

CITY COUNCIL
REGULAR MEETING
MARCH 27, 2023
6:30 PM

The Milford City Council met in regular session March 27, 2023 at 6:30 p.m. in the Community Center Board Room. Mayor Steve Anderson presided.

Members present: Chris Hinshaw, Doug Frederick, Shane Hoffman, Andy Yungbluth, and Jason Eckard.

Absent: None

Others present: Deputy City Clerk Lissa Ballis, Brad Willemsen, Kent Eilers, Chris Stein, Gwendolyn Mansfield, Adena Syharath, Deb Yellick Manley, Jason Nieson, Pat Draisbury, Shane Langholz, Anthony James Kael, Jessica Stucker, Ryne Paterson, Steve Schwaller, Mike Workman.

Mayor Anderson led the Pledge of Allegiance.

Motion by Yungbluth second by Hinshaw to approve the agenda. Voting aye: Chris Hinshaw, Doug Frederick, Shane Hoffman, Andy Yungbluth, and Jason Eckard. Nay: None. Motion carried.

Motion by Hoffman second by Frederick to approve the consent agenda. Chris Hinshaw, Doug Frederick, Shane Hoffman, Andy Yungbluth, and Jason Eckard. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of March 13, 2023 council meeting

CITIZEN OPPORTUNITY FOR COMMENT

ACTION AND DISCUSSION ITEMS

Chad Frerichs to discuss 69.14 snow ordinance and issuing of parking tickets

Mr. Frerichs was not in attendance. Motion by Hinshaw second by Hoffman to table until the next meeting on April 10, 2023. All voting aye, motion carried.

Review and take any necessary action on garbage and recycling contract options

The council asked Jay Nieson a representative from Waste Management to pass on any complaints to the city office going forward so the council can keep abreast of any problems in due time. Motion by Hoffman second by Eckard to approve Contract for Collection, Transportation and Processing of Residential Solid Waste and Single Sort Recycling for the City of Milford, Iowa with Waste Management of Minnesota, Inc. Roll call vote: Voting aye: Chris Hinshaw, Doug Frederick, Shane Hoffman, Andy Yungbluth, and Jason Eckard. Nay: None. Motion carried.

Review of airport study

Mayor Anderson explained a few points of phase one regarding the study along with a letter from the Airport Commission. He stated the information will be posted on the cities website for all who are interested. Chris Stein, chairman of the Airport Commission was on hand to answer questions. Overall, the study suggested if the Spirit Lake and Milford airport were able to combine it would be self-sustaining. If both airport commissions could come together, it could meet many needs of the community, especially with emergency and agricultural services. However, many conversations are still needed before going forward. Phase two of the study would consist of an economic impact. Mayor Anderson commented that phase two of the study hasn't been determined, he feels it is worth having it done, but not this fiscal year. No action, discussion only.

Discussion on new water plant study

MMU has asked the city to get a study done to figure out what the discharge rate would be. Kent Eilers, Public Works Director stated the study requires pulling manhole covers, taking elevation shots, figuring the size of the pipe to determine slope for the flow rate. The council asked for a ball park figure to have this study done. Eilers stated Beck Engineering could not give a quote since it depends upon which direction and the amount of work involved in the study. Eilers suggested the easier route would be to go under A34 to the North, reducing the distance and number of manholes needed to be removed etc.

Mayor Anderson said the City should pay for the study and not cost share as it is the city's sewer and we need to protect its citizens from back flow. Motion by Yungbluth second by Eckard to move forward with the study but not to exceed \$6500 without further council approval. All voting aye, motion carried.

Discuss results of the March 1, 2023 IMWCA visit with Safety and Risk Improvement Advisor Bill Dickey

Mr. Dickey visited the city March 1, 2023. He found Milford has implemented a number of safety procedures which have contributed to a generally safe workplace. He recommended the city develop, implement and enforce a mandatory seatbelt policy. It was determined the city already had a policy in place that was adopted November 2012. No action, discussion only.

Resolution of authorizing the destruction of obsolete records in accordance with the Iowa League of Cities records retention policy and all applicable Iowa Laws

Motion by Yungbluth second by Hoffman to approve **Resolution 23-27** Resolution authorizing the destruction of obsolete records in accordance with the Iowa League of Cities records retention policy and all applicable Iowa Laws. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Yungbluth and Eckard. Nay: None. Motion carried.

Review and possibly approve quote from Graham Tire & Service for tractor tires

Motion by Eckard second by Hoffman to approve quote from Graham Tire & Service for tractor tires. All voting aye, motion carried.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

Public Works Director Kent Eilers informed the council more pipe will be delivered for the A34 project, the Milford sign fix will be starting in the next couple weeks and the lift station project is going well. He also stated he was contacted by a neighboring city about sweeping their streets. The council told Eilers to bring it to the building and equipment committee for them to discuss and to come back with a recommendation to the council.

Mayor Anderson explained the changes to the budget due to legislative change. He would like to set something up with the local representatives to speak to them about local impacts if the proposed state legislative changes are made which he commented on at the last few council meetings.

The council set up a budget meeting to discuss budget due to changes in the tax levy and options they can take if any.

With no other discussion, motion to adjourn by Yungbluth second by Hinshaw at 7:09 p.m. All voting aye. Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

Lissa Ballis, Deputy City Clerk