

CITY COUNCIL
REGULAR MEETING
AUGUST 14, 2023
6:30 PM

The Milford City Council met in regular session August 14, 2023 at 6:30 p.m. in the Community Center Board Room. Mayor Anderson presided.

Members present: Chris Hinshaw, Doug Frederick, Shane Hoffman, and Jason Eckard.

Absent: None

Others present: City Administrator LeAnn Reinsbach, Shilo Brevik, Kent Eilers, David Worshek, John Hight, Brad Willemssen, Steve Schwaller and George Bower.

Mayor Anderson led the Pledge of Allegiance.

Motion by Hinshaw second by Frederick to approve the agenda. Voting aye: Hinshaw, Frederick, Hoffman, and Eckard Nay: None. Motion carried.

Motion by Hoffman second by Eckard approve the consent agenda. Voting aye: Frederick, Hoffman, and Eckard. Abstain: Chris Hinshaw. Nay: None. Motion carried.

Items on the Consent Agenda were as follows:

- Minutes of July 24, 2023 council meeting
- Minutes of the August 4, 2023 special council meeting
- Liquor license renewal for Cooperative Energy-Boji Junction
- Monthly bills- approve and bills paid in vacation

A & B BUSINESS SOLUTIONS	COPIER/COPIES	190.31
A & B BUSINESS SOLUTIONS	COPIER/COPIES	63.97
A & M SERVICES INC.	JUN SERVICES	49.50
A & M SERVICES INC.	RUGS	49.50
AFLAC	AFLAC PRE TAX	738.74
AFLAC	AFLAC PRE TAX	369.37
ALLIANT ENERGY	1611 1/2 202ND ST SIGN	20.70
AMAZON CAPITAL SERVICES	SUPPLIES	208.02
ANDERSON, GILLIAN	CRAFT REIMBURSEMENT	42.53
ADVANCED NETWORK PROFESSIONALS	TRANSFER,FIREWALL,PD VIDEO	7,215.28
ADVANCED NETWORK PROFESSIONALS	CONTRACT LABOR SVCS	4,794.00
ARNOLD MOTOR SUPPLY	SUPPLIES	1,427.09
AT&T MOBILITY	PD CELL/LAPTOPS	430.45
AXON ENTERPRISE, INC.	TASER CERTIFICATION	3,450.00
BAKER & TAYLOR INC.	BOOKS	1,153.37
BALLIS, MELISSA	MPI SCHOOL MILEAGE REIMBURSE	230.56
BEACON ATHLETICS	BASE PLUG/FREIGHT	320.00
BECK ENGINEERING INC	E22084 HELEN AVE PROJ	21,514.25
BECK EXCAVATING INC.	HELEN AVE RECONSTRUCT PMNT #2	34,356.75
BERGLAND AND CRAM ARCHITECTS	20002 PW BUILDING	6,040.32
BLACK HILLS ENERGY	SERVICES POLICE STATION	116.58
BLACK HILLS ENERGY	1905 OKOBOJI AVE	203.29
BLACKTOP SERVICE COMPANY	HOT MIX	9,463.90
BLUE LAKE WEBSITES	WEBSITE YRLY MAINT PLAN	249.00
BOMGAARS	PARKS SUPPLIES	289.84
C & B OPERATIONS, LLC	JD UTILITY TRACTOR #284867	77,000.00
CANON FINANCIAL SERVICES	LIBRARY COPIER	71.83
CARD SERVICES CENTER	MPI,DEPT SUPPLIES	539.98
CENGAGE LEARNING	BOOKS	95.96
CENTRAL STATES SOUTHEAST & SOU	EE HEALTHCARE	33,472.00
CERTIFIED TESTING SERVICES INC	SL3506 PW BUILDING	2,409.00
CENTRAL IOWA TELEVISIONING LLC	PHASE 1 REHAB	65,808.00
COLEMAN, VAUGHN	AP SHED JANITORIAL JUNE/JULY	196.00
COOPERATIVE ENERGY COMPANY	FUEL	3,980.31
DENNIS E MERRY	JANITORIAL SVCS	2,000.00
DICKINSON COUNTY EM	EM CONTRIBUTION FY24	15,841.17
DICKINSON COUNTY NEWS	PUBLICATIONS	551.30
DICKINSON COUNTY REGIONAL	GREEN WASTE	1,080.00
ESCO	CLW-REM-103908-1 LED	2,269.00
FICK'S ACE HARDWARE	MILLSTONE WATER FOUNTAIN SUP	14.68
GENERAL TRAFFIC CONTROLS	US 71 & 6TH ST	947.00

HELLER ENTERPRISES LLC	POLICE DEPT START UP	902.50
HOLZHAUER MOTORS LTD	PW 2023 RAM 2500 PU	52,275.00
HOLZHAUER MOTORS LTD	MAT KIT	125.00
IA DEPT OF PUBLIC SAFETY	ONLINE WARRENT SYSTEM	300.00
IA COMMUNITIES ASSURANCE POOL	INSURE A34 MATERIALS	1,921.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	10,269.23
INTERNAL REVENUE SERVICE	FED/FICA TAX	11,084.58
IOWA DEPARTMENT OF TRANSPORTAT	SNOW BUDGET	4,514.10
IOWA LAKES ELECTRIC COOP	KUCHEL TRAIL LIGHTS	248.00
IOWA LAKES ELECTRIC COOP	KUCHEL TRAIL LIGHTS	254.00
IOWA LIBRARY ASSOCIATION	GILLIAN ANDERSON CONF REGIST	220.00
IOWA ONE CALL		10.40
IPERS	IPERS REGULAR	20,632.39
IPERS	IPERS REGULAR	20,632.39
JCL SOLUTIONS-JANITORS CLOSET	COMM CTR SUPPLIES	147.83
JCL SOLUTIONS-JANITORS CLOSET	CLEANING SUPPLIES	85.31
JENNINGS TOW & REPAIR	KEROSENE	60.99
KIESLER'S POLICE SUPPLY	GLOCK/SUPPLIES	958.80
KINGLAND CONSTRUCTION SEVICE	PYMT #1 PUBLIC WORKS BLDG	69,513.64
LAKES NEWS SHOPPER	SEALED BIDS AD	96.20
MARTIN'S FLAG CO.	FLAGS	677.15
MENARDS - SPENCER	PARKS MAINTENANCE	228.51
MENARDS - SPENCER	SUPPLIES	334.21
MILFORD COMMUNICATIONS	BROADBAND/PHONE	999.12
MILFORD MUNICIPAL UTILITY	UTILITIES	6,347.73
NEW COOPERATIVE INC.	FIRE DEPT FUEL	250.21
NEW COOPERATIVE INC.	FIRE DEPT FUEL	323.59
NORTH CENTRAL INT'L, INC.	ACCT# 47960	11.13
OKOBOJI BLUE WATER FESTIVAL	DEDICATED TO OBWF	1,000.00
PITNEY BOWES GLOBAL FINANCIAL	POSTAGE LEASE	163.53
PURCHASE POWER	POSTAGE	201.00
R & D INDUSTRIES	REMOVAL	1,725.00
R & D INDUSTRIES	FIREWALL SVC	177.50
R & D INDUSTRIES	FIREWALL PD JULY BILLING	509.00
REINSBACH, LEANN	MPA MILEAGE/RETIREMENT REIMBUR	449.43
SAINT JOSEPH CATHOLIC CHURCH	COMMUNITY CENTER ADVERTISING	175.00
SECURE BENEFITS SYSTEMS	EE CONTRIBUTIONS	534.47
SHARE CORPORATION	WEED CONTROL	1,260.70
SHEA'S CLEANING	JULY JANITORIAL SVCS	315.00
SIOUX SALES COMPANY	HOSS ALLOWANCE	438.60
STEIN LAW OFFICE	JULY SVC	2,036.25
STOREY KENWORTHY	OFFICE SUPPLIES	94.48
STUART C IRBY CO BR983	LED FIXTURES	1,056.00
SUNSHINE FOODS	LIBRARY SUPPLIES	35.91
TIGER PRIDE LAWNCARE	JULY SVC FD	110.00
TITAN MACHINERY	CAN AM DEFENDER MAINTENANCE	664.93
TITAN MACHINERY	BOBCAT VEH MAINT	811.37
TOP NOTCH GRAPHIX	SIGN DECALS	165.00
TREASURER, STATE OF IOWA	STATE TAX	4,745.20
TRUE VALUE-MILFORD	SUPPLIES	207.38
UNITED COMMUNITY BANK FOR PETT	LIBRARY POSTAGE	66.00
UNITY POINT CLINIC-OCCUPATIONA	DOT TESTING	42.00
VERIZON WIRELESS	JULY SVC	285.37
WEDEKING PIT & PLANT	GRAVEL	62.32
WEDEKING PIT & PLANT	FILL DIRT	36.25
WITTROCK LAWN SERVICE	CEMETERY MOW 6/6,6/16,6/28	1,230.00
WITTROCK LAWN SERVICE	CEMETERY JULY MOW, WEED CNTRL	1,100.00
Accounts Payable Total		501,751.86
Payroll Checks		61,830.55
***** REPORT TOTAL *****		563,582.41

Paid from the following funds: General Fund: 160,076.19; Road Use Tax: 33,639.98; Employee Benefits: 24,594.27; Hotel/Motel Tax: 1,000.00; Capital Equipment (LOST): 129,275.00; Capital Project A34 West: 727.50; Helen Ave/S

Shore Project: 41,733.75; Public Works Building: 79,998.96; Sewer Utility Fund: 85,000.46; Storm Water Utility Fund: 7,536.30

Monthly Clerk's/Treasurers Report with the following receipts: General Fund: 101,819.80; RUT: 37,322.99; Employee Benefits: 2,726.69; Hotel/Motel: 956.88; TIF: 4,034.68; LMI Fund: 6,219.71; Debt Service: 31,182.79; Capitol Equipment (LOST); 100,034.71; Capital Project Reserve: 12,439.42; Sewer Utility: 35,493.22; Storm Water Utility: 12,529.51

CITIZEN OPPORTUNITY FOR COMMENT

Board/Commission Reports

Council reviewed the July Bank Cash report, Clerks/Treasurer report, Monthly Expense and Revenue reports, Police report, Fire Department minutes and call log, July minutes from Community Center, Park Board, and Library along with the next month of events, Dickinson County Recycling Commission minutes.

PUBLIC HEARING

Public hearing to appoint council member at 6:35 p.m.

Mayor Anderson opened the public meeting at 6:35 p.m. City Administrator Reinsbach mentioned there was one written letter to request being on the council and two other inquiries from Angie Cook and Stacy Newgard on what the requirements are to be a part of the council. With no other comments from the public Mayor Anderson closed the public hearing at 6:36 p.m.

ACTION AND DISCUSSION ITEMS

Resolution appointing council person

Motion by Eckard second by Frederick to approve **Resolution 23-68** Resolution appointing council person. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, and Eckard. Nay: None. Motion carried.

Swearing in of appointed council person

Mayor Anderson swore in David Worshek.

Resolution authorizing fund transfer for police station internal loan

Motion by Eckard second by Hoffman to approve **Resolution 23-69** Resolution authorizing fund transfer for police station internal loan. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, and Eckard. Nay: None. Motion carried.

Resolution approving maintenance agreement

Motion by Hoffman second by Eckard to approve **Resolution 23-70** Resolution approving maintenance agreement. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, and Eckard. Nay: None. Motion carried.

Resolution transferring interest into Florence Park capital fund

Motion by Hoffman second by Eckard to approve **Resolution 23-71** Resolution transferring interest into Florence Park capital fund. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, and Eckard. Nay: None. Motion carried.

Resolution authorizing payment #3 to Beck Excavating, Inc. for the 2023 City of Milford South Shore Estates Helen Avenue reconstruction project. Motion by Eckard second by Hinshaw to approve **Resolution 23-72** Resolution authorizing payment #3 to Beck Excavating, Inc. for the 2023 City of Milford South Shore Estates Helen Avenue reconstruction project. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Eckard. Nay: None. Motion carried.

Resolution authorizing payment #2 to Kingland Construction Services for the Milford Public Works building.

Motion by Hinshaw second by Frederick to approve **Resolution 23-73** Resolution authorizing payment #2 to Kingland Construction Services for the Milford Public Works building. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Eckard. Nay: None. Motion carried.

Resolution approving contract for housing study contingent on changes/additions.

Motion by Hoffman second by Hinshaw to approve **Resolution 23-74** Resolution approving contract for housing study contingent on changes/additions. Roll call vote. Voting aye: Hinshaw, Frederick, Hoffman, Worshek and Eckard. Nay: None. Motion carried.

Continued discussion on lift station working days

No action was taken.

Discussion on law enforcement services agreement with West Okoboji

Council discussed and believe that the City Administrator and Police Chief should meet with the City of West Okoboji and bring any feedback to an upcoming council meeting.

Discussion on fall clean up days

Motion by Hoffman second by Hinshaw to have clean up days this year again in October. Review the information in November and then maybe look at having clean up days every other year. All voting aye. Motion carried.

Council to accept resignation from David Worshek from the P&Z Commission

Motion by Hinshaw second by Eckard to accept the resignation from David Worshek. All voting aye. Motion carried.

Council to consider closing a portion of N Ave. north of 19th St to 21st St. for a car show September 21st, 2023-Bob Yeske. Motion by Hoffman second by Eckard to close a portion on N Ave for a car show September 21, 2023. All voting aye. Motion carried.

Council to open/review sealed bids on miscellaneous park equipment.

Craftsman Rototiller 7HP / 19" Dual Tines- \$150.00/ Rick Baish
Craftsman Wheel Trimmer 5.5 HP Eager-\$175.00/Steve Anderson
Erickson Tri-Fold Ramp- \$60.00/Steve Anderson

Hose Reel w/ 100' hose-\$20.00/ Kent Eilers
65 Gallon Tank-\$75.00/Steve Anderson
150 Gallon Tank w/ Honda GX 120 Motor-\$226.00/Steve Anderson
55 Gallon Fuel Transfer Tank-\$400.00/Donald Reetz
Echo Backpack Leaf Blower PB-50OT-\$125.00/Steve Anderson
2010 Ford F-150, V-8 XL Model (58,241 miles) \$6500 min bid-\$7102.00/Nick Ballis

Council to hear from John Wills with Dickinson County Water Quality Commission

John was tied up at another meeting and could not get here, so we have rescheduled for the August 28th, 2023 council meeting.

COMMENTS BY MAYOR, COUNCIL, AND STAFF

With no other discussion, motion to adjourn by Hinshaw second by Eckard at 7:14 p.m. All voting aye. Motion carried.

Respectfully submitted,

Steven R. Anderson, Mayor

LeAnn Reinsbach, City Administrator/Clerk