

CITY COUNCIL
REGULAR MEETING
FEBRUARY 27, 2023
6:30 PM

The Milford City Council met in regular session February 27, 2023 at 6:30 p.m. in the Community Center Board Room. Mayor Steve Anderson presided.

Members present: Chris Hinshaw, Doug Frederick, Shane Hoffman, Andy Yungbluth, and Jason Eckard.

Absent: None

Others present: City Administrator LeAnn Reinsbach, Brad Willemsen, Kent Eilers, Carl Anderson, Josh Breuer, Brad Stecker, Erin Reed, Catherine Strues, Madelyn McCormick.

Mayor Anderson led the Pledge of Allegiance.

Motion by Yungbluth second by Hinshaw to approve the agenda. Voting aye: Chris Hinshaw, Doug Frederick, Shane Hoffman, Andy Yungbluth, and Jason Eckard. Nay: None. Motion carried.

Motion by Eckard second by Fredrick approve the consent agenda. Chris Hinshaw, Doug Frederick, Shane Hoffman, Andy Yungbluth, and Jason Eckard. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of February 13, 2023 council meeting
- Transient Merchant Application for Sweet Memories of Okoboji-David Koeppe

CITIZEN OPPORTUNITY FOR COMMENT

ACTION AND DISCUSSION ITEMS

Dickinson County Trails Board update-Erin Reed

Erin reviewed the 2023 maintenance plan which include some reconstruction on the Trailhead of Nature Trails along 202nd St. and communicated that the connection to Clay County has been pushed out to 2024.

Review and possibly approve DOT permit for MMU

Motion by Hoffman second by Eckard to approve DOT permit for MMU. All voting aye, motion carried. The permit is part of the water plant project.

Council to consider working with South Shore Association to redo a portion of sidewalk during the Helen Ave. project

Board members of the South Shore Association asked council if something could be done with the portion of current sidewalk that runs north and south as you enter onto Helen Avenue. After some discussion there was a motion by Yungbluth second by Eckard to make changes to the current project that would include full curb on both sides of Helen approximately 40ft. and get the sidewalk to be ADA compliant. All voting aye, motion carried. Kent will get in touch with Beck Engineering to include the discussed changes.

Council to review and possibly approve Frontline Warning System Contract

Motion by Yungbluth second by Hinshaw to approve Frontline Warning System contract for the 4-emergency sirens. All voting aye, motion carried.

Reimbursement request for damaged mailbox- Dennis Koelling

Motion by Hoffman second by Yungbluth to table the reimbursement until Kent can obtain the mailbox and get additional information. All voting aye. Motion carried.

Reimbursement request for damaged mailbox- Brett Garms

Motion by Yungbluth second by Eckard to deny the mailbox reimbursement request. All voting aye, motion carried.

Set public hearing for FY2024 budget for April 10, 2023 at 6:30 p.m.

Motion by Yungbluth second by Eckard to set the public hearing for the FY2024 budget for April 10, 2023 at 6:30 p.m. All voting aye, motion carried.

Council to consider Shield Agreement between Northwest IA Planning & Zoning and the City of Milford

Motion by Yungbluth second by Hoffman to move forward on the Shield Agreement. All voting aye. Motion carried.

Resolution regarding contribution to Discovery House

Motion by Hoffman second by Hinshaw to approve **Resolution 23-13** Resolution regarding contribution to Discovery House. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried.

Resolution regarding contribution to YMCA

Motion by Yungbluth second by Eckard to approve **Resolution 23-14** Resolution regarding contribution to YMCA. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried.

Resolution regarding contribution to Milford Commercial Club

Motion by Hoffman second by Hinshaw to approve **Resolution 23-15** Resolution regarding contribution to Milford Commercial Club. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried.

Resolution regarding contribution to Okoboji Tourism

Motion by Hoffman second by Frederick to approve **Resolution 23-16** Resolution regarding contribution to Okoboji Tourism. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried.

Resolution regarding contribution to Pearson Lakes Art Center

Motion by Yungbluth second by Hoffman to approve **Resolution 23-17** Resolution regarding contribution to Pearson Lakes Art Center. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried.

Resolution regarding contribution to Voluntary Action Center

Motion by Hoffman second by Yungbluth to approve **Resolution 23-18** Resolution regarding contribution to Voluntary Action Center. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried.

Amending a resolution establishing a fee schedule pursuant to the Code of Ordinances of the City of Milford, Iowa

Motion by Hoffman second by Eckard to approve **Resolution 23-19** Amending a resolution establishing a fee schedule pursuant to the Code of Ordinances of the City of Milford, Iowa. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried.

Resolution approving amended purchasing policy

Motion by Yungbluth second by Hoffman to approve **Resolution 23-20** Resolution approving amended purchasing policy. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried.

Resolution approving payment to Bergland and Cram engineering PW building

Motion by Eckard second by Hoffman to approve **Resolution 23-21** Resolution approving payment to Bergland and Cram engineering PW building . Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried.

Resolution authorizing one time cost of living adjustment/stipend

Motion by Hinshaw second by Yungbluth to approve **Resolution 23-22** Resolution authorizing one time 3% cost of living adjustment/stipend to be paid out the last payroll of June 2023. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Mayor Anderson briefly spoke that legislature wants to eliminate local option sales and service tax and increases the sales taxes distributed to local governments. With no other discussion, motion to adjourn by Eckard second by Yungbluth at 7:26 p.m. All voting aye. Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk