR	$12,774.34
JENNINGS TOW & REPAIR	KEROSENE	$115.67
KIMBALL MIDWEST	SHOP SUPPLIES	$349.30
LAKES NEWS SHOPPER	MONTHLY ADS	$560.60
LAKES REGIONAL HEALTHCARE	DOT TESTING	$70.00
LOFFLER	PD COPIER	$39.55
MATHESON TRI-GAS INC	STREET DEPT SHOP SUPPLIES	$109.03
MENARDS - SPENCER	PARK SUPPLIES	$21.98
MENARDS - SPENCER	STREET DEPT & BLDG MAINTENANCE	$109.92
MICHAEL TODD & CO., INC	CHAIN HOOK	$126.52
MID-AMERICAN RESEARCH CHEMICAL	SEWER DEPT CHEMICALS	$410.34

MILFORD COMMUNICATIONS	BROADBAND/PHONE	$942.05
MILFORD MUNICIPAL UTILITY	NOVEMBER UTILITIES	$6,999.35
NWIPDC	SHIELD FY 2023 3RD DRAW	$3,500.00
OKOBOJI AFTER PROM	2023 AFTER PROM	$200.00
OVERDRIVE INC.	EBOOKS/AUDIOBOOKS	$424.79
POSTMASTER	PO BOX RENTAL-CITY	$130.00
PURCHASE POWER	POSTAGE	$201.00
R & D INDUSTRIES	NOVEMBER- POLICE DEPT	$2,022.88
REGIONAL TRANSIT AUTHORITY	2 QRT FY 23 PAYMENT	$1,875.00
S&P GLOBAL MARKET INTEL	ANALYTICAL SVCS RENDERED BONDS	$14,250.00
SECRETARY OF STATE	NOTARTY-POWERS	$30.00
SECURE BENEFITS SYSTEMS	EE CONTRIBUTIONS	$372.18
SHEA'S CLEANING	NOVEMBER CLEANING SERVICES	$315.00
SIOUX SALES COMPANY	UNIFORM AND SUPPLIES BREVIK	$862.20
STEARNS, PAIGE	YOUND ADULT DAY REIMBURSEMENT	$20.55
STEIN LAW OFFICE	NOVEMBER LEGAL SVC	$1,719.63
STOREY KENWORTHY	OFFICE SUPPLIES	$717.16
STUART C IRBY CO BR983	30FT ROUND ALUMINUM POLES	$21,537.40
SUNSHINE FOODS	LIBRARY SUPPLIES 3384643	$49.91
THE VACUUM CLEANER CENTER	VACUUM REPAIR/SUPPLIES	$129.54
TIGER PRIDE LAWNCARE	PD MONTHLY SVC	$75.00
TIGER PRIDE LAWNCARE	NOVEMBER SERVICES	$35.00
TITAN MACHINERY	VEHICLE MAINTENANCE	$601.16
TREAS. - STATE OF IOWA	OCTOBER SALES TAX	$803.67
TREASURER, STATE OF IOWA	STATE TAXES	$3,356.00
TRUE VALUE-MILFORD	SUPPLIES	$122.88
UMB BANK	OBLIGATION BONS SRS 2020 INT	$4,700.00
UMB BANK	REFUNDING BONDS SRS 2021 INT	$70,517.50
UMB BANK	ACCEPTANCE FEE	$300.00
UNITED COMMUNITY BANK FOR PETT	LIBRARY PETTY CASH	$67.27
VERIZON WIRELESS	COUNCIL/ARGIS IPADS	$285.45
WASTE MANAGEMENT	MISC DISPOSAL TELEPHONE POLES	$603.31
WEDEKING PIT & PLANT	SNOW BUDGET - SAND	$612.00
WINTHER STAVE & CO. LLP	ACCOUNTING FEES AUDIT/REPORTS	$3,925.00
Accounts Payable Total		$1,048,805.96
Payroll Checks		$62,403.77
***** REPORT TOTAL *****		$1,111,209.73

Paid from the following funds: General Fund: 154,329.26; Road Use Tax: 36,465.66; Employee Benefits: 18,933.60; Hotel/Motel Tax: 200.00; Debt Service: 89,767.50; Capital Equipment (LOST): 50,307.50; Capital S Drainage Project: 573,436.74; Capital Project South Shore AJM: 162,834.23; Capital Project A34 West: 1,666.00; Helen Ave/S Shore Project: 2,584.00; Public Works Building: 1,667.00; Sewer Utility Fund: 18,149.69; Storm Water Utility Fund: 868.55

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 39,353.04; RUT: 36,120.80; Employee Benefits: 6,859.96; Hotel/Motel: 375.12; TIF: 18,115.59; LMI Fund: 2,438.29; Debt Service: 7,039.29; Capitol Equipment (LOST); 1,875.61; Capital Project Reserve: 4,876.57; Sewer Utility: 40,065.55; Storm Water Utility: 11,422.72

CITIZEN OPPORTUNITY FOR COMMENT

Board/Commission Reports

Council reviewed the November Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report, Fire Department minutes and call log. November minutes from Community Center, Park Board, P&Z and Library along with the next month of events, Dickinson County Recycling Commission minutes.

PUBLIC HEARING

Public hearing on FY2023 budget amendment at 6:30 p.m.

Mayor Pro Tem Yungbluth opened the public meeting at 6:32 p.m. Deputy City Clerk Ballis City mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public Mayor Pro Tem Yungbluth closed the public hearing at 6:33 p.m.

Public hearing on zoning ordinance section 22.1 Procedures at 6:32 p.m.

Mayor Pro Tem Yungbluth opened the public meeting at 6:33 p.m. Deputy City Clerk Ballis mentioned no written or oral comments were received at the City Clerk's office. With no other comments from the public Mayor Pro Tem Yungbluth closed the public hearing at 6:34 p.m.

ACTION AND DISCUSSION ITEMS

Resolution amending the current budget for the fiscal year ending June 30, 2023

Motion by Hoffman second by Eckard to approve **Resolution 22-107** Resolution amending the current budget for the fiscal year ending June 30, 2023. Roll call vote. Voting aye: Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried.

First consideration of an Ordinance amending the Zoning Code of Ordinances of the City of Milford, Iowa to modify section 22.1 Motion by Hoffman second by Eckard to approve first reading of **Ordinance 12-12-22** Ordinance amending the Zoning Code of Ordinances of the City of Milford, Iowa to modify section 21.1 Roll call vote. Voting aye: Hoffman, Frederick, Yungbluth and Eckard. Nay: None. Motion carried

Consider waiving the second and third reading and passage of an ordinance amending the Zoning Code of Ordinances of the City of Milford, Iowa to modify section 22.1. Motion by Frederick second by Hoffman to waive the second and third reading of **Ordinance 12-12-22** an Ordinance amending the Zoning Code of Ordinances of the City of Milford,

Iowa to modify section 21.1. Roll call vote. Voting aye: Hoffman, Frederick, Yungbluth and Eckard. Nay: None. Motion carried

Motion by Hoffman second by Eckard to adopt Ordinance **12-22-22**. Roll call vote. Voting aye: Hoffman, Frederick, Yungbluth and Eckard. Nay: None. Motion carried.

Council to review and approve moving forward on Helen Avenue pavement improvements
Jason Eygabroad with Beck Engineering gave the Council an overview of the Helen Avenue improvement plan for the 2nd phase of the project. Motion by Eckard second by Hoffman to move forward with pavement improvements on Helen Avenue.

Council to review and possibly approve CTS proposal for Helen Ave pavement improvements
Motion by Hoffman second by Eckard to approve CTS proposal for the Helen Ave improvements. All voting aye. Motion carried.

Milford Commercial Club funding request- Gillian Anderson
Gillian Anderson representing the Milford Commercial Club was present to request $5,500.00 in funding. Council will consider the request during budget discussion: no action was taken.

Discovery House annual funding request- Director Jessica Amendt
No representatives from Discovery House were present to request funding. No action was taken.

Pierson Lakes Art Center funding request- Bob Kirschbaum
Bob Kirschbaum with Pierson Lakes Art Center spoke to council and is requesting $2000.00 in funding. Council will review during budget discussion; no action was taken.

YMCA- funding request with Andrew Fisher
Andrew Fisher with the YMCA spoke in regards to funding and is asking for $7500.00. Council will review during budget discussion; no action was taken.

Voluntary Action Center (Meal on Wheels) funding request
Angela Kofoot with the Voluntary Action Center spoke on the needs for funding for Meals on Wheels. Angela is asking $2000.00. Council will review during budget discussion; no action was taken.

Okoboji Tourism funding request- Rebecca Peters
Okoboji Tourism Director Rebecca Peters presented the 2021-2022 annual report and asked council to consider a $14,000.00 donation from the hotel motel tax dollars. Council will review during budget discussion; no action was taken.

Dickinson County Trails update and funding request- Erin Reed
Erin Reed provided council an update on past and future project. FY 2024 allocation for the City of Milford is $8361.00. Council will review during budget discussion; no action was taken.

Resolution regarding longevity pay
Motion by Hoffman second by Eckard to approve **Resolution 22-108** Resolution regarding longevity pay. Roll call vote. Voting aye: Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried.

Resolution authorizing fund transfers for FY2023
Motion by Hoffman second by Frederick to approve **Resolution 22-109** Resolution authorizing fund transfers for FY2023. Roll call vote. Voting aye: Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried.

Resolution authorizing fund transfer of funds from the general fund to the for Parks Department fund
Motion by Hoffman second by Yungbluth to approve **Resolution 22-110** Resolution authorizing fund transfer of funds from the general fund to the for Parks Department fund. Roll call vote. Voting aye: Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried.

Resolution authorizing fund transfer for police station internal loan
Motion by Yungbluth second by Eckard to approve **Resolution 22-111** Resolution authorizing fund transfer for police station internal loan. Roll call vote. Voting aye: Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried.

Resolution regarding trees in Right of Way
Motion by Yungbluth second by Eckard to approve **Resolution 22-112** Resolution regarding trees in Right of Way. Roll call vote. Voting aye: Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried.

Discuss cancelling the December 27th meeting
Motion by Yungbluth second by Eckard to cancel the December 27th Regular Council Meeting.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

With no other discussion, motion to adjourn by Yungbluth second by Frederick at 7:22 p.m. All voting aye. Motion carried.

Respectfully submitted,

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Steven R. Anderson, Mayor Lissa Ballis, Deputy City Clerk